

ORDER PERMITTING DESTRUCTION OF COURT RECORDS

Commonwealth of Massachusetts
District Court Department of the Trial Court

Court Division: Gloucester District Court



It is hereby Ordered that, in accordance with the provisions of Supreme Judicial Court Rule 1:11:

1. Case papers and records may be destroyed in the following cases filed during the periods shown, and which have been finally disposed of for 10 years or more and sampled pursuant to Section 6 of the rule, except sealed records which must be retained for 100 years:

Criminal, filed from January 1, 2015 through December 31, 2015

Civil, filed from January 1, 2015 through December 31, 2015

Small Claims, filed from January 1, 2015 through December 31, 2015

Summary Process, filed from January 1, 2015 through December 31, 2015

Supplementary Process, filed from January 1, 2015 through December 31, 2015

Mental Health, filed from January 1, 2015 through December 31, 2015

Abuse Restraining Orders, filed from January 1, 2015 through December 31, 2015

Civil Motor Vehicle Infractions, filed from January 1, 2015 through December 31, 2015

Motor Vehicle Parking Violations, filed from _____ through _____

Littering Violations, filed from _____ through _____

Bicycle Violations, filed from _____ through _____

Pedestrian Violations, filed from _____ through _____

Municipal Dog Control Violations, filed from _____ through _____

Decriminalized Ordinance or By-Law Violations, filed from January 1, 2015 through December 31, 2015

Juvenile Delinquency, filed from _____ through _____

Other Decriminalized Regulatory Offenses, filed from _____ through _____

Care and Protection, filed from _____ through _____ retained for at least 10 years, or until the youngest child or young adult named on the petition has reached the age of 22, whichever is the later date.

2. The following records shall be retained permanently:

- All cases decided by the Supreme Judicial Court
- Any records dated or known to have been filed earlier than 1800 and all records from any predecessor of the District Court
- Dockets and extended records, except for dockets and extended records for minor violation records, subject to sampling provisions set forth in an Order issued by the Supreme Judicial Court pursuant to Section 6
- All case records, acknowledgements, and agreements filed to establish paternity pursuant to G.L. c. 209C
- All case records filed in or relating to an adoption filed pursuant to G.L. c. 210, or a name change filed pursuant to G.L. c. 210, § 12

3. A copy of this Order shall be published and posted, and any responses received as a result of such publications shall be sent by the Clerk Magistrate to the First Justice of this court and the Chief Justice of the District Court Department, at least 30 days before any such papers or records are destroyed.

CERTIFICATE OF CLERK MAGISTRATE

I certify that the dockets of this court for the above cases contain essential information including entries, in those cases in which counsel is required, indicating representation by counsel or waiver of counsel and including, in civil cases, information sufficient to permit execution on a judgment within twenty years after the date of the judgment.

CLERK MAGISTRATE NAME (PRINTED)
Margaret Crateau

CLERK MAGISTRATE SIGNATURE

Further information may be obtained from: 197 Main Street, Gloucester, MA 01930

FIRST JUSTICE NAME (PRINTED)
Michael A. Patten

FIRST JUSTICE SIGNATURE

CHIEF JUSTICE NAME (PRINTED)
Stacey J. Fortes

CHIEF JUSTICE SIGNATURE

COURT ADDRESS
DATE
12/22/25

DATE
1/5/26