

**FY25 Municipal Road Safety  
Technical Assistance Webinar - 6/6/24  
FAQ**

**Q: Where can we get a copy of the webinar presentation?**

A: The recorded webinar along with the power point presentation can be found here - [Municipal Road Safety \(MRS\) Grant Program | Mass.gov](#) – under *Additional Materials*

**Q: Does the General Subrecipient Grant Conditions need to be submitted with the application?**

A: No – that document is just included on the website now for your reference as it contains helpful information for applicants when putting together proposals. Awardees will be asked to complete the grant conditions during the contracting process if you are selected to receive an award.

**Q: Why do you not allow departments the opportunity to purchase cruiser mounted radar units?**

A: Our office has received guidance from NHTSA that does not allow this type of equipment to be purchased under this grant. The equipment that NHTSA allows is intended for specific enforcement campaigns and not for everyday use.

**Q: Will the new online application form save the entered data so it can be completed over several days and not lost?**

A: Yes, the “Save” feature at the bottom of each page allows you to save your responses and provides you with a unique link to return later without losing any information you have entered. Once you have completed all relevant selections in the application, click the “Submit” button. Please note that once you submit the application, you will not be able to edit your responses. **Note:** Applicants should “Save” additional progress made on the application each time as it will generate a new unique link.

**Q: If you don't use all budgeted Traffic Enforcement Overtime funds for a certain month, can you roll these funds over to another month for additional enforcement overtime?**

A: Yes, funds may be rolled over to another campaign period, if the funds remain in the same budget category. For example, if you stated in your application that you hoped to conduct 40 hours of Traffic Enforcement (TE) in May and you were only able to conduct 20, you can use your remaining TE funds over the remainder of the grant period for future TE campaigns.

**Q: Can we purchase accessories, such as solar panels, for equipment we already have?**

A: No, accessories for prior equipment purchases or equipment purchased using other funds is unallowable.

**Q: Can grant funds be used to pay for an officer to attend training pertaining to traffic safety?**

A: Yes, overtime costs for officers to attend trainings is an eligible expense. Please note costs related to officers attending a training during their regular shift or on straight time will not be reimbursed.

**Q: Who needs to sign the application?**

A: The application states that the Authorizing Official Contact is the agency head, and they will be the one who will sign the application.

**Q: Do we need to mail, or hand deliver a signed copy of the application to your office?**

A: This year, OGR does not require a hard copy to be delivered to our office. You will sign and submit the application online via the Cognito platform. When you get your confirmation email, you will get a copy of your completed application along with any attachments that were uploaded to your application. Be sure to save these files with your grant records!

**Q: Do we have to conduct a certain amount of overtime hours each campaign period?**

A: No, each department will have one traffic enforcement budget throughout the whole grant period to allow for more flexibility.

**Q: If we have difficulty locating local trainings that we requested funding for in our application, can a different enforcement related training be substituted?**

A: We are aware that training course schedules may change or become unavailable. If seeking to attending a related or different training – please notify your OGR Program Coordinator (*assigned when departments are awarded funding*) of any deviations to your application as it was approved. Modifications may be granted with proper justification regarding why the initially requested training is no longer viable, what training you are proposing to send officers to in its place, and why that training is beneficial to augment your traffic enforcement efforts.

**Q: How does monthly reporting work? Who should I send my Monthly Financial Reports to each month?**

A: During the contracting process, OGR will:

- Assign your department with an OGR Program Coordinator and you will submit your monthly report to them
- Provide you with a link to your Expenditure Report and the link to your reporting forms
- Invite you to a webinar to walk you through the new reporting process for FY25

**Q: If we are submitting our application by July 1<sup>st</sup>, why do we have to wait until October to find out if we have been awarded any funding and November to begin spending?**

A: First, OGR needs adequate time to review and score the expected 200+ applications. Second, NHTSA needs adequate time to review our Highway Safety Plan (HSP) and our Annual Grant Application (AGA). The approval of our HSP and AGA is usually expected to be received by mid-September, which then allows us to award MRS grant funding. Third, the contracting period can take several weeks as it involves OGR generating documents and having departments complete and return them. OGR may also require departments to revise their application and/or budget.