## FY2024 Reimbursement Reduction Reasons

- **1.** Name(s) not on the list of certified telecommunicators approved with the application.
- 2. Costs incurred prior to the contract start date or after contract end date.
- **3.** Cannot be reconciled to the documentation provided.
- 4. Missing proof of payment(s) for the invoice(s) submitted.
- 5. Missing proof of course completion (signed roster(s) or certificates of completion).
- **6.** Missing copy of invoice(s).
- 7. Class hours reduced to match signed roster, certificate of completion or vendor defined.
- 8. Travel hours reimbursed based on MapQuest.
- 9a. Class/Costs exceed that authorized under the grant for new personnel in the process of obtaining certification
- 9b. Class/Costs exceed that authorized under the grant for certified telecommunicators
- **10.** Personnel costs requested for the individual(s) reduced to match the payroll documentation provided.
- 11. Individual not a certified telecommunicator as of date costs incurred.
- 12. Replacement date worked does not correspond to the date of training.
- **13.** Costs reimbursed for the participant.
- 14. Amounts requested on the summary page are greater than the contract maximum value.
- 15. Amounts requested on the summary page do not equal the amounts requested on corresponding category page(s).
- **16.** Category/Item(s) not on the approved application.
- **17.** Detailed invoice required.
- **18.** Course not approved by the State 911 Department.
- **19.** Costs previously reimbursed.
- **20.** Goods/Services not received within the funding period.
- 21. Number of calls being requested for QA were reduced to match protocol requirements.
- **22.** Reimbursement forms submitted are incorrect/incomplete.