Office of Grants and Research (OGR)
Executive Office of Public Safety and Security

Appendix A
Federal Grant Conditions
Bryne JAG Funded SFY27 Human Trafficking Grants

- Federal grant applicants must use their Unique Entity Identifier (UEI). The UEI is assigned by and viewable within System for Award Management (SAM) , but Grants.gov users can also find it listed under their organization profile. (Grants.gov retrieves the UEI from SAM). To view your organization's UEI, follow the instructions at www.fsd.gov
- Sub-recipients of federal funds must maintain current registration in the SAM database. The SAM database is the repository for standard information about federal financial assistance, applicants, recipients, and sub-recipients. Information about registration procedures may be accessed at www.sam.gov. IMPORTANT: You must contact the federal government directly, through the websites provided, for a SAM registration. Please do not contact OGR; OGR cannot facilitate these federal requirements for your agency.
- Units of local government and non-profit sub-recipients that expend $750,000 or more in a year in federal award funds shall have a single or program-specific audit conducted for that year, in accordance with federal financial assistance audit requirements. This federal reporting requirement is referenced in the 2 CFR §200.501 subpart F. To learn more about this requirement: Title 2 Part 200 Subpart f - Code of Federal Regulations (ecfr.io).
- Submission of satisfactory and timely quarterly progress reports and quarterly financial reports (including match) with all required back-up documentation is required.
- Timely submission of performance measures via the Performance Measurement Tool (PMT) online platform through the U.S. DOJ. Data must be reported quarterly.
- Grant funds are subject to federal accounting and audit requirements, including the prohibitions on co-mingling funds. Organizations that receive JAG funding along with other federal funds, must treat the funds independently with separate cost and reporting centers. An audit trail is required for the federal and matching portions of the program each year and is expected to be accessible upon the request of OGR. The sources of receipts, expenditures, and disbursements for each portion of funding are to be accounted for separately.
- Supplanting of funds is strictly prohibited. Funds for programs and services provided through this grant are intended to supplement, not supplant, other state or local funding sources.
- Expenses paid with grant funds must be direct and specific to the implementation of the JAG funded program.
  - No consultant or trainer may be paid more than $650 for an eight-hour workday or $81.25/hour without the prior written approval from OGR.

Requests for a waiver of this requirement with documented justification must be made in writing at the time of application.

- All sub-recipients must comply with the Federal Funding Accountability and Transparency Act. Sub-recipients will receive further instruction from OGR prior to contracting.
- In accordance with civil rights laws and regulations, sub-recipients of federal funds, regardless of the type of entity or the amount of money awarded, must certify that they will not discriminate against any person on the grounds of race, color, religion, sex, national origin, age, or disability in any program or activity funded in whole or in part by federal financial assistance. In addition, sub-recipients meeting certain funding and agency-specific criteria are required to develop and file an Equal Employment Opportunity Plan (EEOP). Additional civil rights compliance and reporting requirements will be addressed with sub-recipients upon award of the grant.
    - Sub-recipients will be required to complete a Certification of Compliance with Regulations form, responding to either Section A- Declaration Claiming Complete Exemption from the EEOP Requirement, Section B- Declaration Claiming Exemption from the EEOP Submission Requirement and certifying that an EEOP is on File for Review or Section C-Declaration Claiming EEOP Submission Requirement. Some sub-recipients may be required to submit their EEOP or EEOP Short Form to the U.S. Department of Justice, Office for Civil Rights (OCR). Each sub-recipient's Certification, EEOP, or EEOP Short Form will need to be submitted to OCR in accordance with 28 CFR 42.301-308. Details will be provided prior to contracting.
- The Anti-Lobbying Act of 18 U.S. Code §1913 prohibits the use of federal funds for "grassroots" campaigns that encourage third parties, members of special interest groups or the general public to contact members of Congress, of a State or local legislature, or an official of any government in support of or in opposition to a legislative, policy, or appropriations matter. It applies to activities both before and after the introduction of legislation.
- In addition to the requirements set forth above, sub-recipients will be required to agree to and abide by all state and federal rules, regulations, and conditions pertaining to the receipt, administration, and management of federal funding.
- OGR subgrant conditions must be signed and dated at the time an award is made.