



The Commonwealth of Massachusetts  
 Executive Office of Health and Human Services  
 Department of Public Health  
 Bureau of Environmental Health  
 Community Sanitation Program  
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November 25, 2019

Christopher J. Donelan, Sheriff  
 Franklin County Jail and House of Correction  
 160 Elm Street  
 Greenfield, MA 01301 (electronic copy)

Re: Facility Inspection - Franklin County Jail and House of Correction, Greenfield

Dear Sheriff Donelan:

In accordance with M.G.L. c. 111, §§ 5, 20, and 21, as well as Massachusetts Department of Public Health (Department) Regulations 105 CMR 451.000: Minimum Health and Sanitation Standards and Inspection Procedures for Correctional Facilities; 105 CMR 480.000: Storage and Disposal of Infectious or Physically Dangerous Medical or Biological Waste (State Sanitary Code, Chapter VIII); 105 CMR 590.000: Minimum Sanitation Standards for Food Establishments (State Sanitary Code Chapter X); the 2013 Food Code; 105 CMR 500.000 Good Manufacturing Practices for Food; and 105 CMR 205.000 Minimum Standards Governing Medical Records and the Conduct of Physical Examinations in Correctional Facilities; the Department's Community Sanitation Program (CSP) conducted an inspection of the Franklin County Jail and House of Correction on November 20, 2019 accompanied by Captain Gregory Roberts and Lieutenant Christopher Pelletier, Standards and Compliance Officer. Violations noted during the inspection are listed below including 90 repeat violations:

Should you have any questions, please don't hesitate to contact me.

Sincerely,

Scott Koczela  
 Environmental Analyst, CSP, BEH

cc: Monica Bharel, MD, MPH, Commissioner, DPH  
 Jana Ferguson, Director, BEH  
 Steven Hughes, Director, CSP, BEH  
 Marylou Sudders, Secretary, Executive Office of Health and Human Services (electronic copy)  
 Carol A. Mici, Commissioner, DOC (electronic copy)  
 Thomas Turco, Secretary, EOPSS (electronic copy)  
 Nelson Alves, Director, Policy Development and Compliance Unit (electronic copy)  
 Lori Streeter, Superintendent (electronic copy)  
 Lieutenant Christopher Pelletier, Standards and Compliance Officer (electronic copy)  
 Valerie Bird, Health Director, Greenfield Health Department (electronic copy)  
 Clerk, Massachusetts House of Representatives (electronic copy)  
 Clerk, Massachusetts Senate (electronic copy)

**HEALTH AND SAFETY VIOLATIONS**

(\* indicates conditions documented on previous inspection reports)

**ENTRANCE**

*Lobby* No Violations Noted

*Female Bathroom* No Violations Noted

*Male Bathroom* No Violations Noted

**INTAKE**

*Search Room # 1* No Violations Noted

*Search Room # 2* No Violations Noted

*Staff Bathroom* No Violations Noted

*Transportation Office* No Violations Noted

**UNIT E**

*Cells*  
105 CMR 451.353 Interior Maintenance: Ceiling vent dusty in cell # E02  
105 CMR 451.353\* Interior Maintenance: Ceiling vent dusty in cell # E01

*Medical Exam Room* No Violations Noted

*Intake Cells*  
105 CMR 451.353\* Interior Maintenance: Ceiling vent dusty in cell # 1, 2, and 3

*Storage*  
105 CMR 451.353\* Interior Maintenance: Wet mop stored in bucket

*Booking* No Violations Noted

*Sally Port* No Violations Noted

*Sally Port Bathroom* No Violations Noted

*Regional Booking Office* No Violations Noted

*Property* No Violations Noted

**HUMAN SERVICES**

*Teacher's Office* No Violations Noted

*Library* No Violations Noted

*Staff Bathroom* No Violations Noted

**PROGRAMS**

*Maintenance Closet*  
105 CMR 451.353\* Interior Maintenance: Wet mop stored in bucket

*Classrooms* No Violations Noted

*Staff Bathroom* No Violations Noted

*Maintenance Closet* No Violations Noted

*Offices* No Violations Noted

*Library* No Violations Noted

**MEDICAL**

*Staff Bathroom*  
105 CMR 451.123 Maintenance: Ceiling vent dusty

*Utility Closet*  
105 CMR 451.353 Interior Maintenance: Wet mop stored in bucket

*Offices* No Violations Noted

*Pharmacy* No Violations Noted

*Break Room and Records* No Violations Noted

*Medical Waste Storage* No Violations Noted

*Storage Closet* No Violations Noted

<i>Dental Office</i>	No Violations Noted
<i>Dental Handwashing Sink</i>	No Violations Noted
<i>Optometry Office</i>	No Violations Noted
<i>Exam Room # 1</i>	No Violations Noted
<i>Exam Room # 2</i>	No Violations Noted
<i>Inmate Bathroom</i>	No Violations Noted

**HOUSING**

**A Pod**

<i>Storage Closet</i>	No Violations Noted
<i>Staff Bathroom</i>	No Violations Noted
<i>Multi-Purpose Room</i>	No Violations Noted
<i>Cells</i>	No Violations Noted
<i>Lower Showers</i> 105 CMR 451.123*	Maintenance: Floor finish damaged outside shower # 2
<i>Lower Janitor's Closet</i>	No Violations Noted
<i>Recreation Area</i>	No Violations Noted
<i>Juice Bar</i>	No Violations Noted
<i>Upper Showers</i> 105 CMR 451.123 105 CMR 451.123*	Maintenance: Ceiling vent dusty in shower # 2 Maintenance: Ceiling vent dusty in shower # 1 and 3
<i>Upper Janitor's Closet</i>	No Violations Noted
<b>Sub Day Room</b>	No Violations Noted

<i>Cells</i>	No Violations Noted
<i>Shower</i> 105 CMR 451.123*	Maintenance: Ceiling vent dusty in shower
<b><u>Office Between A and B Pod</u></b>	No Violations Noted
<b><u>B Pod</u></b>	
<i>Staff Office</i>	No Violations Noted
<i>Storage Room</i>	No Violations Noted
<i>Staff Bathroom</i> 105 CMR 451.123	Maintenance: Ceiling vent dusty
<i>Multi-Purpose Room</i>	No Violations Noted
<i>Cells</i>	No Violations Noted
<i>Day Room</i>	No Violations Noted
<i>Lower Showers</i> 105 CMR 451.123*	Maintenance: Ceiling vent dusty in shower # 1
<i>Lower Janitor's Closet</i>	No Violations Noted
<i>Juice Bar</i>	No Violations Noted
<i>Recreation Area</i>	No Violations Noted
<i>Interview Room</i>	No Violations Noted
<i>Upper Showers</i> 105 CMR 451.123* 105 CMR 451.123* 105 CMR 451.123*	Maintenance: Floor paint damaged outside shower # 1, 2, and 3 Maintenance: Caulking dirty outside shower # 1, 2, and 3 Maintenance: Ceiling vent dusty in shower # 1, 2 and 3
<i>Upper Janitor's Closet</i>	No Violations Noted
<b>Sub Day Room</b> 105 CMR 451.200	Food Storage, Preparation and Service: Food preparation not in compliance with 105 CMR 590.000, interior of microwave oven dirty

*Cells*

No Violations Noted

*Shower*

105 CMR 451.123  
105 CMR 451.130  
105 CMR 451.123\*  
105 CMR 451.123\*

Maintenance: Ceiling vent dusty  
Hot Water: Shower water temperature recorded at 96°F  
Maintenance: Caulking dirty outside shower  
Maintenance: Floor paint damaged outside shower

**C Pod**

*Storage Closet*

No Violations Noted

*Staff Bathroom*

No Violations Noted

*Multi-Purpose Room*

No Violations Noted

*Day Room*

No Violations Noted

*Cells*

105 CMR 451.353

Interior Maintenance: Wall vent blocked in cell # C34

*Lower Showers*

105 CMR 451.123\*  
105 CMR 451.123\*  
105 CMR 451.123  
105 CMR 451.123\*  
105 CMR 451.123  
105 CMR 451.123

Maintenance: Floor paint damaged outside of shower # 1 and 2  
Maintenance: Caulking dirty outside of shower # 1 and 2  
Maintenance: Ceiling vent dusty in shower # 2  
Maintenance: Ceiling vent dusty in shower # 1  
Maintenance: Soap scum on floor in shower # 1 and 2  
Maintenance: Soap scum on walls in shower # 1 and 2

*Lower Janitor's Closet*

105 CMR 451.353

Interior Maintenance: Wet mop stored in bucket

*Recreation Area*

No Violations Noted

*Juice Bar*

No Violations Noted

*Upper Showers*

105 CMR 451.123\*  
105 CMR 451.123  
105 CMR 451.123\*

Unable to Inspect Shower # 3 - In Use  
Maintenance: Caulking dirty outside of shower # 1 and 2  
Maintenance: Floor paint damaged outside shower # 2  
Maintenance: Ceiling vent dusty in shower # 1

*Upper Janitor's Closet*

No Violations Noted

**Sub Day Room**

105 CMR 451.353

Interior Maintenance: Wall vent rusted

*Cells*

No Violations Noted

*Shower*

105 CMR 451.123 Maintenance: Soap scum on walls in shower  
105 CMR 451.123 Maintenance: Ceiling vent dusty  
105 CMR 451.123\* Maintenance: Floor damaged outside of shower

**Office Between C and D Pod**

No Violations Noted

**D Pod**

*Day Room*

105 CMR 451.200 Food Storage, Preparation and Service: Food preparation not in compliance with 105 CMR 590.000, interior of microwave oven dirty

*Storage Closet*

No Violations Noted

*Office*

No Violations Noted

*Staff Bathroom*

105 CMR 451.123\* Maintenance: Ceiling vent dusty

*Multi-Purpose Room*

No Violations Noted

*Cells*

105 CMR 451.353 Interior Maintenance: Wall vent blocked in cell # 21

*Lower Showers*

105 CMR 451.123\* Maintenance: Soap scum on walls in shower # 2  
105 CMR 451.123\* Maintenance: Caulking dirty outside of shower # 1 and 2  
105 CMR 451.123\* Maintenance: Floor paint damaged outside shower # 1 and 2  
105 CMR 451.123\* Maintenance: Ceiling vent dusty in shower # 1 and 2

*Interview Room*

No Violations Noted

*Lower Janitor's Closet*

No Violations Noted

*Juice Bar*

No Violations Noted

*Recreation Area*

No Violations Noted

*Upper Showers*

105 CMR 451.123 Maintenance: Soap scum on walls in shower # 2  
105 CMR 451.123\* Maintenance: Soap scum on walls in shower # 3  
105 CMR 451.123 Maintenance: Soap scum on floor in shower # 2 and 3  
105 CMR 451.123 Maintenance: Caulking dirty outside shower # 2  
105 CMR 451.123\* Maintenance: Caulking dirty outside shower # 1 and 3  
105 CMR 451.123\* Maintenance: Ceiling vent dusty in shower # 1 and 3  
105 CMR 451.123 Maintenance: Floor paint damaged outside shower # 2  
105 CMR 451.123\* Maintenance: Floor paint damaged outside shower # 1 and 3

*Upper Janitor's Closet*

No Violations Noted

**Sub Day Room**

105 CMR 451.353\*

Interior Maintenance: Wall vent rusted

*Cells*

No Violations Noted

*Shower*

105 CMR 451.123\*

Maintenance: Caulking dirty outside of shower

**PRINT SHOP**

No Violations Noted

*Inmate Bathroom*

No Violations Noted

**KITCHEN**

The following Food Code violations listed in **BOLD** were observed to be corrected on-site.

*Dishwashing Area*

No Violations Noted

*3-Compartment Sink*

No Violations Noted

*2-Door Refrigerator*

No Violations Noted

*3-Door Warmers*

No Violations Noted

*Handwash Sink*

No Violations Noted

*Baking Area*

No Violations Noted

*Prep Tables*

No Violations Noted

*Refrigerator # 1*

No Violations Noted

*Refrigerator # 2/Produce Prep*

No Violations Noted

*Freezer*

No Violations Noted

*Ice Machine*

No Violations Noted

*Dry Storage*

No Violations Noted



<i>Kitchen Office</i>	No Violations Noted
<i>Maintenance Closet</i>	No Violations Noted
<i>Inmate Bathroom</i>	No Violations Noted
<i>Inmate Changing Room</i>	No Violations Noted
<b>Staff Dining Area</b> FC 4-502.13(B)*	Maintenance and Operation, Utensils and Temperature and Pressure Measuring Devices: Bulk milk container dispensing tube not cut on a diagonal
<i>Handwash Sink</i>	No Violations Noted
<i>Serving Line</i>	No Violations Noted
<i>Reach in Cooler</i>	No Violations Noted
<i>Compactor Room</i>	No Violations Noted
<b><u>MAINTENANCE SHOP</u></b>	No Violations Noted
<i>Maintenance Shop Bathroom (hallway outside Maintenance Shop)</i>	No Violations Noted
<b><u>LAUNDRY ROOM</u></b> 105 CMR 451.353	Interior Maintenance: Wet mop stored in bucket
<i>Bathroom</i> 105 CMR 451.123	Maintenance: Ceiling vent dusty
<i>Male Staff Bathroom (hallway outside Laundry Room)</i>	Unable to Inspect – In Use
<i>Female Staff Bathroom (hallway outside Laundry Room)</i>	No Violations Noted
<b><u>WAREHOUSE</u></b>	No Violations Noted
<i>Office</i> 105 CMR 451.200	Food Storage, Preparation and Service: Food service not in compliance with 105 CMR 590.000, utensils not stored in the inverted position
<i>Freezer # 1</i>	No Violations Noted

*Freezer # 2/Canteen*

No Violations Noted

*Bathroom*

No Violations Noted

**Dumpster Area**

105 CMR 451.370

Garbage Storage: Garbage stored in an unsanitary condition, area around dumpster not kept in a clean and sanitary condition

**ADMINISTRATION - INNER**

*Break Area*

105 CMR 451.200\*

Food Storage, Preparation and Service: Food preparation not in compliance with 105 CMR 590.000, interior of microwave oven dirty

*EHSO Office*

No Violations Noted

*Conference Room*

No Violations Noted

*Storage Closet*

No Violations Noted

*Female Bathroom*

No Violations Noted

*Male Bathroom*

No Violations Noted

*Maintenance Closet*

No Violations Noted

*Offices*

No Violations Noted

**ADMINISTRATION – OUTER**

*Break Room*

No Violations Noted

*Executive Conference Room*

No Violations Noted

*Offices*

No Violations Noted

*Maintenance Closet*

No Violations Noted

*Female Bathroom*

No Violations Noted

*Male Bathroom*

No Violations Noted

*Male Locker Room* No Violations Noted

*Female Locker Room* No Violations Noted

*Weight Room* No Violations Noted

*Maintenance Closet (near central control)* No Violations Noted

**Central Control** No Violations Noted

*Bathroom* No Violations Noted

**KIMBLE HOUSE**

**1<sup>st</sup> Floor**

*Triad Office* No Violations Noted

*Bathroom* No Violations Noted

*Break Area* No Violations Noted

*Offices* No Violations Noted

**2<sup>nd</sup> Floor**

*Office* Unable to Inspect – Locked

*Kitchen/Laundry*  
105 CMR 451.200 Food Storage, Preparation and Service: Food service not in compliance with 105 CMR 590.000, utensils not stored in the inverted position  
105 CMR 451.353\* Interior Maintenance: Wet mop stored in bucket  
105 CMR 451.126\* Hot Water: Hot water temperature recorded at 103<sup>0</sup>F at handwash sink

*Bathroom*  
105 CMR 451.126 Hot Water: Hot water temperature recorded at 104<sup>0</sup>F at handwash sink

*Rooms* No Violations Noted

**3<sup>rd</sup> Floor**

*Hallway* No Violations Noted

*Rooms*

105 CMR 451.353 Interior Maintenance: Wall plaster damaged in room # 1  
105 CMR 451.353\* Interior Maintenance: Wall plaster damaged in room # 2, 3, 4, 5, and 6  
105 CMR 451.353 Interior Maintenance: Ceiling plaster damaged in room # 1  
105 CMR 451.353\* Interior Maintenance: Ceiling plaster damaged in room # 3

*Bathroom*

Unable to Inspect – In Use

**MINIMUM SECURITY**

**1<sup>st</sup> Floor**

*Staff Bathroom*

105 CMR 451.123\* Maintenance: Floor tiles damaged around toilet

*Control*

No Violations Noted

*Day Room*

No Violations Noted

*Cells*

105 CMR 451.353 Interior Maintenance: Floor paint damaged in cell # 8 and 23  
105 CMR 451.353\* Interior Maintenance: Floor paint damaged in cell # 1, 2, 3, 5, 6, 7, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 22, 24, 25, 26, 27, and 28  
105 CMR 451.353 Interior Maintenance: Wall paint damaged in cell # 18 and 22  
105 CMR 451.353\* Interior Maintenance: Wall paint damaged in cell # 8, 15, and 16  
105 CMR 451.353 Interior Maintenance: Ceiling paint damaged in cell # 12, 13, 15, 16, 17, 22, and 28  
105 CMR 451.353\* Interior Maintenance: Ceiling paint damaged in cell # 10

*Library*

No Violations Noted

*Urinalysis Lab*

Unable to Inspect – Locked

**Downstairs**

*Laundry*

105 CMR 451.353\* Interior Maintenance: Wet mop stored in bucket  
105 CMR 451.353\* Interior Maintenance: Floor damaged throughout

*Dining Area*

No Violations Noted

*Chemical Closet*

Unable to Inspect – Locked

*Storage Closet # 1*

Unable to Inspect – Locked

*Storage Closet # 2*

Unable to Inspect – Locked

## **Bathroom**

### *Left Showers*

No Violations Noted

### *Right Showers*

No Violations Noted

### *Utility/Handwash Sink*

No Violations Noted

## **3<sup>rd</sup> Floor**

### *Gymnasium*

105 CMR 451.353\*

Interior Maintenance: Padding ripped on universal machine

## **VEHICLE MAINTENANCE**

No Violations Noted

### *Inmate Bathroom*

Unable to Inspect – In Use

### *Staff Bathroom*

No Violations Noted

## **Community Service Office**

Unable to Inspect – Under Construction

## **Observations and Recommendations**

1. The inmate population was 191 at the time of inspection.
2. At the time of inspection, female inmates were being housed in B Pod.
3. The Department recommends numbering all showers throughout the institution. This will assist CSP and Department of Correction employees to better recognize where issues exist.

This facility does not comply with the Department's Regulations cited above. In accordance with 105 CMR 451.404, please submit a plan of correction within 10 working days of receipt of this notice, indicating the specific corrective steps to be taken, a timetable for such steps, and the date by which correction will be achieved. The plan should be signed by the Superintendent or Administrator and submitted to my attention, at the address listed above.


To review the specific regulatory requirements please visit our website at [www.mass.gov/dph/dcs](http://www.mass.gov/dph/dcs) and click on "Correctional Facilities" (available in both PDF and RTF formats).

To review the Food Establishment Regulations or download a copy, please visit the Food Protection website at [www.mass.gov/dph/fpp](http://www.mass.gov/dph/fpp) and click on "Retail food". Then under DPH Regulations and FDA Code click "Merged Food Code" or "105 CMR 590.000 - State Sanitary Code Chapter X - Minimum Sanitation Standards for Food Establishments".

To review the Labeling regulations please visit the Food Protection website at [www.mass.gov/dph/fpp](http://www.mass.gov/dph/fpp) and click on "Food Protection Program regulations". Then under Food Processing click "105 CMR 500.000: Good Manufacturing Practices for Food".

This inspection report is signed and certified under the pains and penalties of perjury.

Sincerely,

A handwritten signature in blue ink, appearing to read "Scott Kozela". The signature is fluid and cursive, with the first name "Scott" being more prominent than the last name "Kozela".

Environmental Analyst, CSP, BEH