

**Department of Mental Health
Adult Community Clinical Services**

Frequently Asked Questions

**Rehab Option: Reporting a Rehabilitative Encounter
General Guidelines for Reporting**

Question: What are the guidelines for the provider reporting a Rehabilitative Encounter?

Answer: Providers will accurately report Rehabilitative Encounters to the Department of Mental Health (DMH) within the timelines and specifications outlined in the DMH ACCS Billing Guidelines.

1. Rehabilitative Encounters may be reported for one or more of the following situations:
 - a. Staff completed work toward the development of the Adult Comprehensive Assessment) and/or updating the assessment.
 - See Frequently Asked Question – Rehab Option: Reporting a Rehabilitative Encounter , Development of the Comprehensive Assessment and Comprehensive Assessment Update for further details.
 - Staff completed work toward the development of the Community Service Plan and/ or review or revision of the Community Service Plan See Frequently Asked Question – Rehab Option: Reporting, Development of the Community Service Plan and/or review or revision of the Community Service Plan for further details.
2. All activities performed must be documented in a Monthly Note following the proper documentation standards.

(See [ACCS Billing Guidelines for coding](#))