



FY27 VICTIM AND SURVIVOR SERVICES (VSS) EGRANTS TECHNICAL ASSISTANCE SESSION

NOVEMBER 19, 2025

HOUSEKEEPING

- This is a Zoom meeting – you can be seen and heard
- Put questions into the chat
- This will be recorded
- Use of AI is not allowed

WELCOME AND INTRODUCTIONS

Facilitators

- Ashlee Renich-Malek (she/her), Grants Administration Specialist
- Kristen Tavano (she/her), Deputy Director of Grants Administration
- Kristin Nguyen (she/her), Director of Grants Administration

AGENDA

Timeline

Commonly Asked Questions

Questions From Audience

TIMELINE

- Questions will be accepted until **November 21, 2025*** – submit via movagrants@mass.gov
- All questions and answers will be posted on MOVA's website and COMMBUYS by **November 25, 2025**
 - *eGrants technical support is available until application due date*
- **Applications due: December 2, 2025 at 12pm EST**
- VWAB anticipated to vote on awards in April 2026
 - Applicants will be notified following the vote and contracting will begin
- Grant award period is July 1, 2026 – June 30, 2027



COMMONLY ASKED QUESTIONS

Q & A

Q: Can multiple people work on the application in eGrants?

A: Yes, multiple users can work on the application in eGrants as long as they have one of the following roles: Agency Administrator or Application Submitter.

Q & A

Q: Do I have to complete the application on eGrants in one sitting?

A: No, you can save your application information and return to it as many times as needed prior to submitting the application. Applicants and other users with the applicable permissions can navigate back to the application using the Search tool located at the top of the page on eGrants.

Q & A

Q: When I initiate the application on eGrants, I cannot see the budget forms. How can I fix this?

A: Applicants must first answer the match waiver question in the Application Questions form and save that page before the budget is available to you. This is because eGrants will open different budget formats depending on if you are accepting the match waiver or not.

Q & A

Q: MOVA requests that we use whole numbers in our budget request, but the fringe and indirect categories will not let me round up to the nearest dollar due to the calculation. When entering a salary base amount of \$74,279.00 at a fringe rate of 37.81%, eGrants calculates \$28,084.89. When I enter \$28,085.00, I get an error message. What should I do?

A: Since eGrants will not let you request more than the calculation, round down to the nearest dollar in these circumstances.

Q & A

Q: In the Salary and Fringe budget forms, if I do not know the name of a staff person yet (because they are not hired), what should I put?

A: Putting “New Hire” in the Employee Name columns suffices.

Q & A

Q: Is there a word limit for each question in the Organizational Questionnaire?

A: The majority of the questions are yes/no or uploads. If there is a textbox, eGrants will show you if there is a character limit.

Q & A

Q: Where can I upload the Contractor Authorized Signatory Listing (CASL) form?

A: The CASL form will be uploaded onto the bottom of the Contact Information page.

Q & A

Q: How can I find the Contact Information page?

A: In eGrants, click on your name in the upper righthand corner and then click "Profile." You will be taken to your information, and then you will see a lefthand panel with other page options. Click on the last page option, which is titled Contact Information.



OPEN QUESTIONS & ANSWERS



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