

**COMMONWEALTH OF MASSACHUSETTS
BOARD OF REGISTRATION OF GENETIC COUNSELORS
BOARD MEETING
250 WASHINGTON STREET
BOSTON, MA 02108**

February 2, 2023

9:30 a.m.

Via WebEx

MINUTES

Board Members Present: Allison Cirino, Genetic Counselor
Heather Engman, Genetic Counselor
Shelley McCormick, Genetic Counselor
Jillian Fleming, Public Member
Stephanie Coury, Genetic Counselor

Board Members
not present: Diane Ahern, Genetic Counselor

Staff Present: Steven Joubert, Executive Director, Multi-Boards. BHPL
Catherine Goldrick, Assistant Executive Director, Multi-Boards. BHPL
Mary Strachan, Board Counsel, Office of the General Counsel, BHPL
Kayla Mikalauski, Office Support Specialist, Multi-Boards, BHPL
Sarah Constantino, Office Support Specialist, Multi-Boards, BHPL

Staff not Present: None.

I. Call to Order | Determination of Quorum

Board Chair, Allison Cirino called the meeting of the Board of Registration of Genetic Counselors to order at 9:30AM and let everyone know that the meeting was being recorded. A quorum of the Board was established with members present via WebEx as follows: Allison Cirino: present; Heather Engman: present; Jillian Fleming: present; Shelley McCormick: present; Stephanie Coury: present.
Absent: Diane Ahearn

II. Approval of Agenda

DISCUSSION:

None.

ACTION:

Motion to approve the February 2nd, 2023, Agenda by Ms. Cirino, seconded by Ms. McCormick and passed unanimously by Board members present via Webex as follows: Allison Cirino: approve; Heather

Engman: approve; Jillian Fleming: approve; Shelley McCormick: approve; Stephanie Coury: approve.
Absent: Diane Ahearn

Document: General Session Board Meeting Agenda – February 2, 2023

III. Approval of Minutes:

DISCUSSION:

None.

ACTION:

Motion to approve the November 11, 2022, Minutes by Ms. Cirino, seconded by Ms. McCormick and passed unanimously by Board members present via WebEx as follows: Allison Cirino: approve; Heather Engman: approve; Jillian Fleming: approve; Shelley McCormick: approve; Stephanie Coury: approve. Absent: Diane Ahearn

Document: November 11, 2022, General Session Minutes

IV. Flex Session:

DISCUSSION:

Mr. Joubert did not have any announcements to share with the Board. Attendance for the April 6, 2023, Board meeting was taken, and all will be in attendance aside from Heather Engman.

V. Executive Session:

Ms. Alison Cirino read the Executive Session Statement.

VI. 65C Session:

N/A

VII. Adjudicatory Session:

N/A

VIII. Adjournment:

Motion to move into Executive Session at 9:44AM made by Ms. Cirino, seconded by Ms. McCormick and passed unanimously by Board members present via Webex as follows: Allison Cirino: approve; Heather Engman: approve; Jillian Fleming: approve; Shelley McCormick: approve; Stephanie Coury: approve. Absent: Diane Ahearn

The next meeting of the Board of Registration of Genetic Counselors is scheduled for **April 6th, 2023**, via WebEx at 9:30AM

Respectfully submitted,

Board of Registration of Genetic Counselors