State Fiscal Year 2024 Commonwealth Nonprofit Security Personnel Grant Program

AVAILABILITY OF GRANT FUNDS

WEBINAR

September 20 , 2023

COMMONWEALTH OF MASSACHUSETTS

EOPSS

EXECUTIVE OFFICE OF PUBLIC SAFETY AND SECURITY

Agenda

- Welcome/Introduction

- Background

- Eligibility

- Timeline

- Allowable/Unallowable Expenses

- Application Process

- Application Submission

- Application Review and Scoring

- Notification

- Resources

- Questions

EOPSS Leadership

Terrence M. Reidy
Secretary

Susan Terrey
Deputy Secretary-Homeland Security Advisor

OGR Team

Kevin Stanton, Executive Director
Benjamin Podsiadlo, Division Chief
Sonya Schey, Division Manager
Kayla Toner, Program Coordinator
Vicky Mboka-Boyer, Program Coordinator

Background

PURPOSE: This grant opportunity is designed for nonprofit organizations to address critical safety and security needs by hiring security personnel.

- The Office of Grants and Research (OGR) has made available **$300,000** in funding for **nonprofit 501 (c) (3) organizations** to competitively solicit one-time grant funding to assist nonprofit organizations such as faith-based institutions, educational, medical/health care facilities, and other human service entities, and the like with enhancing building safety and security for its members and staff. Participating nonprofits shall contribute matching funds equal to $1 for every $1 contributed by the Commonwealth.

- Priority will be given to applicants demonstrating the greatest need **AND** proposing cost-effective solutions to addressing high-priority security gaps or weaknesses with security personnel. Priority will also be given to applicants who have not been awarded funds through prior state or other federal nonprofit opportunities offered through OGR.

Eligibility

- Per legislative language, funding shall be expended for a nonprofit security grant program to provide security personnel to non-profit organizations that have demonstrated to be at a high risk of terrorist attacks or hate crimes.

- Applicants may solicit up to **$40,000** in funding under this competition.

- Only one (1) application per nonprofit can be submitted for consideration of funding.

Timeline

AGF POSTED	September 13, 2023
Application Due Date	**4:00 p.m. October 13, 2023**
Award Notification	November, 2023
Performance Period (*anticipated*)	December, 2023 – June 30, 2024

Allowable and Unallowable Expenses

Consultant/Contract Costs limited to the following:

Qualified and trained security personnel specifically for prevention and/or protection against the risk of a terrorist attack or hate crime.

Through a written contract

These grant funds can not be used for any of the following:

- On-duty law enforcement personnel
- Employee salary or benefits;
- Training;
- Grant writers;
- Standard firearms or ammunition;
- Major construction, office furniture, or other like purchases;
- Vehicles.

Application Process

Attachment A will be accessed through the link provided by OGR in the AGF

Attachment A-Section I: Applicant Information

- **Grant Contact**
- **Fiscal Contact**
- **Funding Amount Requested**
- **Project Summary**
- **Prior STATE or FEDERAL Nonprofit Security Funding**

- **Signature Page (to be printed and signed by authorized signatory)**

COMMONWEALTH OF MASSACHUSETTS

EOPSS
EXECUTIVE OFFICE OF PUBLIC SAFETY AND SECURITY

8

Application Process

Attachment A-Section II: Application Narrative

- Needs Assessment

- Project Description

- Implementation Plan, Timeline and Person(s) Responsible

COMMONWEALTH OF MASSACHUSETTS
EOPSS
EXECUTIVE OFFICE OF PUBLIC SAFETY AND SECURITY

Application Process

Attachment A-Section III: Project Budget

- **Budget Narrative Summary** (located within Attachment A): Describe Purchases for a budget for up to seven (7) months of funding *(never assume the reviewer is familiar with the costs itemized on the Excel document)*

- **Complete a** Budget Excel Worksheet, referred to as Attachment B. Please be sure to complete both Excel tabs – the Summary sheet and Detail worksheet – and upload with your application as an Excel document. Please do not convert attachment B to a PDF or other format

- **Allowable Cost Category:** only one category, *Contract/Consultant (qualified, trained security personnel)*

Application Submission

1. **Electronic Submission: The application and attachments are to be submitted electronically via the online application form**
- Attachment A: Completed and Signed Application
- Attachment B: Budget Excel Worksheet Form (Summary and Details Sheets)
- Letter of support from local Police Chief

2. **Hard Copy Submission:** Upon receipt of email confirmation with the PDF attachments of the online submission:
- print all attachments;
- obtain the signature of the Senior Organization Official on the hard copy application
- Mail the complete and signed Attachments (A & B) and Letter of Support from local Police Chief.

APPLICATIONS SUBMITTED AFTER 4:00 pm on October 13, 2023 WILL NOT BE ACCEPTED

Application Submission

- **SFY2024 Commonwealth Nonprofit Security Personnel Grant Program (CNSGP) Application - EOPSS**
- **MA Office of Grants and Research (OGR)** <notifications@cognitoforms.com>
- Tue 9/19/2023 3:15 PM
- To:
- Schey, Sonya (OGR) <sonya.schey@mass.gov>
- 3 attachments (286 KB)
- SFY2024 Commonwealth Nonprofit Security Personnel Grant Program (CNSGP) Application - EOPSS.pdf; CNSPGP SFY2024 Attachment B_09132023.xlsm; Police Chief Letter.docx;
- CAUTION: This email originated from a sender outside of the Commonwealth of Massachusetts mail system. Do not click on links or open attachments unless you recognize the sender and know the content is safe.
  - **MA Office of Grants and Research (OGR)**
    - SFY2024 Commonwealth Nonprofit Security Personnel Grant Program (CNSPGP) Application

●

- Thank you for submitting your electronic SFY2024 Commonwealth Nonprofit Security Personnel Grant Program (CNSPGP) Application.
- **To complete you application: print the application and attachments, sign the Organization Representative section, and mail hard copies to:**
- Office of Grants and Research
  35 Braintree Hill Office Park, Suite 302
  Braintree, MA 02184
  Attention: Vicky Mboka-Boyer, Program Coordinator
- Applications Due (both hard copy and electronic): **Friday, October 13, 2023 by 4:00pm.**
- For questions regarding your application, please contact **vicky.mboka-boyer@mass.gov**.

COMMONWEALTH OF MASSACHUSETTS
EOPSS
EXECUTIVE OFFICE OF PUBLIC SAFETY AND SECURITY

Application Review and Scoring

This is a competitive grant and will be subject to a peer review process. Applications will be reviewed and scored based on the following criteria:

Application Template Cover Page (10 points)

Needs Assessment - *relevant local data specific to your organization and/or surrounding area to demonstrate need and correlation to the requested security services* **(25 points)**

Project Description - *that clearly describes the services to be purchased, security enhancement benefits to the non-profit organization site seeking funding* **(25 points)**

Implementation Plan and Timeline - *ensures all allowable grant services will be received and paid for within the anticipated grant 7-month period* **(15 points)**

Detailed, Reasonable and Complete *Budget - Narrative* *budget summary and Excel budget detail worksheet* **(25 points)**

Notification

Award decisions are at the discretion of the:

- Governor
- Secretary of the Executive Office of Public Safety and Security (EOPSS)
- Executive Director of EOPSS / Office of Grants and Research (OGR)

Award announcements
November, 2023

Contract with EOPSS / OGR must be fully executed (signed by recipient and OGR Executive Director) before any expenditures

Resources

- [Commonwealth Nonprofit Security Personnel Grant Program | Mass.gov](#)

FY24 Funding Period Application Materials:
- [FY24 Commonwealth Nonprofit Security Personnel Grant Program AGF](#)
- [FY24 Commonwealth Nonprofit Security Personnel Grant Program Online Application Form](#)
- [FY24 Commonwealth Nonprofit Security Personnel Grant Program Budget Worksheet (Attachment B)](#)

QUESTIONS?