



**Massachusetts Department of Revenue**  
**Form DE-1**  
**Deeds Excise Return**

Registry

Report for month of

Federal Identification number

Phone number

**Part A. Documentary stamp sales**

- 1** Sales total..... **1**
- 2** Adjustments from previous periods (attach statement)..... **2**
- 3** Adjustments from damaged stamps (attach statement)..... **3**
- 4** Net sales. Subtract the total of lines 2 and 3 from line 1..... **4**
- 5** County deeds excise fund. Multiply line 4 by .10625..... **5**
- 6** Supplemental county deeds excise funds used this month (see page 2)..... **6**
- 7** Total amount deposited to county deeds excise fund. Add lines 5 and 6..... **7**

**Part B. Community Preservation Act surcharges**

- 8** Number of transactions processed that are subject to \$20 surcharge..... **8**
- 9** Amount. Multiply line 8 by \$20..... **9**
- 10** Number of transactions processed that are subject to \$10 surcharge..... **10**
- 11** Amount. Multiply line 10 by \$10..... **11**
- 12** Transactions not subject to surcharge..... **12**

**Part C. State recording fees**

- 13** Land court. State portion of recording fees..... **13**
- 14** Recorded land. State portion of recording fees..... **14**

**Part D. Remittance to state**

- 15** Net amount of deeds excise remitted to state. Subtract line 7 from line 4..... **15**
- 16** Total of community preservation surcharges. Add lines 9 and 11..... **16**
- 17** Total state portion of recording fees. Add lines 13 and 14..... **17**
- 18** Total amount due. Add lines 15 through 17..... **18**

**Declaration**

**Under penalties of perjury, I declare that I have examined this return and to the best of my knowledge and belief, it is true, correct and complete.**

Register of deeds

Date

Return must be filed no later than the 10th day of the month following the end of the reporting period.



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**Instructions for Form DE-1**

**Registry category 1.** Dedham, Edgartown, Fall River, Nantucket, New Bedford, Plymouth and Taunton.

Complete Parts A, B, C and D of Form DE-1. Those subject to collecting Supplemental Deeds Excise, as explained in the schedule below (and in M.G.L. Ch. 61 of the Act of 2009, Section 2) will enter an amount into line 6. Those *not* retaining Supplemental Deeds, leave line 6 blank.

**Registry category 2.** Adams, Boston, Cambridge, Fitchburg, Great Barrington, Greenfield, Lawrence, Lowell, Northampton, Pittsfield, Salem, Springfield and Worcester.

Complete Part A, lines 1 through 4 and Part B of Form DE-1.

**Registry category 3.** Barnstable.

Complete Part A, lines 1 through 4 and Parts B, C and D of Form DE-1.

**Schedule of supplemental county deeds excise fund.** From line 6 of the Deeds Excise Return.

Per M.G.L. Ch. 61 of the Act of 2009, Section 2, after the targeted amount in the supplemental county deeds excise fund is collected in the fiscal year, no further amounts for the supplemental county deeds excise fund are calculated.

Enter the amount from line 6 in the appropriate line and column below. Calculate and enter the cumulative total.

**Fiscal year supplemental county deeds excise fund collections.** When the Total Supplemental Deeds Fund Claimed has reached the Total Authorized Supplemental Deeds Fund Amount for fiscal year, do not collect any further supplemental county deeds excise.

**Note:** If the amount of the supplemental county excise is calculated using a percentage of net sales, then in the month the required total is met, the amount on line 6 will be *less than* the product of net sales multiplied by the percentage used to calculate additional retained revenue. In the final month of the supplemental county deeds excise fund collection, only the amount needed to reach the required total should be entered.

**Calculation of remaining supplemental deeds fund.** Allotted Supplemental Deeds fund to be taken this fiscal year.

From Part A, line 6 of Form DE-1.

<b>1</b> July .....	<b>1</b>	<input type="text"/>
<b>2</b> August .....	<b>2</b>	<input type="text"/>
<b>3</b> September .....	<b>3</b>	<input type="text"/>
<b>4</b> October .....	<b>4</b>	<input type="text"/>
<b>5</b> November .....	<b>5</b>	<input type="text"/>
<b>6</b> December .....	<b>6</b>	<input type="text"/>
<b>7</b> January .....	<b>7</b>	<input type="text"/>
<b>8</b> February .....	<b>8</b>	<input type="text"/>
<b>9</b> March .....	<b>9</b>	<input type="text"/>
<b>10</b> April .....	<b>10</b>	<input type="text"/>
<b>11</b> May .....	<b>11</b>	<input type="text"/>
<b>12</b> June .....	<b>12</b>	<input type="text"/>
<b>13</b> Total Supplemental Deeds Fund Claimed. Add lines 1 through 12 .....	<b>13</b>	<input type="text"/>
<b>14</b> Total Authorized Supplemental Deeds Fund for fiscal year .....	<b>14</b>	<input type="text"/>
<b>15</b> Remaining Authorized Supplemental deeds fund for Fiscal year. Subtract line 13 from line 14 .....	<b>15</b>	<input type="text"/>