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Community One Stop for Growth

An EOHED initiative, in partnership with the Department of Housing and Community Development and the Massachusetts Development Finance Agency

Notice of Funding Availability FY2023

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I. ABOUT THE ONE STOP

A. Introduction

The Baker-Polito Administration is pleased to announce the availability of grant funds for the FY2023 round of the Community One Stop for Growth (One Stop). The One Stop is a single application portal and collaborative review process that allows applicants to access a series of grant programs that support community economic development. The Executive Office of Housing and Economic Development (EOHED) partners with the Department of Housing and Community Development (DHCD) and Massachusetts Development Finance Agency (MassDevelopment), to make targeted grant investments based on a Development Continuum.

This coordinated process is designed to provide a more streamlined experience for applicants and to make the programs more accessible to all types of organizations, large and small, in all regions of the state. The partner agencies have a long-standing and successful history of providing funding, through multiple programs, that supports various stages and/or phases of economic development projects. The One Stop gives communities the ability to pursue, and in some cases stack, state resources in a more timely and strategic manner based on what stage they are at and how ready they are to implement a project. The goal of the One Stop is to support more efforts that result in economic growth for all cities and towns across the Commonwealth.

The impetus for the development of this initiative, and coordination between state agencies, was informed by the year-long process of researching and writing the Commonwealth's 2019 economic development plan - Partnerships for Growth: A Plan to Enable the Commonwealth's Regions to Build, Connect and Lead. In sessions across the state, the Economic Development Planning Council heard from both large and small communities about the resource-intensive work necessary to identify and apply for the myriad of state funding sources needed to tackle the broad range of economic development challenges.

B. What's New in FY2023

The inaugural FY22 Round of the One Stop was met with positive reviews and, more importantly, resulted in the award of 196 grants across 122 communities, totaling \$88.6 million in funding. Based on the feedback that was received from applicants, several areas of improvement were identified to increase access to funding and further streamline the application process:

Additional Grant Opportunities: The FY23 Round of the One Stop will include three additional grant programs offered by MassDevelopment: Collaborative Workspace Program, Real Estate Services Technical Assistance and Commonwealth Places. These programs were previously identified as referral programs in the last round, but are now fully integrated into the One Stop application.

Improvements to the Expression of Interest: The Expression of Interest (EOI) form has been streamlined to eliminate questions that were deemed unnecessary for providing effective feedback. The EOI form has been reduced to two sections: one section for applicants to enter their organization information and a second section for project proposals. The timing of the EOI has also been adjusted to begin a month earlier, allowing more time for the Commonwealth to work with and provide feedback to applicants.

Improvements to the Full Application: In its first year, the One Stop Full Application merged nine grant programs, each with their own unique application processes, into a single application. The response from applicants indicated that the One Stop was successful in creating a more efficient process, but also identified ways in which the application could be further streamlined. Based on the feedback of both One Stop applicants and reviewers, the following changes have been made to the FY23 Full Application:

1. Consolidation of the Core Sections of the Full Application: Last year, the Core Questions of the Full Application were spread across four sections, with 56 total questions. For FY23, the Core Questions have been reduced to two sections with only 38 questions. The first section, Applicant Information, is identical to Section 1 of the EOI form. This information will be automatically populated into the Full Application for organizations that submit an EOI.
2. Removal of Predevelopment & Permitting as a stand-alone category: Ambiguity, and in some cases redundancy, between the Predevelopment & Permitting category and other sections caused confusion among applicants, resulting in duplication of grant requests and projects as well as errors in the selected categories. To solve this, Predevelopment & Permitting has been eliminated as a stand-alone category. Applicants may now request funding for predevelopment and permitting activities directly within the Site Preparation, Buildings, and Infrastructure sections of the application.
3. Removal of Redundant Questions: Each section of the Full Application was reviewed and compared against the Core Questions to eliminate redundant questions within the application.
4. Rural and Small Town Development Fund and Housing Choice Community Grants Questions: Applicants that are designated as a Rural/Small Town and/or Housing Choice Community will again have access to grants only available to these communities. However, these will no longer be separate sections. Questions specific to either type of applicant are now built in directly to the Continuum categories for which these resources are available. Please review the NOFA and individual program guidelines for details. Only eligible applicants, that propose budgets within the funding limits of each program, will have the opportunity to answer the additional questions required to be considered for funding by each program.

II. OVERVIEW OF THE ONE STOP PROCESS

A. Programs Integrated into the One Stop

The One Stop allows applicants to apply to multiple grant programs at once with a standard application. New this fiscal year is the addition of three MassDevelopment programs, as noted below. The following programs are now fully integrated into the One Stop application process:

Executive Office of Housing and Economic Development

[Mass Works Infrastructure Program](#)

[Urban Agenda Grant Program](#)

Department of Housing and Community Development

[Housing Choice Community Grants](#)

[Massachusetts Downtown Initiative](#)

[Community Planning Grants](#)

[Rural and Small Town Development Fund](#)

MassDevelopment

[Brownfields](#)

[Site Readiness Program](#)

[Underutilized Properties Program](#)

[Commonwealth Places](#) (New to One Stop)

[Collaborative Workspace Program](#) (New to One Stop)

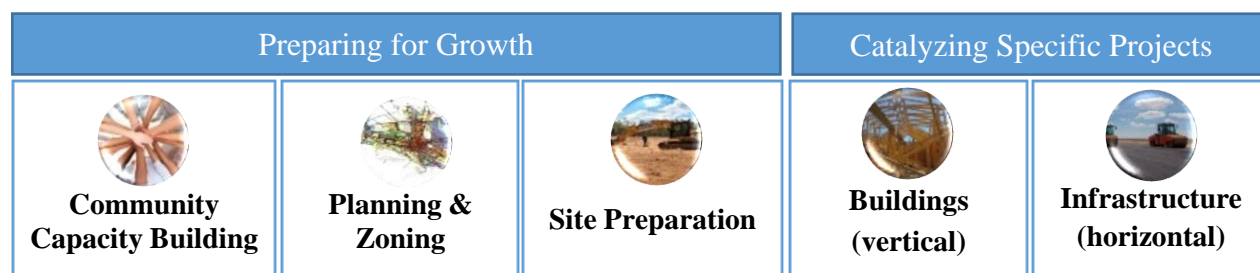
[Real Estate Services Technical Assistance](#) (New to One Stop)

B. The Development Continuum

To help guide applicants, the One Stop uses a Development Continuum or lifecycle that describes how a typical economic development project moves from concept to reality within diverse communities.

The One Stop requires applicants to think about their economic development priorities in the context of the Development Continuum, both to guide applicants towards best practices and strategies and to help applicants identify the types of projects that will help achieve their economic development priorities. Applicants should consider this spectrum of activities as it prepares to submit applications to the One Stop, thinking fully about the steps necessary for progress in the development of a project.

This continuum separates economic development activities into two broad categories. The first, “Preparing for Growth,” includes the initial steps that typically need to occur before specific development projects can move forward, as well as capacity-building economic development activities. The second, “Catalyzing Specific Projects,” covers various forms of project-specific activities, particularly for projects that have private development identified.



This year, Predevelopment and Permitting will no longer be a standalone Development Continuum category. Applicants will now be able to request funding support for predevelopment and permitting activities, directly within the pertinent categories: Site Preparation, Buildings and Infrastructure categories.

C. Expression of Interest

The Expression of Interest is a short form that allows an applicant to submit project ideas for feedback and guidance from EOHED and its partner agencies. This will allow applicants to explore how their projects align to the Development Continuum, by providing information about a project and to best determine what type(s) of applications should be submitted in the full application.

The EOI is an optional, but highly recommended, step for prospective applicants seeking guidance before starting to work on their Full Application(s). It is important to note that any eligible applicant may submit a Full Application, regardless of whether they participated in the EOI process or not.

D. Full Application

Applicants must submit a Full Application to request funds from the One Stop programs. This form must be filled out in the IGX system, but a version will also be available in Word format for reference. The form will automatically populate with the viable options for applicants based off eligibility criteria. When submitting a Full Application to the One Stop, all applicants must fill out the Core Questions in sections 1 and 2 of the application. In the Core Questions the applicant must indicate the category of funding for which they would like the project to be considered.

E. One Stop Process Steps

The One Stop is an opportunity for the state’s economic development agencies to work with communities to define their objectives, submit applications and obtain funding for projects following a collaborative process:



Step 1: Virtual Sessions: There will be three (3) separate webinars to help applicants navigate the One Stop. Attending the live webinar or watching the recording is suggested before submitting an Expression of Interest or Full Application. It is highly recommended that all applicants watch all of the webinars before developing and submitting an Expression of Interest and/or Full Application to the One Stop. Below is an overview of the webinars:

Webinar 1: One Stop Overview Webinar – How Has the Process Changed? What can I Expect?

Webinar 2: One Stop Application Guidance Webinar – How to Frame Applications for the One Stop.

Webinar 3: Technology Webinar – How to Use IGX and the One Stop Online Application.

Step 2: Expressions of Interest & Guidance (Optional): The Expression of Interest is a simple form that allows an applicant to seek guidance from EOHED and partner agencies. The Expression of Interest is optional but highly encouraged. It is recommended that all applicants watch all three webinars before submitting a One Stop Expression of Interest.

Each organization may submit one (1) Expression of Interest form for the FY23 Round. The Expression of Interest period will open December 15, 2021 and run through March 18, 2022. All EOI forms may include up to two (2) project proposals, however forms submitted by February 4, 2022 may include a total of five (5) projects.

Once the Expression of Interest is submitted, staff at all partner agencies will review the submissions and provide guidance and insight to strengthen applications. Applicants may also be referred to other available programs that are not fully integrated into the One Stop application. All applicants are encouraged to submit an Expression of Interest early in the process to allow for the maximum amount of time for feedback.

Step 3: One Stop Full Application(s): After the guidance phase of the process concludes, the One Stop portal will open to accept applications. Applicants are able to submit multiple projects for consideration but must submit one application per project. The number of project applications submitted is not limited, but it is recommended that communities prioritize their requests to reflect the goals submitted in the Expression of Interest phase. Interested applicants will have full access to the online application the launch of the One Stop in January until the final submission deadline in June. During this time, applicants may draft and work on applications, but submissions will only be accepted between May 2 and June 3, 2022.

Step 4: Review & Evaluation: The participating agencies will review all applications. The agencies may also request additional information or clarification about applications submitted. All grants will be reviewed on the criteria noted in the Review Criteria section and the additional review criteria noted in specific program guidelines, linked to in the appendix. If an application is not fully clear, or the partner agencies have additional questions, the applicant will be notified to either have a follow up discussion with the state, amend the application submission or respond to questions via email.

Step 5: Notification of Award: The One Stop partners will review all applications and make determinations of grant amounts based upon availability of funds. All applicants will be notified of award(s) and the contracting process will begin with each agency. Reporting will be required.

Step 6: Contracting and Reporting: All grants in any category of funding are subject to appropriation. Once a project is approved, the contracting for the project will be handled by the relevant partner agency including the specifications of the duration, scope and final budget. Routine reporting will be required by the agencies and will be specified at the time of contracting.

By participating in this process and submitting either an Expression of Interest or a Full Application, a project will be automatically referred to relevant grant programs, particularly those under EOHED, DHCD, and MassDevelopment. See Appendix for the programs that will be coordinated with the One Stop. If this process identifies additional needs that align with other programs not listed above, further coordination and referrals may be made on a case-by-case basis, including referrals to the programs identified in the Appendix.

F. Timeline

Expressions of Interest (EOI) Submission Period	Dec. 15, 2021- March 18, 2022
One Stop Official Launch of Full Application	Jan. 21, 2022
Webinar 1: One Stop Overview Webinar	January/February 2022
Webinar 2: One Stop Application Guidance Webinar	January/February 2022
Webinar 3: Technology Webinar	January/February 2022
Full Application Submission Period	May 2, 2021 – June 3, 2022
Review & Evaluation	June-September, 2022
Notification of Awards	October/November 2022
Anticipated Contracting	November/December 2022

III. DEVELOPMENT CONTINUUM DETAILS

Categories Related to Preparing for Growth

The development of certain districts, sites or the advancement of certain economic development initiatives requires a series of initial steps by applicants to attract and guide private investment. Recognizing that these initial steps are applicable for almost all communities, whether a strong or weak market, grants associated with “Preparing for Growth” help support activities related to:

A. Community Capacity Building

Community Capacity Building projects will provide consultant technical assistance or operating funds for improving a downtown or commercial center, Business Improvement District (BID) Implementation, early-stage strategy development, or strategy implementation by an existing consortium, and placemaking efforts.

These are technical assistance and implementation grants. Projects may focus on a geographic area such as a district, community and region, or they may focus on a target population. Projects may fund consultants or in certain cases staff time.

The programs associated with this category of funding are Mass Downtown Initiative, Real Estate Services, Commonwealth Places and Urban Agenda. Grants in this category are expected to range between \$25,000 and \$100,000; however, funding for projects in this category that focus on Downtown technical assistance will not exceed \$25,000. Please note that Commonwealth Places requires additional crowdsourcing activities to be considered for funding. Examples of eligible projects include:

- A request by a business association representing a consortium of building owners to explore the feasibility of developing a Business Improvement District.
- A request from a community coalition to fund English language training and other prerequisite trainings, including coverage for childcare and transportation, to prepare low income residents for new jobs available in the region due to the expansion of a major employer.

B. Planning and Zoning

Planning and Zoning grants may be used for a variety of activities related to land use. Activities may include the development of a Master Plan, Housing Production Plan, Zoning Review and Updates, Zoning to comply with the MBTA Communities section of c40A section 3A, Urban Renewal Plan, Land Use Plan, Downtown Plan, Parking Management Plan, Feasibility Study, District Improvement Financing (DIF) Plan, Municipal Surplus Property Disposition Plan, or Other Strategic Plan. These are planning grants, and projects must produce a planning document with the funds.

The programs associated with this category of funding are Mass Downtown Initiative, Real Estate Services and Community Planning and Zoning Grants and, if the applicant is eligible*, Housing Choice Community Grants and Rural and Small Town Development Fund. Grants in this category are expected to range between \$25,000 and \$75,000. Examples of eligible projects include:

- A request to create a housing production plan to better understand housing needs of the community and identify strategies to reduce gaps in existing housing relative to identified needs.
- A request to study the area within a ½ mile of a commuter rail station and create strategies to intensify development in that area.
- A request to prepare a corridor study of a commercial area that runs through multiple towns and seeks land use alternatives to promote multi-modal access, introduce mixed-use and achieve more compact commercial development.
- Review current zoning to identify/remove language that excludes certain housing types.
- A request to develop 40R Smart Growth or Starter Home zoning districts.

C. Site Preparation

This category includes funding for an applicant working to progress a key site toward development; a final developer or end use is not necessarily identified at this phase. This may include a predevelopment activities such as Site Due Diligence, Site Master Planning, Market Study, Civil Engineering, Pre-Permitting/Permitting, and Brownfields Site Assessment, or implementation activities such as Demolition, Site Acquisition, related tasks, Construction of site related upgrades, and Brownfields Remediation. Projects must have an identified site.

The programs associated with this category of funding are Site Readiness, Brownfields and, if the applicant is eligible*, Rural and Small Town Development Fund. Grants in this category are expected to range between \$50,000 and \$1,000,000. Rural and Small Town Development Fund awards will not exceed \$400,000. Please see program guidelines, linked in the Appendix, for more details. Examples of eligible projects include:

- A request to acquire of land in an industrial zone to allow for business expansion.
- A request to remediate a brownfield site to prepare it for the development of a new industrial complex for businesses.

Categories Related to Catalyzing Specific Projects

In areas where “Preparing for Growth” activities may have already occurred, certain projects within a community may be ready for implementation by public and private investment. Grants associated with “Catalyzing Specific Projects” will be used to incentivize and leverage private commercial, industrial, and/or residential investment projects that further the community vision.

D. Building (vertical construction)

Funding is available for predevelopment and capital improvements that are essential to the occupancy of a blighted, abandoned, vacant or underutilized property, as well as to support the planning and fit out of new coworking spaces. Funding in this category is limited to projects with a strong public purpose and benefit. These are capital grants for construction ready projects. This may include a predevelopment activities such as Building Condition Study, Development Feasibility Studies, Code Compliance Studies, Architectural or Engineering Plan, or Collaborative Workspace Feasibility Studies as well as implementation activities such as Building Code Compliance, Fire/Life Safety Code Compliance, Accessibility Improvements, Building Shell Repair, Building Stabilization, HVAC Improvements or Renovations, Interior Demolition or Remediation or Collaborative Workspace Fit-Out or Equipment. Projects in this category must be ready for construction, and have the building secured with building and/or site control, an identified end use, and a clear public purpose.

The programs associated with this category of funding is the Underutilized Properties Program, Collaborative Workspace Program and, if the applicant is eligible*, Rural and Small Town Development Fund. In this category, Underutilized Properties Program Grants in this category are expected to range between \$250,000 and \$2,000,000, while Collaborative Workspace Program Grants will not exceed \$100,000. Rural and Small Town Development Fund awards will not exceed \$400,000. Please see program guidelines, linked in the Appendix for more details. Examples of eligible projects include:

- A request to fit-out retail space within a property that was previously vacant.
- A request to install an elevator in a city-owned property to open up second floor space for a new housing development.
- A request to fit out a new coworking space that provides access to shared workshops and equipment.

E. Infrastructure (horizontal construction)

Funding is available to support improvements to public land and infrastructure that leverages and supports private investment in the community. This may include predevelopment activities such as Design/Engineering Documents, or implementation activities such as Roadway / Streetscape Improvements, Bridge / Culvert Repair or Replacement, Water / Sewer Infrastructure, Public Utility Project (Gas, Electric, etc.). The implementation grants are for shovel ready projects that propose to improve public infrastructure

such as roadways, streets, bridges, culverts, water/sewer, other public utilities, etc. and are at least 75% designed. Investments will be targeted to projects that require the infrastructure improvements or expansion to support and/or facilitate new growth or address road safety issues.

The program associated with this category of funding is the MassWorks Infrastructure Program and, if the applicant is eligible*, Housing Choice Communities Grants and Rural and Small Town Development Fund.

New section 3A to the Zoning Act (Chapter 40A of the General Laws) requires each of the 175 MBTA communities to have a zoning district in which multifamily zoning is permitted as of right, and that meets other requirements set forth in the statute. Any MBTA community that does not comply with Section 3A will not be eligible for funding from the Housing Choice Community Grant Program and/or the MassWorks Infrastructure Program. For information on how MBTA communities can remain compliant for the FY23 Round of the One Stop, please visit www.mass.gov/mbtacomunities.

Grants in this category awarded by MassWorks Infrastructure Program are expected to range between \$500,000 and \$5,000,000, however MassWorks awards for Small Town Road Assistance Program (STRAP) projects will not exceed \$1,000,000. Housing Choice Communities Grant awards will not exceed \$250,000 and Rural and Small Town Development Fund awards will not exceed \$400,000. Please see program guidelines, linked in the Appendix, for more details. Examples of eligible projects include:

- A request for water and sewer upgrades to a previously used site that will be converted into market rate housing.
- A request to update a culvert under a roadway leading to a mixed-use private development that creates new industrial space and rental housing.
- A request to repair at-risk municipal bridges that affect evacuation routes and/or access to commercial centers or transportation nodes.

Applications from Housing Choice Communities and Rural/Small Towns

Addressing the housing crisis in Massachusetts is a top policy priority for the Baker-Polito Administration. The Administration is also committed to increasing investments in rural and small towns, understanding that they work at a smaller scale for economic development. Therefore, the One Stop provides additional opportunities exclusively for Housing Choice Communities and Rural and/or Small Towns. Only community currently designated as Housing Choice and/or Rural and Small Town are eligible for funding from these programs.

New section 3A to the Zoning Act (Chapter 40A of the General Laws) requires each of the 175 MBTA communities to have a zoning district in which multifamily zoning is permitted as of right, and that meets other requirements set forth in the statute. Any MBTA community that does not comply with Section 3A will not be eligible for funding from the Housing Choice Community Grant Program and/or the MassWorks Infrastructure Program. For information on how MBTA communities can remain compliant for the FY23 Round of the One Stop, please visit www.mass.gov/mbtacomunities.

If an eligible community submits an application to a Development Continuum category supported by either program, they will be asked whether they have reviewed the guidelines for those grant programs and whether the budget for the project is within the funding limits of the Housing Choice Community Grant Program or the Rural and Small Town Development Fund. The Rural and Small Town Development Fund falls within the Planning and Zoning, Site Preparation, Buildings, and Infrastructure categories of the One Stop continuum. The Housing Choice Community Grant Program falls within the Planning and Zoning and Infrastructure categories of the One Stop continuum. If the budget request for the project is within the funding limits, the applicant will be required to answer additional questions specific to the Housing Choice Community Grant Program and/or the Rural and Small Town Development Fund to be considered by these programs.

IV. ELIGIBLE APPLICANTS AND FULL APPLICATION DETAILS

A. Eligible Applicants

	Preparing for Growth			Catalyzing Specific Projects	
Applicant Type	Community Capacity Building	Planning and Zoning	Site Preparation	Buildings (Vertical Const.)	Infrastructure (Horizontal Const.)
Public Entity					
Municipal	X	X	X	X	X
Other Public	X	X	X	X	X
Non-Public Entity					
Non-Profit	X		X	X	
For-Profit				X	

All types of public entities are welcome and encouraged to submit a One Stop application. Municipalities and other public entities such as local housing or redevelopment authorities will have access to all grants administered through the One Stop process. However, non-municipal applicants are encouraged to open a discussion with their municipal leadership to ensure coordination and local support.

Non-public entities may submit an application jointly with a public entity or with the written letter of support of the public entity and will be considered for funding only under those programs that allow for financial assistance to non-public entities, specifically Community Capacity Building, Site Preparation, and Buildings. Non-public entities are not eligible for the following categories: Planning & Zoning and Infrastructure. Non-public entities should partner with their municipality to submit applications in those categories.

For-profit entities are only eligible to apply to the Buildings category, and must demonstrate a public benefit or purpose for the grant.

All applications should include a letter of support from the chief executive officer of the municipality in which the project is located or, if not available, an explanation of why the municipal letter was not included.

B. Structure of the Full Application

The application is organized into the following sections:

Core Questions (Sections 1 and 2), plus site information, if applicable,

- **Section 1 - Applicant Information/Background:** Identifying information of the applicant, and partners, if applicable.
- **Section 2 - Project Information:** Identification of all the categories for which the applicant seeks funding support. This section includes the project name, abstract, and project type. Applicant will indicate of the category of funding for which they would like the project to be considered in question 2.1, which will drive additional questions. An applicant will respond to questions about leadership and the ability to execute the project, prior state or federal funding and outline any notable progress made to date. This

section also includes questions related to the project timeline and anticipated outcomes. Applicants to the Site Preparation, Buildings and Infrastructure categories must complete the Site Information questions, which include identification of the specific site, ownership, and zoning, as well as an option to indicate their desire to have a site considered for expedited permitting from the state through M.G.L. c. 43D.

Additional Questions (Sections 3 through 8), based on the development continuum and the project components selected by the applicant in Section 2, Question 2.1,

- **Section 3 – Community Capacity Building Additional Questions:** This section is where applicants will provide detail about the project for which capacity building funding is requested. This section includes detailed scope of work, description of the community coalition and target population, and budget.
- **Section 4 – Planning and Zoning Additional Questions:** This section is where applicants will provide detail about the proposed planning project, outcomes, leadership, and implementation.
- **Section 5 – Site Preparation Additional Questions:** This section is where applicants will provide detail about the specific project site for which funding is requested. Includes detailed scope of work, site details, historic environmental reports, and budget. Additional questions are required for Brownfields related applications.
- **Section 6 – Building (Vertical Construction) Additional Questions:** This section is where applicants will provide detail about the specific capital building project for which funding is requested. Includes detailed scope of work, public purpose, details about the property, planned use, and budget.
- **Section 7 - Infrastructure (Horizontal Construction) Additional Questions:** This section is where applicants will provide detail about the specific public infrastructure project for which funding is requested. Includes detailed scope of work, budget, design and permitting status, and for non-Small Town Road Assistance Program (STRAP) requests, questions about the specific private development being leveraged.
- **Section 8 - Housing Choice General Questions:** This section includes questions specific to the Housing Choice Community Grant Program. Eligible applicants must complete this section to be considered for funding by the Housing Choice Community Grant Program.

Certification of Application Submission Authority (Section 9),

- **Section 9 - Certification of Application Submission Authority:** Signature page certifying the authority to submit the application on behalf of the applying entity and attesting that all responses are true and accurate.

Certification of Application Submission Authority (Section 10),

- **Section 10 - Other/Optional Attachments:** This section allows submit other attachments to support the application, including other site images, partner letters or support letters. Please note that these items will generally not be scored or assessed as part of the formal evaluation of the proposal.

All applications must be submitted electronically. The online application portal, *IGX*, can be accessed at <https://eohed.intelligrants.com>.

V. APPLICATION EVALUATION

A. Core Review Criteria

All applications submitted through the One Stop will be reviewed by program staff to determine which One Stop program is best suited to achieve the applicant's objective. This review will include an initial screening based on statutory and regulatory eligibility requirements and program guidance (See Appendix for links to program guidelines). All applications will then be evaluated based on the following core review criteria, in addition to the criteria noted in each respective program's guidelines:

- **Achievable Project Scope:** Is the project feasible and achievable?
- **Ability to Execute & Leadership:** Does the project have appropriate leadership with the requisite experience and ability to execute the project?
- **Achievable Timeline:** Is the timeline of the project reasonable and achievable? For construction projects, is the project advanced in its design and permitting.
- **Reasonable Budget, Showing Commitment:** Is the project budget reasonable? While not required, preference will be given to projects that leverage match funding outside of the requested grant funds, but outside funding is not a prerequisite.
- **Outcomes and Impact:** What are the projected outcomes of this project and the impact this project may have on the community? Outcomes related to equitable opportunity and environmental impact will also be taken into consideration.
- **Progress to Date, Showing Commitment:** Does the applicant show commitment to the project through past activity and investment?

B. Other Considerations

In addition to the criteria noted above, the One Stop for Growth will align with key priorities of the Baker Polito Administration. First, there is a housing crisis in Massachusetts; therefore, all applicants will be asked how the project impacts housing and whether a community has a housing moratorium or restricts new housing. Additionally, it is vital to provide equitable opportunity to key populations in communities across the state. All applicants will be asked to consider the equitable opportunities their project provides in the community. Finally, given the circumstances of the economy due to COVID-19, all applicants will be asked to consider whether the project furthers economic recovery.

VI. ADDITIONAL INFORMATION

A. Submitting Questions

If you have questions, please submit them in writing to OneStop@mass.gov with the subject line "One Stop for Growth Question." The One Stop partners will review and aggregate responses and post them regularly on the One Stop website: <https://www.mass.gov/guides/community-one-stop-for-growth>. EOHED, DHCD, and/or MDFA reserve the right to respond only to questions relevant to the participating programs.

B. Notes about Application Submission

- All applications must be submitted electronically. The online application portal, *IGX*, can be accessed at <https://eohed.intelligrants.com>. An online webinar outlining the use of the system will be available on the site.
- All applicants must set up a user account on IGX in order to submit an application for the Expression of Interest and/or Full Application. A review of all users accessing program systems shall be conducted annually to determine the accuracy of user access designations. If necessary, action shall be taken to change, revoke, or grant user access to reflect the appropriate designation.
- The application form template and link to the portal will also be available on the EOHED webpage. Applicants will have at least 12 weeks to review the application questions and prepare their project proposal.
- It is the responsibility of the applicant to be aware of all requirements and deadlines, and to ensure that their application is complete and submitted on time. All applications will be logged as to date and time received and kept on file as public record. Late submissions will not be considered.
- EOHED reserves the right to request additional information from the applicant or external sources as may be necessary in order to complete the application review. EOHED also reserves the right to recommend partial grant awards, as deemed appropriate.

VII. APPENDIX

A. Fully Integrated One Stop Programs

The following programs will be fully integrated into the One Stop.

Executive Office of Housing and Economic Development

[Mass Works](#)

[Urban Agenda Grant Program](#)

Department of Housing and Community Development

[Housing Choice Community Grants](#), supported by Mass Works

[Massachusetts Downtown Initiative](#)

[Community Planning Grants](#)

[Rural and Small Town Development Fund](#)

MassDevelopment

[Brownfields](#)

[Site Readiness Program](#)

[Underutilized Properties Program](#)

[Commonwealth Places](#) (New to One Stop)

[Collaborative Workspaces](#) (New to One Stop)

[Real Estate Services Technical Assistance](#) (New to One Stop)

B. Referral Programs

Projects submitted through the Expression of Interest and/or Full Application may be referred to programs outside of the One Stop that better meet the funding needs for the project. Referrals include, but are not limited, to the following state programs:

Community Compact Cabinet

Best Practices Program

Efficiency and Regionalization Grant Program

Department of Agricultural Resources

Massachusetts Food Trust Program

Department of Conservation and Recreation

Drinking Water Supply Protection Grant Program

Department of Energy Resources

Green Communities

Department of Environmental Protection

State Revolving Fund

Department of Housing and Community Development

Community Development Block Grants

Division of Ecological Restoration

Culvert Replacement Municipal Assistance Grant Program

Executive Office for Administration and Finance

iCubed

Executive Office of Energy and Environmental Affairs

Planning Assistance Grants

Parkland Acquisitions and Renovations for Communities Grant Program

Culvert Replacement Municipal Assistance Grant Program

Municipal Vulnerability Preparedness Program

Land and Recreation Grants and Loans

Executive Office of Housing and Economic Development

Seaport Economic Council Grants

Dredging Grant

Mass Broadband Institute

Mass Broadband Initiative

Mass Cultural Council

Cultural Facilities Fund

Massachusetts Growth Capital Corporation

Small Business Technical Assistance Grant Program

Massachusetts Life Sciences Center

STEM Equipment and Professional Development Grant Program

MassHire

MassHire Workforce Board

MassHousing

Technical Assistance

Neighborhood Hub

MA Office of Travel and Tourism

Destination Development Capital Grant Program