Land Conservation Assistance Grant Application FY26

These questions are provided for reference and planning purposes only. All applications must be submitted through EEA's new Grant Management System.

Applicant Name (Municipality, Tribe, Organization, District, etc)

Project Title

Summary of proposed work (this will be a very brief 1-2 sentence summary; a longer detailed project description is required later in the application)

Municipality (or municipalities) where the project will take place

Grant request amount (a much more detailed budget is also required with the application; a template is available in the Grants Management System)

Preferred start and end dates for the project

Primary contact for the project (this contact's information, including phone, email, and mailing address, will be imported into the application from your Grants Management System profile)

Are you requesting…
Assistance with a grant application (Y/N)

- If Yes: name of grant program

Funding for an independent qualified appraisal (Y/N)

Contractual services to facilitate a land protection transaction or eligible park design (Y/N). If yes:

- Specify the name, address, assessor's parcel number, and acreage of each project
- Specify the type of interest to be acquired/conveyed (ie fee, CR, WPR, APR)
- List all services for which you are requesting funding

Assistance developing or updating an Open Space and Recreation Plan

- If yes: expiration year of the most recent OSRP, if applicable

Project description: For all project types, please briefly describe the overall project, including:

- The potential benefits of the project, including benefits to conservation or recreation
- Why you are undertaking this project at this time
- Why the tasks for which you are requesting funding are necessary for the success of this project
- Information demonstrating your confidence in the success of the project overall (ie evidence of a willing seller; discussions with a contractor who can complete funded tasks within the grant period; description of your organization's capacity to complete in-house tasks; etc)
- List of partners, if applicable
  Project timeline (projects may extend into FY27, but must begin in FY26)

Additional required attachments:

Project budget: For all project types, please submit a budget table that includes:

- Itemized list of eligible costs (applicant staff time may be included as match only; it is not reimbursable)
- Local match of at least 10%. Please note the source(s).
- Grant request of up to 90% of costs.
- If your grant request spans two fiscal years, please break down all costs into FY26 and FY27 expenses.

Please use the attached budget template as a guide.

Recent cost estimate or quote for all work to be performed. This document should support the costs shown in the project budget.

Letter from applicant's CEO authorizing the application and naming a Project Manager as grant contact.

A map that clearly identifies the project parcel(s) is required for all land protection and park development projects. No map is needed for OSRP updates.