



# COMMONWEALTH OF MASSACHUSETTS

## Office of Consumer Affairs and Business Regulation

### DIVISION OF INSURANCE

1 Federal Street, Suite 700 • Boston, MA 02110-2012

(617) 521-7794

[www.mass.gov/doi](http://www.mass.gov/doi)

## Foreign Insurance Company Name Change Instructions

A foreign insurance company with authority to transact insurance business in Massachusetts that changes its name **must** provide the following:

1. A certified copy of Amended Articles of Incorporation reflecting the new company name
2. A copy of the approval of the name change from the insurer's domiciliary state insurance department
3. The effective date of the name change
4. The non-refundable fee can be paid via OPTins for the following nonrefundable amount:

#### **Licensed Companies without Designation 51 or 54**

Amended Company License Fee	\$ 250.00
Amended Articles of Incorporation Filing Fee	<u>65.00</u>
	<b>\$ 315.00</b>

#### **Licensed Companies with Designation 51 or 54**

Amended Company License Fee	\$ 279.00
Amended Articles of Incorporation Filing Fee	<u>65.00</u>
	<b>\$ 344.00</b>

#### **Surplus Lines Authorized Insurers or Accredited Reinsurers**

Amended Articles of Incorporation Filing Fee	<b>\$ 65.00</b>
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5. A copy of the W9 Form, reflecting the new company name should be sent to [Janine.Balboni@mass.gov](mailto:Janine.Balboni@mass.gov).

If you have any questions, please contact [companies.mailbox@mass.gov](mailto:companies.mailbox@mass.gov).

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