

New FY24-FY28 5 Year Spending Plan

1. Either create a new project and phases or open an existing one. Navigate to the 5 Year Spending Plan Tab.
2. Select the ADD button the right-hand side of the Funding Plan portlet. This will add the new FY24-FY28 years. We are doing this so we can have a rolling plan every 5 years.

The screenshot shows the '5 Year Funding Plan' portlet. The 'Details' section includes the CAMIS Number J235767, Project Name 'FY22 HLC Cooling Tower Critical Repairs', and Description 'Prepare & remove existing tower, furnish & install new cooling tower, butterfly valves, reconnect wiring to'. The 'Funding Plan' section has a table with columns: Fiscal Year, DCAMM Spending, Agency Spending, Total Spending, and Status. The 'Add' button is highlighted in a red box.

Fiscal Year	DCAMM Spending	Agency Spending	Total Spending	Status
2024	\$0.00	\$0.00	\$0.00	Current
2025	\$0.00	\$0.00	\$0.00	Current
2026	\$0.00	\$0.00	\$0.00	Current
2027	\$0.00	\$0.00	\$0.00	Current
2028	\$0.00	\$0.00	\$0.00	Current

3. The system will create a line for each of the 5 years.
 - a. If you happen to add too many lines you can remove them by highlighting the line and selecting REMOVE on the right-hand side.

The screenshot shows the 'Funding Plan' table with 5 years of data. The table has columns: Fiscal Year, DCAMM Spending, Agency Spending, Total Spending, and Status. The 'Add' and 'Remove' buttons are visible at the top right.

Fiscal Year	DCAMM Spending	Agency Spending	Total Spending	Status
2024	\$0.00 US Dollars	\$0.00 US Dollars	\$0.00	Current
2025	\$0.00 US Dollars	\$0.00 US Dollars	\$0.00	Current
2026	\$0.00 US Dollars	\$0.00 US Dollars	\$0.00	Current
2027	\$0.00 US Dollars	\$0.00 US Dollars	\$0.00	Current
2028	\$0.00 US Dollars	\$0.00 US Dollars	\$0.00	Current

4. Enter the amount of estimated spending in the fiscal year it will be spent.
 - a. Enter the amount of money that will requested from DCAMM.
 - b. Enter the amount of money that will be spent from your AGENCY.
 - c. To SAVE these updates, you need to select the 5 boxes next to the years and then select SAVE at the top of the page.

The screenshot shows a web application interface for a 'Funding Plan'. At the top, there's a header with a minus icon and the text 'Funding Plan', followed by 'Add' and 'Remove' buttons. Below this is a section with 'Related Reports' (a dropdown menu set to '-Select-') and 'FY Spending Line Item'. An 'Export' button and '5 total found' text are also present. The main part of the interface is a table with the following columns: 'Fiscal Year', 'DCAMM Spending', 'Agency Spending', 'Total Spending', and 'Status'. The table contains five rows for the years 2024 through 2028. Each row has a checkbox in the first column, which is highlighted by a red box in the image. The data for each row is as follows:

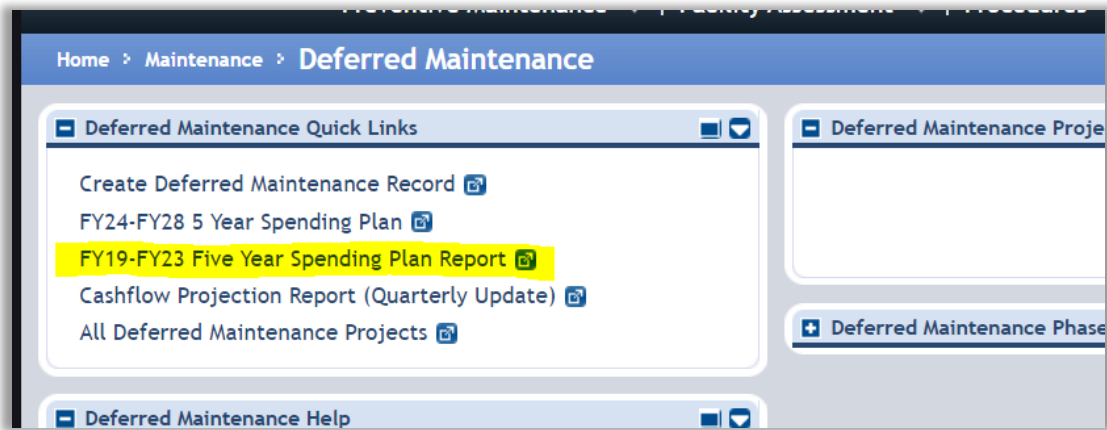
Fiscal Year	DCAMM Spending	Agency Spending	Total Spending	Status
2024	\$20,000.00 US Dollars	\$0.00 US Dollars	\$20,000.00	Current
2025	\$25,000.00 US Dollars	\$250,000.00 US Dollars	\$275,000.00	Current
2026	\$0.00 US Dollars	\$0.00 US Dollars	\$0.00	Current
2027	\$0.00 US Dollars	\$0.00 US Dollars	\$0.00	Current
2028	\$0.00 US Dollars	\$0.00 US Dollars	\$0.00	Current
	\$45,000.00	\$250,000.00	\$295,000.00	

5. You can run the FY24-FY28 5 Year spending report to see your spending plan. If you need to update anything, select the project from inside the report and update the estimated spending.

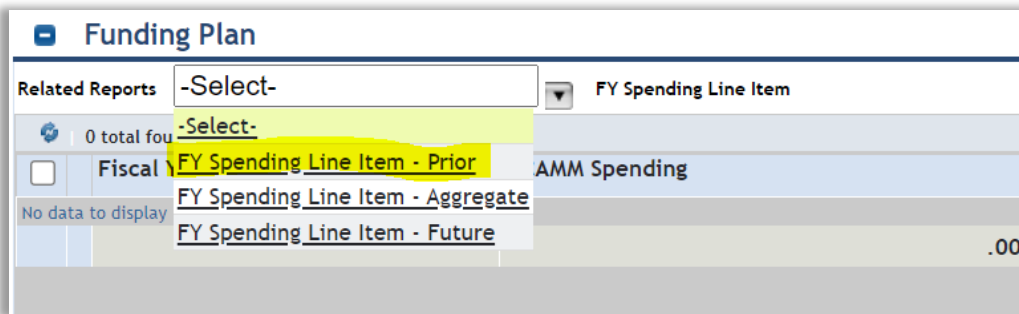
The screenshot shows a web application interface for 'Deferred Maintenance'. At the top, there's a navigation bar with links: 'Home', 'My Reports', 'Requests', 'Projects', 'Tasks', and 'Space'. Below this is a breadcrumb trail: 'Home > Maintenance > Deferred Maintenance'. The main content area is titled 'Deferred Maintenance Quick Links' and contains a list of links: 'Create Deferred Maintenance Record', 'FY24-FY28 Five Year Spending Plan Report' (highlighted in yellow), 'FY19-FY23 Five Year Spending Plan Report', 'Cashflow Projection Report (Quarterly Update)', and 'All Deferred Maintenance Projects'. To the right of the quick links is a section titled 'Deferred Maintenance' with a dropdown menu set to '1 / 4' and a list of project numbers: 'J230592' and 'J230281'.

How to view Previous FY19-FY23 Spending Plan

1. To view the FY19-FY23 Spending Plan, use the report on the left-hand side of your Deferred Maintenance home page.



2. To EDIT your data for FY19-FY23 open the project and navigate to the 5 Year spending Plan Tab. Under the RELATED REPORTS, use the down arrow to select "FY SPENDING LINE ITEM – PRIOR".



3. Update your data in the spending plan fields. To save your data, make sure to check the boxes next to the fields you changed and select SAVE at the top of the page.

