



**Personal Care Attendant Quality
Home Care Workforce Council
One Ashburton Place, Room 1109
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DEVAL L. PATRICK
Governor

TIMOTHY P. MURRAY
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Minutes

February 26th, 2007

2:30-4:00 PM

Ashburton Café Conference Room

COMMITTEE MEMBERS IN ATTENDANCE	Joe Bellil, Larry Braman, Liz Casey, Patricia Johnston, Gerry Morrissey, George Noel, Paul Spooner, Joseph Tringali
OTHER COUNCIL MEMBERS IN ATTENDANCE	N/A
SUBCOMMITTEE CHAIR	N/A
NOTE TAKER	Susan Ciccariello
AGENDA SETTING	No items were added to the previously issued agenda

Assistant Secretary Gerry Morrissey called the meeting to order at 2:39 PM

Updates on Open Items (moved to the first item on the agenda; *vote)

The Commonwealth has provided a list of PCAs. The list will be updated and issued to the PCA Workforce Council every six months.

It was reported that the SEIU has submitted a public records request to the Secretary of EOHHS to obtain a copy of the list.

Mr. Spooner made a motion that the Council provide a copy of the list of PCAs to the SEIU. The motion was seconded. There was a lengthy discussion about whether the list is public information and whether the Council has the authority to release the list to the SEIU. Mr. Spooner then moved to amend the motion on the table to direct Mr. Morrissey to consult with Secretary Bigby and Secretary Bump to clarify and seek input on the following issues, and to provide a memorandum to the Council on these matters by March 16th:

- Whether the PCA list is public information;
- Whether the Council can release the PCA list to the SEIU;
- Whether the Workforce Council should voluntarily recognize the SEIU as the sole bargaining agent.

The motion, as modified, was seconded and approved unanimously.

Mr. Spooner made a motion that the PCA Workforce Council schedule a full day meeting to make progress on pending matters. The motion was seconded and approved unanimously. The meeting was subsequently scheduled for **Monday March 26, 2007 from 11:00 AM- 4:00 PM**. Staff will identify a location for the meeting. Agenda items for the meeting will include: discussion of the matter assigned to Mr. Morrissey described above, and reports from the Governance and Recruitment and Retention Subcommittees.

Approval of Minutes from January 22, 2007 meeting (*votes)

Mr. Bellil made a motion that approval of the minutes from the January meetings be tabled until the March 26, 2007 meeting. The motion was seconded and unanimously approved.

Ms. Casey made a motion that all minutes be mailed to Workforce Council members prior to meetings. The motion was seconded and unanimously approved.

Report from Governance Subcommittee

The Governance Subcommittee convened on February 12, 2007. The Workforce Council was presented with the following items for review:

- a. Minutes of the Governance Subcommittee Meeting;
- b. Draft of the Council By-laws;
- c. Memorandum regarding proposed Council Budget;
- d. Memorandum regarding proposed Council Communication Plan.

Council members were asked to review the proposed By-laws and the recommendation memoranda, and to provide comments to the Governance members and staff in advance of the Governance Subcommittee meeting scheduled for March 19, 2007, 2:00 P.M. - 4:00 P.M. Report from *Recruitment and Retention Subcommittee*.

The Recruitment and Retention Subcommittee convened on February 18, 2007 and presented the Council with the following items for review:

- a. Minutes for the Recruitment and Retention Subcommittee
- b. Memorandum detailing the Subcommittee's recommendations regarding a Registry.

Council members were asked to review the memorandum, and to provide comments to the Recruitment and Retention Subcommittee members and staff in advance of the Recruitment and Retention Subcommittee meeting scheduled for March 12, 2007, beginning at 2:00 P.M.

Update on Open Items Continued (*vote)

The Council was provided a copy of the letter sent to the State Ethics Commission by General Counsel Kris Apgar on the Council's behalf.

The Council was advised that the application submitted, at the Council's direction, for Technical Assistance to support the recruitment and retention work of the Council was denied.

Mr. Spooner made a motion that the Workforce Council send the letter he had drafted and distributed to the Labor Relations Commission. The motion was seconded and unanimously approved.

The meeting was adjourned at 4:00 P.M.

DRAFT