



**EMPLOYEE'S**  
**HEARING MEMORANDUM**

TO BE COMPLETED BY COUNSEL FOR THE EMPLOYEE PRIOR TO HEARING

DATE: \_\_\_\_\_

EMPLOYEE: \_\_\_\_\_

COUNSEL FOR  
EMPLOYEE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

DATE OF INJURY: \_\_\_\_\_

CLAIMS:

1. Section 34 from \_\_\_\_\_ to \_\_\_\_\_

2. Section 35 from \_\_\_\_\_ to \_\_\_\_\_

3. Section 36 in the amount of \$ \_\_\_\_\_

4. Section 13 and 30 in the amount of \$ \_\_\_\_\_

5. Section 31 from \_\_\_\_\_ to \_\_\_\_\_

or in the amount of \$ \_\_\_\_\_

6. Section 28 from \_\_\_\_\_ to \_\_\_\_\_

or in the amount of \$ \_\_\_\_\_

7. Other: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Request Permission to Depose:

Dr. \_\_\_\_\_

\_\_\_\_\_

**ISSUES TO BE ADDRESSED AT HEARING:**

a. Stipulations of Fact: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

b. Witnesses at Hearing:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

c. Exhibits to be Marked at Hearing:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

d. Medical Reports [Under 452 CMR 1.11 (6)]:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

*Medical Reports must be accompanied by the physician's curriculum vitae or stipulation of qualifications.*

Will an Interpreter be Needed?:

YES  NO

Language to be Interpreted (if applicable):

***NOTE: The party offering testimony by a witness who requires an interpreter must provide a certified interpreter at the time of hearing.***