**Governor’s Commission on Intellectual Disability**

**February 8, 2023 (Remote)**

The Governor’s Commission on Intellectual Disability met remotely on February 8, 2023. Those attending were members: Jim Brett (Chair), Amy Carnevale, Jim Cassetta, Doreen Cummings, George Ford, Anne Fracht, Becca Gould, Joanne Jaxtimer, Jo Ann Simons. DDS: Commissioner Jane Ryder, Elizabeth Morse, Christopher Klaskin, Tim Cahill, Dylan Lattimer, Rich Santucci and Victor Hernandez.

Chairman Brett opened the meeting at 3:05pm.

The November 2022, minutes were approved.

Commissioner Ryder opened the meeting with the news that when Governor Healy was sworn in in early January, she appointed an Acting Secretary of the Executive Office of Health and Human Services, Mary Beckman. The Governor recently appointed a new secretary, Kate Walsh. Kate is currently the CEO at Boston Medical Center. DDS continues to work on several initiatives. Our main challenge is workforce. We continually having difficulty getting folks back to day services. Staff providers are having a very hard time not only attracting staff, to positions, but retaining staff. The challenge continues to be with the new people coming into DDS services from the turning 22 class. They are extremely challenging. They have diagnosis ID, DD, ASD and mental health issues. More complex than historically the nature of the individuals that we supported in the past. It will take expertise on the provider level also to develop the type of services these folks will need.

Dylan Lattimer the Chief Financial Officer for DDS gave a high level overview of the current budget process. The new administration will file the budget on March 1. DDS is confident about our maintenance proposal and we feel like those funding levels support us to continue providing services.

Rich Santucci, provided an overview of Internal Controls at DDS. Primary role is to analyze operations, transactions, processes, procedures that the Department is engaged in and make sure that expected outcomes are achieved. Making sure that services are being provided and our individuals are receiving the contracted services. External monitoring by and compliance reporting with our partners at CMS, State Auditor's Office, MA Office of the Inspector General, and Operational Services Division is another focus of the program.

Chairman Brett adjourned the meeting at 3:55pm.