**Attendance:**

Undersecretary Kerry Collins

Robin Cotton

Ira Gant

Adrienne Lynch

Ann Marie Mires

Lisa Kavanaugh

Lucy Davis

AGO Gabriel Thorton

Rick Lempert

**FSOB Meeting Minutes**

**June 16th, 2023**

* 1. **Minutes Approval**
		1. Add subsections to the minutes
		2. Minutes will be approved during the next meeting
	2. **Subsection updates and review of new assignments**
		1. L.Davis – Subjection G – develop and implement a system to evaluate the lab process. Looked at the Texas commission to see what they have done. They mandate that if the lab addresses certain types of evidence then the lab must be accredited and to provide testimony. Latent prints does not require accreditation. The site does an annual audit and then the accreditation submits to the board to review.
			1. Every section should be accredited.
			2. K. Collins – Would we want to model and suggest that the board look at every section of the lab?
			3. L.Davis – The lab has to provide all the information if the section is accredited to the board to review. Professional Licensing – there is a certification body for virtually every aspect of forensics. Should have at least the technical managers licensing show continuing education and continuing proficiency.
			4. Subsection H – the board can recommend that these certification costs be covered in the budget to the Secretary
			5. K. Collins – When they suggest forensic service providers don’t have a process for licensing perhaps reach out to MSP and Boston to get their feedback.
			6. L. Davis – There is a written test and then an analysis – labs already have proficiency tests and continuing education. The external accreditation looks to make sure they have completed where as the certification process is an outside accreditation It defines the bar for every scientist to meet.
			7. R. Lempert – how does Texas define Crime labs that allows them to not include latent print
			8. K. Collins – can you outline the industry standard between professional certifications/ licensing. Can you provide a presentation on this in September. IF this includes a monetary aspect by 2024 then it would go along way.
			9. A. Lynch – There are people who do this for their entire career. Boston who is civilian and take promotional exams any **recommendations that we make we should do so in conjunction with the State crime lab**
			10. L. Davis – when we invest in training for a forensic examiner the training process is at least a year before they can report out evidence so the lab is taking time of at least a year gap if people leave. This is why departments are requiring that examiners be civilians so that they get promoted up in the crime lab and not moved over to another division.
			11. Amy will check in with Lucy and Ann Maire regarding the presentation
		2. G. Thornton – Interesting in joining subsection F or D
	3. R. Lempert – volunteered for F
		1. Add Rick and Gabe to subsection F
	4. Lisa K: We did one investigation but didn’t set up any protocols wouldn’t have to comment on the findings of the report. Gabe and Lisa will discuss and then let Amy know which group.
		1. It can be helpful to take a closer look at Texas process of review.
	5. Ira 4th person to be added to section D and G
	6. Anne – met about section F – the group will be reaching out to stakeholders and are interesting in finding out what additional trainings they would be interested in. CPCS list of online resources and that the FSOB can have a section for forensic science resources… access webinars, IAI page, trainings… Amy and Arielle to look into the possibility of expanding the page. What types of new resources should the fsob use… do we want to do another symposium that would be available to the public.
	7. Gabe can reach out to the benches.
		1. Yes
		2. Maybe provide online resources – add the crime lab protocols to the website
	8. Next meeting dates September/October/November
		1. Amy will reach out to the group to see when the presentations are ready to go
		2. Send out a doodle pool
	9. Topics Not Reasonably Anticipated Within 48 Hours of the Meeting
		1. Lisa received a Public Records Request from the ACLU from the Bristol DA. The board could use the Public Records Request law to obtain documents since we don’t have subpoena power. Will forward the request and then also the documents they received. This will be on the agenda for the September meeting. Also circulate the report that the board created.
		2. Anne – maybe that should be a topic for the fall what amendments to our statue do we want to recommend to the legislature?
		3. K. Collins – the board can make a recommendation but then what powers does the bord have.
		4. K. Collins – Massachusetts has not heard of any kits being utilized regarding self-administered Sexual Assault Evidence kits.
			1. L.Davis – as a board we should write a position letter.
				1. K.Collins asks that Lucy and Gabe draft a letter for the Board to review.
	10. **Public Comments**
		1. No Comments