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June 28, 2024

Christopher J. Donelan, Sheriff  
Franklin County Jail and House of Correction  
160 Elm Street  
Greenfield, MA 01301 (electronic copy)

Re: Facility Inspection - Franklin County Jail and House of Correction, Greenfield

Dear Sheriff Donelan:

In accordance with M.G.L. c. 111, §§ 5, 20, and 21, as well as Massachusetts Department of Public Health (Department) Regulations 105 CMR 451.000: Minimum Health and Sanitation Standards and Inspection Procedures for Correctional Facilities; 105 CMR 480.000: Minimum Requirements for the Management of Medical or Biological Waste (State Sanitary Code, Chapter VIII); 105 CMR 590.000: Minimum Sanitation Standards for Food Establishments (State Sanitary Code Chapter X); the 2013 Food Code; 105 CMR 500.000 Good Manufacturing Practices for Food; and 105 CMR 205.000 Minimum Standards Governing Medical Records and the Conduct of Physical Examinations in Correctional Facilities; the Department's Community Sanitation Program (CSP) conducted an inspection of the Franklin County Jail and House of Correction on June 25, 2024 accompanied by Captain Jason Collins and Officer Michael Aiken. Violations noted during the inspection are listed below including 25 repeat violations:

Should you have any questions, please don't hesitate to contact me.

Sincerely,

Scott Koczela  
Environmental Analyst, CSP, BCEH

cc: Robert Goldstein, MD, PhD, Commissioner, DPH  
Nalina Narian, Director, BCEH  
Steven Hughes, Director, CSP, BCEH  
Kathleen E. Walsh, Secretary, Executive Office of Health and Human Services (electronic copy)  
Carol A. Mici, Commissioner, DOC (electronic copy)  
Terrence Reidy, Secretary, EOPSS (electronic copy)  
Brianna Arruda, Director, Policy Development and Compliance Unit (electronic copy)  
Lori Streeter, Superintendent (electronic copy)  
Michael Aiken, Standards and Compliance Officer (electronic copy)  
Nicole Ducharme, Health Inspector, Greenfield Health Department (electronic copy)  
Clerk, Massachusetts House of Representatives (electronic copy)  
Clerk, Massachusetts Senate (electronic copy)

## **HEALTH AND SAFETY VIOLATIONS**

(\* indicates conditions documented on previous inspection reports)

### **ENTRANCE**

*Lobby*

No Violations Noted

*Female Bathroom*

No Violations Noted

*Male Bathroom*

No Violations Noted

### **INTAKE**

*Search Room # 1*

No Violations Noted

*Search Room # 2*

105 CMR 451.123\*

Maintenance: Shower stall dirty

*Staff Bathroom*

No Violations Noted

*Transportation Office*

No Violations Noted

### **UNIT E**

*Cells*

105 CMR 451.103

Mattresses: Mattress damaged in cell E01

*Medical Exam Room*

No Violations Noted

*Intake Cells A-C*

105 CMR 451.103\*

Mattresses: Mattress damaged in cell A

*Storage*

No Violations Noted

*Booking*

No Violations Noted

*Sally Port*

No Violations Noted

*Sally Port Bathroom*

No Violations Noted

*Regional Booking Office*

No Violations Noted

*Property*

No Violations Noted

**HUMAN SERVICES**

*Teacher's Office*

No Violations Noted

*Staff Bathroom*

Unable to Inspect – In Use

**PROGRAMS**

*Classrooms*

No Violations Noted

*Staff Bathroom*

No Violations Noted

*Maintenance Closet*

105 CMR 451.353

Interior Maintenance: Wet mop stored in bucket

*Offices*

105 CMR 451.200

Food Storage, Preparation and Service: Food storage not in compliance with 105 CMR 590.000, no functioning thermometer in refrigerator

*Library*

No Violations Noted

**MEDICAL**

*Staff Bathroom*

Unable to Inspect – In Use

*Utility Closet*

No Violations Noted

*Offices*

No Violations Noted

*Pharmacy*

No Violations Noted

*Break Room and Records*

105 CMR 451.200

Food Storage, Preparation and Service: Food preparation not in compliance with 105 CMR 590.000, interior of microwave oven dirty

*Medical Waste Storage*

No Violations Noted

*Storage Closet*

No Violations Noted

*Dental Office*  
No Violations Noted

*Dental Lab*  
No Violations Noted

*Optometry Office*  
No Violations Noted

*Exam Room # 1*  
No Violations Noted

*Exam Room # 2*  
No Violations Noted

*Inmate Bathroom*  
No Violations Noted

## **HOUSING**

**Office Between A and B Pod**  
No Violations Noted

### **A Pod**

*Staff Office*  
No Violations Noted

*Storage Room*  
No Violations Noted

*Staff Bathroom*  
No Violations Noted

*Multi-Purpose Room*  
No Violations Noted

*Cells*  
No Violations Noted

*Day Room*  
No Violations Noted

*Lower Showers*  
No Violations Noted

*Lower Janitor's Closet*  
105 CMR 451.353\* Interior Maintenance: Floor paint damaged

*Juice Bar*  
No Violations Noted

*Recreation Area*  
No Violations Noted

*Interview Room*

No Violations Noted

*Upper Showers*

105 CMR 451.123

Maintenance: Soap scum on floor in shower # 3

105 CMR 451.123\*

Maintenance: Soap scum on floor in shower # 1 and 2

105 CMR 451.123

Maintenance: Soap scum on walls in shower # 3

105 CMR 451.123\*

Maintenance: Soap scum on walls in shower # 1 and 2

*Upper Janitor's Closet*

105 CMR 451.353\*

Interior Maintenance: Wet mop stored in bucket

**Sub Day Room**

No Violations Noted

*Cells*

No Violations Noted

*Shower*

105 CMR 451.123

Maintenance: Soap scum on floor in shower

105 CMR 451.123

Maintenance: Soap scum on walls in shower

**B Pod**

*Staff Office*

No Violations Noted

*Storage Room*

No Violations Noted

*Staff Bathroom*

No Violations Noted

*Multi-Purpose Room*

No Violations Noted

*Cells*

No Violations Noted

*Day Room*

No Violations Noted

*Lower Showers*

No Violations Noted

*Lower Janitor's Closet*

105 CMR 451.353

Interior Maintenance: Wet mop stored in bucket

*Juice Bar*

No Violations Noted

*Recreation Area*

No Violations Noted

<i>Interview Room</i>	No Violations Noted
<i>Upper Showers</i>	No Violations Noted
<i>Upper Janitor's Closet</i> 105 CMR 451.353	Interior Maintenance: Wet mop stored in bucket
<b>Sub Day Room</b>	No Violations Noted
<i>Cells</i>	No Violations Noted
<i>Shower</i> 105 CMR 451.123	Maintenance: Soap scum on walls in shower
<b><u>C Pod</u></b>	
<i>Storage Closet</i>	No Violations Noted
<i>Staff Bathroom</i>	No Violations Noted
<i>Multi-Purpose Room</i>	No Violations Noted
<i>Day Room</i>	No Violations Noted
<i>Cells</i>	No Violations Noted
<i>Lower Showers</i> 105 CMR 451.123	Maintenance: Soap scum on walls in shower # 1
<i>Lower Janitor's Closet</i> 105 CMR 451.353	Interior Maintenance: Wet mop stored in bucket
<i>Recreation Area</i>	No Violations Noted
<i>Juice Bar</i>	No Violations Noted
<i>Upper Showers</i> 105 CMR 451.123* 105 CMR 451.123*	Maintenance: Soap scum on floor in shower # 3 Maintenance: Ceiling vent dusty in shower # 2
<i>Upper Janitor's Closet</i> 105 CMR 451.353	Interior Maintenance: Wet mop stored in bucket

**Sub Day Room**

No Violations Noted

*Cells*

No Violations Noted

*Shower*

No Violations Noted

**Office Between C and D Pod**

No Violations Noted

**D Pod***Day Room*

105 CMR 451.353\*

Interior Maintenance: Ceiling tiles water stained

*Storage Closet*

No Violations Noted

*Office*

No Violations Noted

*Staff Bathroom*

No Violations Noted

*Multi-Purpose Room*

105 CMR 451.353

Interior Maintenance: Ceiling vent dusty

*Cells*

No Violations Noted

*Lower Showers*

Unable to Inspect – In Use

*Interview Room*

No Violations Noted

*Lower Janitor's Closet*

No Violations Noted

*Juice Bar*

No Violations Noted

*Recreation Area*

No Violations Noted

*Upper Showers*

105 CMR 451.123\*

Maintenance: Soap scum on walls in shower # 3

*Upper Janitor's Closet*

105 CMR 451.353\*

Interior Maintenance: Wet mop stored in bucket

**Sub Day Room**

No Violations Noted

*Cells*

No Violations Noted

*Shower*

No Violations Noted

**PRINT SHOP**

No Violations Noted

*Inmate Bathroom*

No Violations Noted

**KITCHEN**

The following Food Code violations listed in **BOLD** were observed to be corrected on-site.

*Dishwashing Area*

No Violations Noted

*3-Compartment Sink*

No Violations Noted

*2-Door Refrigerator*

No Violations Noted

*3-Door Warmers*

No Violations Noted

*Handwash Sink*

No Violations Noted

*Baking Area*

No Violations Noted

*Kitchen Manager's Office*

FC 6-501.11

Maintenance and Operation; Repairing: Facility not in good repair,  
ceiling tiles water stained

*Prep Tables*

No Violations Noted

*Refrigerator # 1*

No Violations Noted

*Refrigerator # 2/Produce Prep*

No Violations Noted

*Freezer*

No Violations Noted

*Ice Machine*

No Violations Noted



*Dry Storage*  
No Violations Noted

*Kitchen Office*  
No Violations Noted

*Maintenance Closet*  
No Violations Noted

*Inmate Bathroom*  
No Violations Noted

*Inmate Changing Room*  
No Violations Noted

**Staff Dining Area**  
No Violations Noted

*Handwash Sink*  
No Violations Noted

*Serving Line*  
No Violations Noted

*Reach in Cooler*  
No Violations Noted

**Compactor Room**  
No Violations Noted

**MAINTENANCE SHOP**  
105 CMR 451.200 Food Storage, Preparation and Service: Food preparation not in compliance with 105 CMR 590.000, interior of microwave oven dirty

*Maintenance Shop Bathroom (hallway outside Maintenance Shop)*  
Unable to Inspect – In Use

**LAUNDRY ROOM**  
No Violations Noted

*Bathroom*  
No Violations Noted

*Male Staff Bathroom (hallway outside Laundry Room)*  
No Violations Noted

*Female Staff Bathroom (hallway outside Laundry Room)*  
No Violations Noted

**WAREHOUSE**  
No Violations Noted

*Office*  
No Violations Noted

*Freezer # 1*

**FC 3-305.11(A)(3)**

**Preventing Contamination from the Premises; Food Storage: Food not stored at least 6" off the ground, food items being stored on the ground**

*Freezer # 2/Canteen*

Unable to Inspect – Locked

*Bathroom*

No Violations Noted

**Dumpster Area**

No Violations Noted

**ADMINISTRATION – INNER**

*Break Area*

No Violations Noted

*EHSO Office*

No Violations Noted

*Conference Room*

No Violations Noted

*Storage Closet*

No Violations Noted

*Female Bathroom*

No Violations Noted

*Male Bathroom*

No Violations Noted

*Maintenance Closet*

No Violations Noted

*Offices*

105 CMR 451.353\*

Interior Maintenance: Ceiling tiles water stained in Office near Break Area

**ADMINISTRATION – OUTER**

*Break Room*

No Violations Noted

*Executive Conference Room*

Unable to Inspect – In Use

*Offices*

No Violations Noted

*Maintenance Closet*

No Violations Noted

*Female Bathroom*

No Violations Noted

*Male Bathroom*

Unable to Inspect – In Use

*Male Locker Room*

No Violations Noted

*Female Locker Room*

No Violations Noted

*Weight Room*

No Violations Noted

*Maintenance Closet (near Central Control)*

No Violations Noted

**Central Control**

No Violations Noted

*Bathroom*

No Violations Noted

**KIMBLE HOUSE**

**1<sup>st</sup> Floor**

*Community Service Office*

105 CMR 451.353

Interior Maintenance: Wet mop stored in bucket

105 CMR 451.353

Interior Maintenance: Unlabeled chemical bottle

*Bathroom*

No Violations Noted

*Break Area*

105 CMR 451.200\*

Food Storage, Preparation and Service: Food storage not in compliance with 105 CMR 590.000, no functioning thermometer in refrigerator

*Offices*

No Violations Noted

**2<sup>nd</sup> Floor**

*Office*

No Violations Noted

*Kitchen/Laundry*

FC 4-101.16\*

Materials for Construction and Repair; Multiuse: Sponges used on cleaned, sanitized, or in use food contact surfaces

FC 6-501.16\*

Maintenance and Operation: Premises, Structure, Attachments, and Fixtures - Methods; Wet mop stored in bucket

FC 4-903.11(B)(2)

Protection of Clean Items; Storing: Equipment and Utensils not stored covered or inverted, single use utensils not kept covered

*Bathroom*

No Violations Noted

*Rooms*

No Violations Noted

**3<sup>rd</sup> Floor**

*Hallway*

No Violations Noted

*Rooms*

No Violations Noted

*Bathroom*

105 CMR 451.123

Maintenance: Soap scum on floor in shower # 1 and 2

105 CMR 451.123

Maintenance: Soap scum on walls in shower # 1 and 2

**MINIMUM SECURITY**

**1<sup>st</sup> Floor**

*Staff Bathroom*

No Violations Noted

*Control*

No Violations Noted

*Day Room*

No Violations Noted

*Cells*

105 CMR 451.103

Mattresses: Mattress damaged in cell # 4

*Library*

No Violations Noted

*Urinalysis Lab*

Unable to Inspect – Locked

**Downstairs**

*Laundry*

105 CMR 451.353\*

Interior Maintenance: Wet mop stored in bucket

*Dining Area*

No Violations Noted

*Chemical Closet*

Unable to Inspect – Locked

*Storage Closet # 1*

Unable to Inspect – Locked

*Storage Closet # 2*

Unable to Inspect – Locked

**Bathroom**

*Left Showers*

105 CMR 451.123\* Maintenance: Stall # 1 and 2 dirty

*Right Showers*

105 CMR 451.123 Maintenance: Stall # 1 dirty

*Utility/Handwash Sink*

No Violations Noted

**3<sup>rd</sup> Floor**

*Gymnasium*

No Violations Noted

**VEHICLE MAINTENANCE**

No Violations Noted

*Inmate Bathroom*

105 CMR 451.123\* Maintenance: Floor paint damaged

105 CMR 451.123\* Maintenance: Ceiling vent dusty

*Staff Bathroom*

105 CMR 451.123\* Maintenance: Floor paint damaged

105 CMR 451.123\* Maintenance: Ceiling vent dusty

**Grounds Maintenance Office**

105 CMR 451.200\* Food Storage, Preparation and Service: Food storage not in compliance with 105 CMR 590.000, no functioning thermometer in refrigerator

**Observations and Recommendations**

1. The inmate population was 168 at the time of inspection.
2. At the time of inspection, female inmates were being housed in B Pod.
3. The CSP recommends numbering all showers throughout the institution. This will assist CSP and staff to better recognize where issues exist.

This facility does not comply with the Department's Regulations cited above. In accordance with 105 CMR 451.404, please submit a plan of correction within 10 working days of receipt of this notice, indicating the specific corrective steps to be taken, a timetable for such steps, and the date by which correction will be achieved. The plan should be signed by the Superintendent or Administrator and submitted to my attention, at the address listed above.

To review the specific regulatory requirements please visit our website at [www.mass.gov/dph/dcs](http://www.mass.gov/dph/dcs) and click on "Correctional Facilities" (available in both PDF and RTF formats).

To review the Food Establishment Regulations or download a copy, please visit the Food Protection website at [www.mass.gov/dph/fpp](http://www.mass.gov/dph/fpp) and click on "Retail food". Then under DPH Regulations and FDA Code click "Merged Food Code" or "105 CMR 590.000 - State Sanitary Code Chapter X - Minimum Sanitation Standards for Food Establishments".

To review the Labeling regulations please visit the Food Protection website at [www.mass.gov/dph/fpp](http://www.mass.gov/dph/fpp) and click on "Food Protection Program regulations". Then under Food Processing click "105 CMR 500.000: Good Manufacturing Practices for Food".

This inspection report is signed and certified under the pains and penalties of perjury.

Sincerely,

A handwritten signature in blue ink, appearing to read "Scott Kozala".

Environmental Analyst, CSP, BCEH