



The Commonwealth of Massachusetts  
Executive Office of Health and Human Services  
Department of Public Health  
Bureau of Environmental Health  
Community Sanitation Program  
23 Service Center Road, Northampton, MA 01060  
Phone: 413-586-7525 Fax: 413 784-1037  
TTY 800 769-9991

CHARLES D. BAKER  
Governor

KARYN E. POLITO  
Lieutenant Governor

MARYLOU SUDDERS  
Secretary

MONICA BHAREL, MD, MPH  
Commissioner

Tel: 617-624-6000  
[www.mass.gov/dph](http://www.mass.gov/dph)

December 11, 2018

Christopher J. Donelan, Sheriff  
Franklin County Jail and House of Correction  
160 Elm Street  
Greenfield, MA 01301 (electronic copy)

Re: Facility Inspection - Franklin County Jail and House of Correction, Greenfield

Dear Sheriff Donelan:

In accordance with M.G.L. c. 111, §§ 5, 20, and 21, as well as Massachusetts Department of Public Health (Department) Regulations 105 CMR 451.000: Minimum Health and Sanitation Standards and Inspection Procedures for Correctional Facilities; 105 CMR 480.000: Storage and Disposal of Infectious or Physically Dangerous Medical or Biological Waste (State Sanitary Code, Chapter VIII); 105 CMR 590.000: Minimum Sanitation Standards for Food Establishments (State Sanitary Code Chapter X); the 2013 Food Code; 105 CMR 500.000 Good Manufacturing Practices for Food; and 105 CMR 205.000 Minimum Standards Governing Medical Records and the Conduct of Physical Examinations in Correctional Facilities; I conducted an inspection of the Franklin County Jail and House of Correction on December 4, 2018 accompanied by Officer Scott Letourneau. Violations noted during the inspection are listed below including 71 repeat violations:

**HEALTH AND SAFETY VIOLATIONS**

(\* indicates conditions documented on previous inspection reports)

**ENTRANCE**

*Lobby*

No Violations Noted

*Female Bathroom*

No Violations Noted

*Male Bathroom*

No Violations Noted

**INTAKE**

*Search Room # 1*

No Violations Noted

*Search Room # 2*

No Violations Noted

*Staff Bathroom*  
105 CMR 451.123\* Maintenance: Bathroom generally dirty

*Transportation Office*  
No Violations Noted

## **UNIT E**

*Cells*  
105 CMR 451.353 Interior Maintenance: Ceiling vent dusty in cell # E01

*Medical Exam Room*  
No Violations Noted

*Intake Cells*  
105 CMR 451.353 Interior Maintenance: Ceiling vent dusty in cell # 1, 2, and 3

*Storage*  
105 CMR 451.353 Interior Maintenance: Wet mop stored in bucket

*Booking*  
No Violations Noted

*Sally Port*  
No Violations Noted

*Sally Port Bathroom*  
No Violations Noted

*Regional Booking Office*  
No Violations Noted

*Property*  
No Violations Noted

## **PROGRAMS**

*Teacher's Office*  
No Violations Noted

*Library*  
No Violations Noted

*Staff Bathroom*  
No Violations Noted

*Maintenance Closet*  
105 CMR 451.353 Interior Maintenance: Wet mop stored in bucket

*Classrooms*  
No Violations Noted

## **HUMAN SERVICES**

*Staff Bathroom*

No Violations Noted

*Offices*

No Violations Noted

## **MEDICAL**

*Staff Bathroom*

No Violations Noted

*Utility Closet*

105 CMR 451.353

Interior Maintenance: Wet mop stored in bucket

*Offices*

No Violations Noted

*Pharmacy*

No Violations Noted

*Break Room and Records*

No Violations Noted

*Medical Waste Storage*

No Violations Noted

*Storage Closet*

No Violations Noted

*Dental Office*

No Violations Noted

*Dental Handwashing Sink*

No Violations Noted

*Optometry Office*

No Violations Noted

*Exam Room # 1*

No Violations Noted

*Exam Room # 2*

No Violations Noted

## **A POD**

*Storage Closet*

No Violations Noted

*Staff Bathroom*

No Violations Noted

*Multi-Purpose Room*

No Violations Noted

<i>Cells</i>	
105 CMR 451.353	Interior Maintenance: Wall vent blocked in cell # A16
<i>Lower Showers</i>	
105 CMR 451.123	Maintenance: Floor finish damaged outside shower # 2
105 CMR 451.123	Maintenance: Soap scum on floor in shower # 2
<i>Lower Janitor's Closet</i>	
	No Violations Noted
<i>Recreation Area</i>	
	No Violations Noted
<i>Juice Bar</i>	
	No Violations Noted
<i>Upper Showers</i>	
105 CMR 451.123	Maintenance: Soap scum on walls in shower # 2
105 CMR 451.123	Maintenance: Soap scum on floor in shower # 2
105 CMR 451.123	Maintenance: Ceiling vent dusty in shower # 2
<i>Upper Janitor's Closet</i>	
	No Violations Noted
<b>Sub Day Room</b>	
	No Violations Noted
<i>Cells</i>	
	No Violations Noted
<i>Shower</i>	
105 CMR 451.123*	Maintenance: Ceiling vent dusty in shower
<b><u>OFFICE BETWEEN A and B POD</u></b>	
	No Violations Noted
<b><u>B POD</u></b>	
<i>Staff Office</i>	
	No Violations Noted
<i>Storage Room</i>	
	No Violations Noted
<i>Staff Bathroom</i>	
	No Violations Noted
<i>Multi-Purpose Room</i>	
	No Violations Noted
<i>Cells</i>	
	No Violations Noted
<i>Day Room</i>	
105 CMR 451.353*	Interior Maintenance: Padding damaged on chair
105 CMR 451.353	Interior Maintenance: Padding damaged on leg lift machine

*Lower Showers*

105 CMR 451.123

105 CMR 451.123

Maintenance: Soap scum on walls in shower # 1

Maintenance: Ceiling vent dusty in shower # 1 and 2

*Lower Janitor's Closet*

No Violations Noted

*Juice Bar*

No Violations Noted

*Recreation Area*

No Violations Noted

*Interview Room*

No Violations Noted

*Upper Showers*

105 CMR 451.123\*

105 CMR 451.123\*

105 CMR 451.123\*

Maintenance: Floor paint damaged outside shower # 1, 2, and 3

Maintenance: Caulking dirty outside shower # 1, 2, and 3

Maintenance: Walls dirty outside shower # 3

*Upper Janitor's Closet*

105 CMR 451.353

Interior Maintenance: Wet mop stored in bucket

**Sub Day Room**

No Violations Noted

*Cells*

No Violations Noted

*Shower*

105 CMR 451.123\*

105 CMR 451.123\*

Maintenance: Caulking dirty outside shower

Maintenance: Floor paint damaged outside shower

**PRINT SHOP**

No Violations Noted

*Inmate Bathroom*

No Violations Noted

**KITCHEN**

*Dishwashing Area*

FC 6-501.14

Maintenance and Operation; Cleaning: Ventilation systems, vents dusty above dishwashing area

*3-Compartment Sink*

No Violations Noted

*2-Door Refrigerator*

No Violations Noted

*3-Door Warmers*

FC 4-501.11(B)

Maintenance and Operation, Equipment: Equipment components not maintained in a state of good repair, door gaskets damaged

<i>Handwash Sink</i>	No Violations Noted
<i>Baking Area</i>	No Violations Noted
<i>Prep Tables</i>	No Violations Noted
<i>Refrigerator # 1</i>	No Violations Noted
<i>Refrigerator # 2/Produce Prep</i>	No Violations Noted
<i>Freezer</i> FC 6-501.12(A)	Maintenance and Operation; Cleaning: Facility not cleaned properly, old food observed under food storage racks
<i>Ice Machine</i>	No Violations Noted
<i>Dry Storage</i> FC 6-501.12(A) FC 3-302.11(A)(4)	Maintenance and Operation; Cleaning: Facility not cleaned properly, Floor dirty under storage racks Preventing Food and Ingredient Contamination: Preventing cross contamination, food not appropriately covered, torn bag of cornmeal observed
<i>Maintenance Closet</i> FC 6-501.16	Maintenance and Operation; Cleaning: Wet mop stored in bucket
<i>Inmate Bathroom</i>	No Violations Noted
<i>Inmate Changing Room</i>	No Violations Noted
<b>Staff Dining Area</b>	No Violations Noted
<i>Handwash Sink</i>	No Violations Noted
<i>Serving Line</i>	No Violations Noted
<i>Reach in Cooler</i>	No Violations Noted
<i>Compactor Room</i>	No Violations Noted

**Maintenance Shop**

No Violations Noted

*Maintenance Shop Bathroom*

Unable to Inspect –In Use

**LAUNDRY ROOM**

No Violations Noted

*Bathroom*

No Violations Noted

**C POD***Storage Closet*

No Violations Noted

*Staff Bathroom*

No Violations Noted

*Multi-Purpose Room*

No Violations Noted

*Day Room*

105 CMR 451.200

Food Storage, Preparation and Service: Food preparation not in compliance with 105 CMR 590.000, interior of microwave oven dirty

*Cells*

No Violations Noted

*Lower Showers*

105 CMR 451.123\*

Maintenance: Floor paint damaged outside of shower # 1

105 CMR 451.123\*

Maintenance: Caulking dirty outside of shower # 1

105 CMR 451.123

Maintenance: Wall dirty outside shower # 2

105 CMR 451.123

Maintenance: Ceiling vent dusty in shower # 1 and 2

*Lower Janitor's Closet*

105 CMR 451.353

Interior Maintenance: Wet mop stored in bucket

*Recreation Area*

No Violations Noted

*Upper Showers*

105 CMR 451.123\*

Maintenance: Caulking dirty outside of shower # 1

105 CMR 451.123\*

Maintenance: Floor paint damaged in shower # 2

105 CMR 451.123

Maintenance: Wall dirty outside shower # 3

105 CMR 451.123

Maintenance: Soap scum on walls in shower # 1

105 CMR 451.123\*

Maintenance: Soap scum on walls in shower # 3

*Upper Janitor's Closet*

No Violations Noted

**Sub Day Room**

No Violations Noted

*Cells*

No Violations Noted

*Shower*

105 CMR 451.123	Maintenance: Soap scum on walls in shower
105 CMR 451.123	Maintenance: Soap scum on floor in shower
105 CMR 451.123*	Maintenance: Floor damaged outside of shower

**OFFICE BETWEEN C and D POD**

No Violations Noted

**D POD**

*Day Room*

105 CMR 451.200	Food Storage, Preparation and Service: Food preparation not in compliance with 105 CMR 590.000, interior of microwave oven dirty
105 CMR 451.353	Interior Maintenance: Chair padding damaged

*Storage Closet*

No Violations Noted

*Office*

No Violations Noted

*Staff Bathroom*

No Violations Noted

*Multi-Purpose Room*

No Violations Noted

*Cells*

No Violations Noted

*Lower Showers*

105 CMR 451.123*	Maintenance: Soap scum on floor in shower # 1
105 CMR 451.123*	Maintenance: Soap scum on walls in shower # 1 and 2
105 CMR 451.123*	Maintenance: Caulking dirty outside of shower # 1 and 2

*Interview Room*

No Violations Noted

*Lower Janitor's Closet*

No Violations Noted

*Recreation Area*

No Violations Noted

*Upper Showers*

105 CMR 451.123*	Maintenance: Soap scum on walls in shower # 3
105 CMR 451.123*	Maintenance: Caulking dirty outside shower # 1, 2, and 3
105 CMR 451.123*	Maintenance: Ceiling vent dusty in shower # 1, 2, and 3

*Upper Janitor's Closet*

No Violations Noted



**Sub Day Room**

No Violations Noted

*Cells*

No Violations Noted

*Shower*

105 CMR 451.123\*

Maintenance: Caulking dirty outside of shower

**WAREHOUSE**

No Violations Noted

*Freezer # 1*

No Violations Noted

*Freezer # 2/Canteen*

Unable to Inspect – Locked

*Bathroom*

No Violations Noted

**Dumpster Area**

No Violations Noted

**ADMINISTRATION - INNER***Break Area*

105 CMR 451.200

Food Storage, Preparation and Service: Food preparation not in compliance with 105 CMR 590.000, interior of microwave oven dirty

*EHSO Office*

No Violations Noted

*Conference Room*

No Violations Noted

*Storage Closet*

Unable to Inspect – Locked

*Female Bathroom*

No Violations Noted

*Male Bathroom*

No Violations Noted

*Maintenance Closet*

No Violations Noted

*Offices*

No Violations Noted

**ADMINISTRATION – OUTER***Break Room*

No Violations Noted

<i>Executive Conference Room</i>	No Violations Noted
<i>Offices</i>	No Violations Noted
<i>Maintenance Closet</i>	No Violations Noted
<i>Female Bathroom</i>	No Violations Noted
<i>Male Bathroom</i>	Unable to Inspect –In Use
<i>Male Locker Room</i>	No Violations Noted
<i>Female Locker Room</i>	No Violations Noted
<i>Weight Room</i>	No Violations Noted
<i>Maintenance Closet (near central control)</i>	No Violations Noted
<b>Central Control</b>	No Violations Noted
<i>Bathroom</i>	No Violations Noted

## **KIMBLE HOUSE**

### **1<sup>st</sup> Floor**

<i>Triad Office</i>	No Violations Noted
<i>Bathroom</i>	No Violations Noted
<i>Break Area</i>	No Violations Noted
<i>Offices</i>	No Violations Noted

### **2<sup>nd</sup> Floor**

<i>Office</i>	No Violations Noted
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<i>Kitchen/Laundry</i> 105 CMR 451.353*	Interior Maintenance: Wet mop stored in bucket
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*Bathroom*

105 CMR 451.126

Hot Water: Hot water temperature recorded at 92°F at handwash sink

*Rooms*

No Violations Noted

**3<sup>rd</sup> Floor**

*Rooms*

105 CMR 451.353

Interior Maintenance: Wall plaster damaged in room # 2 and 5

105 CMR 451.353\*

Interior Maintenance: Wall and ceiling plaster damaged in room # 3

*Bathroom*

No Violations Noted

**MINIMUM SECURITY**

*Staff Bathroom*

105 CMR 451.123\*

Maintenance: Floor tiles damaged

*Control*

No Violations Noted

*Day Room*

No Violations Noted

*Cells*

105 CMR 451.353\*

Interior Maintenance: Floor paint damaged in cell # 1, 2, 3, 4, 5, 6, 7, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 22, 24, 25, 26, 27, and 28

105 CMR 451.353\*

Interior Maintenance: Wall paint damaged in cell # 1, 2, 4, 5, 15, and 16

*Library*

No Violations Noted

*Urinalysis Lab*

No Violations Noted

**Downstairs**

*Chemical Closet*

No Violations Noted

*Storage Closet # 1*

Unable to Inspect – Locked

*Storage Closet # 2*

Unable to Inspect – Locked

*Bathroom*

105 CMR 451.130\*

Plumbing: Plumbing not maintained in good repair, hot water handle missing on utility sink

105 CMR 451.130

Plumbing: Plumbing not maintained in good repair, shower # 4 leaking

105 CMR 451.123

Maintenance: Floor damaged in shower # 2

105 CMR 451.123\*

Maintenance: Walls damaged in shower # 1 and 3

105 CMR 451.123\*

Maintenance: Floor tiles damaged outside shower # 1 and 2

*Laundry*

No Violations Noted

*Dining Area*

No Violations Noted

**3<sup>rd</sup> Floor**

*Gymnasium*

105 CMR 451.353\*

Interior Maintenance: Padding ripped on universal machine

**VEHICLE MAINTENANCE**

No Violations Noted

*Inmate Bathroom*

No Violations Noted

*Staff Bathroom*

No Violations Noted

**Community Service Office**

105 CMR 451.200

Food Storage, Preparation and Service: Food storage not in compliance with 105 CMR 590.000, no functioning thermometer in refrigerator

**Observations and Recommendations**

1. The inmate population was 214 at the time of inspection.
2. At the time of inspection, female inmates were being housed in B Pod.
3. The Department recommends numbering all showers throughout the institution. This will assist the Department and Department of Correction employees to better recognize where issues exist.

This facility does not comply with the Department's Regulations cited above. In accordance with 105 CMR 451.404, please submit a plan of correction within 10 working days of receipt of this notice, indicating the specific corrective steps to be taken, a timetable for such steps, and the date by which correction will be achieved. The plan should be signed by the Superintendent or Administrator and submitted to my attention, at the address listed above.

To review the specific regulatory requirements please visit our website at [www.mass.gov/dph/dcs](http://www.mass.gov/dph/dcs) and click on "Correctional Facilities" (available in both PDF and RTF formats).

To review the Food Establishment regulations please visit the Food Protection website at [www.mass.gov/dph/fpp](http://www.mass.gov/dph/fpp) and click on "Retail Food". Then under "Regulations" click "2013 Food Code Merged with 105 CMR 590 and 2013 Food Code"

To review the Labeling regulations please visit the Food Protection website at [www.mass.gov/dph/fpp](http://www.mass.gov/dph/fpp) and click on "Food Processing". Then under "Regulations" click "105 CMR 500.000: Good Manufacturing Practices for Food"

This inspection report is signed and certified under the pains and penalties of perjury.

Sincerely,



Scott Koczela  
Environmental Analyst, CSP, BEH

cc: Monica Bharel, MD, MPH, Commissioner, DPH  
Jana Ferguson, Director, BEH  
Steven Hughes, Director, CSP, BEH  
Marylou Sudders, Secretary, Executive Office of Health and Human Services (electronic copy)  
Carol A. Mici, Acting Commissioner, DOC (electronic copy)  
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Lori Streeter, Superintendent (electronic copy)  
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