



**Personal Care Attendant Quality  
Home Care Workforce Council  
One Ashburton Place, Room 1109  
Boston, MA 02108**

DEVAL L. PATRICK  
Governor

TIMOTHY P. MURRAY  
Lieutenant Governor

JUDYANN BIGBY, M.D.  
Secretary

General Council Meeting

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**Minutes**      **December 4, 2007**      **2:00 P.M. to 3:05 P.M.**      **21<sup>st</sup> floor, Conference Room 3**

COMMITTEE MEMBERS IN ATTENDANCE	Joe Bellil, Larry Braman, Eileen Brewster, Liz Casey, Jean McGuire, George Noel, Paul Spooner, Joe Tringali
COMMITTEE MEMBERS IN ATTENDANCE TELEPHONICALLY	
COMMITTEE CHAIR	Assistant Secretary Jean McGuire
NOTE TAKER	Rachel Richards
AGENDA SETTING	No issues were added to previously-issued agenda

### **Agenda Topics**

#### **Approval of Meeting Minutes**

The Chair opened the meeting and introduced the newly appointed PCA Quality Home Care Workforce Council Director, Jack Boesen. Council members and the audience introduced themselves. Mr. Boesen commented that he was thrilled to be part of the Workforce Council and its groundbreaking work.

The Chair made a motion to accept the minutes from the last meeting. The motion was seconded by Mr. Spooner. The minutes were approved unanimously.

#### **SEIU**

Ms. Malberg from 1199SEIU presented an overview of SEIU, discussing the organization's philosophy and membership. She discussed SEIU's approach to working with employers through joint labor management committees and to establishing training funds for employees. Ms. Malberg discussed the structure of bargaining teams in other states. Finally, she discussed the fact that SEIU is conducting 13 meetings across Massachusetts for PCAs to provide feedback regarding their priorities for bargaining. Copies of Ms. Malberg's presentation were made available to Council members and meeting attendees.

#### **Old Business**

Ms. Richards indicated that work was continuing regarding the establishment of accounting procedures so that Council members could begin to be reimbursed for Council-related travel expenses.

Ms. Richards indicated work was also continuing regarding the Referral Directory RFI and that the RFI had not yet been posted.

## ***Updates***

Mr. Spooner asked about the plans for office space for the new PCA Council Director. Mr. Boesen indicated that he was assigned to temporary office space at One Ashburton Place, and advised Council members that he would soon be sending out an introductory communication with his contact information.

The Chair reported that Mr. Boesen will initially focus on working with Mr. Bellil on the Council's budget, and on scheduling individual meetings with Council members.

There was a brief discussion about the status of the Council member who is regularly absent from Council meetings.

There was a general discussion on the questions of when and how the Council should provide an update to Consumers regarding the status of Council and collective bargaining activities, and whether it would be helpful to hold informational meetings at different locations across the state to give Consumers an opportunity to participate. From the audience, Ms. Malberg indicated that SEIU and BCIL had jointly developed a Frequently Asked Questions document that was being sent to all BCIL Consumers, and offered to forward this document to the Council.

The Chair indicated that she hoped the Council would be prepared to respond to SEIU's collective bargaining request the next week.

Ms. Richards confirmed that the next Council meeting is scheduled for January 8<sup>th</sup> 2-4:00 P.M., 21<sup>st</sup> floor.

A motion was made to move the Council into an executive session at 3:05 P.M.

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