

**Massachusetts Board of Registration in Embalming and Funeral Directing
Public Session Minutes
Meeting of 6/15/21**

Held at
1000 Washington Street, Boston, MA, 02118
At 11:00 a.m.
Room 1D
.

Board Members Present:

Paul Phaneuf
Patrick Driscoll
David Brezniak
Richard Gormley

Staff Members Present:

Thomas F. Burke, Executive Director
Peter M. Kelley, Board Counsel

Board Members Absent:

Janet Leombruno

Members of the Public Present:

None

Call to Order:

Mr. Phaneuf called the meeting to order at 11:07 a.m. Evacuation procedures were tabled.

Review of Minutes:

The Board reviewed staff prepared public session minutes of the meeting held on May 18, 2021.

Mr. Driscoll moved to accept staff prepared public session minutes of the meeting held on May 18, 2021. Mr. Brezniak seconded the motion. Motion passed by a roll call vote: Mr. Phaneuf: “Yes”, Mr. Driscoll: “Yes.”, Mr. Brezniak: “Yes.”, Mr. Gormley: “Yes.”, Ms. Leombruno, “Not Present”.

Report from Executive Director, Thomas Burke:

Mr. Burke reported on the number of preneed reports not submitted to Board staff and Mr. Williams will conduct the first pass-through to follow up with funeral directors. Board staff will send letters to the remaining directors who have not responded. The executive director and board counsel will present a draft policy for training prerequisites for funeral assistant registrants. Mr. Burke noted that the following applicants and continuing education course offerings have been administratively approved:

EM Board Licensed Registrants

Jonathon Ferreira (51312-EM-6) at Oliveira Funeral Home in Fall River on May 25, 2021
 Anjulia Rider (51313-EM-6) at Brezniak Funeral Home in West Newton on June 10, 2021
 John Ranelli (51314-EM-6) at Dello Russo Funeral Home in Medford on June 15, 2021

Continuing Education Courses

National Funeral Directors Association (NFDA)

NFDA Leadership Conference August 2-4, 2021

- Breakout by Office – August 2 2.00 CE Hours
- Association Rebound & Recovery: Hope for the Future 1.00 CE Hours
- The Future of Work is Now – Are You Ready? 1.50 CE Hours
- Better Boards, Better Meetings, Better Committees 1.50 CE Hours
- Values Based Leadership: Better Decisions, Better Motivation, Extraordinary Results 1.00 CE Hours

NFDA Embalming & Restorative Arts Seminar – September 16-17, 2021

Pittsburgh Institute of Mortuary Science 9.25 CE Hours

All- Staff Annual FTC Funeral Rule Review – June 10, 2021

2.00 CE Hours

Dodge Institute for Advanced Mortuary Studies

The 2021 Dodge Technical Seminar – Las Vegas, NV – November 11-12, 2021

- Embalming Infants and Children – November 11, 2021 1.00 CE Hours
- Know Your Bugs: A Closer Look at Bacteria and Viruses – November 11, 2021 1.00 CE Hours
- My Most Challenging Restoration Cases – November 11, 2021 1.00 CE Hours
- Long Term Refrigeration With Dehydration – November 11, 2021 1.00 CE Hours
- Preserving and Restoring Tissue Donors – November 11, 2021 1.00 CE Hours
- Feature Building and Cosmetics: What To Look For – November 11, 2021 1.00 CE Hours
- Pandemic: The Reality and History of the Last 100 Years and Its Impact – November 12, 2021 1.00 CE Hours
- The Resurgence of Preventable Diseases – November 12, 2021 1.00 CE Hours
- Overcoming Delayed Embalming Issues – November 12, 2021 1.00 CE Hours

International Cemetery. Cremation & Funeral Association (ICCFA)

ICCFA 2021 University: College of 21st Century Services – July 23-28, 2021

Emory University Conference Center, Atlanta, GA

24.5 CE Hours

Mr. Brezniak moved to accept the Executive Director's Report and Mr. Gormley seconded. Motion passed by a roll call vote: Mr. Phaneuf: "Yes", Mr. Driscoll: "Yes.", Mr. Brezniak: "Yes.", Mr. Gormley: "Yes.", Ms. Leombruno, "Not Present".

Report from Board Counsel, Peter Kelley:

Mr. Kelley reported that he expects pending legislation will be signed by the Governor, allowing for continuing remote participation until April 1, 2022 under the open meeting law.

Discussion:

- MFDA sponsored Funeral Assistant Training

The Board expects to be able to address this proposed training once it reviews and approves the draft policy for training prerequisites for funeral assistant registrants from the ED Report, supra.

Mr. Gormley left the meeting at 11:26 a.m.

Open session for topics not reasonably anticipated 48 hours in advance of meeting:

Closed Session: Investigatory Conferences, pursuant to G.L. c. 112, §65C.

At 11:27 a.m., Mr. Brezniak moved to exit open session and into closed session to conduct investigatory conferences, pursuant to G.L. c. 112, §65C. Mr. Driscoll seconded the motion. **Motion passed by a roll call vote: Mr. Phaneuf: “Yes”, Mr. Driscoll: “Yes.”, Mr. Brezniak: “Yes.”, Mr. Gormley: “Not Present”, Ms. Leombruno, “Not Present”.**

During the closed session, the Board took the following actions:

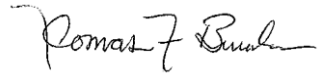
- 2020-000601-IT-ENF – Tabled.
- 2021-000264-IT-ENF – Dismissed.
- 2021-000314-IT-ENF – Dismissed.

At 12:11 p.m., Mr. Brezniak moved to exit closed session and thereafter to adjourn the meeting. Mr. Phaneuf seconded the motion. **Motion passed by a roll call vote: Mr. Phaneuf: “Yes”, Mr. Driscoll: “Yes.”, Mr. Brezniak: “Yes.”, Mr. Gormley: “Not Present”, Ms. Leombruno, “Not Present”.**

List of Documents used at the meeting:

1. Agenda
2. Public Session Minutes from May 18, 2021 meeting.
3. ED Report of administratively approved registrants and CE provider courses.

Respectfully submitted,



Thomas F. Burke
Executive Director