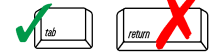




# Massachusetts Department of Environmental Protection Bureau of Waste Prevention - Solid Waste Program

Notification Form for New or Newly Acquired Exempt Activities Pursuant to 310 CMR 16.03: Asphalt, Brick & Concrete Recycling; Tire Chipping, Shredding or Processing; Small Composting Operation Not at a Residence; or Municipal Food Material Collection

**Important:** When completing this form on a computer, use only the Tab key to move your cursor – not the Return key.



## I. Property Owner, Operator & Site Information

**Note:** Each box must be completed for this certification to be valid. Do not leave any box blank. Enter "N/A" if an item is not applicable.

### Property Owner

Type of Ownership:

Private - Select One:  Corporation  Limited Liability Corp.  Partnership  Sole Proprietorship  Trust

Public - Select One:  Municipal  State  Federal  Tribal  Other – Specify:

Name of Individual or Entity

Telephone Number

Email Address

Mailing Address

City/Town

State

ZIP Code

### Operator

Name

Telephone Number

Email Address

Mailing Address

City/Town

State

ZIP Code

### Site Information

Operating Doing Business As (Company Name)

Street Address (If Different from Above)

City/Town

State

ZIP Code

Geographic Positioning System (GPS) Coordinates of Activity Location (Example: N42.355800, W71.060114)

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## II. Type of Exempt Activity Requiring Notification

Please check the appropriate box below for the type of activity covered by this notification. A separate notification form is necessary for each activity and/or each location requiring a notification to be submitted pursuant to 310 CMR 16.03. **If the activity does not meet the performance standards listed, it is not eligible for Notification pursuant to 310 CMR 16.03 but may be eligible for a General Permit pursuant to 310 CMR 16.04 or for a Recycling, Composting, or Conversion (RCC) Permit pursuant to 310 CMR 16.05.**

Check the appropriate box below for the type of activity covered by this notification:

- |  |  |
|--|--|
| <input type="checkbox"/> Asphalt, Brick and Concrete Recycling - 310 CMR 16.03(2)(b)5.             | Complete Sections III, IV, V & IX of this form.    |
| <input type="checkbox"/> Tire Chipping, Shredding or Other Tire Processing - 310 CMR 16.03(2)(b)6. | Complete Sections III, IV, VI & IX of this form.   |
| <input type="checkbox"/> Small Composting Operations not at a Residence - 310 CMR 16.03(2)(c)2.    | Complete Sections III, IV, VII & IX of this form.  |
| <input type="checkbox"/> Municipal Food Material Collection Centers - 310 CMR 16.03(2)(c)3.        | Complete Sections III, IV, VIII & IX of this form. |

## III. Activity Start Date

- What is the start date of the activity? (The start date must be no sooner than 30 days after you submit this certification to MassDEP **and** notify the Board of Health in the appropriate municipality.) Date (MM/DD/YYYY)
- When and how did you provide a copy of this certification to the appropriate local Board of Health to notify the municipality of the start date? Date of Notification  
Method Used:  
 Email  
 Fax  
 Regular Mail

## IV. General Compliance Requirements (310 CMR 16.03(2))

The activities listed in SECTION V through SECTION VIII do not require a site assignment, a facility permit pursuant to 310 CMR 19.000, a general permit pursuant to 310 CMR 16.04, or a recycling, composting or conversion permit pursuant to 310 CMR 16.05, provided that the Owner's and Operator's activities meet the specific applicable requirements in Sections V, VI, VII, and VIII below, and:

- The activity will use best management practices.
- The activity will not have unpermitted discharges of pollutants to the air, water, land or other natural resources of the Commonwealth.
- The activity will not create a public nuisance.
- The activity will not become a threat to public health, safety, or the environment.

**Note: You must check the box below for this notification form submittal to be valid.**

- I have read this section and the corresponding regulations at 310 CMR 16.03 and will operate in compliance with these and all other applicable regulations.



**Massachusetts Department of Environmental Protection  
Bureau of Waste Prevention - Solid Waste Program**

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**V. Specific Requirements: Operating an Exempt Asphalt, Brick & Concrete (ABC) Recycling Activity**  
(310 CMR 16.03(2)(b)5.)

ABC Recycling Activities will be exempt from site assignment and permitting only if:

1. The activity is located at either (choose only one):

An active quarry or active sand and gravel pit where any asphalt, brick, and concrete that is transported to the activity is pre-sorted, so it contains only asphalt pavement, brick or concrete rubble;

OR

The site of a demolition and/or construction project where all the asphalt pavement, brick and concrete rubble processed is generated at the site. Complete a. through d. below:

a. Was an asbestos survey conducted?  Yes  No

b. Was an asbestos abatement action completed?  Yes  No

c. When will crushing begin at the demolition site? \_\_\_\_\_  
Date (MM/DD/YYYY)

d. How long will the crushing continue? \_\_\_\_\_  
Number of Days

2. The asphalt pavement, brick and concrete consists solely of asphalt pavement, brick and concrete rubble and will not be mixed with or contaminated by wastes;
3. The asphalt pavement, brick and concrete is asbestos-free and not painted, coated or impregnated with any substance.
4. The asphalt pavement, brick and concrete rubble is processed so the maximum length of the largest dimension of any piece of rubble is less than 6 inches;
5. All rebar is removed in the process and is recycled in an approved facility;
6. There is no accumulation of the asphalt pavement, brick and concrete rubble or rebar prior to or after processing, whether in its as-received, in-process or processed condition, for more than six months from the date of receipt; AND
7. Accurate records are maintained for at least three years to demonstrate compliance with 310 CMR 16.03(2)(b)5.

**Note: If you are notifying about an Asphalt, Brick and Concrete (ABC) Recycling Activity, you must check the box below for this notification form submittal to be valid.**

I have read this section and the corresponding regulations at 310 CMR 16.03 for the operation of an Asphalt, Brick and Concrete (ABC) Recycling Operation and will operate in compliance with these and all other applicable regulations.

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**Massachusetts Department of Environmental Protection  
Bureau of Waste Prevention - Solid Waste Program**

Notification Form for New or Newly Acquired Exempt Activities Pursuant to 310 CMR  
16.03: Asphalt, Brick & Concrete Recycling; Tire Chipping, Shredding or Processing;  
Small Composting Operation Not at a Residence; or Municipal Food Material Collection

**VI. Specific Requirements: Operating an Exempt Tire Chipping, Shredding or Other Processing Activity**  
(310 CMR 16.03(2)(b)6.)

Tire Chipping, Shredding or Other Tire Processing Activities shall be exempt from site assignment and solid waste permitting only if:

1. Only tires or tires with wheel rims attached, that are not mixed with other solid waste, are processed;
2. The quantity of whole tires on site does not exceed the number of tires that can be processed in a 24-hour period or 1000 tires, whichever is greater;
3. The total quantity of processed tires (tire chips, shreds or other tire-derived products) at the site does not exceed five times the weight of tires that can be processed in a 24-hour period or the equivalent of 5000 tires, whichever is greater;
4. Whole tires and processed tires are stored in buildings, covered containers or otherwise covered to prevent the infiltration of water;
5. Whole tires and processed tires are stored in accordance with 310 CMR 7.00 and local fire department requirements for storing combustible material;
6. There is no accumulation of tires and/or processed tires prior to or after processing, whether in an as-received, in-process or processed condition, for more than 30 days from the date of receipt; and
7. A copy of this form has been provided to the board of health and local fire department at least 30 days prior to commencement of activity.
8. The processed tires are only (check all that apply):
  - Used to make new synthetic polymers ("rubber");
  - Used in accordance with a beneficial use determination or other approval required by the Department;  
(If a BUD is used, provide the most recent Transmittal Number: \_\_\_\_\_ )
  - Combusted in a facility that is not a solid waste facility and in accordance with a specific air quality approval issued under 310 CMR 7.00 that approves the combustion of tires or processed tires as an alternative fuel;  
(If an air quality approval was issued, provide the most recent Transmittal Number: \_\_\_\_\_ )
  - Transferred to a solid waste management facility approved by the Department; and/or
  - Transferred out-of-state and managed in accordance with that state's laws.

**Note: If you are notifying about a Tire Chipping, Shredding or Other Tire Processing Activity, you must check the box below for this notification form submittal to be valid.**

- I have read this section and the corresponding regulations at 310 CMR 16.03 for the operation of Tire Chipping, Shredding or Other Tire Processing Operation and will operate in compliance with these and all other applicable regulations.

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**VII. Specific Requirements: Operating an Exempt Small Composting Operation Not at a Residence**  
(310 CMR 16.03(2)(c)2.)

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Small Composting Operations not at a Residence shall be exempt from site assignment and solid waste permitting only if the activity:

1. Composts less than twenty cubic yards or less than ten tons per week of vegetative materials, food materials or animal manures that have been generated on-site; and
2. Combines such materials with bulking materials (from on or off-site) to achieve effective composting.

**Note: If you are notifying about a Small Composting Operation Not at a Residence, you must check the box below for this notification form submittal to be valid.**

- I have read this section and the corresponding regulations at 310 CMR 16.03 for the operation of an exempt Small Composting Operation Not at a Residence and will operate in compliance with these and all other applicable regulations.

**VIII. Specific Requirements: Operating an Exempt Municipal Food Material Collection Center**  
(310 CMR 16.03(2)(c)3.)

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Municipal Food Material Collection Centers shall be exempt from site assignment and solid waste permitting only if the center:

1.  Accepts only food materials from residents of the municipality;
2.  Stores all food material in a container(s) which is(are) kept sealed when food material is not being added;
3.  Accepts no more than one ton of food material per day and no more than three tons are on-site at any time;
4.  Removes food material from the center in a manner that does not create public nuisance conditions, such as, but not limited to, odors or vectors; and
5.  Does not store or keep food material on-site for more than 7 days after receipt.

**Note: If you are notifying about a Municipal Food Material Collection Center, you must check the box below for this notification form submittal to be valid.**

- I have read this section and the corresponding regulations at 310 CMR 16.03 for the operation of an exempt Municipal Food | Material Collection Center and will operate in compliance with these and all other applicable regulations.

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### IX. Signatory Authority

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Please review this notification form to ensure that all applicable performance standards are agreed to by placing a check or "X" in all applicable sections. If the Owner or Operator does not agree to, or does not comply with, the general requirements and applicable specific requirements, the activities shall not be considered exempt from the site assignment and permitting requirements of 310 CMR 16.00 and 310 CMR 19.000.

The signatory below shall operate in accordance with 310 CMR 16.03 and this notification.

"I certify under penalty of law that I have personally examined and am familiar with the information submitted in this document and all attachments and that, based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the information is true, accurate and complete. I am aware that there are significant penalties both civil and criminal for submitting false information including possible fines and imprisonment."

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Signature of Responsible Official

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Print Full Name

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Title

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Date of Notification (MM/DD/YYYY)