

**DEPARTMENT OF DEVELOPMENTAL SERVICES**  
**LICENSURE AND CERTIFICATION**  
**PROVIDER FOLLOW-UP REPORT**

**Provider:** GANDARA MENTAL HEALTH

**Provider Address:** 933 East Columbus Ave , Springfield

**Name of Person** Randi Grubbs  
**Completing Form:** \_\_\_\_\_

**Date(s) of Review:** 10-DEC-25 to 11-DEC-25

<b>Follow-up Scope and results :</b>		
Service Grouping	Licensure level and duration	# Indicators std. met/ std. rated
Residential and Individual Home Supports	2 Year License	2/2

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**Summary of Ratings**

**Residential and Individual Home Supports Areas Needing Improvement on Standard not met - Identified by DDS**

<b>Indicator #</b>	L8
<b>Indicator</b>	Emergency Fact Sheets
<b>Area Need Improvement</b>	Emergency fact sheets (EFS) for two individuals were missing pertinent information. The agency needs to ensure EFS's are accurate and current.
<b>Process Utilized to correct and review indicator</b>	The Quality Assurance Specialist added EFS to HCR side by side comparison on the quarterly audit tool to ensure compliance and accurate documentation across all forms/sites.
<b>Status at follow-up</b>	MET
<b>Rating</b>	Met

**Administrative Areas Needing Improvement on Standard not met - Identified by DDS**

<b>Indicator #</b>	L48
<b>Indicator</b>	HRC
<b>Area Need Improvement</b>	Review of minutes of meetings held over the past two years showed that the human rights committee did not meet membership composition requirements for advocate members. The agency needs to support its human rights committees to maintain the required composition.
<b>Process Utilized to correct and review indicator</b>	Two additional advocates (another person supported and a parent of an individual) have joined the Gándara Human Rights Committee. The committee met on 11/19/2025 and both new members were voted in by the committee per the by-laws. Gándara now has 4 advocate members.

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<b>Status at follow-up</b>	MET
<b>Rating</b>	Met