



Grants Portal

Applicant User Manual



Version 4 – September 1, 2018

Table of Contents

- Creating a Password4
- Organization Manage Personnel15
- Organization Facility Location22
- Register Organization29
- Submit RPA38
- Private Non-Profit (PNP) & Small Business Administration (SBA) Profile47
- Damage Inventory and Template72
- Damage Inventory Add Single Damage86
- Edit Damage Inventory92
- Upload Documents97
- Upload Documents Using Document Uploader Wizard153
- Essential Elements of Information (EEI) Unanswered Questions.....160
- Essential Elements of Information (EEI) Questions Answered Document Upload170
- Essential Elements of Information (EEI) Add Comments181
- Identify Tasks to Complete189

Table of Contents

- Sign Damage Inventory192
- Submit Late Damage199
- Sign Project Damage Description and Dimension.....206
- Sign Projects Scope and Cost215
- Create Your Own Scope of Work & Cost for Work to be Completed226
- Subscribing to Projects244
- Project Amendment Request251
- Request For Information (RFI)258
- Respond to a Request For Information (RFI) – Documents Not Available.....269
- Sign Recovery Transition Meeting (RTM).....280
- Sign Out of Grants Portal & Help Line288

Creating Password for a New Account



Applicant Receives Access Email

From: support@pagrants.fema.gov [<mailto:support@pagrants.fema.gov>]

Sent: Thursday, November 23, 2017 3:11 PM

Subject: FEMA PA Notification – Org Account Request Approved

Hello Sherry,

Your organization account request has received final approval. You may now log in to the Grants Portal with the temporary username and password:

Username: comanager@subrecipientcountyga.com

Password: LJE1kAvc!%

Please click <https://grantee.fema.gov/> to sign in with your temporary password. You will be required to change your password upon login.

-FEMA PA Support Team

FEMA-PA-Support@FEMA.DHS.Gov

<https://pagrants.fema.gov>

Applicant clicks
hyperlink to enter
information into
system

Ensure that Firefox is the chosen Web Browser

Attention Pop Up Box

Welcome to the Grants Portal!

To get started, we'll ask you a few questions to get your account set up.

1 Start 2 Password 3 Security Question 4 Finalize Account

← PREV NEXT →

Use the Previous and Next buttons to navigate through the steps and fill out your information.

Click **Next**

Create New Password

Welcome to the Grants Portal!

First, let's create a password so you can access your account. Please select a password and enter it twice below.

1 Start 2 Password 3 Security Question 4 Finalize Account

← PREV NEXT →

USERNAME
maureen

CHOOSE A PASSWORD
.....
Weak

RE-ENTER YOUR PASSWORD
.....

Step 1: Type New Password

Step 2: Click Next

Password Tips

- Make your password at least 8 characters long. The longer, the better.
- Include uppercase and lowercase characters, numbers, punctuation marks, and symbols. The greater the variety, the more secure your password is.

Create Security Question

Almost done!

Now create a security question in case you forget your password

1 Start 2 Password 3 Security Question 4 Finalize Account

← PREV NEXT →

SECURITY QUESTION

What was your childhood nickname?

SECURITY ANSWER

RE-ENTER YOUR SECURITY ANSWER

Step 1: Select Security Question and Answer

Step 2: Click **Next**

Review Information

Let's review

Please make sure your selections are correct below. If everything looks good, press the Submit button, otherwise, use the Previous and Next buttons to go back and make any changes.


Step 1:
Review
Information

1 Start 2 Password 3 Security Question 4 Finalize Account

← PREV NEXT →

Please review the information below to ensure everything is entered correctly. Click the **Submit** button below to proceed.

USERNAME	maureen
PASSWORD	*****
SECURITY QUESTION	What was your childhood nickname?
SECURITY ANSWER	twinkie

 SUBMIT

Step 2: Click
Submit

Congratulations Screen

Congratulations!

Your account has been activated. Use the button below to continue.

RETURN TO LOGIN SCREEN

Click **Return to Login Screen**

Re-Login to Grants Portal

Sign in to Your Account

USERNAME

[Forgot your username](#)

PASSWORD

[Forgot your password](#)

SIGN IN

Enter User Name
and NEW Password

Privacy Notice Pop-Up

The screenshot shows the Grants Portal header with the FEMA logo and the text "Grants Portal". A white pop-up window titled "Privacy Notice" is centered on the screen. The pop-up contains the following text:

Authority: FEMA is authorized to collect the information requested pursuant to the Robert T. Stafford Disaster Relief and Emergency Assistance Act, §§ 402-403, 406-407. 417, 423, and 427, 42 U.S.C. 5170a-b, 5172-73, 5184, 5189a, 5189e; The American Recovery and Reinvestment Act of 2009, Public Law No. 111-5, § 601; and "Public Assistance Project Administration," 44 C.F.R. §§ 206.202.

Purpose: FEMA is collecting this information to provide user access to the Grants Portal system. This enables users to collaborate with FEMA and manage their pre-aware disaster grant activities.

Routine Uses: The information on this form may be disclosed as generally permitted under 5 U.S.C. § 552a(b) of the Privacy Act of 1974, as amended. This includes using this information as necessary and authorized by the routine uses published in DHS/ALL – 004 General Information Technology Access Account Records System of Records 74 FR 49882 (September 29, 2009) upon written request, by agreement, or as required by law. The Department's full list of records notices can be found on the Department's website at: <http://www.dhs.gov/records-notices-sorns>.

Consequences of Failure to Provide Information: The disclosure of information on this form is voluntary; however, failure to provide the requested information may prevent or delay you from obtaining an account with the Grants Portal system.

At the bottom right of the pop-up are two buttons: a red "REJECT" button and a blue "ACCEPT" button. A red callout box with a white background and a red border points to the "ACCEPT" button, containing the text "Click Accept or Press Enter".

Attention Pop Up Box

ATTENTION ✕

You are accessing a U.S. Government information system, which includes (1) this computer, (2) this computer network, (3) all computers connected to this network and (4) all devices and storage media attached to this network or to a computer on this network. This information system is provided for U.S. Government-authorized use only.

Unauthorized or improper use or access of this system may result in disciplinary action, as well as civil and criminal penalties.

By using this information system, you understand and consent to the following:

- You have no reasonable expectation of privacy when you use this information system; this includes any communications or data transiting, stored on or traveling to or from this information system. At any time, and for any lawful government purpose, the government may monitor, intercept, search and seize any communication or data transiting, stored on or traveling to or from this information system.
- The government may disclose or use any communications or data transiting, stored on or traveling to or from this information system for any lawful government purpose.
- You are NOT authorized to process classified information on this information system.

REJECT **ACCEPT**

**Click Accept or
Press Enter**

Dashboard

Grants Portal

Dashboard

My Organization ▾
Glenville - PDMG0009 - 4332DR
(4332DR - 9)

- Organization Profile
- Organization Personnel
- Applicant Event Profiles
- Projects
- Damages
- Work Orders

My Tasks ▾

- Calendar
- Utilities ▾
- Resources
- Intelligence ▾

⏪

i Your dashboard has no tiles!

The **Dashboard** is a great place to put the Grants Portal data that you care about the most.

The Dashboard is made up of tiles that display the most *important* info about a particular item or set of items in the system.

Any time you find data that you want to keep track of, click "☆" at the top of the page or section - a tile will be created for that particular data.

Organization

Manage Personnel



Organization Profile - Manage User Accounts

Grants Portal

My Organization Profile Glenville - PDMG0009 - 4332DR

DOWNLOAD EDIT

Step 1: Click Organization Profile


General Information

STATE/TRIBE/TERRITORY	Texas	IS ACTIVE?	Yes
LEVEL 2	Glenville - PDMG0009 - 4332DR	FEMA PA CODE	4332DR - 9
TYPE	City or Township Government	DUNS NUMBER	TX-TRN-0009


Step 2: Click Manage on Personnel Bar


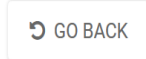
- Personnel > **MANAGE**
- Locations > **MANAGE**
- Counties with Facility > **MANAGE**
- Insurance Profile > **UPLOAD INSURANCE DOCUMENT** **HELP**


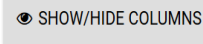
Add Personnel

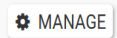
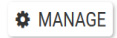
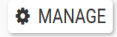


Portal 


Manage Personnel

Click Create 

Q Search...  

	Last Name	First Name	Middle Initial	Roles	Emails	Phones
	Bash	Baby		Account Manager Primary PA Coordinator	baby.bash@houston.gov, Work	(713) 772-5553, Work (Desk)
	Doe	Jane		Alternate PA Coordinator Authorized Representative	58720Jane@PDMG0009.gov, Work	(555) 555-555 , Work (Cell)
	Doe	John		Authorized Representative Primary PA Coordinator	59313John@PDMG0009.gov, Work	(555) 555-555 , Work (Cell)
	Leghorn	Foghorn		Organization Admin Primary PA Coordinator	foghorn.leghorn@glenville.gov, Work	
	Wayne	Burce		Account Manager Alternate PA Coordinator Personnel Manager	mohsin.raza@houstontx.gov, Work	(832) 393-9079, Work (Desk)

10  Showing 1 to 5 of 5 entries

Previous **1** Next

Complete Personnel Information

The screenshot displays a web application interface with a modal window titled "Assign Personnel". The form contains the following fields and values:

- Organization: Glenville - PDMG0009 - 4332DR
- First Name *: Wile
- Last Name *: Coyote
- Middle Initial: E
- Title *: Vice Mayor
- Email *: ecoyote@glenville.gov
- Confirm Email *: ecoyote@glenville.gov
- Phone: (512) 454-4804 x7777
- Mobile Phone: (empty)
- Username *: ecoyote@glenville.gov

At the bottom of the form are two buttons: a green "SAVE" button and a grey "CANCEL" button. A red bracket on the right side of the form groups the input fields, with a callout box pointing to it that says "Step 1: Complete Information". Another callout box points to the "SAVE" button with the text "Step 2: Click Save".

Background elements include a sidebar with "MANAGE" buttons for various users (Bash, Doe, Leghorn, Wayne), a search bar, and a main content area with a "Phones" section containing phone numbers like "(555) 555-555, Work (Cell)" and "(832) 393-9079, Work (Desk)".

Provide Roles to Personnel

Portal 👤 Leghorn, Fogho...

Manage Personnel

[+ CREATE](#) [GO BACK](#)

🔍 Search... [?](#) 👁️ SHOW/HIDE COLUMNS

	Last Name	First Name	Middle Initial	Roles	Emails	Phones
MANAGE	Bash	Baby		Account Manager Primary PA Coordinator	baby.bash@houston.gov, Work	(713) 772-5553, Work (Desk)
MANAGE	Coyote	Wile	E		ecoyote@glenville.gov, Work	(512) 454-4804 x7777, Work (Desk)
MANAGE	Doe			Alternate PA Coordinator Authorized Representative	58720Jane@PDMG0009.gov, Work	(555) 555-555 , Work (Cell)
MANAGE	Doe			Authorized Representative Primary PA Coordinator	59313John@PDMG0009.gov, Work	(555) 555-555 , Work (Cell)
MANAGE	Leghorn	Foghorn		Organization Admin Primary PA Coordinator	foghorn.leghorn@glenville.gov, Work	
MANAGE	Wayne	Burce		Account Manager Alternate PA Coordinator Personnel Manager	mohsin.raza@houstontx.gov, Work	(832) 393-9079, Work (Desk)

10 Showing 1 to 6 of 6 entries Previous **1** Next

Click Manage

Organizational Roles

Portal

Leghorn, Fogho...

Manage Personnel

RE-SEND INVITE

EDIT

GO BACK

General Information

NAME Coyote , Wile

TITLE Vice Mayor

PRIMARY ORG [Glenville - PDMG0009 - 4332DR \(4332DR - 9\)](#)

PERSONNEL STATUS Available

User Information

USERNAME [ecoyote@glenville.gov](#) [EDIT](#)

ACCOUNT STATUS Active [DISABLE ACCOUNT](#)

ACCOUNT LOCKED? No [LOCK ACCOUNT](#)

LAST LOGIN --

PASSWORD LAST SET 10/28/2017 8:33 am

Contact Info >

MANAGE

Roles ▾

System Roles >

Organization Roles [Glenville - PDMG0009 - 4332DR \(4332DR - 9\)](#) >

Click **Manage**

MANAGE

Grant/Edit Roles

The screenshot shows a web application interface for managing roles. A modal dialog box is open, titled "Coyote, Wile". Inside the dialog, there is a "Role Description" field with a red tooltip that reads: "The Alternate respondent on an RPA unless changed, they are the secondary contact should there be any questions about their RPA or projects, and the primary contact can't be reached." Below this is a list of roles with checkboxes: "Primary PA Coordinator" (unchecked), "Alternate PA Coordinator" (checked), "Authorized Representative" (unchecked), "Account Manager" (unchecked), "Personnel Manager" (unchecked), and "Organization Admin" (checked). At the bottom of the dialog are "SAVE" and "CANCEL" buttons. Three red callout boxes provide instructions: "Place mouse over '?' for definition of role" points to the question marks next to the role names; "Step 1: Click the Box" points to the "Organization Admin" checkbox; "Step 2: Click Save" points to the "SAVE" button. The background shows a user profile "Leghorn, Foghorn" and various system navigation elements.

Organization

Facility
Locations



Add Locations to Profile

The screenshot shows the Grants Portal interface for a user named Leghorn, Fogho... The main header includes the 'Grants Portal' logo and navigation links for 'Dashboard' and 'My Organization'. The current page is 'My Organization Profile' for 'Glenville - PDMG0009 - 4332DR'. A sidebar on the left contains a menu with items like 'Organization Profile', 'Organization Personnel', 'Applicant Event Profiles', 'Projects', 'Damages', 'Work Orders', 'My Tasks', 'Calendar', 'Utilities', 'Resources', and 'Intelligence'. The main content area is titled 'General Information' and displays various fields: 'TRIBE/TERRITORY' (Texas), 'IS ACTIVE?' (Yes), 'FEMA PA CODE', and 'DUNS NUMBER'. Below these fields are four expandable sections: 'Personnel', 'Locations', 'Counties with Facility', and 'Insurance Profile'. Each of the first three sections has a 'MANAGE' button. The 'Insurance Profile' section has 'UPLOAD INSURANCE DOCUMENT' and 'HELP' buttons. A fourth section, 'Event PA Requests', is partially visible at the bottom. Three red callout boxes provide instructions: 'Step 1: Click My Organization' points to the 'My Organization' link in the top navigation; 'Step 2: Click Organization Profile' points to the 'Organization Profile' item in the sidebar; and 'Step 3: Click Manage' points to the 'MANAGE' button for the 'Locations' section.

Step 1: Click My Organization

Step 2: Click Organization Profile

Step 3: Click Manage

Add Locations

Portal Leghorn, Fogho...

Manage Locations

Click ADD + ADD SAVE CANCEL

Search... ? SHOW/HIDE COLUMNS

Address	Suite/Apt	City	State	Zip Code	County	IS Primary?
EDIT 123 Main St.		Houston				Yes

10 ▼ Previous 1 Next

Showing 1 to 1 of 1 entries

Enter Facility Location

The screenshot displays a web portal interface with a modal window titled "Add Location". The modal contains several input fields for location information:

- Address *: 1309 Rutherford Lane
- Building / Suite
- Austin
- Texas
- 78753
- Austin County

At the bottom of the modal, there is a checkbox labeled "Primary Location" and two buttons: "SAVE" and "CANCEL".

Annotations on the image indicate the following steps:

- Step 1: Enter Address**: A red bracket groups the first five input fields, with a callout box pointing to them.
- Step 2: Click Save**: A red callout box points to the "SAVE" button.

Save Location

Portal Leghorn, Fogho...

Manage Locations

+ ADD SAVE CANCEL

Search... ?

SHOW/HIDE COLUMNS

	Address	Suite/Apt	City	State	Zip Code	County	IS Primary?
EDIT	123 Main St.		Houston				Yes
EDIT REMOVE	1309 Rutherford Lane		Austin	Texas	78753	Austin County	No

10

Showing 1 to 2 of 2 entries

Previous **1** Next

Click Save

Counties With Facility

Portal

Leghorn, Fogho...

 My Organization Profile Glenville - PDMG0009 - 4332DR

DOWNLOAD

EDIT



General Information

STATE/TRIBE/TERRITORY [Texas](#)


IS ACTIVE? Yes

LEVEL 2 Glenville - PDMG0009 - 4332DR


FEMA PA CODE 4332DR - 9

TYPE City or Township Government


DUNS NUMBER TX-TRN-0009

 Personnel >


MANAGE

 Locations >

MANAGE


 Counties with Facility >

MANAGE

 Insurance Profile >

UPLOAD INSURANCE DOCUMENT

HELP

 Event PA Requests >

Click Manage

Add Counties

Counties

Search... ?

	County
+ ADD	Anderson County
+ ADD	Andrews County
+ ADD	Angelina County
+ ADD	Aransas County
+ ADD	Archer County
+ ADD	Armstrong County
+ ADD	Atascosa County
✗ REMOVE	Austin County
+ ADD	Bailey County
+ ADD	Bandera County
+ ADD	Bastrop County
+ ADD	Baylor County
+ ADD	Bee County

Step 2: Click **Save**

Step 1: Click **ADD**

Register Organization



Organization Information

Let's register your organization!

Please follow along in the wizard below.

1 Basic Information 2 Contact Info 3 Locations 4 F

← PREV **NEXT** →

REQUESTING ORGANIZATION Georgia Emergency Management Agency

NAME *

TYPE *

DUNS NUMBER

Step 2:
Click **Next**

Step 1: Enter
DUNS Number

Enter Contact Information

1 Basic Information 2 Contact Info 3 Locations 4

← PREV NEXT →

Primary Contact Info	Alternate Contact Info
FIRST NAME * <input type="text" value="John"/>	FIRST NAME <input type="text"/>
LAST NAME * <input type="text" value="Smith"/>	LAST NAME <input type="text"/>
TITLE * <input type="text"/>	TITLE * <input type="text"/>
PHONE NUMBER * <input type="text" value="(940) 555-1234"/>	PHONE NUMBER <input type="text"/>
EMAIL * <input type="text" value="test@test.ga.gov"/>	EMAIL <input type="text"/>

Step 1: Enter Contact Information

Step 2: Click Next

Enter Location Information

on > 2 Contact Info > 3 Locations > 4 Facilities > 5 C

← PREV NEXT →

Primary Location	Mailing Address *Only if different
ADDRESS 1 *	ADDRESS 1
ADDRESS 2	ADDRESS 2
CITY *	CITY
STATE *	STATE
ZIP CODE *	ZIP CODE
COUNTY *	COUNTY

Step 1: Enter Primary Location Information

Step 2: Click Next

Add Applicable Counties with Facilities

Step 1: Click **Add** next to the County the facilities are located

Step 2: Click **Next**

Counties where a Facility exists

County
+ ADD Appling County
+ ADD Atkinson County
+ ADD Bacon County
+ ADD Baker County
+ ADD Baldwin County
+ ADD Banks County
+ ADD Barrow County

Verify Information

3 Locations 4 Facilities 5 Complete Access Request ← PREV NEXT →

Please review the information below to ensure everything is entered correctly. Click the **Submit** button below to proceed.

Organization Information

REQUESTING ORGANIZATION	Georgia Emergency Management Agency
NAME	Test, City of
TYPE	City or Township Government

Click **Next**

Submit Information



ZIP CODE 30067

ZIP CODE --

COUNTY Dougherty County

COUNTY --

Counties with Facility

COUNTIES Baldwin County,
Bartow County, Berrien
County, Ben Hill
County, Dooly County,
Douglas County,
Dougherty County

 SUBMIT

Click **Submit**

Confirmation of Submittal

Your access request has been submitted!

You will be contacted once your request has been approved.

Email Confirmation of Submittal

From: support@pagrants.fema.gov [<mailto:support@pagrants.fema.gov>]

Sent: Wednesday, February 01, 2017 2:36 PM

Subject: FEMA PA Notification - Workflow Initiation Receipt Org Account Request

Hello Sherry,

You have successfully initiated an Org Account Request. You will receive another notification whether the request is approved or rejected.

-FEMA PA Support Team

FEMA-PA-Support@FEMA.DHS.Gov

<https://pagrants.fema.gov>


Submit Request For Public Assistance (RPA)



My Organization Dashboard

Portal

  Sam, Yosemite ▾

 Your parent organization has been assigned as the primary Grantee for one or more disasters and you may submit a Request for Public Assistance (RPA) to FEMA's Public Assistance program.

[Please click here to begin the RPA submission process.](#)

Document Help

To upload event-specific documents, go to the appropriate event PA request profile from the [Event PA Requests list](#), or [My Organization](#) for documents that **are not** specific to an event.

Alternatively, you can utilize the [Document Uploader Utility](#) to assist in uploading documents to the correct location.

Organization

Troy, C

Level: 2
Type: City or Government
FEMA PA Code
Is PNP? No

Click hyperlink **“Please click here to begin RPA submission process”**

Start Request Public Assistance Process

📝 Request Public Assistance

1 Start2 General Info3 Contacts4 Addresses5 Other Info6 Submit

Welcome to the FEMA Request for Public Assistance (RPA) process. Over the next few minutes we will ask you a series of questions regarding your organization, contacts, mailing addresses, and supporting information. Once complete, you will be provided with the opportunity to review your submission and, once you are satisfied, you will then be able to directly submit your RPA to FEMA.

Following submission you will receive automatic notifications and will be able to track the progress of your RPA review. If your organization is deemed eligible for Public Assistance by FEMA, you will be automatically notified and will be able to use this system to collaborate with your FEMA partners.

Prior to starting this process, you may wish to [click here](#) to review your Organization Profile to ensure that all your information is up-to-date.

To get started, press the **Next** button at the bottom of this form.

← PREV NEXT → ↻ CANCEL

Click **Next**

General Information

✍ Request Public Assistance

1 Start 2 General Info 3 Contacts 4 Addresses 5 Other Info 6 Submit

Your organization may be eligible to apply for Public Assistance. Below, please indicate the Event for which you are applying for assistance and confirm your DUNS# and FEMA PA Code (i.e., *FIPS Code*). Also, please indicate whether you have already prepared and submitted a Preliminary Disaster Assessment (PDA). Pre-submission of a PDA is not required to be considered eligible for Public Assistance.

Applicant	Troy, City of
FEMA PA Code	--
DUNS #	938474
Event	Colorado State EOC (CO-EOC)
Participated in PDA?	No

← PREV **NEXT** → ↻ CANCEL

Step 1:
Select Event

Step 2: Select
Yes or No

Step 3:
Click **Next**

Primary/Alternate Contact Information

📝 Request Public Assistance

Start > 2 General Info > 3 **Contacts** > 4 Addresses > 5 Other Info > 6 Submit

Please indicate your primary and alternate contacts. These individuals will receive regular notifications and will be able to use this system to track the progress of your request as well as collaborate with your designated FEMA partners. Following submission, you will have the option of specifying additional team members. If you do not see appropriate personnel in the dropdown lists below, or if their email or phone contact information is incorrect, please [click here](#) to manage the Contacts currently assigned to your Organization Profile.

Primary Contact

Name: Stapleton, Maureen

Title: Executive Administrative Assistant

Email: maureen.stapleton@troycity.gov

Phone: (212) 948-5755

Alternate Contact

Name: Choose Contact...

Title: --

Email: --

Phone: --

Step 1: Select Primary Contact

Step 2: Select Alternate Contact

Step 3: Click **Next**

← PREV **NEXT** → ↺ CANCEL

Verify/Change Primary Location & Mailing Address

✎ Request Public Assistance

Start 2 General Info 3 Contacts 4 Addresses 5 Other Info 6 Submit

Please indicate your physical and mailing addresses. These may be the same, of course. These addresses will be used for meeting scheduling and for sending formal correspondence. Following submission, you will have the option of modifying these addresses. If you do not see appropriate addresses in the dropdown lists below, or if they are incorrect, please [click here](#) to manage the Locations currently assigned to your Organization Profile.

Primary Location CHANGE

Address 3857 Old Bloomingdale
City Troy
State Colorado
Zip 21938
County San Miguel County

Mailing Address CHANGE

Address 3857 Old Bloomingdale
City Troy
State Colorado
Zip 21938
County San Miguel County

← PREV **NEXT** → ↻ CANCEL

Step 1: Verify Primary Location or Click Change

Step 2: Verify Mailing Address or Click Change

Step 3: Click Next

Other Information/Comments

📝 Request Public Assistance

Start > 2 General Info > 3 Contacts > 4 Addresses > 5 Other Info > 6 Submit

Please use the area below if you would like to provide any additional information; for instance, you may provide a brief narrative describing why your organization is requesting assistance. This is optional, and you may press next at the bottom of the form to skip this step.

Comments

Limit 500 characters

← PREV **NEXT →** ↺ CANCEL

Step 1: Enter Additional information/ Comments

Step 2: Click Next

Review Request

Portal

Request Public Assistance

Start > 2 General Info > 3 Contacts > 4 Addresses > 5 Other Info > 6 Submit

Please ensure all information listed below is accurate before clicking the **Submit** button at the bottom of this form. By clicking the **Submit** button, a notification will be sent to FEMA of your organizations desire to receive Public Assistance. In addition, your designated primary and alternate contacts will receive a confirmation. Following submission, you will receive additional guidance describing the FEMA Public Assistance process.

General Info

Applicant	Troy, City of
Event	Colorado State EOC (CO-EOC)
Participated in PDA?	No

Primary Contact

Name	Stapleton, Maureen
Title	Executive Administrative Assistant
Email	maureen.stapleton@troycity.gov
Phone	(212) 948-5755

Primary Location

Address	3857 Old Bloomingdale
City	Troy
State	Colorado
Zip	21938
County	San Miguel County

Mailing Address

Address	3857 Old Bloomingdale
City	Troy
State	Colorado
Zip	21938
County	San Miguel County

Other Info

Comments	--
----------	----

← PREV **SUBMIT** ✓ CANCEL

Step 1: Review Information

Step 2: Click Submit

Congratulations Screen

The screenshot shows the Grants Portal interface. At the top left is the logo with the text "Grants Portal". Below it is a navigation menu with "Dashboard" selected. Under "My Organization", the user's details are shown: "Glenville - PDMG0009 - 4332DR (4332DR - 9)". A sidebar on the left lists various menu items: Organization Profile, Organization Personnel, Applicant Event Profiles, Projects, Damages, Work Orders, My Tasks, Calendar, Utilities, Resources, and Intelligence. The main content area is titled "Request Public Assistance" and contains a congratulatory message. The message states that the request has been successfully processed and submitted to the recipient organization for review, and will then be processed by FEMA. It provides information about the next steps, including receiving additional information on the status of the review and being assigned a Program Delivery Manager (PDMG) who will serve as the single point of contact. The PDMG will call to discuss damages and set up a Recovery Scoping Meeting. The message also advises the user to develop a list of damages and enter them on the "Event PA Requests Profile accessible here". The message concludes with a thank you for the submission and a look forward to working with the user and their organization.

Grants Portal

Dashboard

My Organization
Glenville - PDMG0009 - 4332DR
(4332DR - 9)

Organization Profile
Organization Personnel
Applicant Event Profiles
Projects
Damages
Work Orders
My Tasks
Calendar
Utilities
Resources
Intelligence

Request Public Assistance

Congratulations! Your Request for Public Assistance has been successfully processed and has been submitted to your Recipient Organization for review. Once reviewed by your Recipient Organization it will then be submitted onward to be processed by FEMA.

Over the next several days you will receive additional information on the status of your Request for Public Assistance eligibility review. If your organization is deemed eligible for Public Assistance, you will be assigned a Program Delivery Manager (PDMG) who will serve as your single point of contact for FEMA's Public Assistance program. The PDMG will call you to briefly discuss your disaster damages and set up a face-to-face meeting called the Recovery Scoping Meeting. This meeting is designed to discuss in detail your damages and documentation needed to support your claim.

In preparation for the call with the PDMG, please develop a list of damages your organization has sustained from the event and enter them on the **Event PA Requests Profile accessible here**. Your PDMG will discuss this list with you during the call and emphasize the development of your Damage Inventory using the PA Grants Portal.

Thank you for your submission, and we look forward to working with you and your organization.

Private Non-Profit Request for Public Assistance

Request Public Assistance

1 Start 2 General Info 3 Contacts 4 Addresses 5 PNP Info 6 Justification 7 Other Info 8 Submit

Welcome to the FEMA Request for Public Assistance (RPA) process. Over the next few minutes we will ask you a series of questions regarding your organization, contacts, mailing addresses, and supporting information. Once complete, you will be provided with the opportunity to review your submission and, once you are satisfied, you will then be able to directly submit your RPA to FEMA.

Following submission you will receive automatic notifications and will be able to track the progress of your RPA review. If your organization is deemed eligible for Public Assistance by FEMA, you will be automatically notified and will be able to use this system to collaborate with your FEMA partners.

Prior to starting this process, you may wish to [click here](#) to review your Organization Profile to ensure that all your information is up-to-date.

To get started, press the **Next** button at the bottom of this form.

← PREV **NEXT →** ↻ CANCEL

Click
Next

General Information

Request Public Assistance

1 Start 2 General Info 3 Contacts 4 Addresses 5 PNP Info 6 Justification 7 Other Info 8 Submit

Either your organization or one of your subordinate organizations may be eligible to apply for Public Assistance. Below, please indicate the Event for which you are applying for assistance as well as the organization on whose behalf you are applying, as well as confirming the DUNS# and FEMA PA Code (i.e., *FIPS Code*). Also, please indicate whether a Preliminary Disaster Assessment (PDA) has already been prepared and submitted to FEMA. Pre-submission of a PDA is not required to be considered eligible for Public Assistance.

Organization	St. Peter Church
FEMA PA Code	--
DUNS #	565874
Event	4332DR-TX (4332DR) x ▾
Participated in PDA?	Yes ▾

← PREV NEXT → ⌂ CANCEL

Step 1:
Select **Event**

Step 2: Select
Yes or No

Step 3:
Click **Next**

Primary And Alternate Contact Information

Request Public Assistance

art 2 General Info 3 **Contacts** 4 Addresses 5 PNP Info 6 Justification 7 Other Info 8 Submit

Please indicate your primary and alternate contacts. These individuals will receive regular notifications and will be able to use this system to track the progress of your request as well as collaborate with your designated FEMA partners. Following submission, you will have the option of specifying additional team members. If you do not see appropriate personnel in the dropdown lists below, or if their email or phone contact information is incorrect, please [click here](#) to manage the Contacts currently assigned to your Organization Profile.

Primary Contact

Name: Lanneau, Peter

Title: Bishop

Email: peterl@stpeter.org

Phone: (512) 589-6532

Alternate Contact

Name: Wings, Angelic

Title: Administrator

Email: angelicw@stpeter.org

Phone: (512) 589-6533

Step 1: Select Primary Contact

Step 2: Select Alternate Contact

Step 3: Click **Next**

← PREV **NEXT** → CANCEL

Verify/Change Primary Location & Mailing Address

Request Public Assistance

1 Info > 3 Contacts > 4 Addresses > 5 PNP Info > 6 Justification > 7 Other Info > 8 Submit

Please indicate your physical and mailing addresses. These may be the same, of course. These addresses will be used for meeting scheduling and for sending formal correspondence. Following submission, you will have the option of modifying these addresses. If you do not see appropriate addresses in the dropdown lists below, or if they are incorrect, please [click here](#) to manage the Locations currently assigned to your Organization Profile.

Primary Location

Address 1309 Rutherford Lane

City Austin

State Texas

Zip 78753

County Travis County

Mailing Address

Address 1309 Rutherford Lane

City Austin

State Texas

Zip 78753

County Travis County

Step 1: Verify Primary Location or Click **Change**

Step 2: Verify Mailing Address or Click **Change**

Step 3: Click **Next**

[Contacts](#)
[Addresses](#)
[PNP Info](#)
[Justification](#)
[Other Info](#)
[Submit](#)

FEMA and State personnel will use this questionnaire to determine the eligibility of specific facilities of an approved Private Non-Profit (PNP) organization (See 44 CFR 206.221). Owners of critical facilities (i.e., power, water (including providing by an irrigation organization or facility, if it is not provided solely for irrigation purposes), sewer, wastewater treatment, communications and emergency medical care) can apply directly to FEMA for assistance for emergency work (debris removal and emergency protective measures) and permanent work (repair, restore or replace a damaged facility). Owners of non-critical facilities can apply directly to FEMA for assistance for emergency work, but must first apply to the U.S. Small Business Administration (SBA) for assistance for permanent work. If the owner of a non-critical facility does not qualify for an SBA loan or the cost to repair the damaged facility exceeds the SBA loan amount, the owner may apply to FEMA for assistance.

Name of the damaged facility and location: St. Peter Church

What was the primary purpose of the damaged facility?: Public religious facility

Is the facility a critical facility as described above? Yes No

Who may use the facility?: Open to the Public

Is there a fee to use the facility? Yes No

Was the facility in use at the time of the disaster? Yes No

Did the facility sustain damage as a direct result of the disaster? Yes No

What type of assistance is being requested?: Public Assistance

Does the PNP organization own the facility? Yes No

Provide Proof of Ownership: [Attach Proof of Ownership](#)

Does the PNP organization have the legal responsibility to repair the facility? Yes No

Provide Proof of Legal Responsibility: [Attach Proof of Legal Responsibility](#)

Is the facility insured? Yes No

Provide Copy of Insurance Policy: [Attach Copy of Insurance Policy](#)

Additional Information or comments:

Additional Documentation

Please provide valid Charter and/or By-Laws: [Attach Charter and/or By-Laws](#)

Please provide valid Accreditation: [Attach Accreditation](#)

Please provide valid Tax Exemption Certificate: [Attach Tax Exemption Certificate](#)

← PREVIOUS **NEXT** → CANCEL

Enter PNP Information

Step 1: Enter and answer questions

Step 2: Click the blue items to attach required document

Step 3: Click **Next**

Attaching PNP Required Documents

Attach Proof of Ownership

Please either select an existing document from your Organization profile or upload a new document to your Organization profile to be selected using the **Upload New** button.

Selected Documents to Attach

No Proof of Ownership documents selected.

Available Documents to Attach

Category

Search...

Filename	Description	Size	Category	Uploaded Date	Uploaded By
No data available					

5

Showing 0 to 0 of 0 entries

Click Upload New

Add PNP Required Document

Click **Select Document**

The image shows a modal window titled "Add Document" with a close button (X) in the top right corner. A yellow caution banner at the top contains a warning icon and the text: "CAUTION: Document will be uploaded to the **Organization Profile**." Below the banner is a green button labeled "SELECT DOCUMENT" with the text "(Max Size: 100MB)" to its right. A red callout bubble points to this button with the text "Click **Select Document**". Below the button are four input fields: "Filename" (text input), "Description" (text input), "Types" (dropdown menu with "All" selected), and "Category" (text input with the placeholder "Please select a category..."). At the bottom right of the modal are two buttons: a blue "ADD DOCUMENT" button with a checkmark icon and a grey "CANCEL" button with a close icon.

Upload PNP Required Document

CAUTION

SELECT DOCUMENT

Step 1: Click Select Document

Name	Date modified	Type
406 Mitigation Serv	10/18/2017 8:09 AM	Microsoft Word Doc
Applicant Cost Summary	10/20/2017 7:58 AM	Microsoft Word Doc
Cat C - Road-Low Water Crossing_406_SI Manual_Page_6	10/17/2017 4:46 PM	JPG File
Cat C - Road-Low Water Crossing_SI Manual_Page_1	10/17/2017 4:46 PM	JPG File
Cat C - Road-Low Water Crossing_SI Manual_Page_2	10/17/2017 4:46 PM	JPG File
Cat C - Road-Low Water Crossing_SI Manual_Page_3	10/17/2017 4:46 PM	JPG File
Cat C - Road-Low Water Crossing_SI Manual_Page_4	10/17/2017 4:46 PM	JPG File
Cat C - Road-Low Water Crossing_SI Manual_Page_5	10/17/2017 4:46 PM	JPG File
Charter and Bylaws	4/28/2018 7:26 AM	Microsoft Word Doc
Contract	4/28/2018 7:26 AM	Microsoft Word Doc
Damaged Equipment summary	7/5/2018 2:28 PM	Microsoft Word Doc
Debris Management Plan	4/28/2018 7:26 AM	Microsoft Word Doc
DI#89973 DR4332 TX WO#9290 SI Inspection Report	10/17/2017 4:45 PM	Adobe Acrobat Doc
DR4332 TX Location	10/28/2017 2:10 PM	JPG File
Glenville PDMG0009 Force Account Labor files	5/25/2018 2:43 PM	Microsoft Word Doc

Step 2: Click Open

Add Document

The screenshot shows a web form titled "Add Document" with a close button (X) in the top right corner. A yellow warning banner at the top reads: "⚠ CAUTION: Document will be uploaded to the Organization Profile." Below this is a green "SELECT DOCUMENT" button. The form fields are: "Filename" (Deed.docx), "Description" (Deed), "Types" (All), and "Category" (General Documents). A second yellow warning banner contains a "WARNING" about Personally Identifiable Information (PII) and references the Privacy Act of 1974. At the bottom are "ADD DOCUMENT" and "CANCEL" buttons.

Step 1: Review Information

Step 2: Select Category Tag

Note: Multiple Tags can be added

Step 3: Add Document

Attach Document

Attach Proof of Ownership

Please either select an existing document from your Organization profile or upload a new document to your Organization profile to be selected using the **Upload New** button.

Selected Documents to Attach

DEED.DOCX ✕

Available Documents to Attach

Search... ? Category Select...

Filename	Description	Size	Category	Uploaded Date	Uploaded By
No data available					

5

Showing 0 to 0 of 0 entries

Previous Next

UPLOAD NEW ATTACH SELECTED CANCEL

Click **Attach Selected**

Other Information/Comments

Request Public Assistance

3 Contacts > 4 Addresses > 5 PNP Info > 6 Justification > **7 Other Info** > 8 Submit

Please use the area below if you would like to provide any additional information; for instance, you may provide a brief narrative describing why your organization is requesting assistance. This is optional, and you may press next at the bottom of the form to skip this step.

Comments

Limit 500 characters

← PREV **NEXT** → CANCEL

Step 1: Review Information

Step 2: Click Next

Review Request

Request Public Assistance

3 Contacts 4 Addresses 5 PNP Info 6 Justification 7 Other Info 8 Submit

Please ensure all information listed below is accurate before clicking the **Submit** button at the bottom of this form. By clicking the **Submit** button, a notification will be sent to FEMA of your organizations desire to receive Public Assistance. In addition, your designated primary and alternate contacts will receive a confirmation. Following submission, you will receive additional guidance describing the FEMA Public Assistance process.

General Info

Applicant: St. Peter Church

Event: 4332DR-TX (4332DR)

Participated in PDA? Yes

Primary Contact

Name: Lanneau, Peter

Title: Bishop

Email: peterl@stpeter.org

Phone: (512) 589-6532

Alternate Contact

Name: Wings, Angelic

Title: Administrator

Email: angelicw@stpeter.org

Phone: (512) 589-6533

Primary Location

Address: 1309 Rutherford Lane

City: Austin

State: Texas

Zip: 78753

County: Travis County

Step 1: Review Information

Who may use the facility? Open to the public

Is there a fee to use the facility? No

Was the facility in use at the time of the disaster? Yes

Did the facility sustain damage as a direct result of the disaster? Yes

What type of assistance is being requested? Public Assistance

Does the PNP organization own the facility? Yes

Proof of Ownership • [Deed.docx](#)

Does the PNP organization have the legal responsibility to repair the facility? Yes

Proof of Legal Responsibility • [Deed.docx](#)

Is the facility insured? Yes

Copy of Insurance Policy • [Insurance Policy.docx](#)

Additional information or comments --

Additional Documentation

Charter and/or By-Laws • [Charter and Bylaws.docx](#)

Accreditation • [Church Accreditation.docx](#)

Tax Exemption Certificate • [Tax Exempt Cert.docx](#)

Justification

Late Submission Justification The Documentation needed to submit for the RPA was not readily available prior to the deadline.

Other Info

Comments --

Justification

Late Submission Justification The Documentation needed to submit for the RPA was not readily available prior to the deadline.

← PREV **SUBMIT** ✓ CANCEL

Step 2: Click **Submit**

Congratulations Screen

Request Public Assistance

Congratulations! Your Request for Public Assistance has been successfully processed and has been submitted to your Recipient Organization for review. Once reviewed by your Recipient Organization it will then be submitted onward to be processed by FEMA.

Over the next several days you will receive additional information on the status of your Request for Public Assistance eligibility review. If your organization is deemed eligible for Public Assistance, you will be assigned a Program Delivery Manager (PDMG) who will serve as your single point of contact for FEMA's Public Assistance program. The PDMG will call you to briefly discuss your disaster damages and set up a face-to-face meeting called the Recovery Scoping Meeting. This meeting is designed to discuss in detail your damages and documentation needed to support your claim.

In preparation for the call with the PDMG, please develop a list of damages your organization has sustained from the event and enter them on the **Event PA Requests Profile accessible here**. Your PDMG will discuss this list with you during the call and emphasize the development of your Damage Inventory using the PA Grants Portal.

Thank you for your submission, and we look forward to working with you and your organization.

Small Business Administration (SBA)

Note: This section can only be completed after your Organization is deemed eligible and a PDMG is assigned

Applicant Event Profiles

Step 1: Click My Organization

Step 2: Click Applicant Event Profiles

Step 3: Click the Magnifier glass to select the event

Grants Portal

Dashboard

My Organization

Pair City Museum (00-8675309-00)

REQUEST PUBLIC ASSISTANCE

Filters > All Active Applicant Event Profiles

SHOW/HIDE COLUMNS

Event #	Event Name	Status	Process Step	# Projects	# Damages	# Work Orders
4332DR	4332DR-TX	Eligible	Pending RSM Completion	0	1	0

Showing 1 to 1 of 1 entries (filtered from 3 total entries)

Previous 1 Next

Applicant Event Profile

Portal



Applicant Event Profile

4332DR-TX (4332DR) / Pair City Museum (00-8675309-00)

REPORTS



General Information Late Submission

FEMA PA CODE 00-8675309-00

NAME Pair City Museum

TYPE Nonprofit with 501C3 IRS Status PNP

PNP TYPE Museum Not Critical

STATUS Eligible

RPA DECISION DATE 7/19/2018 3:03 PM CDT

PROCESS STEP Pending RSM Completion
As of July 19th, 2018 4:24 PM CDT

Event Information

JOB # 4332DR

EVENT NAME 4332DR-TX

EVENT TYPE Disaster

INCIDENT TYPE Hurricane

INCIDENT LEVEL 1

INCIDENT START DATE August 23, 2017

going

gust 25, 2017

ouston County - August 24th, 2017

Scroll down to PNP
Information Bar

Stats/Summary >

PNP Information Bar

Portal

Step 1: Click to expand bar

PNP Information ▾

PNP Information **SBA Loan**

Step 2: Click **SBA Loan Tab**

SBA Loan Information >

SBA Loan Documents > **MANAGE**

Step 3: Click **Manage** on SBA Loan Documents

EHP Profile >

Documents > **MANAGE**

Comments > **+ ADD COMMENT**

Manage Event PA Request SBA Documents

Portal

Uchiha, Sasuke...

Applicant Event Profiles PNP Information Manage Applicant Event Profiles SBA Loan

+ ADD DOCUMENT

Documents

This Applicant Event Profile has no documents.

Click **Add Document**

Add SBA Document

Portal

Uchiha, Sasuke...

Applic Documents

This Applicant Event Profile

SBA Loan

+ ADD DOCUMENT

Add Document

⚠ CAUTION: Document will be uploaded to the **Applicant Event Profile**.
If this document needs to be uploaded to the organization and is not specific to this event, then please upload the document to the **Organization Profile**.

SELECT DOCUMENT (Max Size: 100MB)

Filename

Description

Types **PNP Information**

Category **SBA Loan Documentation**

⚠ Personally identifiable information (PII) WARNING
In accordance with the Privacy Act of 1974, 5 U.S.C. § 552a, Please ensure that any sensitive personally identifiable information (PII) has been removed or redacted prior to uploading this file. This includes social security numbers (SSN), birth dates, financial account information, home addresses, or other similar information.

✓ ADD DOCUMENT CANCEL

Click Select Document

Select SBA Document

The screenshot shows a 'File Upload' dialog box with the following table of files:

Name	Date modified	Type
Charter and Bylaws	7/18/2018 11:57 AM	Microsoft Word Doc
Damaged Equipment summary	7/5/2018 2:28 PM	Microsoft Word Doc
Debris Management Plan	4/28/2018 7:26 AM	Microsoft Word Doc
DI#89973 DR4332 TX WO#9290 SI Inspection Report	10/17/2017 4:45 PM	Adobe Acrobat Doc
DR4332 TX Location	10/28/2017 2:10 PM	JPG File
Glenville PDMG0009 Force Account Labor files	5/25/2018 2:43 PM	Microsoft Word Doc
Insurance	7/18/2018 11:55 AM	Microsoft Word Doc
Maint Report	10/18/2017 8:09 AM	Microsoft Word Doc
Pair City Museum SBA Loan Letter	7/19/2018 1:53 PM	Microsoft Word Doc
X Cert	7/18/2018 12:26 PM	Microsoft Word Doc
WO#9006 DR4332 TX DI#27639 Firmette	10/28/2017 2:05 PM	Adobe Acrobat Doc
WO#9006 DR4332 TX DI#27639 SI Inspection Report	10/17/2017 4:45 PM	Adobe Acrobat Doc
WO#9305 DR4332 TX DI#89099 Location Map	11/1/2017 8:37 AM	JPG File
WO#9305 DR4332 TX DI#89099 NFHLMAP	11/1/2017 8:44 AM	Adobe Acrobat Doc
WO#9305 DR4332 TX DI#89099 Photo Page	11/3/2017 7:51 AM	Microsoft Word Doc

File name: Pair City Museum SBA Loan Letter

Buttons: Open, Cancel

Step 1: Select Document

Step 2: Click Open

Upload SBA Loan Document

The screenshot shows a web portal interface with a modal window titled "Add Document". The modal contains a yellow caution box at the top, a form with fields for filename, description, types, and category, a red PII warning box, and two buttons at the bottom: "ADD DOCUMENT" and "CANCEL".

CAUTION: Document will be uploaded to the **Applicant Event Profile**.
If this document needs to be uploaded to the organization and is not specific to this event, then please upload the document to the **Organization Profile**.

Pair City Museum SBA Loan Letter.docx
(Max Size: 100MB)

Filename: Pair City Museum SBA Loan Letter.docx

Description: SBA Determination letter for DR4332TX

Types: PNP Information

Category: SBA Loan Documentation


Personally identifiable information (PII) WARNING
In accordance with the Privacy Act of 1974, 5 U.S.C. § 552a, Please ensure that any sensitive personally identifiable information has been removed or redacted prior to uploading this file. This includes social security numbers (SSN), birth dates, financial information, home addresses, or other similar information.


ADD DOCUMENT CANCEL

Step 1: Add document description

Step 2: Click Add Document

Edit Uploaded Document

Portal Click this icon to go back to Event Profile page 

 Applicant Event Profiles PNP Information Manage Applicant Event + ADD DOCUMENT

Profiles SBA Loan Documents

Click **Edit** to change document description and name

	Size	Category	Uploaded Date	Uploaded By
EDIT Pair City Museum SBA Loan Letter.docx SBA Loan determination letter for event DR4332TX 47.2 KB SBA Loan Documentation Uchiha, Sasuke				
REMOVE				

Click **Remove** to delete Document

Previous 1 Next

SBA Loan Determination

Portal

Sasuke..

Applicant Event Profile Pair City Museum - 4332DR



⚠ SBA Loan Determination is pending for Pair City Museum

[Make an SBA Loan Determination](#)

Click **Make an SBA Loan Determination**

Note: Start this process after receiving the determination letter from SBA. If this section is not present; ask the PDMG to **Reset SBA Loan Information** on the PNP Information bar, in the SBA Loan tab

Event

NAME Pair City Museum

TYPE Nonprofit with 501C3 IRS Status **PNP**

PNP TYPE Museum **Not Critical**

STATUS Eligible

RPA DECISION DATE 7/19/2018 3:03 PM CDT

PROCESS STEP Pending RSM Completion
As of July 19th, 2018 4:24 PM CDT

EVENT TYPE Disaster

INCIDENT TYPE Hurricane

INCIDENT LEVEL 1

INCIDENT START DATE August 23, 2017

INCIDENT END DATE Ongoing

DECLARATION DATE August 25, 2017

DECLARED COUNTIES Houston County - August 24th, 2017

Id. State/Summary >

SBA Loan Determination Questions

SBA Loan Questionnaire

Will permanent work projects (Categories C-G) be requested? Yes No

Has an SBA Loan application been submitted? Yes No

Has a response been received on the SBA Loan application? Yes No

Was the SBA Loan approved? Yes No

Does the SBA Loan cover the full cost of the permanent work costs? Yes No

Step 1: Answer ALL Questions

SBA Loan Documentation

	Filename	Description	Size	Category	Uploaded Date	Uploaded By
<input type="button" value="REMOVE"/>	Pair City Museum SBA Loan Letter.docx	SBA Loan determination letter for event DR4332TX	47.2 KB	SBA Loan Documentation		Uchiha, Sasuke

Showing 1 to 1 of 1 entries

Step 2: Save

Confirm SBA Loan Information Questions

Portal Uchiha, Sasuke

PNP Information ▾

PNP Information **SBA Loan**

SBA Loan Information ▾

- Will permanent work projects (Categories C-G) be required? **Yes**
- Has an SBA Loan application been submitted? **Yes**
- Has a response been received on the SBA Loan application? **Yes**
- Was the SBA Loan approved? **No**
- Does the SBA Loan cover the full cost of the permanent work costs? **Unanswered**

SBA Loan Documents ▾ MANAGE

Filename	Description	Size	Category	Uploaded Date	Uploaded By
Pair City Museum SBA Loan Letter.docx	SBA Loan determination letter for event DR4332TX	47.2 KB	SBA Loan Documentation	07/19/2018 01:59 PM CDT	Uchiha, Sasuke

Showing 1 to 1 of 1 entries Previous 1 Next

Damage Inventory And Template



Applicant Event Profiles

The screenshot displays the Grants Portal interface. At the top, the 'Grants Portal' logo is on the left, and a user profile 'Leghorn, Foghor...' is on the right. A navigation menu on the left includes 'Dashboard', 'My Organization', 'Projects', 'Damages', 'Work Orders', 'My Tasks', 'Calendar', 'Utilities', 'Resources', and 'Intelligence'. A red callout box labeled 'Step 1: Click My Organization' points to the 'My Organization' menu item. Below this, the 'Applicant Event Profiles' menu item is highlighted with a red callout box labeled 'Step 2: Click Applicant Event Profiles'. The main content area shows a table of event profiles with columns for Event #, Event Name, Recipient Region, County, Status, Process Step, # Projects, # Damages, # Work Orders, CRC Gross Cost, CRC Net Cost, and Pending Cost. A single row is visible with the following data: Event # 4332DR, Event Name 4332DR-TX, Recipient Region Region 7, County Houston County, Status Eligible, Process Step Pending Grant Completion, # Projects 12, # Damages 25, # Work Orders 11, CRC Gross Cost \$193,104.00, CRC Net Cost \$193,104.00, and Pending Cost \$193,104.00. A search bar and filter options are also visible at the top of the table area.

Step 1: Click My Organization

Step 2: Click Applicant Event Profiles

Event #	Event Name	Recipient Region	County	Status	Process Step	# Projects	# Damages	# Work Orders	CRC Gross Cost	CRC Net Cost	Pending Cost
4332DR	4332DR-TX	Region 7	Houston County	Eligible	Pending Grant Completion	12	25	11	\$193,104.00	\$193,104.00	\$193,104.00

Manage Damage Inventory

RPA DECISION DATE 8/29/2017 7:14 pm CDT

INCIDENT LEVEL 1

RSM COMPLETION DATE 9/15/2017 3:15 pm CDT

INCIDENT START DATE August 23, 2017


DAMAGE INVENTORY
DEADLINE 11/14/2017


INCIDENT END DATE August 28, 2017


PROCESS STEP Pending Grant Completion
As of September 15th, 2017 1:55 PM CDT


DECLARATION DATE August 26, 2017


DECLARED COUNTIES Houston County - August 24th, 2017


 Stats/Summary


 Contacts >


 MANAGE

 Locations >

 MANAGE

 Damage Inventory >

 MANAGE

 Exploratory Call Information >

Step 1: Scroll
down to **Damage
Inventory Bar**

Step 2: Click
Manage

Download Damage Inventory Template

IMPORT **+ ADD DAMAGE** **GO BACK**













- Download Template
- Upload Spreadsheet
- ...

Click Import then select Download Template

Damage Inventory

Search... ?

SHOW/HIDE COLUMNS

	Damage #	Category	Name	Damage Description	Project			
 	27637	C	COUNTY ROAD 65	250LF WASHOUT	[8415] Co			
 	27638	C	COUNTY ROAD 56	400LF WASHOUT	[8415] County Roads	Flood	1258 OLD RIVER ROAD, AGFA, Georgia 26589	
 	27640	C	COUNTY ROAD 35	250LF WASHOUT	[19116] County Road 35	Flood	1258 OLD RIVER ROAD, AGFA, Georgia 26589	
 	27641	C	COUNTY ROAD 95	200LF WASHOUT	Unassigned	Flood	1258 OLD RIVER ROAD, AGFA, Georgia 26589	
 	27642	G	ROBERTS PARK	DAMAGES TO PLAYGROUND EQUIPMENT	[5054] City Parks	Flood	1954 POSSUM BACK BRANCH, AGFA, Georgia 26589	
 	27643	G	ROBERTS PARK	DAMAGES TO THE MAIN OFFICE COMPLEX	[5054] City Parks	Flood	1954 POSSUM BACK BRANCH, AGFA, Georgia 26589	

Download Damage Inventory Template Pop-Up Box

Portal 🔔 7 👤 Leghorn, Foghor...

Applicant Event Profile Manage
4332DR-TX (4332DR) / Glenville - PDMG0009 - 4332DR (4332DR - 9) / Max

Step 1: Click Open With

Opening Grants Manager Damage Import Template - Glenville - PDMG0... ✕

You have chosen to open:
📄 ...emplate - Glenville - PDMG0125 - 4332DR (4332DR - 125).xlsx
which is: Microsoft Excel Worksheet
from: https://grantsportal-demo-site.azurewebsites.net

What should Firefox do with this file?

Open with Microsoft Excel (default) ▾

Save File

Do this automatically for files like this from now on.

OK Cancel

Step 2: Click OK

	Damage #	Category	Name
✎ EDIT ✖ REMOVE	27637	C	COUNTY ROAD 65
✎ EDIT ✖ REMOVE	27638	C	COUNTY ROAD 56
✎ EDIT ✖ REMOVE	27640	C	COUNTY ROAD 35
✎ EDIT ✖ REMOVE	27641	C	COUNTY ROAD 95
✎ EDIT ✖ REMOVE	27642	G	ROBERTS PARK
✎ EDIT ✖ REMOVE	27643	G	ROBERTS PARK

			DAMAGES TO PLAYGROUND EQUIPMENT	[5054] City Parks	Flood		1954 POSSUM BACK BRANCH, AGFA, Georgia 26589

Enable Editing On Template

The screenshot shows the Microsoft Excel interface with a 'Protected View' warning. The warning bar at the top states: 'PROTECTED VIEW Be careful—files from the Internet can contain viruses. Unless you need to edit, it's safer to stay in Protected View.' A red callout box with the text 'Click Enable Editing' points to the 'Enable Editing' button on the right side of the warning bar.

The spreadsheet data is as follows:

Category	Name of damage/facility	Address 1	Address 2	City	State	Zip	Latitude	Longitude	Describe Dan
Disaster Number:	4332DR			Program Delivery Manager (PDMG) Name:		PDMG0125			
Applicant Name:	Glenville - PDMG0125 - 4332DR (4332DR - 125)			Program Delivery Manager (PDMG) Phone:		(555) 555-555			
Applicant FIPS:	4332DR - 125			Program Delivery Manager (PDMG) Email:		PDMG0125@fema.g			
Applicant Point of Contact Name:	Doe, John								
Applicant Point of Contact Phone:	(555) 555-555								
Applicant Point of Contact Email:	58922John@PDMG0125.gov								

Completed Damage Inventory Template & Save

Category	Name of damage/facility	Address 1	Address 2	City	State	Zip	Latitude	Longitude	Describe Damage	Primary Cause of Damage	Approx. Cost	% Work Complete	Labor Type	Has received PA grant(s) on this facility in a past?	Applicant priority
E	Fire Station #9	1611 Headway Cir	Bldg 2	Austin	TX	78754	30.33234	-9768259	10000sf 2 story, no basement. 5 dorm rooms with 1-2 ft standing flood water for 1 day. Draywall, carpet, bed, chair and desk. 5 windows damage and Parking lot lights.	Hurricane	\$50,000	30%	FA	U	High

Complete each column then save on your computer

DO NOT CHANGE TEMPLATE OR SKIP LINES

Upload Damage Inventory Spreadsheet

Portal

7 Leghorn, Foghor...

Applicant Event Profile Manage Damage Inventory

4332DR-TX (4332DR) / Glenville - PDMG0009 - 4332DR (4332DR - 9) / Manage Damage Inventory

IMPORT ADD DAMAGE GO BACK

- Download Template
- Upload Spreadsheet
- View Imports

Click Import and select Upload Spreadsheet

Damage Inventory

Search... ?

	Damage #	Category	Name	Damage Description	Project		
EDIT REMOVE	27637	C	COUNTY ROAD 65	250LF WASHOUT	[8415] County		
EDIT REMOVE	27638	C	COUNTY ROAD 56	400LF WASHOUT	[8415] County Roads	Flood	1258 OLD RIVER ROAD, AGFA, Georgia 26589
EDIT REMOVE	27640	C	COUNTY ROAD 35	250LF WASHOUT	[19116] County Road 35	Flood	1258 OLD RIVER ROAD, AGFA, Georgia 26589
EDIT REMOVE	27641	C	COUNTY ROAD 95	200LF WASHOUT	Unassigned	Flood	1258 OLD RIVER ROAD, AGFA, Georgia 26589
EDIT REMOVE	27642	G	ROBERTS PARK	DAMAGES TO PLAYGROUND EQUIPMENT	[5054] City Parks	Flood	1954 POSSUM BACK BRANCH, AGFA, Georgia 26589
EDIT REMOVE	27643	G	ROBERTS PARK	DAMAGES TO THE MAIN OFFICE COMPLEX	[5054] City Parks	Flood	1954 POSSUM BACK BRANCH, AGFA, Georgia 26589

Select Damage Inventory Spreadsheet

Portal

Applicant Event Profile M
4332DR-TX (4332DR) / Glenville - PDMG0009 - 4332DR (4332DR - 9)

Damage Inventory

Search...

	Damage #	Category	Name
EDIT REMOVE	27637	C	COUNTY ROAD 65
EDIT REMOVE	27638	C	COUNTY ROAD 56
EDIT REMOVE	27640	C	COUNTY ROAD 35
EDIT REMOVE	27641	C	COUNTY ROAD 95
EDIT REMOVE	27642	G	ROBERTS PARK
EDIT REMOVE	27643	G	ROBERTS PARK

File Upload

« Docu... » Glenville applicant doc

Organize New folder

Name	Date modified
Copy of Grants Manager Damage Import Temp...	10/30/2017 11:52 AM

Documents
Pictures
Foghorn Leghorn
PDMG Manuals
PRINT THESE
SI Manual updat

This PC

File name: Copy of Grants Manager Damage Im * .xlsx

[Open](#) [Cancel](#)

Step 1: Click on the saved template

Step 2: Click Open

Damage Inventory Template with Errors

Grants Portal

Step 1: Verify Errors or Warnings

TOTAL RECORDS IMPORTED 1

RECORDS WITH ERRORS 1 (1)

NEW DAMAGE RECORDS 0

RECORDS WITH WARNINGS 0

This import data contains errors. You may search through the records with errors. Click the Cancel button to close this import and try again with a new file.

CANCEL IMPORT

Step 2: Click Cancel Import

Records

SHOW RECORDS

Note: Grants Portal will show where the errors are located. Correct the Errors on Template, then re-upload

Search...

SHOW/HIDE COLUMNS

Row	Result	Category	Name	Address 1	Address 2	City	State	Zip	Longitude	Damage Description	Cause of Dar	
9	Rejected	E	Fire Station #9	1611 Headway Cir	Bldg 2	Austin	Texas	78754	30.33	-9768259.00	10000sf 2 story, no basement. 5 dorm rooms with 1-2 ft standing flood water for 1 day. Drawwall. carpet.	Hurricane

Cancel Import

Cancel Import

Do you wish to cancel and discard this import?

The results below will be saved for later viewing.

CANCEL IMPORT GO BACK

Click **Cancel Import**

Portal

! Import D

Results

TOTAL RECORDS IM

NEW DAMAGE RE

RS 1 (1)

GS 0

This import data contains errors. You may search through the records with errors. Click the cancel button to close this import and try again with a new file.

CANCEL IMPORT

Records

SHOW RECORDS All

Search... ?

SHOW/HIDE COLUMNS

Row	Result	Category	Name	Address 1	Address 2	City	State	Zip	Latitude	Longitude	Damage Description	Cause of Dar
-----	--------	----------	------	-----------	-----------	------	-------	-----	----------	-----------	--------------------	--------------

Import Damage Inventory Template With No Errors

Portal 👤

! Import Damage Inventory

Results

TOTAL RECORDS IMPORTED	1	RECORDS WITH ERRORS	0
NEW DAMAGE RECORDS	1	RECORDS WITH WARNINGS	0

Your import file is ready to commit and contains no warnings. Review the data below, then click Commit to process this import.

If for any reason you do not want to commit this import, you may preserve and may be re-submitted when you are ready.

COMMIT IMPORTCANCEL IMPORT

Records

SHOW RECORDS All

Search... ? SHOW/HIDE COLUMNS

Step 1: Check Errors & Warnings

Step 2: Click **Commit Import**

Commit Import Pop-Up Box

Commit Import

Do you wish to commit the changes in this import?

This may take several minutes depending on the number of changes.

COMMIT IMPORT GO BACK

Click Commit Import

Results

! Import D

TOTAL RECORDS IMP

NEW DAMAGE RE

0

0

Your import file is ready to commit and contains no warnings. Review the data and click Commit to process this import.

COMMIT IMPORT

CANCEL IMPORT

If for any reason you do not want to commit the changes, you can click Cancel. The original uploaded file has been preserved and may be re-submitted.

Records

SHOW RECORDS All

Search...


SHOW/HIDE COLUMNS

Damage Inventory Template Upload Successful


Portal



 Import Damage Inventory Glenville -

 DOWNLOAD TEMPLATE

 UPLOAD SPREADSHEET

 GO BACK









PDMG0125 - 4332DR

Uploaded Damage
Inventory

Import History

Search...

SHOW/HIDE COLUMNS

Uploaded Date	Uploaded By	Uploaded File	Processed Date	Processed By	Result File	Result
10/30/2017 01:38 PM CDT	Sam, Yosemite	 Copy of Grants Manager Damage Import Template - Glenville - PDMG0125 - 4332DR (4332DR - 125).xlsx	10/30/2017 01:46 PM CDT	Sam, Yosemite	 Grants Manager Damage Inventory Import Result 2017-10-30.xlsx	Processed
10/30/2017 01:30 PM CDT	Sam, Yosemite	 Copy of Grants Manager Damage Import Template - Glenville - PDMG0125 - 4332DR (4332DR - 125).xlsx	10/30/2017 01:35 PM CDT	Sam, Yosemite	 Grants Manager Damage Inventory Import Result 2017-10-30.xlsx	Rejected
10/30/2017 01:20 PM CDT	Sam, Yosemite	 Copy of Grants Manager Damage Import Template - Glenville - PDMG0125 - 4332DR (4332DR - 125).xlsx	10/30/2017 01:28 PM CDT	Sam, Yosemite	 Grants Manager Damage Inventory Import Result 2017-10-30.xlsx	Rejected
09/15/2017 12:51	PDMG0125	 Copy of THOMASVILLE Damage	09/15/2017 12:52 PM	PDMG0125	 Grants Manager Damage	Processed

Damage Inventory

Add Single Damage



Applicant Event Profiles

Grants Portal 🔔 7 👤 Leghorn, Foghor...

Dashboard 🏛️ My Applicant Event Profiles REQUEST PUBLIC ASSISTANCE ☆

My Organization Glennville - PDMG0009 - 4332DR (4332DR - 9)

Left Sidebar: Organization Profile, Organization Personnel, Applicant Event Profiles, Projects, Damages, Work Orders, My Tasks, Calendar, Utilities, Resources, Intelligence

Table:

Event #	Event Name	Recipient Region	County	Status	Process Step	# Projects	# Damages	# Work Orders	CRC Gross Cost	CRC Net Cost	Pending Cost
4332DR	4332DR-TX	Region 7	Houston County	Eligible	Pending Grant Completion	12	25	11	\$193,104.00	\$193,104.00	\$193,104.00

Callouts:

- Step 1: Click Applicant Event Profiles** (points to the sidebar menu item)
- Step 2: Click Magnifying glass** (points to the magnifying glass icon in the table row)

Page Controls: Filter: All Active Applicant Event Profiles, SHOW/HIDE COLUMNS, Previous 1 Next

Manage Damage Inventory

RPA DECISION DATE 8/29/2017 7:14 pm CDT

INCIDENT LEVEL 1

RSM COMPLETION DATE 9/15/2017 3:15 pm CDT

INCIDENT START DATE August 23, 2017


**DAMAGE INVENTORY
DEADLINE** 11/14/2017

INCIDENT END DATE August 28, 2017


PROCESS STEP Pending Grant Completion
As of September 15th, 2017 1:55 PM CDT

DECLARATION DATE August 26, 2017


DECLARED COUNTIES Houston County - August 24th, 2017


 Stats/Summary >


Scroll down to the
Damage Inventory Bar


 Contacts >


Click **Manage**

 Locations >

 **MANAGE**

 Damage Inventory >

 **MANAGE**

 Exploratory Call Information >

Add A Single Damage

Click Add Damage

Damage Inventory

Search... ?

	Damage #	Category	Name	Damage Description	Project	Cause of Damage	Location
EDIT REMOVE	27637	C	COUNTY ROAD 65	250LF WASHOUT	[8415] County Roads	Flood	1258 OLD RIVER ROAD, AGFA, Georgia 26589
EDIT REMOVE	27638	C	COUNTY ROAD 56	400LF WASHOUT	[8415] County Roads	Flood	1258 OLD RIVER ROAD, AGFA, Georgia 26589
EDIT REMOVE	27640	C	COUNTY ROAD 35	250LF WASHOUT	[19116] County Road 35	Flood	1258 OLD RIVER ROAD, AGFA, Georgia 26589
EDIT REMOVE	27641	C	COUNTY ROAD 95	200LF WASHOUT	Unassigned	Flood	1258 OLD RIVER ROAD, AGFA, Georgia 26589
EDIT REMOVE	27642	G	ROBERTS PARK	DAMAGES TO PLAYGROUND EQUIPMENT	[5054] City Parks	Flood	1954 POSSUM BACK BRANCH, AGFA, Georgia 26589
EDIT REMOVE	27643	G	ROBERTS PARK	DAMAGES TO THE MAIN OFFICE COMPLEX	[5054] City Parks	Flood	1954 POSSUM BACK BRANCH, AGFA, Georgia 26589

Select Damage Type

Select Standard
Damage

What type of **Damage** do you want to create? ✕

STANDARD DAMAGE Damages that are categories A, B, C, D, E, F, or G.

MANAGEMENT COST For the reimbursement of Category Z- Directed Administrative Costs (DAC)

↶ CLOSE

Damage Inventory

Search...

	Damage #	Category	Project	Cause of Damage	Location
✎ EDIT ✖ REMOVE	27637	C	[8415] County Roads	Flood	1258 OLD RIVER ROAD AGFA, Georgia 26589
✎ EDIT ✖ REMOVE	27638	C	[8415] County Roads	Flood	1258 OLD RIVER ROAD AGFA, Georgia 26589
✎ EDIT ✖ REMOVE	27640	C	[8415] County Roads	Flood	1258 OLD RIVER ROAD AGFA, Georgia 26589
✎ EDIT ✖ REMOVE	27641	C	[8415] County Roads	Flood	1258 OLD RIVER ROAD AGFA, Georgia 26589
✎ EDIT ✖ REMOVE	27642	G	[5054] City Parks	Flood	1954 POSSUM BACK BRANCH AGFA, Georgia 26589
✎ EDIT ✖ REMOVE	27643	G	[5054] City Parks	Flood	1954 POSSUM BACK BRANCH

Add Damaged Site Information

Portal

Sam, Yosimite

Applicant Event Profile Manage Damage Inventory

4332DR-TX (4332DR) / Glenville - PDMG0009 - 4332DR (4332DR - 9) / Manage Damage Inventory

Step 2: Click Save

SAVE GO BACK

General Information

Category: G - Parks, Recreational Facilities, and Other Items

Name: Walnut Metro Park

Damage Information

Damage Description: 10 acre park with asphalt road and parking lots. 2 mile 12ft wide asphalt side walk around the parks perimeter. 700LF of chain linked fence damage. 17ea 15ft high light poles down, 100SF vinyl canopy over the playground torn.

Cause of Damage: Hurricane

Prior PA Grant?

Location Information

Location	Address	Latitude/Longitude	Map
	12138 N Lamar Blvd		
	Building / Suite		
	Austin		
	Texas		
	78753		

Repair Information

% Work Complete	10
Approximate Cost	\$90,000.00
Labor Type	Force Account and Contract
Priority	Medium

Step 1: Complete Information

Edit Damage Inventory



My Event Requests

Grants Portal 🔔 7 👤 Leghorn, Foghor...

Dashboard 🏛️ My Applicant Event Profiles REQUEST PUBLIC ASSISTANCE ★

My Organization ▼
Glenville - PDMG0009 - 4332DR
(4332DR - 9)

Applicant Event Profiles

Filters > All Active Applicant Event Profiles 📄 ⚙️ 🔍 ⬇️ ★

SHOW/HIDE COLUMNS

Event #	Event Name	Recipient Region	County	Status	Process Step	# Projects	# Damages	# Work Orders	CRC Gross Cost	CRC Net Cost	Pending Cost
4332DR	4332DR-TX	Region 7	Houston County	Eligible	Pending Grant Completion	12	25	11	\$193,104.00	\$193,104.00	\$193,104.00

25 Showing 1 to 1 of 1 items Previous 1 Next

Step 1: Click **Applicant Event Profiles**

Step 2: Click the **Magnifying Glass**

Damage Inventory Bar

RPA DECISION DATE 8/29/2017 7:14 pm CDT

INCIDENT LEVEL 1

RSM COMPLETION DATE 9/15/2017 3:15 pm CDT

INCIDENT START DATE August 23, 2017


DAMAGE INVENTORY DEADLINE 11/14/2017


INCIDENT END DATE August 28, 2017


PROCESS STEP Pending Grant Completion
As of September 15th, 2017 1:55 PM CDT


DECLARATION DATE August 26, 2017


DECLARED COUNTIES Houston County - August 24th, 2017


 Stats/Summary >


 Contacts >


 MANAGE

 Locations >

 MANAGE

 Damage Inventory >

 MANAGE

 Exploratory Call Information >













Click Manage

Edit Damage Inventory

Damage Inventory

🔍 Search... 

 SHOW/HIDE COLUMNS

	Damage #	Category	Name	Damage Description	Project	Cause of Damage	Location
 EDIT  REMOVE	27637	C	COUNTY ROAD 65	250LF WASHOUT	[8415] County Roads	Flood	1258 OLD RIVER ROAD, AGFA, Georgia 26589
 EDIT  REMOVE	27638	C	COUNTY ROAD 35	400LF WASHOUT	[8415] County Roads	Flood	1258 OLD RIVER ROAD, AGFA, Georgia 26589
 EDIT  REMOVE	27640	C	COUNTY ROAD 35	250LF WASHOUT	[19116] County Road 35	Flood	1258 OLD RIVER ROAD, AGFA, Georgia 26589
 EDIT  REMOVE	27641	C	COUNTY ROAD 95	200LF WASHOUT	Unassigned	Flood	1258 OLD RIVER ROAD, AGFA, Georgia 26589
 EDIT  REMOVE	27642	G	ROBERTS PARK	DAMAGES TO PLAYGROUND EQUIPMENT	[5054] City Parks	Flood	1954 POSSUM BACK BRANCH, AGFA, Georgia 26589
 EDIT  REMOVE	27643	G	ROBERTS PARK	DAMAGES TO THE MAIN OFFICE COMPLEX	[5054] City Parks	Flood	1954 POSSUM BACK BRANCH, AGFA, Georgia 26589

Click Edit

Edit Damage Information

General Information

Category: E - Buildings and Equipment

Name: Spark

Damage Information

Damage Description: 200 SF of roof damage. 3ea 590 SF offices with water damage from 2FT of standing water. Office equipment damages in three rooms.

Cause of Damage: Hurricane

Prior PA Grant?

Location Information

Location: Address, Latitude/Longitude, Map

1609 Rutherford Lane

Building / Suite

Austin

Texas

Texas

78753

Repair Information

% Work Complete: 10

Approximate Cost: \$90,000.00

Labor Type: Force Account and Contract

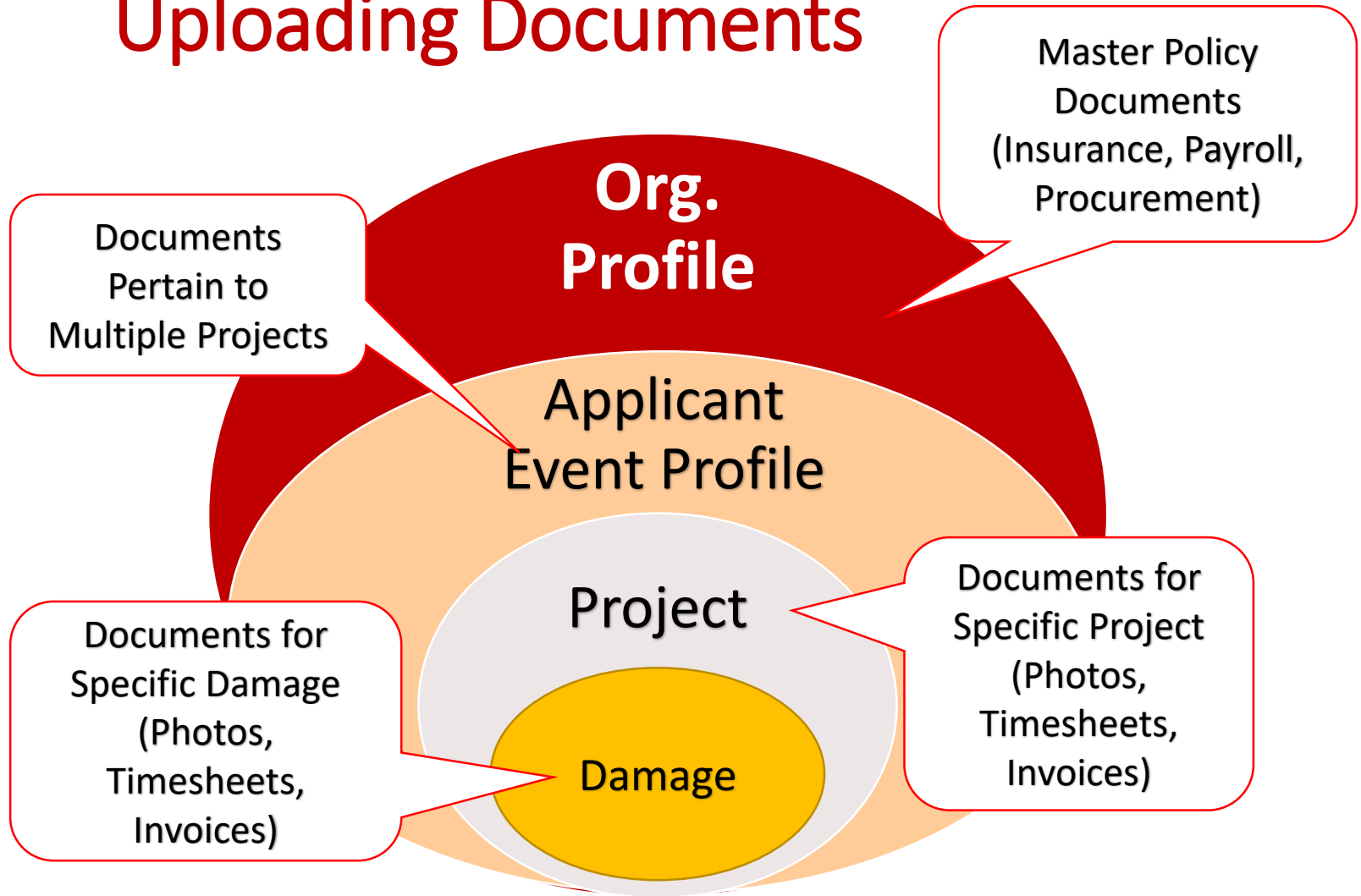
Priority: Medium

Step 1: Edit Information

Upload Documents




Uploading Documents




Duplicate Documents

- Grants Portal will not allow duplicate documents to be uploaded in the same location
- The system determines duplicate documents by reading the document content
 - Text Recognition (OCR) is needed on Scanned documents
- **Blue Icon** are attached to duplicate documents.
 - Click the **Blue Icon** to view duplicated document location
- Documents can only be removed at the location it was uploaded



Upload Organization Profile Documents ×

 The file **Glenville Pay Policy.docx** already exists in the list of Documents Pending Upload as **Glenville Applicant Pay Policy.docx** and cannot be uploaded again.

 Drag and drop a file here, or click here to select a file.

Documents Pending Upload

Search... 

	Filename	Description	Size	Category
 	Glenville Applicant Pay Policy.docx	Pay Policy	102.2 KB	Force Account Labor Pay Policy

10 Showing 1 to 1 of 1 entries

Previous 1 Next

 UPLOAD PENDING DOCUMENTS

 CANCEL



Add Documents Under Organization



My Organization Profile Insurance Document

The screenshot shows the 'My Organization' page in the Grants Portal. The page header includes the 'Grants Portal' logo, a navigation menu with 'Dashboard' and 'My Organization', and a user profile for 'Leghorn, Foghor...'. The 'My Organization' section displays the organization name 'Glenville - PDMG0009 - 4332DR (4332DR - 9)' and a list of menu items: Organization Profile, Organization Personnel, Applicant Event Profiles, Projects, Damages, and Work Orders. The 'My Tasks' section is expanded, showing 'My Tasks', 'Calendar', 'Utilities', 'Resources', and 'Intelligence'. The main content area shows organization details: 'IS ACTIVE?' (Yes), 'FEMA PA CODE' (4332DR - 9), 'DUNS NUMBER' (TX-TRN-0009), 'TYPE' (City or Township Government), and 'RECIPIENT REGION' (Region 7). Below this are sections for 'Personnel', 'Locations', and 'Counties with Facility', each with a 'MANAGE' button. The 'Insurance Profile' section is highlighted, featuring an 'UPLOAD INSURANCE DOCUMENT' button and a 'HELP' button. The 'Applicant Event Profiles' section is also visible at the bottom.

Step 1: Click My Organization

Step 2: Click Organization Profile

Step 3: Click Upload Insurance Document

Upload Insurance Document

The screenshot displays a web portal interface with a modal window titled "Upload Insurance Document". The modal contains the following elements:

- A green button labeled "SELECT DOCUMENT" with a red callout box pointing to it containing the text "Click Select Document".
- A "(Max Size: 100MB)" label.
- Form fields for "Filename", "Description", and "Category".
- A red border around the "Category" field with the text "This field is required." below it.
- Buttons for "ADD DOCUMENT" (blue) and "CANCEL" (grey) at the bottom right.

The background shows a sidebar menu with items like "Personnel", "Locations", "Counties with Facility", "Insurance Profile", and "Event PA Requests". The top right of the page shows a notification bell with "1" and a user profile for "Leghorn, Fogho...".

Select Insurance Document – Pop-Up Box

Portal

My Or

General Inform

STATE/TRIBE

Personnel >

Locations >

Counties with Facility >

Insurance Profile >

Event PA Requests >

Upload Insurance Document

SELECT DOCUMENT (Max Size: 100)

Filename

Description

File Upload

« Glenville applica... > Foghorn Leghorn

Search Foghorn Leghorn

Organize New folder

Name	Date modified	Type
Glenville PDMG009 damage inspection Hourly ...	11/3/2017 8:44 AM	Micro
Glenville PDMG009 Debris Removal Contract	11/3/2017 11:06 AM	Micro
Glenville PDMG009 Dell Inc. Contract	11/3/2017 3:17 PM	Micro
Glenville PDMG009 Fringe Benefits	11/3/2017 8:42 AM	Micro
Glenville PDMG009 Hurricane work Log	11/3/2017 8:43 AM	Micro
Glenville PDMG009 Insurance Doc	10/30/2017 7:44 AM	Micro
Glenville PDMG009 Mutual Aid Agreement	11/3/2017 11:07 AM	Micro
Glenville PDMG009 PayPolicy	11/3/2017 8:41 AM	Micro
Glenville PDMG009 Roadway Maint Records	11/3/2017 4:56 PM	Micro
Glenville PDMG009 Work Orders	11/3/2017 8:41 AM	Micro

File name: Glenville PDMG009 Insurance Doc All Files

Open Cancel

Step 1: Select the document to upload

Step 2: Click Open

Add Document Description & Category Tag

The screenshot shows a web portal interface with a modal window titled "Upload Insurance Document". The modal contains the following fields and options:

- File name: **Glenville PDMG009 Insurance Doc.docx** (Max Size: 100MB)
- Description: A text input field.
- Category: A dropdown menu with the following options:
 - Select a category...
 - General Insurance Documents
 - Insurance Certificate
 - Insurance Policy** (highlighted in blue)
 - Insurance Settlement
 - Insurance Worksheet
 - Proof of Insurance

Three callout boxes provide instructions:

- Step 1: Write description of document** (points to the Description field)
- Step 2: Click the Category box** (points to the Category dropdown)
- Step 3: Select Document Type** (points to the "Insurance Policy" option in the dropdown)

The background portal shows a sidebar with navigation items: Personnel, Locations, Counties with Facility, Insurance Profile, Event PA Requests, Documents, and Action Log. The top right shows the user name "Leghorn, Fogho..." and buttons for DOWNLOAD, EDIT, and a star icon.

Add Insurance Documents

Portal

My Organization

General Information

STATE/TRIBE/TERRITORY

LEVEL

TYP

Personnel >

Locations >

Counties with Facility >

Insurance Profile >

Event PA Requests >

Documents >

Leghorn, Foghorn

DOWNLOAD EDIT

32DR - 9

TRN-0009

MANAGE

MANAGE

MANAGE

UPLOAD INSURANCE DOCUMENT HELP

MANAGE

Upload Insurance Document

SELECT DOCUMENT Glenville PDMG009 Insurance Doc.docx
(Max Size: 100MB)

Filename: Glenville PDMG009 Insurance Doc.docx

Description: Insurance Policy

Category: Insurance Policy

⚠️ Personally identifiable information (PII) WARNING

In accordance with the Privacy Act of 1974, 5 U.S.C. § 552a, Please ensure that any sensitive personally identifiable information (PII) has been removed or redacted prior to uploading this file. This includes social security numbers (SSN), birth dates, financial account information, home addresses, or other similar information.

ADD DOCUMENT CANCEL

Click Add Document

My Organization Profile Documents Bar


The screenshot shows the Grants Portal interface. At the top left is the 'Grants Portal' logo. The top right shows a notification bell with '7' and a user profile for 'Leghorn, Foghor...'. Below the header, there are several informational fields: 'LEVEL 2' (Glenville - PDMG0009 - 4332DR), 'FEMA PA CODE' (4332DR - 9), 'TYPE' (City or Township Government), and 'DUNS NUMBER' (TX-TRN-0009). A left sidebar contains navigation options: Dashboard, My Organization (selected), Organization Profile, Organization Personnel, Applicant Event Profiles, Projects, Damages, Work Orders, My Tasks, Calendar, Utilities, Resources, and Intelligence. The main content area displays a 'Documents' bar with a 'MANAGE' button. A red callout box points to the 'Organization Profile' menu item with the text 'Step 1: Click Organization Profile'. Another red callout box points to the 'MANAGE' button on the Documents bar with the text 'Step 2: Click Manage'.

Step 1: Click Organization Profile

Step 2: Click Manage

Manage Documents (Policy Documents)

Portal 🔔 7 👤 Leghorn, Foghorn...

 My Organization Profile **Manage Documents** [+ ADD DOCUMENT](#) [GO BACK](#)

Glenville - PDMG0009 - 4332DR (4332DR - 9) / **Manage Documents**

🔍 Search... [SHOW/HIDE COLUMNS](#)

	Filename	Description	Size	Category	Uploaded Date	Uploaded By
EDIT REMOVE	Force Account Labor Time Sheets.docx	Building E Timesheets	11.2 KB	Force Account Labor Payroll / Timesheets; Force Account Labor Summary	05/23/2018 11:26 AM CDT	Leghorn, Foghorn
EDIT REMOVE	Glenville Applicant Pay Policy.docx	Pay Policy	102.2 KB	Force Account Labor Pay Policy	05/25/2018 03:41 PM CDT	Leghorn, Foghorn
EDIT REMOVE	Insurance Policy.docx	Wind and Fire Policy	11 KB	Insurance Certificate; Insurance Policy	05/23/2018 10:15 AM CDT	Leghorn, Foghorn
EDIT REMOVE	Pay Policy.docx	Pay Policy 2018	11.2 KB	Contract Document; Force Account Labor Pay Policy; Maintenance Record; Procurement Policy	05/23/2018 11:26 AM CDT	Leghorn, Foghorn

10 [Previous](#) [1](#) [Next](#)

Showing 1 to 4 of 4 entries

Click **Add Document**

Manage Documents Upload – Pop Up Box

Portal

My Org
Glenville - PDMGO

Search...

Filename

EDIT Force Acc
REMOVE Sheets.do

EDIT Glenville A
REMOVE

EDIT Insurance
REMOVE

EDIT Pay Policy
REMOVE

Policy

10

Showing 1 to 4 of 4 entries

7 Leghorn, Foghorn...

Upload Organization Profile Documents

Drag and drop a file here, or click here to select a file.

Documents Pending Upload

To begin uploading a document, either drag and drop a file into the area above or click the area above to upload a file manually.

Note: You may not upload the document to the Organization profile that matches an existing document with same document area.

UPLOAD PENDING DOCUMENTS CANCEL

05/23/2018 11:26 AM Leghorn, Foghorn
CDT

05/25/2018 03:41 PM Leghorn, Foghorn
CDT

05/23/2018 10:15 AM Leghorn, Foghorn
CDT

05/23/2018 11:26 AM Leghorn, Foghorn
CDT

Previous 1 Next

Drag and Drop Document Upload

Portal

My Org
Glenville - PDMGO

Search...

Filename

EDIT Force Acc
REMOVE Sheets.do

EDIT Glenville F
REMOVE

EDIT Insurance
REMOVE

EDIT Pay Policy
REMOVE

Policy

10

Showing 1 to 4 of 4 entries

Upload Organization Profile Documents

Drag and drop a file here, or click here to select a file.

Documents Pending Upload

To begin uploading a document, either drag and drop a file into the area above or click the area above to upload a file manually.

Note: You may not upload the document to the Organization profile that matches an existing document with same document area.

UPLOAD PENDING DOCUMENTS CANCEL

If you used Drag and Drop; jump to Page 112

05/23/2018 11:26 AM Leghorn, Foghorn
CDT

05/25/2018 03:41 PM Leghorn, Foghorn
CDT

05/23/2018 10:15 AM Leghorn, Foghorn
CDT

05/23/2018 11:26 AM Leghorn, Foghorn
CDT

Previous 1 Next

Click to Select Document Upload

The screenshot shows a web portal interface with a modal dialog box titled "Upload Organization Profile Documents". The dialog contains the following text:

You are currently in a manual document selection mode and **drag and drop is temporarily disabled**. If the document selection window is open, please select a document to upload.

If the document selection window is closed, upload a document manually by **clicking here to reopen it**.

Otherwise, **click here to exit manual document selection mode**.

Documents Pending Upload

i To begin uploading a document, either drag and drop a file into the area above or click the area above to upload a file manually.

Note: You may not upload the document to the Organization profile that matches an existing document with same document area.

At the bottom of the dialog are two buttons: "UPLOAD PENDING DOCUMENTS" and "CANCEL".

A red callout bubble points to the "click here to exit manual document selection mode" link with the text: "Click on 'click here to exit manual document selection mode'".

The background shows a sidebar with "My Org" and a list of documents with "EDIT" and "REMOVE" buttons. The main content area has a table with columns for document details and a "Previous 1 Next" navigation bar.

Select Document – Pop Up Box

The image shows a 'File Upload' dialog box overlaid on a web portal. The dialog box is titled 'File Upload' and shows the current directory as 'Glenville applicant doc'. It contains a list of files and folders. A red callout box points to the file 'Glenville Applicant Insurance Policy'. Another red callout box points to the 'Open' button at the bottom of the dialog.

Name	Date modified
Foghorn Leghorn	10/30/2017 7:45 AM
Yosemite Sam Docs	10/31/2017 11:01 AM
Copy of Grants Manager Damage Import Temp...	10/30/2017 1:36 PM
Glenville Applicant Insurance Policy	10/27/2017 1:32 PM

File name: All Files

Open Cancel

Add Document Description and Category Tag

The screenshot shows a 'Process Document' modal window overlaid on a web portal. The modal contains a caution message, a note, and form fields for 'Filename', 'Description', and 'Category Filter (Optional)'. The 'Category Filter' dropdown is open, showing 'Force Account Labor Pay Policy' selected. Three callout boxes provide instructions: 'Step 1: Provide Document Description' points to the description field, 'Step 2: Leave Category Filter ALL' points to the dropdown, and 'Step 3: Select Document Category' points to the selected option.

Step 1: Provide Document Description

Step 2: Leave Category Filter ALL

Step 3: Select Document Category

Process Document

CAUTION: Document will be uploaded to the Organization profile.

This document has been uploaded to other locations within the system. As a result, document categories have been pre-populated based on the existing document categories assigned for the other locations.

Note: Any changes to the document category selection here will automatically be reflected for other locations this document has been uploaded to within the Grants Manager / Grants Portal.

Filename
Glenville PDMG0009 Pay Policy.docx

Description
Employee Payroll policy

Category Filter (Optional)

- Force Account Labor Pay Policy
- Force Account Labor Payroll / Timesheets
- pay

This field is required.

SAVE CANCEL

Add Document

Process Document

CAUTION: Document will be uploaded to the Organization profile.

This document has been uploaded to other locations within the system. As a result, document categories have been pre-populated based on the existing document categories assigned for the other locations.

Note: Any changes to the document category selection here will automatically be reflected for other locations this document has been uploaded to within the Grants Manager / Grants Portal.

Filename
Glenville PDMG0009 Pay Policy.docx

Description
Employee Payroll policy

Category Filter (Optional)
All

Category*
× Force Account Labor Pay Policy

Click Add Document

SAVE CANCEL

Background interface details:
Portal
My Organization Profile
Glenville - PDMG0009 - 4332DR (4332DR - 9) / Manage Documents
Search...
Filename
Force Account Labor Time Sheets.docx (EDIT, REMOVE)
Insurance Policy.docx (EDIT, REMOVE)
10
Showing 1 to 2 of 2 entries
ADD DOCUMENT GO BACK
SHOW/HIDE COLUMNS
Table:
- Labor Summary | 05/23/2018 11:26 AM CDT | Leghorn, Foghorn
- | 05/23/2018 10:15 AM CDT | Leghorn, Foghorn
Previous 1 Next

Upload Additional Document

The screenshot shows a web portal interface with a modal window titled "Upload Organization Profile Documents". The modal contains a file upload area with a dashed border and a blue arrow icon, with the text "Drag and drop a file here, or click here to select a file." Below this is a table of pending documents. The table has columns for "Filename", "Description", "Size", and "Category". One document is listed: "Glenville.PDMG0009 Pay Policy.docx" with a description of "Employee Payroll policy", a size of "11.2 KB", and a category of "Force Account Labor Pay Policy". To the left of the table are "EDIT" and "REMOVE" buttons. At the bottom of the modal are "UPLOAD PENDING DOCUMENTS" and "CANCEL" buttons. Three callout boxes provide instructions: "Step 1: You can add additional documents to be uploaded; or go to Step 3." points to the "+ ADD DOCUMENT" button; "Step 2: Edit or Remove document if needed" points to the "EDIT" and "REMOVE" buttons; and "Step 3: Click Upload Pending Documents" points to the "UPLOAD PENDING DOCUMENTS" button.

Step 1: You can add additional documents to be uploaded; or go to Step 3.


Step 2: Edit or Remove document if needed

Step 3: Click **Upload Pending Documents**

Filename	Description	Size	Category
Glenville.PDMG0009 Pay Policy.docx	Employee Payroll policy	11.2 KB	Force Account Labor Pay Policy

Edit Document Name

Portal 🔔 7 👤 Leghorn, Foghorn...

 My Organization Profile Manage Documents [+ ADD DOCUMENT](#) [GO BACK](#)

Glenville - PDMG0009 - 4332DR (4332DR - 9) / [Manage Documents](#)

🔍 Search... 👁️ SHOW/HIDE COLUMNS

	File Name	Description	Size	Category	Uploaded Date	Uploaded By
EDIT REMOVE		esheets	11.2 KB	Force Account Labor Payroll / Timesheets; Force Account Labor Summary	05/23/2018 11:26 AM CDT	Leghorn, Foghorn
EDIT REMOVE	Glenville PDMG0009 Pay Policy.docx	Employee Payroll policy	11.2 KB	Force Account Labor Pay Policy	08/07/2018 05:21 PM CDT	Leghorn, Foghorn
EDIT REMOVE	Insurance Policy.docx	Wind and Fire Policy	11 KB	Insurance Certificate; Insurance Policy	05/23/2018 10:15 AM CDT	Leghorn, Foghorn

10 Previous 1 Next

Showing 1 to 3 of 3 entries

Click **Edit**

Edit Name

Portal

Manage Doc

Search...

Filename

EDIT REMOVE

10

Showing 1 to 1 of 1 entries

Sam, Yosimite

Edit Document

Filename: Glenville PDMG0125 Paypolicy.docx

Description: Payroll Policy

Types: All

Category: Force Account Labor Pay Policy

SAVE CHANGES CANCEL

Step 1: Complete Edit

Step 2: Click Save Changes

Remove Documents

My Organization Profile Manage Documents

Glenville - PDMG0009 - 4332DR (4332DR - 9) / [Manage Documents](#)

[+ ADD DOCUMENT](#) [GO BACK](#)

🔍 Search... ?

👁️ SHOW/HIDE COLUMNS

	Filename	Description	Size	Category	Uploaded Date	Uploaded By
EDIT REMOVE	Force Account Labor Time Sheets.docx	Building E Timesheets	11.2 KB	Force Account Labor Payroll / Timesheets; Force Account Labor Summary	05/23/2018 11:26 AM CDT	Leghorn, Foghorn
EDIT REMOVE	Glenville PDMG0009 Pay Policy.docx	Employee Payroll policy	11.2 KB	Force Account Labor Pay Policy	08/07/2018 05:21 PM CDT	Leghorn, Foghorn
EDIT REMOVE	Insurance Policy.docx	Wind and Fire Policy	11 KB	Insurance Certificate; Insurance Policy	05/23/2018 10:15 AM CDT	Leghorn, Foghorn

10

Previous **1** Next

Showing 1

Click Remove

Uploading Documents Under Applicant Event



Add Documents To An Event

Step 1: Click Applicant Event Profiles

Step 2: Click the Magnifying Glass

Grants Portal

Dashboard

My Organization
Glenville - PDMG0009 - 4332DR (4332DR - 9)

My Applicant Event Profiles

REQUEST PUBLIC ASSISTANCE

Filters >

All Active Applicant Event Profiles


SHOW/HIDE COLUMNS

Event #	Event Name	Recipient Region	County	Status	Process Step	# Projects	# Damages	# Work Orders	CRC Gross Cost	CRC Net Cost	Pending Cost
4332DR	4332DR-TX	Region 7	Houston County	Eligible	Pending Grant Completion	12	26	11	\$193,104.00	\$193,104.00	\$193,104.00

1 of 1 entries (filtered from 3 total entries)

Previous 1 Next


Applicant Event Profile Document

 Exploratory Call Information >


✓ Completed on 9/8/2017 8:58 am


 Recovery Scope Meeting >

✓ Completed on 9/8/2017 9:00 am

 Site Inspection Work Orders >


 Projects >

 406 Mitigation Profile >


 Insurance Profile >


? HELP

Click **Manage**

 Documents >

 MANAGE

 Comments >

 Request for Information >

Applicant Event Profile Manage Documents

Applicant Event Profile Manage Documents

4332DR-TX (4332DR) / Glenville - PDMG0009 - 4332DR (4332DR - 9) / Manage Documents

Click Add Document

+ ADD DOCUMENT

Search... ?

Filename	Description	Size	Category	Uploaded Date	Uploaded By
EDIT REMOVE Glenville PDMG009 Pay Policy.docx	Payroll Policy	102.2 KB	Force Account Labor Pay Policy	06/30/2018 08:22 AM CDT	Leghorn, Foghorn
EDIT REMOVE Maint Report.docx	Facilities Maint Report	11.1 KB	Maintenance Record	05/23/2018 04:18 PM CDT	Lanneau, Peter

10

Showing 1 to 2 of 2 entries

Previous 1 Next

Applicant Event Profile Manage Document Upload – Pop Up

Portal

Applicant Event Profile

4332DR-TX (4332DR) / Glenville - PD

Search...

Filename	Uploaded Date
EDIT Glenville PDMG009 Pay Poli	0/2018 08:22 AM CDT
REMOVE	
EDIT Maint Report.docx	3/2018 04:18 PM CDT
REMOVE	

10

Showing 1 to 2 of 2 entries

Upload Applicant Event Profile Documents

Drag and drop a file here, or click here to select a file

Drag and drop file in this box or Click to Select Document

Documents Pending Upload

i To begin uploading a document, either drag and drop a file into the area above or click the area above to upload a file manually.

Note: You may not upload the document to the Applicant event profile that matches an existing document with same document area.

[UPLOAD PENDING DOCUMENTS](#) [CANCEL](#)

Applicant Event Profile Manage Document Upload Drag and Drop

The screenshot shows a web application interface for managing applicant event profile documents. A modal dialog titled "Upload Applicant Event Profile Documents" is open, featuring a dashed border for file upload and a "Documents Pending Upload" section. A callout box points to the upload area with the text: "If you used Drag and Drop; jump to Page 125".

Portal

Applicant Event Profile

4332DR-TX (4332DR) / Glenville - PD

Search...

Filename

Filename	Actions	Date
Glenville PDMG009 Pay Poli	EDIT REMOVE	0/2018 08:22 AM CDT
Maint Report.docx	EDIT REMOVE	3/2018 04:18 PM CDT

Showing 1 to 2 of 2 entries

Upload Applicant Event Profile Documents [X]

Drag and drop a file here, or click here to select a file

Documents Pending Upload

Note: To begin uploading a document, either drag and drop a file into the area above or click the area above to upload a file manually.

Note: You may not upload the document to the Applicant event profile that matches an existing document with same document area.

[UPLOAD PENDING DOCUMENTS](#) [CANCEL](#)

Click To Select Document – Pop Up Box

The image shows a web portal interface with a file upload dialog box overlaid. The dialog box is titled "File Upload" and shows a file explorer view of a folder named "Glenville applicant doc". The file list includes:

Name	Date modified
Foghorn Leghorn	10/30/2017 7:45 AM
Yosemite Sam Docs	10/31/2017 11:01 AM
Copy of Grants Manager Damage Import Temp...	10/30/2017 1:36 PM
Glenville Applicant Insurance Policy	10/27/2017 1:32 PM

Below the file list, there are fields for "File name:" and "All Files" (file type), and "Open" and "Cancel" buttons. Two callout boxes with red borders and white backgrounds provide instructions:

- A callout box pointing to the file list contains the text: **Step 2: Select the Document**
- A callout box pointing to the "Open" button contains the text: **Step 2: Click Open**

Add Document Description And Category Tag

The screenshot shows a web portal interface with a 'Process Document' modal open. The modal contains a 'CAUTION' message, a 'Filename' field with 'Applicant Cost Summary.docx', a 'Description' field with 'Historical Cost summary', a 'Category Filter (Optional)' dropdown set to 'All', and a 'Category *' dropdown with 'cos' selected. A list of categories is visible below, with 'Applicant Provided SOW/Cost Estimate' highlighted. Three callout boxes provide instructions: 'Step 1: Provide Document Description' points to the description field, 'Step 2: Leave Category Filter at ALL' points to the category filter dropdown, and 'Step 3: Select Document Category' points to the category dropdown.

Step 1: Provide Document Description

Step 2: Leave Category Filter at ALL

Step 3: Select Document Category

Portal

Applicant Event Profile

4332DR-TX (4332DR) / Glenville - PDMG0009 - 4332DR (4332DR)

7 Leghorn, Foghor...

+ ADD DOCUMENT

Uploaded Date	Uploaded By
06/30/2018 08:22 AM CDT	Leghorn, Foghorn
05/23/2018 04:18 PM CDT	Lanneau, Peter

previous 1 Next

Add Document

Portal

Applicant Event Profile

4332DR-TX (4332DR) / Glenville - PDMG0009 - 4332DR (4332DR)

Search...

Filename

Filename	Uploaded Date	Uploaded By
Glenville PDMG009 Pay Policy.docx	06/30/2018 08:22 AM CDT	Leghorn, Foghorn
Maint Report.docx	05/23/2018 04:18 PM CDT	Lanneau, Peter

Showing 1 to 2 of 2 entries

Process Document

CAUTION: Document will be uploaded to the Applicant event profile.

Filename: Applicant Cost Summary.docx

Description: Historical Cost summary

Category Filter (Optional): All

Category *: Applicant Provided SOW/Cost Estimate

SAVE CANCEL

Click Save

Upload Pending Document/s

Portal

Applicant Event

4332DR-TX (4332DR) / Glenville - P...

Search...

Filename

EDIT REMOVE

Glenville PDMG009 Pay Poli

EDIT REMOVE

Maint Report.docx

10

Showing 1 to 2 of 2 entries

Upload Applicant Event Profile Documents

Drag and drop a file here, or click here to select a file.

+ ADD DOCUMENT

Documents Pending Upload

Search...

	Filename	Description	Size	Category
EDIT REMOVE	Applicant Cost Summary.docx	Historical Cost summary	18.1 KB	Applicant Provided SOW/Cost Estimate

10 Showing 1 to 1 of 1 entries

Previous 1 Next

UPLOAD PENDING DOCUMENTS CANCEL

Step 1: You can add additional documents to be uploaded; or go to Step 2.

Step 2: Click **Upload Pending Documents**

Edit Or Remove Documents

Portal 🔔 7 👤 Leghorn, Foghor...

Applicant Event Profile Manage Documents + ADD DOCUMENT

4332DR-TX (4332DR) / Glenville - PDMG0009 - 4332DR (4332DR - 9) / Manage Documents

🔍 Search...

Click **Edit to edit document name**

	Filename		Size	Category	Uploaded Date	Uploaded By
✎ EDIT ✖ REMOVE	Applicant Cost Summary.docx	Historical Cost summary	18.1 KB	Applicant Provided SOW/Cost Estimate	08/08/2018 09:27 AM CDT	Leghorn, Foghorn
✎ EDIT ✖ REMOVE	Glenville PDMG009 Pay Policy.docx	Payroll Policy	102.2 KB	Force Account Labor Pay Policy	06/30/2018 08:22 AM CDT	Leghorn, Foghorn
✎ EDIT ✖ REMOVE	Maint Report.docx	Facilities Maint Report	11.1 KB	Maintenance Record	05/23/2018 04:18 PM CDT	Lanneau, Peter

10

Showing 1 to 3 of 3

Previous 1 Next

Click **Remove to Delete document**

Uploading Documents Under Projects



Applicant Event Profiles

Step 1: Click Applicant Event Profiles

Step 2: Click the Magnifying Glass

Grants Portal

Dashboard

My Organization
Glenville - PDMG0009 - 4332DR (4332DR - 9)

My Applicant Event Profiles

REQUEST PUBLIC ASSISTANCE

All Active Applicant Event Profiles

SEARCH

Event #	Event Name	Recipient Region	County	Status	Process Step	# Projects	# Damages	# Work Orders	CRC Gross Cost	CRC Net Cost	Pending Cost
4332DR	4332DR-TX	Region 7	Houston County	Eligible	Pending Grant Completion	12	26	11	\$193,104.00	\$193,104.00	\$193,104.00

25 1 of 1 entries (filtered from 3 total entries)

Previous 1 Next

Event PA Requests Profile Document

Portal

🔔 2 👤 Leghorn, Fogho

👤 Recovery Scope Meeting >
✔ Completed on 9/8/2017 9:00 am

📄 Site Inspection Work Orders >

Step 1: Scroll down
and expand the
Projects bar

📁 Projects ▾

Active Inactive

🔿 Filters

CATEGORY

Select...

HAS RFI

Select...

HAS POLICY ISSUE?

All ▾

Step 2: Click the
Magnifying Glass

👁 SHOW/HIDE COLUMNS

	Title	Type	Process Step	# Damages
🔍 G - Parks, Recreational Facilities, and Other Items	City Parks	Standard	Pending EEI Completion	4
🔍 E - Buildings and Equipment	Maintenance Bldg	Standard	Pending Formulation Completion	1
🔍 E - Buildings and Equipment	Sheriff's Lab	Standard	Pending EEI Completion	1


10 ▾ Showing 1 to 3 of 3 entries


Previous 1 Next


Project Document


Portal


  Leghorn, Fogho...


 Damage Description and Dimensions >


 Development Guide Answers >


 Scope & Cost Summary >

 406 Mitigation Profile >


 0 of 0 are pending completion of HMP Scope & Cost.


 Insurance >

 Environmental and Historic Preservation >

 Documents >

 MANAGE

 Request for Information >

 Comments >

Click **Manage**

Project Details Mange Documents

The screenshot shows a web portal interface. At the top left, the word "Portal" is displayed in a large, dark red font. In the top right corner, there is a notification bell icon with a red "7" and a user profile icon labeled "Leghorn, Foghor...". Below the header, the main content area is titled "Project Manage Documents" with a briefcase icon. Underneath the title is a breadcrumb trail: "4332DR-TX (4332DR) / Glenville - PDMG0009 - 4332DR (4332DR - 9) / [5054] City Parks / Manage Documents". On the right side of this area, there is a green button with a white plus sign and the text "+ ADD DOCUMENT". A light blue horizontal bar below the breadcrumb trail contains the text "This project has no documents." A red callout box with a white background and a red border points to the "+ ADD DOCUMENT" button, containing the text "Click Add Document".

Project Details Document Upload – Pop Up

Upload Project Documents

Drag and drop a file here, or click here to select a file.

Documents Pending Upload

i To begin uploading a document, either drag and drop a file into the area above or click the area above to upload a file manually.

Note: You may not upload the document to the Project that matches an existing document with same document area.

UPLOAD PENDING DOCUMENTS CANCEL

Drag and drop file in this box or Click to Select Document

Project Details Document Upload – Pop Up

Portal

Upload Project Documents

Drag and drop a file here, or click here to select a file.

Documents Pending Upload

To begin uploading a document, either drag and drop a file into the area above or click the area above to upload a file manually.

Note: You may not upload the document to the Project that matches an existing document with same document area.

UPLOAD PENDING DOCUMENTS CANCEL

If you used Drag and Drop; jump to Page 137

Click to Select Document Upload – Pop Up Box

The image shows a web-based document upload interface. A 'File Upload' dialog box is open, displaying a list of files. A red callout box with the text 'Step 1: Click on the document to upload' points to the file 'Glenville PDMG009 Dell Inc. Contract'. Another red callout box with the text 'Step 2: Click Open' points to the 'Open' button in the dialog box. The background interface includes a '+ ADD DOCUMENT' button and an 'UPLOAD PENDING DOCUMENTS' button.

Name	Date modified
Glenville PDMG009 damage inspection	11/3/2017 8:44 AM
Glenville PDMG009 Debris Removal Contract	11/3/2017 11:06 AM
Glenville PDMG009 Dell Inc. Contract	11/3/2017 3:17 PM
Glenville PDMG009 Fringe Benefits	11/3/2017 8:42 AM
Glenville PDMG009 Hurricane work Log	11/3/2017 8:43 AM
Glenville PDMG009 Insurance Doc	10/30/2017 7:44 AM
Glenville PDMG009 Mutual Aid Agreement	11/3/2017 11:07 AM
Glenville PDMG009 PayPolicy	11/3/2017 8:41 AM
Glenville PDMG009 Work Orders	11/3/2017 8:41 AM

File name: Glenville PDMG009 Dell Inc. Contract

All Files

Open Cancel

UPLOAD PENDING DOCUMENTS CANCEL

Document Description And Category Tag

Portal

Project Manage Documents

4332DR (4332DR)

Process Document [X]

CAUTION: Document will be uploaded to the **Project**.

Filename
DR4332 TX Location maps.jpg

Description
Location map of damages

Category Filter (Optional)
All

Category *
map
Floodplain and Wetland Maps
General Photos/Maps/Sketches
Map

Step 1: Add Document Description

Step 2: Leave Category Filter at All

Step 3: Select Category

Add Document to Project Details

Portal

Project Manage Documents

4332DR-TX (4332DR) / Glenville - PDMG0009 - 4332DR (4332DR)

This project has no documents.

Process Document

CAUTION: Document will be uploaded to the Project.

Filename
DR4332 TX Location maps.jpg

Description
Location map of damages

Category Filter (Optional)
All

Category *
Map

SAVE CANCEL

Click Save

Upload Pending Document/s

The screenshot shows a web portal interface for project management. The main window is titled "Upload Project Documents" and contains a file upload area with the instruction "Drag and drop a file here, or click here to select a file." Below this is a table of "Documents Pending Upload". The table has columns for "File Name", "Description", "Size", and "Category". A single document is listed: "DR4332 TX Location maps.jpg" with a description of "Location map of damages", a size of "570.5 KB", and a category of "Map". The "File Name" column has two buttons: "EDIT" and "REMOVE". A callout box points to the "REMOVE" button with the text "Click **Remove** to Delete". Another callout box points to the "EDIT" button with the text "Click **Edit** to edit document name". At the bottom of the modal, there are two buttons: "UPLOAD PENDING DOCUMENTS" and "CANCEL". A third callout box points to the "UPLOAD PENDING DOCUMENTS" button with the text "Continue uploading documents or click **Upload Pending Documents**".

Portal

Project Manage

4332DR-TX (4332DR) / Glenville - PT

This project has no documents.

Upload Project Documents

Drag and drop a file here, or click here to select a file.

Documents Pending Upload

File Name	Description	Size	Category
DR4332 TX Location maps.jpg	Location map of damages	570.5 KB	Map

Showing 1 to 1 of 1 entries

UPLOAD PENDING DOCUMENTS CANCEL

Click **Edit** to edit document name

Click **Remove** to Delete

Continue uploading documents or click **Upload Pending Documents**

Edit Or Remove Documents

Portal 🔔 7 👤 Leghorn, Foghorn...

Project + ADD DOCUMENT

4332DR-TX (4332DR)

Click **Edit** to edit document name

Filename	Description	Size	Category	Uploaded Date	Uploaded By
EDIT DR4332 TX Location maps.jpg	Location map of damages	570.5 KB	Map		Leghorn, Foghorn
REMOVE					

Showing 10 Previous 1 Next

Click **Remove** to Delete

Uploading Documents To Damage Inventory Line Item



Applicant Event Profiles

Step 1: Click Applicant Event Profiles

Step 2: Click the Magnifying Glass

Grants Portal

Dashboard

My Organization
Glenville - PDMG0009 - 4332DR
(4332DR - 9)

My Applicant Event Profiles

REQUEST PUBLIC ASSISTANCE

All Active Applicant Event Profiles

SHOW/HIDE COLUMNS

Event #	Event Name	Recipient Region	County	Status	Process Step	# Projects	# Damages	# Work Orders	CRC Gross Cost	CRC Net Cost	Pending Cost
4332DR	4332DR-TX	Region 7	Houston County	Eligible	Pending Grant Completion	12	26	11	\$193,104.00	\$193,104.00	\$193,104.00

1 to 1 of 1 entries (filtered from 3 total entries)

Previous 1 Next

Event Profile Damage Inventory

Portal 🔔 2 👤 Leghorn, Fogho

🏠 Contacts > ⚙️ MANAGE

📍 Locations > ⚙️ MANAGE

Damage Inventory ▾ ⚙️ MANAGE

Active Inactive PAAP

🔽 ALL ACTIVE ▾

🔍 Search... 🔍 SHOW/HIDE COLUMNS


Damage #	Category	Name	Damage Description	Applicant Priority	Damage Survey Complete?
				High	Yes
				High	Yes
				High	Yes
🔍 OPTIONS ▾	27641	C	COUNTY ROAD 200LF WASHOUT 95	High	Yes
		ROBERTS PARK	DAMAGES TO PLAYGROUND EQUIPMENT	High	Yes
🔍 OPTIONS ▾	27643	G	ROBERTS PARK	High	Yes

Step 1: Expand the Damage Inventory bar

Step 2: Click Options Select View Damage Details

Damage Details Documents Bar


Portal


  Leghorn, Foghor...


LOCATION 1258 OLD RIVER ROAD AGFA, Georgia
26589

PROJECT [\[8415\] County Roads](#)


STATUS Active


 Additional Information >

 Damage Survey Answers >

 Site Inspection Information >

PDMG Approved on 11/28/2017 07:35 AM CST


 Scope & Cost >

 406 Mitigation Profile >


406 Mitigation Report completed and locked on 11/27/2017 04:56 PM CST by Lanneau, Peter.

 EHP Profile >

✓ The EHP Damage Survey and EHP Report have been completed at least once.

 Insurance Information >

This damage is currently marked not insured.

 Documents >

 MANAGE

Click **Manage**

Damage Details Manage Damage Documents

Portal

🔔 7 👤 Leghorn, Foghor...

Damage Details Manage Damage Documents

4332DR-TX (4332DR) / Glenville - PDMG0009 - 4332DR (4332DR - 9) / [8415] County Roads / [27637] COUNTY ROAD 65 / Documents

+ ADD DOCUMENT

GO BACK

This Damage has no documents.

Click **Add Document**

Damage Details Upload Document – Pop Up


Portal

AM

COUN

This Dam



Upload Damage Documents

 Drag and drop a file here, or click here to select a file.

Documents Pending Upload

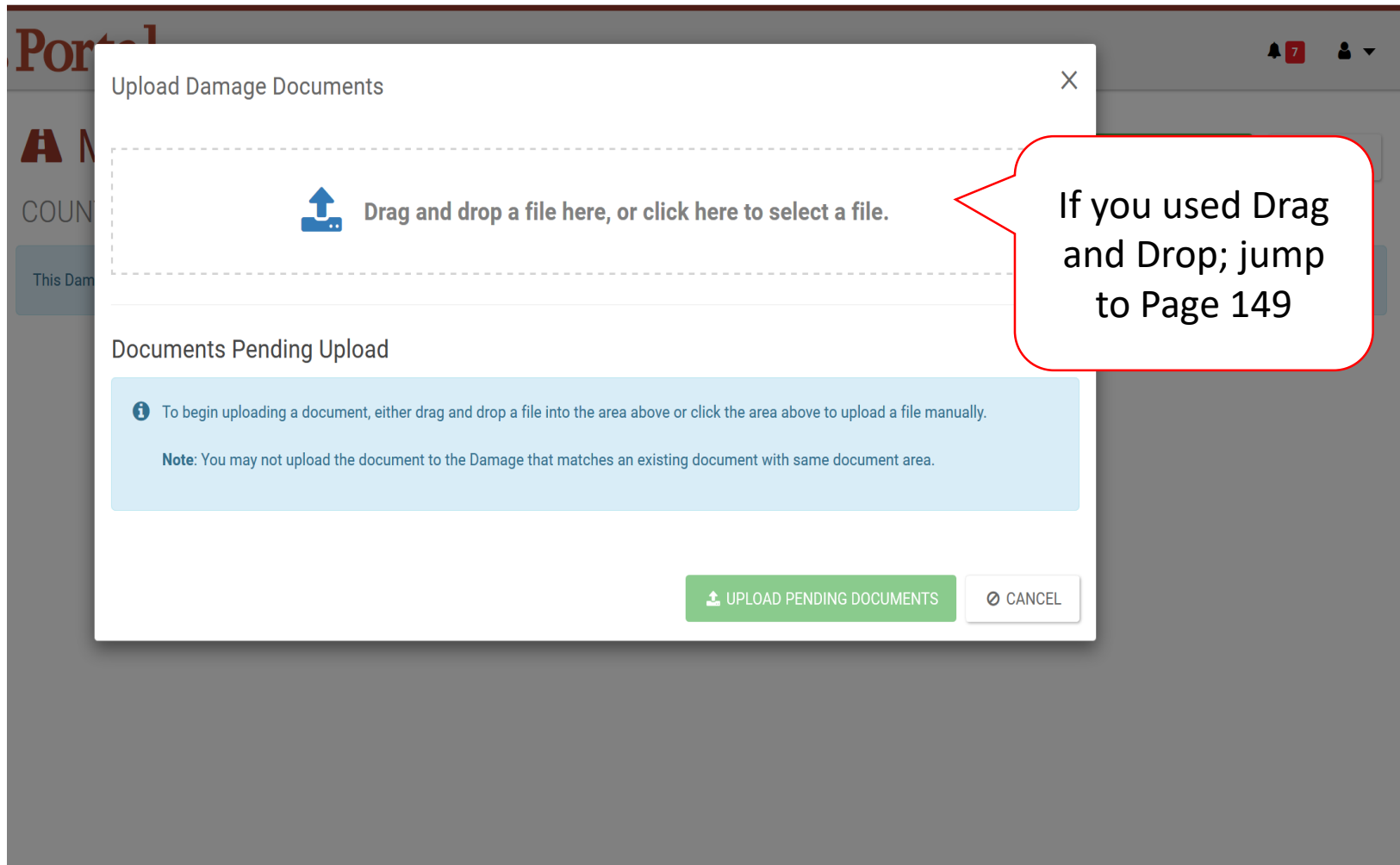
i To begin uploading a document, either drag and drop a file into the area above or click the area above to upload a file manually.

Note: You may not upload the document to the Damage that matches an existing document with same document area.

 UPLOAD PENDING DOCUMENTS  CANCEL

Drag and drop file in this box or Click to Select Document

Damage Details Upload Document – Pop Up



Click To Select Document Upload – Pop Up

Upload Damage Documents

Step 1: Click on the document to upload

Step 2: Click Open

Documents Pending Upload

	Date modified	Type	Size
Serv	10/18/2017 8:09 AM	Microsoft Word Doc...	
App... t Summary	10/20/2017 7:58 AM	Microsoft Word Doc...	
Cat C - Road-Low Water Crossing_406_SI Manu...	10/17/2017 4:46 PM	JPG File	
Cat C - Road-Low Water Crossing_SI Manual_Pa...	10/17/2017 4:46 PM	JPG File	
Cat C - Road-Low Water Crossing_SI Manual_Pa...	10/17/2017 4:46 PM	JPG File	
Cat C - Road-Low Water Crossing_SI Manual_Pa...	10/17/2017 4:46 PM	JPG File	
Cat C - Road-Low Water Crossing_SI Manual_Pa...	10/17/2017 4:46 PM	JPG File	
Cat C - Road-Low Water Crossing_SI Manual_Pa...	10/17/2017 4:46 PM	JPG File	
Charter and Bylaws	4/28/2018 7:26 AM	Microsoft Word Doc...	
Contract	4/28/2018 7:26 AM	Microsoft Word Doc...	
Debris Management Plan	4/28/2018 7:26 AM	Microsoft Word Doc...	
DI#89973 DR4332 TX WO#9290 SI Inspection R...	10/17/2017 4:45 PM	Adobe Acrobat Docu...	
DR4332 TX Location	10/28/2017 2:10 PM	JPG File	
Glenville Pay Policy	5/25/2018 2:43 PM	Microsoft Word Doc...	
Maint Report	10/18/2017 8:09 AM	Microsoft Word Doc...	

Add Document Description & Category Tag

The image shows a 'Process Document' modal window overlaid on a 'Portal' interface. The modal contains a yellow warning banner that reads 'CAUTION: Document will be uploaded to the Damage.' Below this, there is a text input field containing '1951 Photo Page.docx'. Underneath is a 'Description' text area. A 'Category Filter (Optional)' dropdown menu is set to 'All'. At the bottom, there is a 'Category *' dropdown menu with 'Select...' as the current selection. At the very bottom of the modal are two buttons: a green 'SAVE' button and a white 'CANCEL' button. Two red callout boxes with white text are present: one on the left pointing to the 'Description' field, and one on the right pointing to the 'Category *' dropdown.

Portal

Damage

4332DR-TX (4332DR) /

Process Document

+ ADD DOCUMENT

GO BACK

CAUTION: Document will be uploaded to the Damage.

1951 Photo Page.docx

Description

Category Filter (Optional)

All

Category *

Select...

SAVE

CANCEL

Step 1: Add Document Description

Step 2: Select Category Tag

Save Uploaded Document

The screenshot shows a web portal interface with a 'Process Document' dialog box open. The dialog box has a title bar with a close button (X). Below the title bar is a yellow warning box with a triangle icon and the text: 'CAUTION: Document will be uploaded to the Damage.' Below the warning box are four input fields: 'Filename' with the text 'DR4332 TX DI#114951 Photo Page.docx', 'Description' with the text 'Pictures of all damages to this facility', 'Category Filter (Optional)' with a dropdown menu set to 'All', and 'Category *' with a button labeled 'x Photo'. At the bottom of the dialog box are two buttons: a green 'SAVE' button with a document icon and a white 'CANCEL' button with a close icon. A red callout box with a white background and a red border points to the 'SAVE' button, containing the text 'Click Save'. The background of the portal shows the 'Portal' header, 'Damage Details Manage' section, and a '+ ADD DOCUMENT' button.

Uploaded Pending Document/s

The screenshot shows a modal window titled "Upload Damage Documents" with a close button (X) in the top right corner. Below the title is a dashed box containing an upload icon and the text "Drag and drop a file here, or click here to select a file." Below this is a section titled "Documents Pending Upload" with a search bar. A table lists one document with columns for "Filename", "Description", "Size", and "Category". The table row contains: "DR4332 TX DI#114951 Photo Page.docx", "Pictures of all damages to this facility", "11 KB", and "Photo". Below the table are "Previous", "1", and "Next" navigation buttons. At the bottom of the modal are two buttons: "UPLOAD PENDING DOCUMENTS" and "CANCEL".

Click **Remove** to Delete

Click **Edit** to edit document name

Continue uploading documents or click **Upload Pending Documents**

Filename	Description	Size	Category
DR4332 TX DI#114951 Photo Page.docx	Pictures of all damages to this facility	11 KB	Photo

Edit Or Remove Documents

Portal



Damage Details Manage Damage Documents

+ ADD DOCUMENT

↶ GO BACK



4332DR-TX (4332DR) / Glenville - PDMG0009 - 4332DR (4332DR - 9) / [8415] County Roads / [27637] COUNTY ROAD 65 / Documents

Search...

Click **Edit** to edit document name

Files

⇅ Size ⇅ Category ⇅ Uploaded Date ⇅ Uploaded By ⇅

 EDIT	DR4332 TX DI#114951 Photo Page.docx	Pictures of all damages to this facility	11 KB	Photo	Leghorn, Foghorn
 REMOVE					

10

Previous 1 Next

Click **Remove** to Delete

Upload Documents Using Document Uploader Wizard



Utilities Menu

The screenshot shows the Grants Portal interface. The top navigation bar includes the Grants Portal logo and a notification bell with a red '7'. The left sidebar contains menu items: Dashboard, My Organization (Glenville - PDMG0009 - 4332DR), My Tasks, Calendar, and Utilities. The Utilities menu is expanded, showing Document Uploader, Resources, and Intelligence. The main content area is titled 'Document Uploader' and contains a light blue instructional box. Below the box are four dropdown menus: Organization (selected: Glenville - PDMG0009 - 4332DR), Applicant Event Profile (placeholder: Search for event...), Project (placeholder: Search for project...), and Damage (placeholder: Search for damage...). A green arrow points to the Organization dropdown. Below the dropdowns, the text 'Upload Destination Your organization profile' is visible.

Step 1: Click Utilities

Step 2: Document Uploader

Document Uploader

Organization: Glenville - PDMG0009 - 4332DR

Applicant Event Profile: Search for event...

Project: Search for project...

Damage: Search for damage...

Upload Destination: Your organization profile

Select Where To Load Document

Portal

Document Uploader

Use this form to quickly upload a document to the Grants Portal.

To specify a destination for the document, make a selection using the controls below. The form will provide you feedback as you make selections. The arrow icon ← will indicate your selected upload destination.

If you are uploading a document for a damage, it is not necessary to select a project after selecting an event profile, but you may do so to filter the damage options.

Click the Add Document button to complete the upload.

Organization:

Event PA Request Profile:

Project:

and/or

Damage:

Upload Destination: The 1- 30 Day PAAP Debris Removal damage for 4332DR-TX (4332DR) for your organization

(Max Size: 100MB)

Step 1: Use Drop Down Lists and select all that applies for document upload location

Step 2: Click Select Document

Select Document To Be Uploaded

The image shows a web portal interface for uploading documents. On the left, there are form fields for 'Project' (1806 1-30 PA), 'Damage' (30712 1-30), 'Upload Destination' (The 1-30 Day), 'Filename', 'Description', 'Category Filter' (All), and 'Category' (Select one o). A green 'SELECT DOCUMENT' button is visible. A blue 'UPLOAD DOCUMENT TO DAMAGE' button is at the bottom.

A 'File Upload' window is open, showing a file explorer view of the 'Yosemite Sam Docs' folder. The file list is as follows:

Name	Date modified	Type
Debris Removal Tipping Fees	11/1/2017 5:35 PM	Microsoft Wor
Glenville PDMG0125 Paypolicy	10/31/2017 10:59 AM	Microsoft Wor

A red callout box with the text 'Click on File to Select' points to the 'Debris Removal Tipping Fees' file. Another red callout box with the text 'Click Open' points to the 'Open' button at the bottom of the file explorer window.

Document Description And Category

Organization:

Event PA Request Profile:

Project:

and/or

Damage: ←

Upload Destination: The 1- 30 Day PAAP Debris Removal damage for 4332DR-TX (4332DR) for your organization

SELECT DOCUMENT

Debris Removal Tipping Fees.docx

	Filename	Description	Category Filter	Category
	Damage Inventory			
	Damaged Force Account Equipment Summary			
	Damaged Rental Equipment Summary			
	Debris Disposal Documentation			
	Debris Management Plan			
	Select one or more categories...			

Step 2: Select Document Category Type

Step 1: Click Category Bar

✓ UPLOAD DOCUMENT TO DAMAGE

Upload Document

Portal

Organization:

Event PA Request Profile:

Project:

and/or

Damage:

Upload Destination: The 1- 30 Day PAAP Debris Removal damage for 4332DR-TX (4332DR) for your organization

SELECT DOCUMENT

Debris Removal Tipping Fees.docx

(Max Size: 100MB)

Category Filter: Optional

Category:

⚠ Personally identifiable information (PII) WARNING

In accordance with the Privacy Act of 1974, 5 U.S.C. § 552a, Please ensure that any sensitive personally identifiable information (PII) has been removed or redacted prior to uploading this file. This includes social security numbers (SSN), birth dates, financial account information, home addresses, or other similar information.

✓ UPLOAD DOCUMENT TO DAMAGE

Step 1: Type Description of Document

Step 2: Confirm Information

Step 3: Click Upload Document To Damage

Upload Additional Documents

Portal

Sam, Yosemite

Document Uploader

Click **Here** to navigate to uploaded document location

✓ Document uploaded successfully

Click [here](#) to navigate to the 1-30 Day PAAP Debris Removal damage for 4332DR-TX (4332DR) for your organization.

Click [here](#) to upload another document.

Click **Here** to upload another document

✓ Document uploaded successfully

Essential Elements of Information (EEI)

Unanswered Questions



Applicant Event Profiles

The screenshot shows the Grants Portal interface. At the top left is the 'Grants Portal' logo. The user is logged in as 'Sam, Yosemite'. The main navigation bar includes 'Dashboard', 'My Organization', and 'My Applicant Event Profiles'. A callout box labeled 'Step 1: Click My Organization' points to the 'My Organization' dropdown menu. The left sidebar contains a navigation menu with 'Applicant Event Profiles' highlighted. A callout box labeled 'Step 2: Click Applicant Event Profiles' points to this menu item. The main content area shows a table of event profiles with columns for Event #, Event Name, Status, Process Step, # Projects, # Damages, and # Work Orders. A callout box labeled 'Step 3: Click Magnifying glass' points to the search icon in the table's header. The table contains one entry with Event # 4332DR, Event Name 4332DR-TX, Status Eligible, Process Step Pending Grant Completion, 7 Projects, 15 Damages, and 1 Work Order. The page footer shows 'Showing 1 of 1 entries (filtered from 3 total entries)' and navigation buttons for 'Previous', '1', and 'Next'.

Step 1: Click My Organization

Step 2: Click Applicant Event Profiles

Step 3: Click Magnifying glass

Event #	Event Name	Status	Process Step	# Projects	# Damages	# Work Orders
4332DR	4332DR-TX	Eligible	Pending Grant Completion	7	15	1

Applicant Event Profile

Portal

Sam, Yosemite ...

Applicant Event Profile

4332DR-TX (4332DR) / Glenville - PDMG0125 - 4332DR (4332DR - 125)

REPORTS ▾



General Information

FEMA PA CODE	4332DR - 125
NAME	Glenville - PDMG0125 - 4332DR
TYPE	City or Township Government
RECIPIENT REGION	Region 7
STATUS	Eligible
RPA DECISION DATE	8/29/2017 7:14 PM CDT
RSM COMPLETION DATE	9/15/2017 3:15 PM CDT
DAMAGE INVENTORY DEADLINE	09/05/2018
PROCESS STEP	Pending Grant Completion <small>As of September 15th, 2017 1:55 PM CDT</small>

Event Information

JOB #	4332DR
EVENT NAME	4332DR-TX
EVENT TYPE	Disaster
INCIDENT TYPE	Hurricane
INCIDENT LEVEL	1
INCIDENT START DATE	August 23, 2017
INCIDENT END DATE	Ongoing
DECLARATION DATE	August 25, 2017
DECLARED COUNTIES	Houston County - August 24th, 2017

Stats/Summary >

Contacts >

MANAGE

Locations >

MANAGE

Scroll down to
Projects bar

Locate Projects

Step 1: Expand Projects bar

📁 Projects ▾

Active Inactive

🔼 Filters

CATEGORY

STATUS

PROCESS STEP

HAS RFI

TYPE

HAS POLICY ISSUE?

🔍 Search...

👁️ SHOW/HIDE COLUMNS

	Project #	Category	Title	Type	Process Step	# Damages
🔍	5054	G - Parks, Recreational Facilities, and Other Items	City Parks	Standard	Pending Formulation Completion	3
🔍	5055	E - Buildings and Equipment	Maintenance Bldg	Standard	Pending EEI Completion	1
🔍	7446	E - Buildings and Equipment	Sheriff's Lab	Standard	Applicant Signed Project	1
🔍	8415	C - Roads and Bridges		Standard	Pending Scope & Cost Completion by FEMA	2
🔍	12371	E - Buildings and Equipment		Standard	Pending EEI Completion	1
🔍	12903	B - Emergency Protective Measures	Police and Fire Emergency Protective Measures	Work Completed / Fully Documented	Pending Formulation Completion	3

Step 2: Click Magnifying Glass

Locate Project Essential Elements Of Information (EEI)

Portal 🔔 7 👤 Leghorn, Foghor...

Project [DOWNLOAD PROJECT REPORT](#) [SUBSCRIBE](#)

4332DR-TX (4332DR) / Glenville - PDMG0009 - 4332DR (4332DR - 9) / [12371] Water Treatment Facility

⚠️ This project is pending EEI Comp

[View Project EEI](#)

Click View Project EEI

General Information v0

PROJECT #	12371	APPLICANT	Glenville - PDMG0009 - 4332DR (4332DR - 9)
CATEGORY	E - Buildings and Equipment	EVENT	4332DR-TX (4332DR)
TITLE	Water Treatment Facility	RECIPIENT REGION	Region 7
TYPE	Standard		
STATUS	Active		
PROCESS STEP	Pending EEI Completion <small>As of November 15th, 2017 9:39 AM CST</small>		
% COST SHARE	75.00%		

📊 Stats / Summary >

👤 Contacts >

🚧 Damage Inventory >

Or Scroll down to expand Essential Elements of Information bar

Select Essential Elements of Information (EEI)

Portal 🔔 7 👤 Leghorn, Foghor.

Essential Elements of Information ▼ ⚙️ MANAGE EEI ANSWERS

⚠️ 3 of 3 EEIs pending completion

Project Brief Description

📘 FEMA has not provided a brief description of what this project includes.

[EEI List](#) | [EEI Questions](#) | [Required Documents](#)

Filters

STATUS PROCESS STEP

	Name	Version	Status			Created By	Created On	Last Action By	Last Action On	
⚙️ OPTIONS	Completed Lane - Category E		Open	Pending Applicant Response	41 / 41	2 / 7	Lanneau, Peter	11/15/2017 09:39 AM CST	Lanneau, Peter	05/09/2018 10:26 AM CDT
⚙️ OPTIONS	Direct Administrative Cost	1	Open	Pending FEMA Initial Submission	6 / 7	0 / 6	Lanneau, Peter	11/15/2017 09:38 AM CST		
⚙️ OPTIONS	Standard Lane - Category E	1	Open	Pending Applicant Response	33 / 38	1 / 4	Lanneau, Peter	11/15/2017 09:38 AM CST	Lanneau, Peter	02/02/2018 04:25 PM CST

🔍 View EEI
➔ Submit to FEMA 2 of 3 entries

Previous 1 Next

☰ Damage Description and Dimension

🔍 Development Guide Answers >

**Step 1: Click
Options**

**Step 2: Click
View EEI**

Review Unanswered Questions

Portal

7 Leghorn, Foghor...

Project Standard Lane - Category E

SUBMIT TO FEMA

GO BACK

4332DR-TX (4332DR) / Glenville - PDMG0009 - 4332DR (4332DR - 9) / [12371] Water Treatment Facility / EEI

General Information v1

NAME Standard Lane - Category E

PROJECT [12371] Water Treatment Facility

PROJECT TYPE Standard

APPLICANT Glenville - PDMG0009 - 4332DR (4332DR - 9)

Step 1: Expand Questions bar

Step 2: Click Manage EEI Answers

Questions

MANAGE EEI ANSWERS

- 1 Does the Applicant have the legal responsibility to perform this work? Yes
- 2 Are the damages in the designated disaster area? Yes
- 3 Was the facility damaged as a direct result of the incident? Yes
- 4 Was the facility regularly maintained? Yes, 1 document required
- 5 Prior to the disaster, was the facility under construction or scheduled for repair / replacement? No
- 6 Does the applicant lease the facility? No

Answer Questions

Manage Essential Elements of Information

Project Brief Description

No Project Brief Description have been p

Step 2: Scroll down for additional Questions. Unanswered questions are colored **Red**

Provide EEI Answers and Re

Standard Lane - Category E - Ver

→ Submit to FEMA

EEI Questions 14/35

Required Documents 2/3

Step 3: Click **Save**

📄 SAVE

- 1 Does the Applicant have the legal responsibility to perform this work?
- 2 Are the damages in the designated disaster area?
- 3 Was the facility damaged as a direct result of the incident?
- 4 Was the facility regularly maintained? 1 document required
- 5 Prior to the disaster, was the facility under construction or scheduled for repair / replacement?

Step 1: Answer Questions

- Yes No
- Yes No
- Yes No
- Yes No
- Yes No

Answer Another EEI Questions

Manage Essential Elements of Information

Project Brief Description

No Project Brief Description have been provided.

Provide EEI Answers and Required Documents

Standard Lane - Category E - Version 1

Standard Lane - Category E - Version 1

🔒 Applicant 14/35 Questions 2/3 Documents

Direct Administrative Cost - Version 2

🔒 FEMA 0/1 Questions 0/0 Documents

Step 1: Click the EEI Drop down

Step 2: Select the EEI

Note: EEIs pending Applicant response will have a **Unlocked Lock**, and say **Applicant**

Submit to FEMA

SAVE

Yes No

Yes No

Yes No

Yes No

Yes No

Yes No

Confirm Answers

Step 1: Expand
Question Bar

🔍 Questions ▾

⚙️ MANAGE EEI ANSWERS

- 1 Does the Applicant have the legal responsibility to perform this work? Yes
- 2 Are the damages in the designated disaster area? Yes
- 3 Was the facility damaged as a direct result of the incident? Yes
- 4 Was the facility regularly maintained? Yes, 1 document required
- 5 Prior to the disaster, was the facility under construction or scheduled for repair / replacement? No
- 6 Does the applicant lease the facility? No
- Were the facilities damaged:
- 7 Buildings? Yes, 2 documents required ▾
- 8 Equipment? Unanswered
- 9 Do the assigned damages have insurance? Unanswered

Step 2:
Confirm
Answers

📁 Required Documents >

🔍 HELP

Essential Elements of Information (EEI)

Questions Answered

Document Upload



Applicant Event Profiles

The screenshot shows the Grants Portal interface. At the top left is the 'Grants Portal' logo. The user is logged in as 'Sam, Yosemite'. The main navigation bar includes 'Dashboard', 'My Organization', and 'My Applicant Event Profiles'. A blue button for 'REQUEST PUBLIC ASSISTANCE' is visible. A left sidebar contains menu items: Organization Profile, Organization Personnel, Applicant Event Profiles, Projects, Damages, Work Order, My Tasks, Calenda, Utilitie, Resor, and Intel. The main content area has a search bar and a table of event profiles. A red callout box labeled 'Step 1: Click My Organization' points to the 'My Organization' dropdown. Another red callout box labeled 'Step 2: Click Applicant Event Profiles' points to the 'Applicant Event Profiles' menu item in the sidebar. A third red callout box labeled 'Step 3: Click Magnifying Glass' points to the magnifying glass icon in the search bar of the table.

Step 1: Click My Organization

Step 2: Click Applicant Event Profiles

Step 3: Click Magnifying Glass

Event #	Event Name	Status	Process Step	# Projects	# Damages	# Work Orders
4332DR	4332DR-TX	Eligible	Pending Grant Completion	7	15	1

Event PA Requests Profile

Portal

🔔 7 👤 Leghorn, Foghor...

Applicant Event Profile

4332DR-TX (4332DR) / Glenville - PDMG0009 - 4332DR (4332DR - 9)

⚙️ OPTIONS ▾ 📄 REPORTS ▾ ☆

General Information

FEMA PA CODE 4332DR - 9

NAME Glenville - PDMG0009 - 4332DR

TYPE City or Township Government

RECIPIENT REGION Region 7

STATUS Eligible

RPA DECISION DATE 8/29/2017 7:14 PM CDT

RSM COMPLETION DATE 9/8/2017 9:00 AM CDT

DAMAGE INVENTORY DEADLINE 02/16/2019

PROCESS STEP Pending Grant Completion
As of September 8th, 2017 9:28 AM CDT

Event Information

JOB # 4332DR

EVENT NAME 4332DR-TX

EVENT TYPE Disaster

INCIDENT TYPE Hurricane

INCIDENT LEVEL 1

INCIDENT START DATE August 23, 2017

INCIDENT END DATE Ongoing

DECLARATION DATE August 25, 2017

DECLARED COUNTIES Multiple Counties - August 24th, 2017

🏠 Stats/Summary >

👤 Contacts >

📍 Locations >

Scroll down to
Projects bar

Locate Projects

Portal 🔔 2 👤 Sam, Yosemite

🗄️ Projects ▾

Step 1: Expand Projects bar

Active Inactive

🔿 Filters

CATEGORY Select... STATUS All

PROCESS STEP Select... HAS RFI Select...

TYPE All HAS POLICY ISSUE? All

🔍 Search... ?

👁️ SHOW/HIDE COLUMNS

Project #	Category	Title	Type	Process Step	# Damages
🔍 1806	A - Debris Removal	1-30 PAAP Debris	Work Completed / Fully Documented	Pending EEI Completion	1
🔍 8066	F - Utilities	Electrical Utilities	Work Completed / Fully Documented	Pending EEI Completion	1
🔍 8080	E - Buildings and Equipment	City Landfill	Work Completed / Fully Documented	Pending EEI Completion	1
🔍 8132	C - Bridges	Pending Applicant Scope & Cost Approval	1
🔍 9103	B - Emergency Protected / Fully Documented	Pending DIU EMMIE Final Record Upload	1
🔍 9143	A - Debris Removal	Pending EEI Completion	1
🔍 17523	F - Utilities	Utilities - Telecommunications	Standard	Pending EEI Completion	1

Step 2: Click Magnifying Glass

Locate Project Essential Elements Of Information (EEI)

Portal

Sam, Yosemite ...

Project

4332DR-TX (4332DR) / Glenville - PDMG0125 - 4332DR (4332DR - 125) / City Landfill

Click **View Project EEI**

DOWNLOAD PROJECT REPORT SUBSCRIBE

This project is pending EEI completion.

View Project EEI

General Information

PROJECT #	8080	APPLICANT	Glenville - PDMG0125 - 4332DR (4332DR - 125)
CATEGORY	E - Buildings and Equipment	EVENT	4332DR-TX (4332DR)
TITLE	City Landfill	RECIPIENT REGION	Region 7
TYPE	Work Completed / Fully Documented		
STATUS	Active		
PROCESS STEP	Pending EEI Completion <small>As of November 2nd, 2017 12:56 PM CDT</small>		
% COST SHARE	75.00%		

Or Scroll down and expand **Essential Elements of Information** bar

Stats / Summary >

Contacts >

Damage Inventory >

Select The EEI

Portal

🔔 2 👤 Sam, Yosemite

🏠 Essential Elements of Info
⚠️ 1 of 2 EEIs pending completion

⚙️ MANAGE EEI ANSWERS

Project Brief Descriptio

Step 1: Click **EEI Questions Tab**

📘 FEMA has not provided a brief description of what this project includes.

EEI List **EEI Questions** Required Documents

Step 2: Click to **Expand the EEI**

Completed Lane - Category E - Version 1 ▾

➔ SUBMIT TO FEMA

Submitted to Applicant for response on 04/19/2018 03:57 PM CDT by Lanneau, Peter

- 1 Was the work performed in a designated disaster area? Yes
- 2 Does the Applicant have the legal responsibility to perform this work? Yes
- 3 Was the facility damaged as a direct result of the disaster? Yes
- 4 Was the facility regularly maintained? No
- 5 Prior to the disaster, was the facility under construction or scheduled for repair / replacement? No
- 6 Does the applicant lease the facility? No

Were the damaged facilities:

- 7 Buildings? No
- 8 Equipment? Yes ▾

Review questions

Attach Documents to EEI

The screenshot shows the 'Portal' interface for 'Essential Elements of Information'. At the top right, there is a notification bell with '2' and a user profile for 'Sam, Yosemite ...'. A 'MANAGE EEI ANSWERS' button is visible. The main content area is titled 'Project Brief Description' and includes a message: 'FEMA has not provided a brief description of the project includes.' Below this is a navigation bar with 'EEI List', 'EEI Questions', and 'Required Documents' (the active tab). A tree view shows a folder 'Completed Lane - Category E - Version 1' expanded to show '[8] Equipment and Facilities were damaged' (0/1) and '[8.1] Force Account Equipment was damaged' (0/1). Under '[8.1]', there is a red warning icon and a folder 'Damaged Force Account Equipment Summary' with '+ Add' and '+ Add' buttons. Below the tree view are several expandable sections: 'Damage Description and Dimensions >', '\$ Scope & Cost Summary >', '406 Mitigation Profile >' (with a warning '1 of 1 are pending initial completion of the 406 Mitigation Report.'), and 'Insurance Profile >'.

Step 1: Click Required Documents Tab

Step 2: Click the arrow until all files are expanded

Step 3: Click Add

Upload New Document to EEI – Pop Up Box

Attach Damaged Force Account Equipment Summary

Drag and drop a file here, or click here to select a file.

Selected Documents to Attach

No Damaged Force Account Equipment Summary documents selected. To begin uploading a document, either drag and drop a file into the area above, click the area above to upload a file manually, or click the Available Documents to Attach section below.

Note: You may not upload the document to the EEI that matches an existing document with same document area.

Available Documents to Attach

Source: All Category: Damaged Force Account Equipment Summary

Search...

SHOW/HIDE COLUMNS

	Source	Filename	Description	Category	Size	Uploaded Date	Uploaded By
+ ATTACH	Project	Force Account Labor Equipment summary.docx	Labor Equipment summary for the month of september	Damaged Force Account Equipment Summary	11 KB	07/02/2018 04:23 PM CDT	Sam, Yosemite

Previous 1 Next

Drag and Drop file or Click to select the file

If Document already uploaded; Click Attach

Add Document Pop Up Box

Portal

Essential E

1 of 2 EEIs

Project Brief

FEMA ha

EEI List

Comple

[8]

Direct A

Damage D

Scope & Cost Summary >

MANAGE EEI ANSWERS

ELP

Process Document

CAUTION: Document will be uploaded to the EEI.

Filename

Damaged Equipment summary.docx

Description

List of all damaged equipment

Category *

Damaged Force Account Equipment Summary

SAVE CANCEL

Step 1: Add document description

Step 2: Click Save

Selected Document – Pop Up Box

Attach Damaged Force Account Equipment Summary

Drag and drop a file here, or click here to select a file.

Selected Documents to Attach

DAMAGED EQUIPMENT SUMMARY.DOCX

Available Documents to Attach

Source: All Category: Damaged Force Account Equipment Summary

Search...

SHOW/HIDE COLUMNS

	Source	Filename	Description	Category	Size	Uploaded Date	Uploaded By
+ ATTACH	Project	Force Account Labor Equipment summary.docx	Labor Equipment summary for the month of september	Damaged Force Account Equipment Summary	11 KB	07/02/2018 04:23 PM CDT	Sam, Yosemite

Showing 1 to 1 of 1 entries

Previous 1 Next

Click Attached Selected

ATTACH SELECTED CANCEL

Remove Documents from EEI

Portal

🔔 2 👤 Sam, Yosemite

🏠 Damage Inventory >

🏠 Essential Elements of Information ▾

⚠️ 1 of 2 EEIs pending completion

⚙️ MANAGE EEI ANSWERS

Project Brief Description

📘 FEMA has not provided a brief description of what this project includes.

EEI List EEI Questions Required Documents

? HELP

- 📁 Completed Lane - Category E - Version 1 1/1
- 📁 [8] Equipment facilities were damaged 1/1
 - 📁 [8.1] Force Account Equipment was damaged 1/1
 - ✅ 📁 Damaged Force Account Equipment Summary [\(+ Add 📄\)](#) | [\(+ Add 🗣️\)](#)
 - 📄 [Damaged Equipment summary.docx](#) (✖ Remove)
- 📁 Direct Administrative Cost - Version 1

Click Remove

☰ Damage Description and Dimensions >

💰 Scope & Cost Summary >

🏠 400 Mitigation Profile >

Essential Elements of Information (EEI)

Add
Comments



Add Comments to EEI

Portal

🔔 2 👤 Sam, Yosemite

🔧 Damage Inventory >

🏠 Essential Elements of Information ▾

⚙️ MANAGE EEI ANSWERS

⚠️ 1 of 2 EEIs pending completion

Project Brief Description

ℹ️ FEMA has not provided a brief description of what this project includes.

EEI List EEI Questions Required Documents

🔗 HELP

- Completed Lane - Category E - Version 1 1/1
 - [8] Equipment facilities were damaged 1/1
 - [8.1] Force Account Equipment was damaged 1/1
 - ✓ Damaged Force Account Equipment Summary (+ Add 📄 | + Add 💬)
 - Damaged Equipment summary.docx (✖ Remove)
- Direct Administrative Cost - Version 1



☰ Damage Description and Dimensions >

💰 Scope & Cost Summary >

🏠 Mitigation Profile >

Add Comment to EEI Question

Portal

Add Comment

Comment *

What is the purpose of this comment?

Document Unavailable Reason

General Comment

SAVE

CLOSE

Step 1: Type Comment

Step 2: Select Type of Comment

Step 3: Click **Save**

Damage In

Essential E

1 of 2 EEIs

Project Brief

FEM

E - Version 1 1/1

s were damaged 1/1

Equipment was damaged 1/1

Damaged Force Account Equipment Summary (+ Add)

Damaged Equipment summary.docx (x Remove)

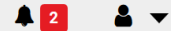
Direct Administrative Cost - Version 1

MANAGE EEI ANSWER

? HE

Verify Comment Attached

Portal



Damage Inventory >

Note: Multiple Comments can be added to an EEI

Essential Elements of Information ▾

MANAGE EEI ANSWERS

1 of 2 EEIs pending completion

Project Brief Description

FEMA has not provided a brief description of what this project includes.

EEI List

EEI Questions

Required Documents

HELP

- Completed Lane - Category E - Version 1 1/1
 - [8] Equipment facilities were damaged 1/1
 - [8.1] Force Account Equipment was damaged 1/1
 - ✓ Damaged Force Account Equipment Summary (+ Add | + Add) (1 comment)
 - Damaged Equipment summary.docx (Remove)
- Direct Administrative Cost - Version 1

Click **Comment** to view

View, Edit, Or Remove EEI Comment

Comments

Note: Comments cannot be Removed or Edit after 24 hours

Document Unavailable Reasons

This document category has no Document Unavailable Reasons.

Step 1: Click Options

View Comment

Comment	Created On	Created By
All damaged equipment did not have any salvage	08/11/2018 08:48 PM CDT	Sam, Yosemite

Step 2: Click Edit or Remove

Previous 1 Next

GO BACK

Confirm Uploading Documents

Portal



Damage Inventory >

Essential Elements of Information ▾

MANAGE EEI ANSWERS

1 of 2 EEIs pending completion

Project Brief Description

FEMA has not provided a brief description of what this project includes.

EEI List

EEI Questions

Required Documents

? HELP

- Completed Lane - Category E - Version 1 1 / 1
 - [8] Equipment facilities were damaged 1 / 1
 - [8.1] Force Account Equipment was damaged 1 / 1
 - ✓ Damaged Force Account Equipment Summary (+ Add | + Add) (1 comment)
 - Damaged Equipment summary.docx (✕ Remove)
- Direct Administrative Cost - Version 1

Step 1: **Green Checks** confirms documents are attached

Damage Description and Dimensions >

Submit to FEMA - Pop Up Box

Portal

Essential Elements of Information ▼ MANAGE EEI ANSWERS

1 of 2 EEIs pending completion

Project Brief Description

FEMA has not provided a brief description of the project that this project includes.

EEI List **EEI Questions** Required Documents

Completed Lane - Category E - Version 1 → **SUBMIT TO FEMA**
Submitted to Applicant for response on 04/19/2018 03:57 PM CDT by Lanneau, Peter

Direct Administrative Cost - Version 1 →
EEI Accepted by FEMA on 01/20/2018 11:40 AM CST by Lanneau, Peter

Damage Description and Dimensions →

Step 1: Click EEI Question Tab

Step 2: Click Submit To FEMA

Submit to FEMA – Pop up

Portal

Essential EEI

1 of 2 EEIs p

Project Brief

FEMA has

EEI List

Completed

Submitted to A

Direct Administrative Cost - Version 1 >

EEI Accepted by FEMA on 01/20/2018 11:40 AM CST by L

Damage Description and Dimensions >

MANAGE EEI ANSWERS

SUBMIT TO FEMA

Submit EEI

You are about to submit this EEI to FEMA.

Comment

SUBMIT

CANCEL

Click **Submit**

Identify Tasks to Complete



Identify Tasks to Complete

Grants Portal

Click Bell

Dashboard

My Organization ▼

Glenville - PDMG0125 - 4332DR (4332DR - 125)

My Organization Profile

Glenville - PDMG0125 - 4332DR (4332DR - 125)

DOWNLOAD EDIT ☆

General Information

STATE/TRIBE /TERRITORY	Texas	IS ACTIVE?	Yes
LEVEL 2	Glenville - PDMG0125 - 4332DR	FEMA PA CODE	4332DR - 125
TYPE	City or Township Government	DUNS NUMBER	TX-TRN-0125
RECIPIENT REGION	Region 7		

Personnel > MANAGE

Locations > MANAGE

Counties with Facility > MANAGE

- Organization Profile
- Organization Personnel
- Applicant Event Profiles
- Projects
- Damages
- Work Orders
- My Tasks** ▼
- Calendar
- Utilities ▼
- Resources
- Intelligence ▼

Review Task to Complete

Portal

🔔 2 👤 Sam, Yosemite

☑ My Tasks

ℹ For any incomplete active tasks assigned to you, a **REVIEW** button or similar will be displayed. Clicking the button will direct you to the location in Grants Portal to complete the task.

⌵ Filters >

My Active Incomplete Tasks



🔍 Search... ?

👁 SHOW/HIDE COLUMNS

	Personnel	Type	Description	Start Date	Age	Deadline	Last Action	Note
REVIEW	Sam, Yosemite	Submit EEI to FEMA for Review	Submit EEI - Completed Lane - Category E on [8080] City Landfill on Glennville - PDMG0125 - 4332DR (4332DR - 125) on 4332DR-TX (4332DR) for FEMA to Review	02/08/2018 11:40 AM CST	147d 3h	02/11/2018		
REVIEW	Sam, Yosemite	Applicant Sign Scope & Cost	Pending Applicant Scope & Cost Approval for [8132] Damaged Roads on Glennville - PDMG0125 - 4332DR (4332DR - 125) on 4332DR-TX (4332DR)	04/20/2018 03:06 PM CDT	76d 0h	05/01/2018		

25 1 to 2 of 2 entries (filtered from 28 total entries)

Previous 1 Next

Click **Review**

Sign Damage Inventory



Note: Only the **Authorized Representative** role can Sign

Applicant Event Profiles

Step 1: Click Applicant Event Profiles

Step 2: Click Magnifying Glass

Grants Portal

Sam, Yosemite

Dashboard

My Organization
Glennville - PDMIG0125 - 4332DR
(4332DR - 125)

My App

REQUEST PUBLIC ASSISTANCE

Filters >

All Active Applicant Event Profiles

SEARCH... SHOW/HIDE COLUMN

Event #	Event Name	Status	Process Step	# Projects	# Damages	# Work Orders
4332DR	4332DR-TX	Eligible	Pending Grant Completion	7	15	1

Showing 1 to 1 of 1 entries (filtered from 3 total entries)

Previous 1 Next

Organization Profile

Organization Personnel

Applicant Event Profiles

Projects

Damages

Work Orders

My Tasks

Calendar

Utilities

Resources

Intelligence

Administration

Sign Damage Inventory

Portal

🔔 1 👤 Sam, Yosemite

Step 1: Click **Options**

Applicant Event Profile

4332DR-TX (4332DR) / **Glenville - PDMG0125 - 4332DR (4332DR - 125)**

⚙️ OPTIONS ▾ 📄 REPORTS ▾

✎ Sign Damage Inventory

General Information

FEMA PA CODE	4332DR - 125
NAME	Glenville - PDMG0125 - 4332DR
TYPE	City or Township Government
STATUS	Eligible
RPA DECISION DATE	8/29/2017 7:14 pm CDT
RSM COMPLETION DATE	9/15/2017 3:15 pm CDT
DAMAGE INVENTORY DEADLINE	11/14/2017
PROCESS STEP	Pending Grant Completion <small>As of September 15th, 2017 1:55 PM CDT</small>

Event Information

JOB #	4332DR
EVENT NAME	4332DR
EVENT TYPE	Disaster
INCIDENT TYPE	Hurricane
INCIDENT LEVEL	1
INCIDENT START DATE	August 23, 2017
INCIDENT END DATE	August 28, 2017
DECLARATION DATE	August 26, 2017
DECLARED COUNTIES	Houston County - August 24th, 2017

Step 2: Click **Sign Damage Inventory**

📊 Stats/Summary >

👤 Contacts >

⚙️ MANAGE

Review Damage Inventory

Portal



Applicant Event Profile Glenville - PDMG0009 - 4332DR - 4332DR-TX

SUBMIT

CANCEL

Please review and sign

Scroll Down while
Reviewing Damage
Inventory

Search... ?

SHOW/HIDE COLUMNS

Damage #	Event	Project	Category	Name	Damage Description	Location
27641	4332DR-TX	Unassigned	C	COUNTY ROAD 95	200LF WASHOUT	1258 OLD RIVER ROAD, AGFA, Georgia 26589
89975	4332DR-TX	Unassigned	G	South End Park	Playground mulch, softball field and 1,000 FT of gravel walking trail washed out by floods. Benches, playground equipment covered with muck, fences blown over	13001 Center Lake Dr, Austin, Texas 78753
108148	4332DR-TX	Unassigned	E	Police Vehicles	5 police interceptors vehicles was submerged in 10 Foot of flood water.	Asutin , Texas
124491	4332DR-TX	Unassigned	E	Police State	Roof damage to the police station. Water damage to three offices.	904 E Braker Ln, Austin , Texas 78753

Sign Damage Inventory

Portal



	TX	Ballfield					BACK BRANCH, AGFA, Georgia 26589
126597	4332DR- TX	[18088] DAC	Z	DAC			Unknown
27640	4332DR- TX	[19116] County Road 35	C	COUNTY ROAD 35	250LF WASHOUT		1258 OLD RIVER ROAD, AGFA, Georgia 26589
89973	4332DR- TX	[19185] Pump Station	F	Buda WWTP	3 pumps inoperable, control/sensor panel submersed in 5 FT of flood water, downed power lines high winds		30.34, -97.69

25 Showing 1 to 25 of 26 entries

Previous 1 2 Next

Sign Document

Click To Sign

SIGNATURE

Signature here

CLICK TO SIGN

DATE

08/11/2018

SUBMIT

CANCEL

Add Signature

Portal

Sam, Yosemite

Sign Damage Inventory

⚠ This is your final Damage Inventory

As we informed you during the Recovery Scoping Meeting (RSM), you are required by regulation to identify and report disaster-related damage to FEMA within 60 days of the RSM. When you are ready, please sign this list below to indicate that you have identified all disaster related damages.

Print Name * YosemiteSam

Signature Style * Arizonia

YosemiteSam

Enter Password *

→ SIGN ↺ CANCEL

SIGNATURE Signature here CLICK TO SIGN /2017

SUBMIT ↺ CANCEL

Step 1: Type Name



Step 2: Select Signature Style

Step 3: Enter Password

Step 4: Click Sign

Submit Signed Damage Inventory

Portal

 2  Sam, Yosemite

91175	4332DR-TX	Unassigned	E	Fire Station #9	10000sf 2 story, no basement. 5 dorm rooms with 1-2 ft standing flood water for 1 day. Draywall, carpet, bed, chair and desk. 5 windows damage and Parking lot lights.	1611 Headway Cir Bldg 2 Austin, Texas 78754
91207	4332DR-TX	Unassigned	G	Walnut Metro Park	10 acre park with asphalt road and parking lots. 2 mile 12ft wide asphalt side walk around the parks perimeter. 700LF of chain linked fence damage. 20ea 15ft high light poles down, 100SF vinyl canopy over the playground torn.	12138 N Lamar Blvd Austin, Texas 78753
96855	4332DR-TX	[9143] Parks debris removal	A	Parks Debris removal	Force account vegetative debris removal from city parks, as well as the removal of hazardous limbs and trees.	11000 N Interstate Hwy 35 Austin, Texas 78753

25 Showing 1 to 15 of 15 entries

Previous 1 Next

 Sign Document

SIGNATURE

YosemiteSam

 CLICK TO SIGN

DATE

11/21/2017

Click **Submit**

 SUBMIT

 CANCEL

LATE DAMAGE INVENTORY LINE ITEM SUBMISSION



Applicant Event Profiles

Step 1: Click Applicant Event Profiles

Step 2: Click Magnifying Glass

Grants Portal

Sam, Yosemite

Dashboard

My Organization
Glenville - PDMG0125 - 43
(4332DR - 125)

Organization Profiles

Organization Personnel

Applicant Event Profiles

Projects

Damages

Work Orders

My Tasks

Calendar

Utilities

Resources

Intelligence

Administration

REQUEST PUBLIC ASSISTANCE

All Active Applicant Event Profiles

SHOW/HIDE COLUMNS


Event #	Event Name	Status	Process Step	# Projects	# Damages	# Work Orders
4332DR	4332DR-TX	Eligible	Pending Grant Completion	7	15	1

Showing 1 to 1 of 1 entries (filtered from 3 total entries)


Previous 1 Next


Applicant Event Profile


Portal


  Sam, Yosemite


TYPE	City or Township Government	EVENT TYPE	Disaster
RECIPIENT REGION	Region 7	INCIDENT TYPE	Hurricane
STATUS	Eligible	INCIDENT LEVEL	1
RPA DECISION DATE	8/29/2017 7:14 PM CDT	INCIDENT START DATE	August 23, 2017
RSM COMPLETION DATE	9/15/2017 3:15 PM CDT	INCIDENT END DATE	Ongoing
DAMAGE INVENTORY DEADLINE	09/05/2018	DECLARATION DATE	August 25, 2017
PROCESS STEP	Pending Grant Completion <i>As of September 15th, 2017 1:55 PM CDT</i>	DECLARED COUNTIES	Houston County - August 24th, 2017


 Stats/Summary >


 Contacts >

 Locations >

 Damage Inventory >

 Signed on 11/21/2017 3:07 PM CST by Sam, Yosemite

 MANAGE

 Exploratory Call Information >

Click Manage

Manage Damage Inventory

Applicant Event Profile Manage Damage Inventory

4332DR-TX (4332DR) / Glenville - PDMG0125 - 4332DR (4332DR - 125) / **Manage Damage Inventory**

↑ IMPORT + ADD DAMAGE ↶ GO BACK

Click Add Damage

Damage Inventory

🔍 Search... ?

👁 SHOW/HIDE COLUMNS

	Damage #	Category	Name	Damage Description	Project	Cause of Damage	Location
✎ EDIT ✖ REMOVE	30711	A	31-90 Day PAAP Debris Removal	The applicant hauled all debris to the burn site within 30 days of the incident period. The debris i... (Show More)	Unassigned	Hurricane	13310 US Highway 319 North, Thomasville, Georgia 31792
✎ EDIT ✖ REMOVE	30712	A	1- 30 Day PAAP Debris Removal	Debris removal and disposal (vegetative) from numerous locations throughout city. The work was compl... (Show More)	[1806] 1-30 PAAP Debris	Hurricane	111 Victoria Place, Thomasville, Georgia 31792
✎ EDIT ✖ REMOVE	30713	B	Police, Fire and Operations Departments-EPM	City of Thomasville utilized its Police, Fire, and Operations Departments to perform Emergency Prote... (Show	[9103] Emergency Protective Measures	Hurricane	111 Victoria Place, Thomasville, Georgia 31792

Select Damage Type

Select Standard Damage

What type of **Damage** do you want to create?

STANDARD DAMAGE Damages that are categories A, B, C, D, E, F, or G.

MANAGEMENT COST For the reimbursement of Category Z- Directed Administrative Costs (DAC)

CLOSE


Portal

Damage Inventory

Search...

	Damage #	Category				Cause of Damage
EDIT REMOVE	30711	A	31-90 Day PAAP Debris Removal	The applicant hauled all debris to the burn site within 30 days of the incident period. The debris i...(Show More)	Unassigned	Hurricane
EDIT REMOVE	30712	A	1- 30 Day PAAP Debris Removal	Debris removal and disposal (vegetative) from numerous locations throughout city. The work was compl...(Show More)	[1806] 1-30 PAAP Debris	Hurricane
EDIT REMOVE	30713	B	Police, Fire and Operations Departments- EPM	City of Thomasville utilized its Police, Fire, and Operations Departments to perform Emergency Prote...(Show More)	[9103] Emergency Protective Measures	Hurricane
EDIT REMOVE	30714	E	City Landfill	Two buildings at the city landfill (located at 88 Landfill rd. Thomasville, GA) were damaged by stor...(Show More)	[8080] City Landfill	Hurricane
EDIT REMOVE	30715	F	Utilities - Electric	The city owned and operated electric system was damaged during the storm predominately from strong w...(Show More)	[8066] Electrical Utilities	Hurricane

Add Damage Information

 This damage will be submitted past the 60-day deadline to identify and report damages to FEMA for this event. It will require FEMA Review.

You can monitor the status of this damage and other damages' late entry reviews through the 'Submitted Late' tab in the damage inventory section on the Applicant Profile.

General Information ▾

Category	<input type="text" value="Select..."/>
Name	<input type="text"/>
Reason For Late Submission	<input type="text"/>

Step 1:
Enter
Damage
Information

Add Damage Information After Signed Inventory

Portal

Applicant Event Profile Manage Damage Inventory

4332DR-TX (4332DR) / Glenville - PDMG0125 - 4332DR (4332DR - 125) / **Manage Damage Inventory**

Step 2: Click Save

SAVE **CANCEL**

⚠️ This damage will be submitted after the applicant has signed the damage inventory. It will require FEMA Review.

You can monitor the status of this damage and other damages' late entry reviews through the 'Submitted Late' tab in the damage inventory section on the Applicant Event Profile.

General Information ▾

Category

Name

Reason For Late Submission

Step 1: Enter Damage Information

Sign Project Damage Description and Dimension (DDD)



**Note: Only the Authorized
Representative role can Sign**


My Tasks

Portal

My Tasks

Step 1:
Click **Bell**

 Leghorn, Fogho...

 For any incomplete active tasks assigned to you, a **REVIEW** button or similar will be displayed. Clicking the button will direct you to the location in Grants Portal to complete the task.

Filters >

My Active Incomplete Tasks

Search...

SHOW/HIDE COLUMNS

	Personnel	Type	Description	Start Date	Age	Deadline	Last Action	Note
REVIEW	Leghorn, Foghorn	Applicant Sign DDD	Pending Applicant DDD Approval for [7446] Sheriff's Lab on Glenville - PDMG0009 - 4332DR (4332DR - 9) on 4332DR-TX (4332DR)	11/03/2017 06:14 PM CDT	0d 0h	11/10/2017		

25 1 of 1 entries (filtered from 16 total entries)

Previous 1 Next

Step 2: Click **Review** next to
the project needing signature

Project Details Damage Description & Dimensions

Project


4332DR-TX (4332DR) / Glenville - PDMG0009 - 4332DR (4332DR - 9)
/ [19185] Pump Station


[✎ SIGN DDD](#) [← SEND BACK](#) [📄 DOWNLOAD PROJECT REPORT](#) [📧 SUBSCRIBE](#)

General Information v0

PROJECT #	19185	APPLICANT	Glenville - PDMG0009 - 4332DR (4332DR - 9)
CATEGORY	F - Utilities	EVENT	4332DR-TX (4332DR)
TITLE	Pump Station	RECIPIENT REGION	Region 7
TYPE	Standard		
STATUS	Active		
PROCESS STEP	Pending Applicant DDD Approval <small>As of April 20th, 2018 2:07 PM CDT</small>		
% COST SHARE	75.00%		

Scroll down to **Damage Description and Dimensions** bar

 [Stats / Summary](#) >

 [Contacts](#) >

Review Damage Description & Dimensions (DDD)

Portal

Step 1: Expand the Damage Description & Dimensions bar

7 Leghorn, Foghor...

☰ Damage Description and Dimensions ▾

The Disaster #4332DR, which occurred between 8/23/2017 and --, caused:

Damage #89973; Buda WWTP

General Facility Information:

- **Facility Type:** Water storage and delivery
- **Facility:** MUD
- **Facility Description:** 3 pump housed facility
- **Approx. Year Built:** 1980
- **Location Description:** 11000 Lamar Blvd

General Damage Information:

- **Date Damaged:** 8/26/2017
- **Cause of Damage:** Overland flooding due to torrential rain fall from the event

Facility Damage:

- Pumps, 3 each of General Motors storm-water pump, the pump was pushed beyond capacity due to torrential rain fall from the event, which cause overland flooding , 0% work completed.

Step 2:
Review DDD

? Development Guide Answers >

🏠 Scope & Cost Summary ▾

Project Details

Portal 🔔 7 👤

Project 📁

4332DR-TX (4332DR) / Glenville - PDMG0009 - 4332DR (4332DR - 9)
/ [19185] Pump Station

[✎ SIGN DDD](#) [← SEND BACK](#) [📄 DOWNLOAD PROJECT REPORT](#) [📧 SUBSCRIBE](#)

Click Sign DDD to approve

Click Send Back if changes are needed

General Information v0

PROJECT #	19185
CATEGORY	F - Utilities
TITLE	Pump Station
TYPE	Standard
STATUS	Active
PROCESS STEP	Pending Applicant DDD Approval <i>As of April 20th, 2018 2:07 PM CDT</i>
% COST SHARE	75.00%

RECIPIENT REGION Region 7

[📊 Stats / Summary >](#)

[👥 Contacts >](#)

Project Signature

Damage #89973; Buda WWTP

General Facility Information:

- **Facility Type:** Water storage and delivery
- **Facility:** MUD
- **Facility Description:** 3 pump housed facility
- **Approx. Year Built:** 1980
- **Location Description:** 11000 Lamar Blvd

General Damage Information:

- **Date Damaged:** 8/26/2017
- **Cause of Damage:** Overland flooding due to torrential rain fall from the event

Facility Damage:

- Pumps, 3 each of General Motors storm-water pump, the pump was pushed beyond capacity due to torrential rain fall from the event, which cause overland flooding , 0% work completed.

📄 Sign Document

SIGNATURE

Signature here

DATE

07/06/2018

✍️ CLICK TO SIGN

Click on
Click to Sign

Input Signature & Style


The screenshot shows a 'Sign Document' form with the following fields and steps:

- Step 1: Type Name**: The 'Print Name *' field contains the text 'foghornleghorn'.
- Step 2: Select Signature Style**: The 'Signature Style *' dropdown menu is set to 'Allura'.
- Step 3: Enter Password**: The 'Enter Password *' field is filled with ten dots.
- Step 4: Click Sign**: The green 'SIGN' button is highlighted.

Below the form, the 'Facility Damage:' section lists: 'Pumps, 3 each of General Motors storm-water pump, the pump was pushed beyond capacity due to torrential rain...'. The 'Sign Document' section shows a 'SIGNATURE' field with the text 'Signature here' and a 'DATE' field with the value '07/06/2018'. A 'CLICK TO SIGN' button is located below the signature field.

Submit Signed Project

Portal

  Leghorn, Foghor...

- Facility: MUD
- Facility Description: 3 pump housed facility
- Approx. Year Built: 1980
- Location Description: 11000 Lamar Blvd

General Damage Information:

- Date Damaged: 8/26/2017
- Cause of Damage: Overland flooding due to torrential rain fall from the event

Facility Damage:

- Pumps, 3 each of General Motors storm-water pump, the pump was pushed beyond capacity due to torrential rain fall from the event, which cause overland flooding , 0% work completed.

Sign Document

SIGNATURE

foghornleghorn

DATE

07/06/2018

 CLICK TO SIGN

Click Submit

 SUBMIT

 CANCEL

Confirm Signed Project Submittal

Confirm Submit

Are you sure you want to submit? Please ensure you have reviewed the Damage Description and Dimensions information on this page.

Click Yes

Portal

- Facility: MUD
- Facility Description: 3 pumps
- Approx. Year Built: 1980
- Location Description: 1100

General Damage Information:

- Date Damaged: 8/26/201
- Cause of Damage: Overland flooding due to torrential rain fall from the event

Facility Damage:

- Pumps, 3 each of General Motors storm-water pump, the pump was push... on the event, which cause overland flooding , 0% work completed.

↓ Sign Document

SIGNATURE *foghornleghorn* **DATE** 07/06/2018

CLICK TO SIGN

SUBMIT

Sign Project Scope and Cost



**Note: Only the Authorized
Representative role can Sign**



My Tasks

Portal

 Sam, Yosemite

 My Tasks

Step 1: Click **Bell**



 For any incomplete active tasks assigned to you, a  button or similar will be displayed. Clicking the button will direct you to the location in Grants Portal to complete the task.

Filters >

My Active Incomplete Tasks

Search...

SHOW/HIDE COLUMNS

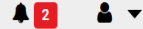
	Personnel	Type	Description	Start Date	Age	Deadline	Last Action	Note
	Sam, Yosemite	Submit EEI to FEMA for Review	Submit EEI - Direct Administrative Cost on [8132] Damaged Roads on Glenville - PDMG0125 - 4332DR (4332DR - 125) on 4332DR-TX (4332DR) for FEMA to Review	11/02/2017 06:03 PM CDT	6d 21h	11/05/2017		
	Sam, Yosemite	Applicant Sign	Pending Applicant DDD / Scope / Cost Approval for [9103] Emergency Protective Measures on Glenville - PDMG0125 - 4332DR (4332DR - 125) on 4332DR-TX (4332DR)	11/09/2017 02:09 PM CST	0d 0h	11/16/2017		

Step 2: Click **Review** next to the Project you need to sign

Previous 1 Next

Project Details

Portal




Project

4332DR-TX (4332DR) / Glenville - PDMG0125 - 4332DR (4332DR - 125)
/ [8132] Damaged Roads

 SIGN SCOPE & COST

 SEND BACK

 DOWNLOAD PROJECT REPORT

 SUBSCRIBE

 This project is pending **Applicant Scope & Cost Approval**.

The scope and cost must be approved and signed by the Applicant.

Policy Issues: [Mitigation \(1\)](#)

General Information v0

PROJECT #	8132	APPLICANT	Glenville - PDMG0125 - 4332DR (4332DR - 125)
CATEGORY	C - Roads and Bridges	EVENT	4332DR-TX (4332DR)
TITLE	Damaged Roads	RECIPIENT REGION	Region 7
TYPE	Standard		
STATUS	Active		
PROCESS STEP	Pending Applicant Scope & Cost Approval <small>As of April 20th, 2018 3:06 PM CDT</small>		

Scroll Down to **Scope & Cost Summary** bar

Review Project Scope

\$ Scope & Cost Summary ▾

Scope Cost

Expand Scope & Cost
Summary bar

30713 Police, Fire and Operations Department

The City Police Department was directing traffic around 20 flooded streets, downed trees, and traffic-controlled intersections without power. The City Fire Department went on 51 disaster-related calls to ensure the safety of the city residents to assist with emergency evacuations. The City Operations Department worked at the Waste Water Treatment Plant and 10 lift stations by emergency pumping due to loss of power in order to prevent flooding to improved property.

Review Project Cost Summary

\$ Scope & Cost Summary ▾

Scope

Cost

Click **Cost** tab

Code	Quantity	Unit	Total Cost	Section
9007 (Labor)	3000	Hour	\$120,000.00	Completed
9008 (Equipment)	1	Lump Sum	\$190,000.00	Completed
9009 (Material)	20	Each	\$3,600.00	Completed

10 ▾ Showing 1 to 3 of 3 entries

Previous 1 Next

CRC GROSS COST **\$313,600.00**

TOTAL INSURANCE REDUCTIONS **\$0.00**

CRC NET COST **\$313,600.00**

i FEDERAL SHARE (75.00%) **\$235,200.00**

NON-FEDERAL SHARE (25.00%) **\$78,400.00**

Sign Project

Portal




Project


4332DR-TX (4332DR) / Glenville - PDMG0125 - 4332DR (4332DR - 125)
/ [8132] Damaged Roads

 SIGN SCOPE & COST

 SEND BACK

 DOWNLOAD PROJECT REPORT

 SUBSCRIBE

 This project is pending **Applicant Scope & Cost Approval**

The scope and cost must be approved and signed by the applicant.

Click **Sign Scope & Cost**

Policy Issues: [Mitigation \(1\)](#)

General Information v0

PROJECT # 8132

APPLICANT [Glenville - PDMG0125 - 4332DR \(4332DR - 125\)](#)

CATEGORY C - Roads and Bridges

EVENT 4332DR-TX (4332DR)

TITLE Damaged Roads

RECIPIENT REGION Region 7

TYPE Standard

STATUS Active

PROCESS STEP Pending Applicant Scope & Cost Approval

As of April 20th, 2018 3:06 PM CDT

Applicant DDD Scope & Cost Approval

Portal

Sam, Yosimite

Applicant DDD / Scope / Cost Approval Emergency Protective Measures

SUBMIT

CANCEL

Please review and sign

General Information

PROJECT # 9103

PROJECT CATEGORY B - Emergency Protective Measures

PROJECT TITLE Emergency Protective Measures

PROJECT TYPE Work Completed / Fully Documented

APPLICANT Glenville - PDMG0125 - 4332DR (4332DR - 125)

EVENT 4332DR-TX (4332DR)

Damage Description and Dimensions

The Disaster #4332DR, which occurred between 8/23/2017 and 8/28/2017, caused:

Damage # 30713; Emergency Protective Measures (Police, Fire and Operations Departments-EPM)

During the incident period of 8/23/2017 through 8/28/2017, Hurricane Harvey created an immediate threat to the health and safety of the general public requiring emergency response and protective measures.

- Provided Police blocking flooded streets and downed power lines for public health and safety at multiple city street from 8/26/2017 to 9/9/2017.
- Provided Evacuation and Sheltering for emergency evacuations throughout the flooded area at city wide from 8/26/2017 to 9/9/2017.
- Provided Flood Fighting for emergency pumping due to power loss at Glenville Waste Water Treatment Plant and 10 lift stations from 8/26/2017 to 9/9/2017.

Scroll down to the
Sign Document bar

Scope

30713 Police, Fire and Operations Department

The City Police Department was directing traffic around 20 flooded streets, downed trees, and traffic-controlled intersections without power. The City Fire Department went on 51 disaster-related calls to ensure the safety of the city residents to assist with emergency evacuations. The City Operations Department worked at the Waste Water Treatment Plant and 10 lift stations by emergency pumping due to loss of power in order to prevent flooding to improved property.

Applicant DDD Scope & Cost Approval

Portal

🔔 1 👤 Sam, Yosemite ▾

🔍 Subgrant Conditions

- As described in 2 CFR, Part 200 § 200.333, financial records, supporting documents, statistical records and all other non-Federal entity records pertinent to a Federal award must be retained for a period of three (3) years from the date of submission of the final expenditure report or, for Federal awards that are renewed quarterly or annually, from the date of the submission of the quarterly or annual financial report, respectively, as reported to the Federal awarding agency or pass-through entity in the case of a sub-recipient. Federal awarding agencies and pass-through entities must not impose any other record retention requirements upon non-Federal entities. Exceptions, Part 200.333, (a) - (f), (1), (2). All records relative to this Project Worksheet are subject to examination and audit by the State, FEMA and the Comptroller General of the United States and must reflect work related to disaster-specific costs.

📄 Insurance

There are no additional insurance information on [Emergency Protective Measures](#).

🔧 Mitigation

There are no additional mitigation information on [Emergency Protective Measures](#).

🌳 Environmental Historical Preservation

Is this project compliant with EHP laws and orders? Yes

EHP Conditions

- Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders.
- This review does not address all federal, state and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize funding.
- If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archaeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.
- This project is STADEX exempt

EHP Additional Information

There are no additional environmental historical preservation information on [Emergency Protective Measures](#).

📄 Sign Document

SIGNATURE

DATE

🖋️ [CLICK TO SIGN](#)

Click To Sign

Sign Project DDD Scope & Cost – Pop Up

The image shows a 'Sign Document' pop-up window with the following fields and callouts:

- Print Name ***: Text input field containing 'YosemiteSam'. Callout: **Step 1: Type Name**
- Signature Style ***: Dropdown menu with 'Arizonia' selected. Callout: **Step 2: Select Signature Style**
- Enter Password ***: Password input field with masked characters. Callout: **Step 3: Enter Password**
- Buttons**: A green '→ SIGN' button and a white '↶ CANCEL' button. Callout: **Step 4: Click Sign**

Below the pop-up, the background interface shows sections for 'Insurance' and 'Mitigation', both with a status of 'There are no additional information on Emergency...'

Submit Signed Project

Portal



- If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archaeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.
- This project is STADEX exempt

EHP Additional Information

There are no additional environmental historical preservation information on **Emergency Protective Measures**.

Sign Document

SIGNATURE

Yosemite Sam

DATE

11/09/2017

 CLICK TO SIGN

Click **Submit**

 SUBMIT

 CANCEL

Submit Signed Project – Pop Up

Portal

Confirm Submit

Are you sure you want to submit? Please ensure you have reviewed the Damage Description and Dimensions and Scope and Cost information on this page.

YES NO

Click Yes

Sign Document

SIGNATURE Yosemite Sam

DATE 11/09/2017

CLICK TO SIGN

SUBMIT CANCEL

Create Your Own Scope Of Work & Cost For Work To Be Completed



Applicant Event Profiles

The screenshot displays the Grants Portal interface. At the top left is the 'Grants Portal' logo. The top right shows a notification bell with '2' and the user name 'Sam, Yosemite'. A left sidebar contains navigation items: 'Dashboard', 'My Organization' (selected), 'Organization Profile', 'Organization Personnel', 'Applicant Event Profiles', 'Projects', 'Damages', 'Work Orders', 'My Tasks', 'Intelligence', and 'Administration'. A red callout box points to 'My Organization' with the text 'Step 1: Click My Organization'. Another red callout box points to 'Applicant Event Profiles' with the text 'Step 2: Click Applicant Event Profiles'. A third red callout box points to a magnifying glass icon in the search bar with the text 'Step 3: Click Magnifying Glass'. The main content area shows a table titled 'All Active Applicant Event Profiles' with columns for '# Projects', '# Damages', and '# Work Orders'. A table row is visible with values: 4332DR, 4332DR-TX, Eligible, Pending Grant Completion, 7, 15, 1. Below the table, it says 'Showing 1 to 1 of 1 entries (filtered from 3 total entries)'. A 'REQUEST PUBLIC ASSISTANCE' button is visible in the top right of the main area.

Step 1: Click **My Organization**

Step 2: Click **Applicant Event Profiles**

Step 3: Click **Magnifying Glass**

				# Projects	# Damages	# Work Orders
4332DR	4332DR-TX	Eligible	Pending Grant Completion	7	15	1

Showing 1 to 1 of 1 entries (filtered from 3 total entries)

Event Profile

Step 1: Expand Projects bar

Projects ▾

Active Inactive

Filters

CATEGORY Select... HAS RFI Select...

PROCESS STEP Select... HAS POLICY ISSUE? All

TYPE All

SEARCH [] SHOW/HIDE COLUMNS

Category	Title	Type	Process Step	# Damages
G - Parks, Recreational Facilities, and Other Items	City Parks	Standard	Pending EEI Completion	4
E - Buildings and Equipment	Maintenance Bldg	Standard	Pending Formulation Completion	1
E - Buildings and Equipment	Sheriff's Lab	Standard	Pending Scope & Cost Completion by Applicant	1

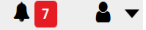
10 Showing 1 to 3 of 3 entries

Previous 1 Next

Step 2: Click Magnifying Glass

Project Details

Portal



Project


4332DR-TX (4332DR)
/ Glenville - PDMG0009 - 4332DR (4332DR - 9) / [17536] Roberts Park Ballfield

 REQUEST FEMA COMPLETION

 SUBMIT FOR VALIDATION

 DOWNLOAD PROJECT REPORT

 SUBSCRIBE

 This project is pending **Scope & Cost Completion by Applicant.**

The Scope & Cost can be completed in the Scope & Cost Summary section below. Once it is completed, submit the Scope & Cost to FEMA for validation using the button above. If you need help, you can request FEMA completes the development of the Scope & Cost through the 'Request FEMA Completion' button found above or in the same summary section below. If the Scope & Cost is intended to be developed by FEMA, the PDMG will need to be contacted and they can rework the project.

 [View Scope & Cost](#)

General Information v0

PROJECT # 17536

APPLICANT [Glenville - PDMG0009 - 4332DR \(4332DR - 9\)](#)

CATEGORY G - Parks, Recreational Facilities, and Other Items

EVENT 4332DR-TX (4332DR)

TITLE Roberts Park Ballfield

TYPE Standard

STATUS Active

Scroll Down to Scope & Cost Summary bar

Scope & Cost Summary Bar

Portal Leghorn, Fogho...

\$ Scope & Cost Summary ▾ \$ COMPLETE SCOPE & COST

If you need FEMA to complete the development of the Scope & Cost it can be requested by clicking the following button: [REQUEST FEMA COMPLETION](#)

[Scope](#) Cost

Step 1: Expand Scope & Cost Summary bar

Step 2: Click Complete Scope & Cost

+ ADD INTRO

Sorry, no damages on **Sheriff's Lab** have a scope.

+ ADD ADDITIONAL INFO

Manage Scope & Cost

Portal

Leghorn, Fogho...

 Manage Scope & Cost

DAMAGE INCOMPLETE ✕

[GO BACK](#)



Click **Scope** tab

for each damage's Scope & Cost below. Once all damages are complete and you are ready to submit to FEMA for validation, click the "Go Back" button.

89099 CONTENTS

DDD [Preview](#) [Scope](#) [Cost](#) [Documents](#)

Damage #89099; Contents

Contents (built in 1985) is a(n) 2 story Sheriffs office described as 24000SF Brick building with a flat roof and a basement, located at 10001 N Capital of Texas Hwy, Austin TX. 78759 (30.390077 -97.737362). The following components were damaged by Overland flooding on 8/28/2017:

- Contents, 27 each of Dell XPS Desktop Computers, water damaged due to overland flooding, 0% work completed.
- Contents, 27 each of Dell XPS 27 Monitors, water damaged due to overland flooding, 0% work completed.

Add Project Scope

Portal Leghorn, Fogho...

Manage Scope & Cost DAMAGE INCOMPLETE ✕ [GO BACK](#)

i Please ensure you **Save** your work and click the "Complete..." button for each damage's Scope & Cost below. Once all damages are complete and you are ready to submit to FEMA for validation, click the "Go Back" button.

89099 CONTENTS

DDD [Preview](#) [Scope](#) [Cost](#) [Documents](#) [COMPLETE THIS SCOPE](#)

89099 Contents

Click Add Scope

[+ ADD SCOPE](#)

Enter Scope Of Work

89099 Contents [EDIT HEADER](#)

Step 2: Click Save Scope

Step 1: Enter Scope of Work

Replace 27 each Dell XPS Desktop Computers.

Replace 27 each of Dell Ultra Sharp U2718Q 4K Monitors.

Replace 27 each of Microsoft Surface Keyboard and mouse combination.

Remove Replace 27 each of 3 drawer work desk with aluminum metal top, 5 FT long x 3 FT wide x 2 FT high.

Remove and Replace 27 each of Standing work station.

Replace 27 each of HP laser jet Enterprise M652n.

Replace 27 each of My Back Posture perfect 5 leg rolling chair.

Review/Edit Scope Of Work

Portal Leghorn, Fogho...

89099 CONTENTS

DDD [Preview](#) [Scope](#) [Cost](#) [Documents](#) [COMPLETE THIS SCOPE](#)

89099 Contents

[EDIT HEADER](#)

[EDIT SCOPE](#)

- Replace 27 each Dell XPS Desktop Computers.
- Replace 27 each of Dell Ultra Sharp U2718Q 4K Monitors.
- Replace 27 each of Microsoft Surface Keyboard and mouse combination.
- Remove Replace 27 each of 3 drawer work desk with aluminum metal top, 5 FT long x 3 FT wide x 2 FT high.
- Remove and Replace 27 each of Standing work station.
- Replace 27 each of HP laser jet Enterprise M652n.
- Replace 27 each of My Back Posture perfect 5 leg rolling chair.

Rework/Edit Completed Scope of Work

ⓘ Please ensure you **Save** your work and click the "Complete..." button for each damage's Scope & Cost below. Once all damages are complete and you are ready to submit to FEMA for validation, click the "Go Back" button.

89099 CONTENTS

DDD Preview

Scope

Cost

Documents

SCOPE COMPLETE ✓

🔒 UNLOCK FOR REWORK

Click **Unlock For Rework** to Edit the Scope of Work

89099 Contents

Replace 27 each Dell XPS Desktop Computers.

Replace 27 each of Dell Ultra Sharp U2718Q 4K Monitors.

Replace 27 each of Microsoft Surface Keyboard and mouse combination.

Remove Replace 27 each of 3 drawer work desk with aluminum metal top, 5 FT long x 3 FT wide x 2 FT high.

Remove and Replace 27 each of Standing work station.

Replace 27 each of HP laser jet Enterprise M652n.

Replace 27 each of My Back Posture perfect 5 leg rolling chair.

Add Project Cost

Portal Leghorn, Fogho...

DDD Preview Scope **Cost** Documents COMPLETE AND LOCK

Work Completed Permanent Items \$0.00 + ADD COST

Work To Be Completed Permanent Items \$0.00 + ADD COST

Description	Cost Code	Estimate Type	Qty	Units	Unit Price	City Adj Factor	Total Cost
No data available							

10 Showing 0 to 0 of 0 entries

Work Completed Non-Permanent Items \$0.00 + ADD COST

Work To Be Completed Non-Permanent Items \$0.00 + ADD COST

GROSS COST **\$0.00**
COST SHARE **75.00%**

[Back to top of cost](#)

Step 1: Click Cost tab

Step 2: Click Add Cost on the appropriate bar

Step 3: Select Cost Source

- RSMeans Online
- FEMA's CEF
- FEMA Cost Codes
- FEMA Equipment Rates
- Applicant Provided Costs
- Contract/Vendor Costs
- State DOT Rates
- Other (specify)

Enter Cost Information

Step 1: Select FEMA Cost Code

Step 2: Enter the Cost Description

Step 3: Enter Quantity

Step 4: Select Unit

Step 5: Enter Unit Price

Step 6: Enter City Adjustment Factor (if applicable)

Step 7: Click Add Item

Portal

89099 CONTENTS

Add a Contract/Vendor Costs item Permanent

Cost Code
9001 (Contract)

Description *
Dell Inc.

Quantity *
1.00

Unit *
Lump Sum (Lump Sum)

Unit Price *
148500.00

City Adjustment Factor *
1.00

Total Cost
\$148500.00

→ ADD ITEM CANCEL

COMPLETE AND LOCK

\$0.00 + ADD COST

\$0.00 + ADD COST

SHOW/HIDE COLUMNS

TOTAL: \$0.00

Previous Next

Work To Be Completed Permanent Items

Work Completed Non-Permanent Items

Work To Be Completed Non-Permanent Items

GROSS COST \$0.00

COST SHARE 75.00%

Back to top of cost

Edit/Remove Cost Line Item

Portal Leghorn, Fogho.

DDD Preview Scope Cost Documents COMPLETE AND LOCK

Work Completed Permanent Items \$0.00 + ADD COST

Work To Be Completed Permanent Items \$193,104.00 + ADD COST

Step 1: Click Options

Description	Cost Code	Estimate Type	Qty	Units	Unit Price	City Adj Factor	Total Cost
Dell Inc.	9001	Contract/Vendor Costs	1	Lump Sum	\$148,500.00	1	\$148,500.00
Office Plus Inc	9001	Contract/Vendor Costs	1	Lump Sum	\$44,604.00	1	\$44,604.00

TOTAL: \$193,104.00

Showing 1 to 2 of 2 entries

Step 2: Click Edit or Remove Cost

Work Com... nent Items \$0.00 + ADD COST

Work Com... nent Items \$0.00 + ADD COST

GROSS COST \$193,104.00
COST SHARE 75.00%

[Back to top of cost](#)

Complete Scope And Cost

Portal Leghorn, Fogho.

89099 | CONTENTS

DDD **Preview** Scope **Cost** Documents **COMPLETE AND LOCK**

Work Completed Permanent Items \$0.00 + ADD COST

Work To Be Completed Permanent Items \$193,104.00 + ADD COST

SHOW/HIDE COLUMNS

	Description	Cost Code	Estimate Type	Qty	Units	Unit Price	City Adj Factor	Total Cost
OPTIONS	Dell Inc.	9001	Contract/Vendor Costs	1	Lump Sum	\$148,500.00	1	\$148,500.00
OPTIONS	Office Plus Inc	9001	Contract/Vendor Costs	1	Lump Sum	\$44,604.00	1	\$44,604.00

TOTAL: \$193,104.00

10 Showing 1 to 2 of 2 entries Previous 1 Next

Work Completed Non-Permanent Items \$0.00 + ADD COST

Work To Be Completed Non-Permanent Items \$0.00 + ADD COST

GROSS COST \$193,104.00

Click **Complete And Lock**

Manage Scope & Cost

Manage Scope & Cost

DAMAGE INCOMPLETE ✕

GO BACK

Please ensure you **Save** your work and click the "Complete..." button for each damage's Scope & Cost below. Once all damages are complete and you

Click **Unlock For Rework** to make any changes

89099 CONTENTS

DDD **Preview** Scope **Cost** Documents

COST COMPLETE ✓

UNLOCK FOR REWORK

Work Completed Permanent Items

\$0.00

Work To Be Completed Permanent Items

\$193,104.00

SHOW/HIDE COLUMNS

Description	Cost Code	Estimate Type	Qty	Units	Unit Price	City Adj Factor	Total Cost
Dell Inc.	9001	Contract/Vendor Costs	1	Lump Sum	\$148,500.00	1	\$148,500.00
Office Plus Inc	9001	Contract/Vendor Costs	1	Lump Sum	\$44,604.00	1	\$44,604.00

TOTAL: \$193,104.00

10 Showing 1 to 2 of 2 entries

Previous 1 Next

Manage Scope & Cost

Portal

Leghorn, Fogho.

Manage Scope & Cost

DAMAGE INCOMPLETE ✕ [GO BACK](#)

Please ensure you **Save** your work and click the "Complete..." button for each damage's Scope & Cost below. Once all damages are complete and you are ready to submit to FEMA for validation, click the "Go Back" button.

Click **Go Back**

89099 CONTENTS

DDD [Preview](#) [Scope](#) [Cost](#) [Documents](#)

COST COMPLETE ✓ [UNLOCK FOR REWORK](#)

Work Completed Permanent Items

\$0.00

Work To Be Completed Permanent Items

\$193,104.00

SHOW/HIDE COLUMNS

	Description	Cost Code	Estimate Type	Qty	Units	Unit Price	City Adj Factor	Total Cost
	Dell Inc.	9001	Contract/Vendor Costs	1	Lump Sum	\$148,500.00	1	\$148,500.00
	Office Plus Inc	9001	Contract/Vendor Costs	1	Lump Sum	\$44,604.00	1	\$44,604.00

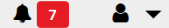
TOTAL: \$193,104.00

10 Showing 1 to 2 of 2 entries

Previous 1 Next

Submit Scope and Cost to FEMA

Portal




Project

4332DR-TX (4332DR)
/ Glenville - PDMG0009 - 4332DR (4332DR - 9) / [17536] Roberts Park Ballfield

 REQUEST FEMA COMPLETION

 **SUBMIT FOR VALIDATION**

 DOWNLOAD PROJECT REPORT

 SUBSCRIBE

This project is pending **Scope & Cost Completion**

The Scope & Cost can be completed in the Scope & Cost Summary section below. If you need help, you can request FEMA completes the development of the S

FEMA for validation using the button above. Information found above or in the same summary section below.

If the Scope & Cost is intended to be developed by FEMA, the PDMG will need to be contacted and they can rework the project.

 [View Scope & Cost](#)

Click **Submit For Validation**

General Information

PROJECT # 17536

APPLICANT [Glenville - PDMG0009 - 4332DR \(4332DR - 9\)](#)

CATEGORY G - Parks, Recreational Facilities, and Other Items

EVENT 4332DR-TX (4332DR)

TITLE Roberts Park Ballfield

RECIPIENT REGION Region 7

TYPE Standard

STATUS Active

Confirm Submit For Validation

Portal

Project
4332DR-TX (4332DR)
/ Glenville - PDMG0009

Submit For Validation?

Are you sure you want to submit the project's Scope & Cost to FEMA for validation?

You will no longer be able to modify the Scope & Cost for this project.

YES **NO**

Click Yes

General Information v0

PROJECT #	17536	APPLICANT	Glenville - PDMG0009 - 4332DR (4332DR - 9)
CATEGORY	G - Parks, Recreational Facilities, and Other Items	EVENT	4332DR-TX (4332DR)
TITLE	Roberts Park Ballfield	RECIPIENT REGION	Region 7
TYPE	Standard		
STATUS	Active		

Subscribing To Projects



My Projects

Grants Portal

Dashboard | My Organization
Glennville - PDMG0009 - 4332DR (4332DR - 9)

Organization Profile
Organization Personnel
Applicant Event Profiles
Projects
Damages
Work Orders
My Tasks
Calendar
Utilities
Resources
Intelligence

Filters > **Filters Applied** | Projects Active for PA | SHOW/HIDE COLUMNS

	Title	Type	Process Step	# Damages	# EEI Documents Required	Total 406 HMP Cost	CRC Net Cost
12371	E - Buildings and Equipment	Water Treatment Facility	Standard	Pending EEI Completion	1	3 / 17	
5055	E - Buildings and Equipment	Maintenance Bldg	Standard	Pending EEI Completion	1	3 / 3	
19116	C - Roads	County Road	Standard	Pending EEI Completion	1	2 / 2	
12907				Pending EEI Completion	1	2 / 8	
19679	E - Buildings	City Hall	Standard	Pending EEI	1	2 / 3	

Step 1: Click My Organization

Step 2: Click Projects

Step 3: Click Magnifying glass to select a project

Subscribe to a Project

Portal





Project

4332DR-TX (4332DR) / Glenville - PDMG0009 - 4332DR (4332DR - 9) / [5055] Maintenance Bldg

 DOWNLOAD PROJECT REPORT

 SUBSCRIBE

 This project is pending **EEl Completion**.

 [View Project EEl](#)

Click **Subscribe**

General Information v0


PROJECT #	5055	APPLICANT	Glenville - PDMG0009 - 4332DR (4332DR - 9)
CATEGORY	E - Buildings and Equipment	EVENT	4332DR-TX (4332DR)
TITLE	Maintenance Bldg	RECIPIENT REGION	Region 7
TYPE	Standard		
STATUS	Active		
PROCESS STEP	Pending EEl Completion <small>As of November 24th, 2017 4:31 PM CST</small>		
% COST SHARE	75.00%		

Subscription Notification Setting

Step 1: Click to select Notification action

Add Subscription

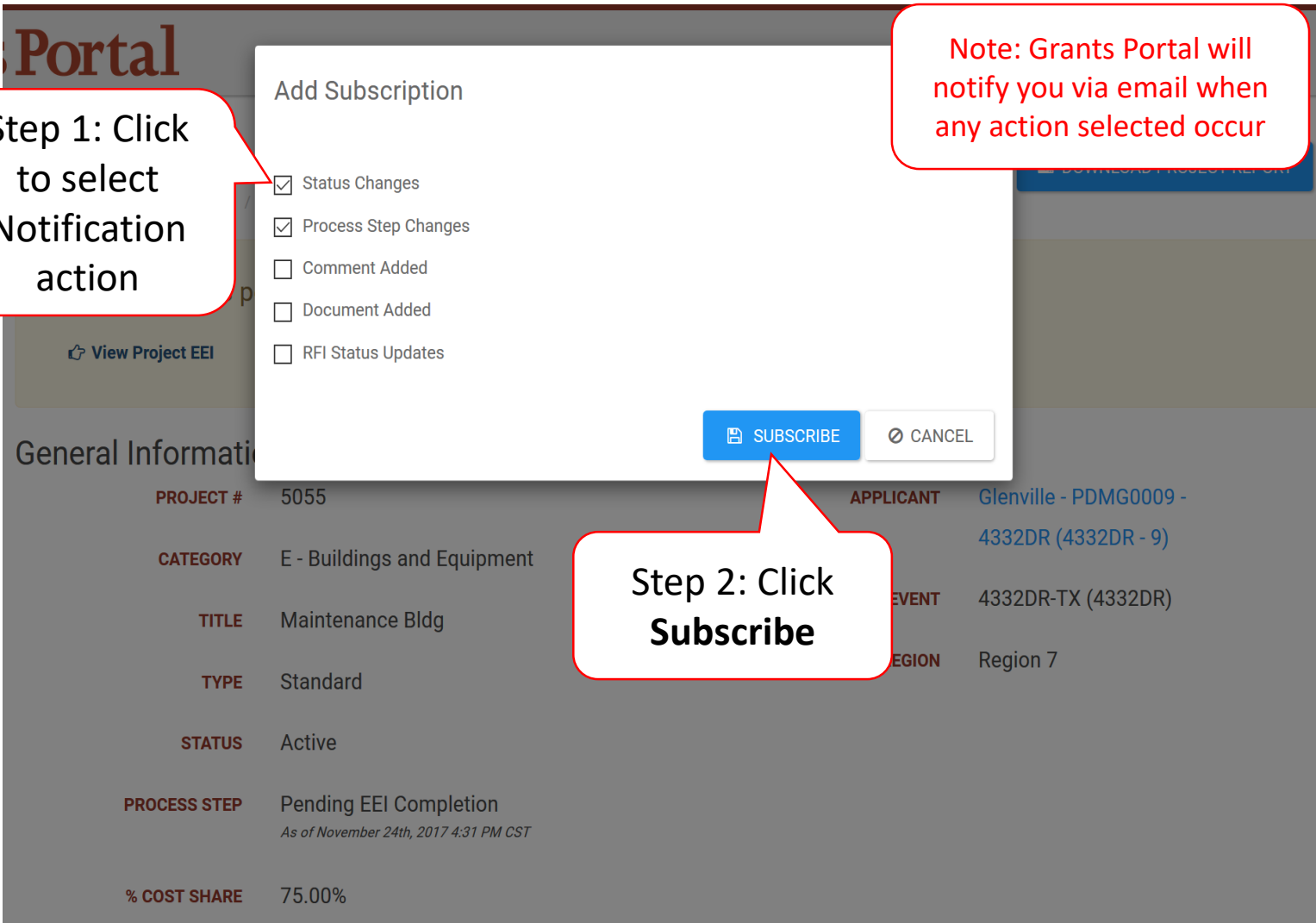
- Status Changes
- Process Step Changes
- Comment Added
- Document Added
- RFI Status Updates

 SUBSCRIBE

 CANCEL

Note: Grants Portal will notify you via email when any action selected occur

Step 2: Click **Subscribe**



The screenshot shows a web portal interface. At the top left, the word "Portal" is visible. Below it, there is a "View Project EEI" button. The main content area is titled "General Information" and contains a table of project details. A white dialog box titled "Add Subscription" is overlaid on the page, containing a list of notification options with checkboxes. A blue "SUBSCRIBE" button and a grey "CANCEL" button are at the bottom of the dialog. A red callout box points to the "SUBSCRIBE" button. Another red callout box at the top right contains a note about email notifications. A third red callout box at the bottom center points to the "SUBSCRIBE" button.

PROJECT #	5055	APPLICANT	Glenville - PDMG0009 - 4332DR (4332DR - 9)
CATEGORY	E - Buildings and Equipment	EVENT	4332DR-TX (4332DR)
TITLE	Maintenance Bldg	REGION	Region 7
TYPE	Standard		
STATUS	Active		
PROCESS STEP	Pending EEI Completion <i>As of November 24th, 2017 4:31 PM CST</i>		
% COST SHARE	75.00%		

Modify Subscription

Project

4332DR-TX (4332DR) / Glenville - PDMG0009 - 4332DR (4332DR - 9) / [5055] Maintenance Bldg

DOWNLOAD PROJECT REPORT

MODIFY SUBSCRIPTION

⚠ This project is pending **EI Completion**.

[View Project EI](#)

Click **Modify Subscription**

General Information v0

PROJECT #	5055	APPLICANT	Glenville - PDMG0009 - 4332DR (4332DR - 9)
CATEGORY	E - Buildings and Equipment	EVENT	4332DR-TX (4332DR)
TITLE	Maintenance Bldg	RECIPIENT REGION	Region 7
TYPE	Standard		
STATUS	Active		
PROCESS STEP	Pending EI Completion <small>As of November 24th, 2017 4:31 PM CST</small>		
% COST SHARE	75.00%		

Modify or Unsubscribe

Modify Subscription

- Status Changes
- Process Step Changes
- Comment Added
- Document Added
- RFI Status Updates

Step 1: Click to check/uncheck Subscription setting

UNSUBSCRIBE **MODIFY** **CANCEL**

Step 2: Click Unsubscribe

Step 2: Click Modify

Portal

Project
4332DR-TX (4332DR)

LOAD PROJECT REPORT **MODIFY SUBSCRIPTION**

General Information

PROJECT #	5055	APPLICANT	Glenville - PDMG0009 - 4332DR (4332DR - 9)
CATEGOR			DR-TX (4332DR)
TIT			Region 7
TYPE	Standard		
STATUS	Active		
PROCESS STEP	Pending EEI Completion <i>As of November 24th, 2017 4:31 PM CST</i>		
% COST SHARE	75.00%		

Unsubscribe Pop-up

The screenshot shows a web portal interface. At the top left, the word "Portal" is displayed in a large, dark font. Below it, a "Project" section is visible with a briefcase icon and the text "4332DR-TX (4332DR)". A warning icon and text state "This project is p...". A "View Project EEI" link is present. In the top right corner, there is a notification bell icon with a red badge containing the number "7" and a user profile icon. The main content area is a "General Information" section with a "v0" version indicator. It contains several key-value pairs: PROJECT # 5055, APPLICANT Glenville - PDMG0009 - 4332DR (4332DR - 9), CATEGORY E - Buildings and Equipment, EVENT 4332DR-TX (4332DR), TITLE Maintenance Bldg, RECIPIENT REGION Region 7, TYPE Standard, STATUS Active, PROCESS STEP Pending EEI Completion (with a timestamp "As of November 24th, 2017 4:31 PM CST"), and % COST SHARE 75.00%. A modal dialog box titled "Unsubscribe" is centered on the screen. It contains the text "Are you sure you want to unsubscribe *Leghorn, Foghorn* from all subscription events on [5055] Maintenance Bldg?". At the bottom of the dialog are two buttons: a red "UNSUBSCRIBE" button with a close icon and a white "CANCEL" button with a close icon. A red callout box with a white background and a red border points to the "UNSUBSCRIBE" button, containing the text "Click Unsubscribe".

Portal

Project
4332DR-TX (4332DR)

This project is p...
View Project EEI

Unsubscribe

Are you sure you want to unsubscribe *Leghorn, Foghorn* from all subscription events on [5055] Maintenance Bldg?

UNSUBSCRIBE CANCEL

Click **Unsubscribe**

General Information v0

PROJECT #	5055	APPLICANT	Glenville - PDMG0009 - 4332DR (4332DR - 9)
CATEGORY	E - Buildings and Equipment	EVENT	4332DR-TX (4332DR)
TITLE	Maintenance Bldg	RECIPIENT REGION	Region 7
TYPE	Standard		
STATUS	Active		
PROCESS STEP	Pending EEI Completion <small>As of November 24th, 2017 4:31 PM CST</small>		
% COST SHARE	75.00%		

Applicant Approval of Amendment



Applicant Amendment Request

Grants Portal

Dashboard
My Organization
Glenville - PDMG0009 - 4332DR (4332DR - 9)

My Tasks

Tasks
RFIs
Workflow Items
Determination Memos
Essential Elements of Information

Calendar
Utilities
Resources
Intelligence

Filters > My Pending Workflows

SHOW/HIDE COLUMNS

Workflow #	Class	Type	Description	Step	Status	Age (Days)	Step (Days)	Last Action
28550	Applicant	Project	Request amendment	Pending	Pending	32	32	Workflow item submitted for approval
	Project	Amendment	for [7446] Sheriff's	Applicant				
	Process Flow	Request	Lab (FEMA)	Approval				
			ll (19679)	Pending EEL Completion	Pending	62	62	Step 1: Pending Formulation Completion approved
			ge #146127,	PDMG Review	Pending	105	105	Workflow item submitted for approval
	Damage Workflows	Submission Approval	Sub station Security Fence, for Glenville - PDMG0009 - 4332DR (4332DR - 9)					

Step 1: Expand My Tasks

Step 2: Click **Workflow Items**

Step 3: Click **Magnifying Glass** on Project Amendment Request

View Amendment Request

Portal

7 Leghorn, Foghor...

✓ Workflow #28550

+ APPROVE

✗ REJECT

Workflow Information

CLASS Applicant Project Process Flow

TYPE Project Amendment Request (FEMA)

DESCRIPTION Request amendment for [7446] Sheriff's Lab

STATUS Pending

CREATED ON 7/13/2018 1:00 pm

CREATED BY Lanneau, Peter

Type-Specific Information

PROJECT # [\[7446\] Sheriff's Lab](#)

CATEGORY E - Buildings and Equipment

EVENT 4332DR-TX (4332DR)

RECIPIENT REGION Region 7

APPLICANT [Glenville - PDMG0009 - 4332DR \(4332DR - 9\)](#)

AMENDMENT TYPE Latent Damages

REQUESTED BY Lanneau, Peter

REQUESTED ON 7/13/2018 1:00 PM CDT

[View amendment request](#)

☰ Steps >

👤 Reviewers >

💬 Comments >

🔄 REFRESH

➕ ADD COMMENT

Click **View Amendment Request**,
to review reason for amendment

Review Amendment Request

Project Amendment Request

4332DR-TX (4332DR) / Glenville - PDMG0009 - 4332DR (4332DR - 9) / [7446] Sheriff's Lab / Amendment Request

[GO BACK](#)


General Information

Event	4332DR-TX (4332DR)	Requested By	BLACK, STARLENE M.
FIPS No.	00-99837-00	Requested On	10/21/2017 12:56 pm CDT
Applicant	Holly Test (00-99837-00)		
Project	[6570] Police Barricading		
EMMIE P/W #	7364		
Type of Amendment	Cost Alignment		

Amendment

<input checked="" type="checkbox"/> Cost Change	Description and/or reason
	Reconcile Expedited Project
	Note: For a Cost Underrun, please specify a negative amount (e.g. -123.45).

Documents

Filename	Description	Size	Category
 timesheets.docx	Police Timesheets	11.2 KB	Force Account Labor Payroll/Timesheets

Approve Amendment Request

✓ Workflow #28550

+ APPROVE ✖ REJECT

Click **Approve**

Workflow Information

CLASS Applicant Project Process Flow
TYPE Project Amendment Request (FEMA)
DESCRIPTION Request amendment for [7446] Sheriff's Lab
STATUS Pending
CREATED ON 7/13/2018 1:00 pm
CREATED BY Lanneau, Peter

Type-Specific Information

PROJECT # [7446] Sh
CATEGORY E - Buildings and Equipment
EVENT 4332DR-TX (4332DR)
RECIPIENT REGION Region 7
APPLICANT Glenville - PDMG0009 - 4332DR (4332DR - 9)
AMENDMENT TYPE Latent Damages
REQUESTED BY Lanneau, Peter
REQUESTED ON 7/13/2018 1:00 PM CDT

[View amendment request](#)

☰ Steps >

👤 Reviewers >

🔄 REFRESH

💬 Comments >

➕ ADD COMMENT

Amendment Request Approval Pop-up

Portal

Workflow #28550

Workflow Information

CLASS	Applica
TYPE	Project
DESCRIPTION	Reques
STATUS	Pending
CREATED ON	7/13/20
CREATED BY	Lanneau, Peter

Information

SUBJECT #	[7446] Sheriff's Lab
CATEGORY	E - Buildings and Equipment
EVENT	4332DR-TX (4332DR)
REGION	Region 7
APPLICANT	Glenville - PDMG0009 - 4332DR (4332DR - 9)
	Latent Damages
	Lanneau, Peter
REQUESTED ON	7/13/2018 1:00 PM CDT

[View amendment request](#)

Steps >

Reviewers >

Comments >

Approve [X]

Are you sure you want to **Approve** this workflow?

Reason

Click Yes

Pending Recipient Approval

Portal



STATUS Pending

CREATED ON 7/13/2018 1:00 pm

CREATED BY Lanneau, Peter

APPLICANT [Glenville - PDMG0009 - 4332DR \(4332DR - 9\)](#)

AMENDMENT TYPE Latent Damages

REQUESTED BY Lanneau, Peter

REQUESTED ON 7/13/2018 1:00 PM CDT

[View amendment request](#)

Expand Steps

☰ Steps ▾

Step	Approved On	Approved By	Comment
▶ Pending Applicant Approval			
Pending Recipient Approval			

👤 Reviewers >

🔄 REFRESH

☰ ADD COMMENT

Request For Information (RFI)



My Tasks

Portal



Step 1: Click **Bell**

✓ My Tasks

i For any incomplete active tasks assigned to you, a **REVIEW** button or similar will be displayed. Clicking the button will direct you to the location in Grants Portal to complete the task.

Filters >

My Active Incomplete Tasks



Q Search... ?

SHOW/HIDE COLUMNS

	Personnel	Type	Description	Start Date	Age	Deadline	Last Action	Note
REVIEW	Leghorn,	Applicant Provide	Pending Applicant Response for RFI-PRJ-135 for [7446]	11/09/2017	0d 0h	11/24/2017		
	Foghorn	Project RFI	Sheriff's Lab on Glenville - PDMG0009 - 4332DR	03:55 PM CST				
		Response	(4332DR - 9) on 4332DR-TX (4332DR)					

22 total entries)

Previous 1 Next

Step 2: Click **Review**
to select the RFI

Request For Information

Portal

7 Leghorn, Foghor...

Request for Information RFI-PRJ-152

COMMENT

SUBMIT RFI RESPONSE



The Federal Emergency Management Agency (FEMA) has reviewed the documentation you provided to support your disaster damage. Upon review of the information you have provided, some additional information or clarification is requested. The detailed request is described below.

Please **respond to this request** as soon as possible, but no later than 9 days of receipt of this letter, to ensure continued processing of this subgrant.

Note: The 14 day deadline to respond to the RFI

General Information

RFI # RFI-PRJ-152

EVENT 4332DR-TX (4332DR)

DEADLINE 05/05/2018

RECIPIENT REGION Region 7

STATUS Pending Applicant Response

APPLICANT Glenville - PDMG0009 - 4332DR (4332DR - 9)

PROJECT [18088] DAC

Step 1: Expand **Additional Information** bar

Additional Information ▾

Provide FA Labor documents.

Step 2: Scroll Down to **Line Items** bar

Contacts >

Line Items RFI

Portal

🔔 7 👤 Leghorn, Foghor..

Provide FA Labor documents.

Step 1: Expand
Line Items bar

👤 Contacts >

☰ Line Items ▾

📄 UPLOAD LINE DOCUMENT

💬 RECORD LINE RESPONSE

👁️ SHOW/HIDE COLUMNS

Line Item #	Type	Reason	# Documents	Response	Responses	# Responses
1	Force Account	Please Provide FA Labor Documents	1			0

Step 2: Click Upload Line Document

10 Showing 1 to 1 of 1 entries

Previous 1 Next

📄 Documents >

📄 UPLOAD LINE DOCUMENT

💬 Discussion >

👤 Comments >

+ ADD COMMENT

Select RFI Line Item

Additional Information ▾

Provide FA Labor documents.

Contacts >

Line Items ▾

UPLOAD LINE DOCUMENT

RECORD LINE RESPONSE

SHOW/HIDE COLUMNS

Line Item #	Type	Reason	# Documents	Response	Response By	Responded On	PDMG Verification Date	CRC Verification Date	# Responses
-------------	------	--------	-------------	----------	-------------	--------------	------------------------	-----------------------	-------------

1	Force	Please Provide	1						0
	Account	FA Labor							
		Documents							

- Upload RFI Line Document
- Record RFI Line Response
- View RFI Line Documents
- View RFI Line Responses
- Start Discussion

Previous 1 Next

Documents >

UPLOAD LINE DOCUMENT

Step 1: Expand Line Items bar

Step 2: Click Options


Step 3: Click Upload RFI Line Document

Line Item RFI Document Upload-Pop up

The screenshot displays a web application interface with a modal window titled "Upload RFI Line Item Documents". The modal is overlaid on a background page that shows a list of documents with columns for "on Date" and "CRC Verification".

Upload RFI Line Item Documents

Line Item #1 - Force Account

 Drag and drop a file here, or click here to select a file.

Documents Pending Upload

i To begin uploading a document, either drag and drop a file into the area above or click the area above to upload a file manually.

Note: You may not upload the document to the RFI that matches an existing document with the same line item.

UPLOAD PENDING DOCUMENTS **CANCEL**

Documents > **UPLOAD LINE DOCUMENT**

Drag and drop a file, or click to box to select a file

Line Item RFI Document Description & Type

CAUTION: Document will be uploaded to the **Project RFI**.

This document has been uploaded to other locations within the system. As a result, document categories have been pre-populated based on the existing document categories assigned for the other locations.

Note: Any changes to the document category selection here will automatically be reflected for other locations this document has been uploaded to within the Grants Manager / Grants Portal.

Filename
Glenville PDMG0009 Force Account Pay Policy.docx

Description
Employee pay and benefit policy

Category Filter (Optional)
All

Category *
x Force Account Labor Pay Policy

Step 1: Add Document Description

Step 2: Click Save

SAVE CANCEL

UPLOAD LINE DOCUMENT

Confirm Line Document Upload

Portal 🔔 7 👤 Leghorn, Foghor...

Line Items ▾ 📄 UPLOAD LINE DOCUMENT 🗨️ RECORD LINE RESPONSE

Step 3: Scroll to the top of the page

👁️ SHOW/HIDE COLUMNS

Line Item #	Type	Reason	# Documents	Response	Response By	Responded On	PDMG Verification Date	CRC Verification Date	# Responses
1	Force Account	Please Provide FA Labor	1						0

10 ▾ Show Previous 1 Next

Documents ▾ 📄 UPLOAD LINE DOCUMENT

Filters

LINE ITEM TYPE

🔍 Search... 👁️ SHOW/HIDE COLUMNS


Line Item #	Line Item Type	Filename	Description	Size	Category	Uploaded Date	Uploaded By
1	Force Account	Glenville PDMG0009 Force Account Pay Policy.docx	Employee pay and benefit policy	102.2 KB	Force Account Labor Pay Policy		Leghorn, Foghorn

10 ▾ Showing 1 to 1 of 1 entries Previous 1 Next

Step 2: Confirm Uploaded Document

Submit RFI Response

Portal

  Leghorn, Foghor...

Request for Information RFI-PRJ-152

 COMMENT

 SUBMIT RFI RESPONSE



The Federal Emergency Management Agency (FEMA) has reviewed the documentation you provided to support your disaster damage. Upon review of the information, clarification is requested. The detailed request is described below.

Please **respond to this request** as soon as possible, but no later than 9 days of receipt of this letter, to ensure continued processing of this subgrant.

Click Submit RFI Response

General Information

RFI #	RFI-PRJ-152	EVENT	4332DR-TX (4332DR)
DEADLINE	05/05/2018	RECIPIENT REGION	Region 7
STATUS	Pending Applicant Response	APPLICANT	Glenville - PDMG0009 - 4332DR (4332DR - 9)
		PROJECT	[18088] DAC

Additional Information

Provide FA Labor documents.

Contacts

Submit RFI Response

Portal

Request for Information

The Federal Emergency Management Agency has reviewed the information you have provided, some additional information or clarification is requested. The detailed request is available in the comments section. Please **respond to this request** as soon as possible.

General Information

RFI #	4332DR-TX (4332DR)
DEADLINE	03/05/2018
STATUS	Pending Applicant Response
REGION	Region 7
PROJECT	Glenville - PDMG0009 - 4332DR (4332DR - 9)
	[18088] DAC

Additional Information

Provide FA Labor documents.

Contacts

Submit RFI Response

Are you sure you want to **Submit RFI Response**?

Reason

YES NO

Click **Yes**

COMMENT SUBMIT RFI RESPONSE

Leghorn, Foghorn

Respond to a Request For Information (RFI)

Documents
Not Available



Record Line Response

☰ Additional Information ▾

Provide FA Labor documents.

Click **Record Line Response**

👤 Contacts >

☰ Line Items ▾

📄 UPLOAD LINE DOCUMENT

💬 RECORD LINE RESPONSE

👁️ SHOW/HIDE COLUMNS

Line Item #	Type	Reason	# Documents	Response	Response By	Responded On	PDMG Verification Date	CRC Verification Date	# Responses
1	Force Account	Please Provide FA Labor Documents	1						0

10 Showing 1 to 1 of 1 entries

Previous 1 Next

📄 Documents >

📄 UPLOAD LINE DOCUMENT

💬 Discussion >

Add Line Response

The screenshot displays a web portal interface with a modal window titled "Record Line Response". The modal contains a dropdown menu for "Line Item" with the selected option "#1 - Force Account", and a large text area for "Response". Below the text area is a "Responses" section with a message: "This line item has no responses." At the bottom of the modal are two buttons: a green "SAVE" button and a white "GO BACK" button. Three red callout boxes provide instructions: "Step 1: Select Line Item" points to the dropdown menu, "Step 2: Type Response" points to the text area, and "Step 3: Click Save" points to the "SAVE" button. The background shows a sidebar with navigation options like "Additional Info", "Contacts", "Line Items", and "Documents", and a main content area with a table header including "CRC Verification Date" and "# Responses".

Portal

Record Line Response

Line Item #1 - Force Account

Response

Responses

This line item has no responses.

SAVE GO BACK

Step 1: Select Line Item

Step 2: Type Response

Step 3: Click **Save**

Additional Info

Provide FA Labor do

Contacts >

Line Items >

Options

Documents

Showing 1 to 1 of 1 entries

Documents >

Discussion >

LOAD LINE DOCUMENT RECORD LINE RESPONSE

SHOW/HIDE COLUMNS

CRC Verification Date # Responses

0

Previous 1 Next

UPLOAD LINE DOCUMENT

Confirm Line Response

Portal

🔔 1 👤 Leghorn, Fogho...

☰ Additional Information ▾

Need procurement procedures/bid documents for contract.

👤 Contacts >

☰ Line Items ▾

📄 UPLOAD LINE DOCUMENT

💬 RECORD LINE RESPONSE

👁️ SHOW/HIDE COLUMNS

Confirm Line Response in
the response column

Line Item #	Type	Reason	# Documents	Response	Response By	Responded On	PDMG Verification Date	CRC Verification Date	# Responses
⚙️ 1	Procurement	Missing bid procedure documents	1	Procurement documents are unavailable due to the destruction of our record archives by the event.	Leghorn, Foghorn	11/09/2017 05:09 PM CST			1

10 ▾ Showing 1 to 1 of 1 entries

Previous 1 Next

Edit Line Response

☰ Additional Information ▾

Need procurement procedures/bid documents for contract.

👤 Contacts >

☰ Line Items ▾

📄 UPLOAD LINE DOCUMENT

💬 RECORD LINE RESPONSE

👁️ SHOW/HIDE COLUMNS

Step 1: Click Options

Reason # Documents Response Response By Responded On PDMG Verification Date CRC Verification Date # Responses

Reason	# Documents	Response	Response By	Responded On	PDMG Verification Date	CRC Verification Date	# Responses
Procurement	Missi	17 05:09					1

Step 2: Click Edit RFI Line Response

- ⚙️ OPTIONS ▾
- 📄 Upload RFI Line Document
- 💬 Edit RFI Line Response
- ✖ Remove RFI Line Response
- 📄 View RFI Line Documents
- 💬 View RFI Line Responses
- 💬 Start Discussion

Showing 1 to 1 of 1 entries

Previous 1 Next

Edit Line Response – Pop Up

Portal

Additional Info

Need procurement p

Contacts >

Line Items v

OPTIONS v

1

10 Showing 1 to 1 of 1 entries

Previous 1 Next

10 Showing 1 to 1 of 1 entries

Previous 1 Next

Leghorn, Foghorn

1

LOAD LINE DOCUMENT

RECORD LINE RESPONSE

SHOW/HIDE COLUMNS

CRC Verification Date # Responses

1

Previous 1 Next

Edit Response

Line Item #1 - Procurement

Response

Procurement documents are unavailable due to the destruction of our record archives by the event.

Step 1: Click in the box to edit response

Responses

Response	Response By	Responded On
Procurement documents are unavailable due to the destruction of our record archives by the event.	Leghorn, Foghorn	11/09/2017 05:09 PM CST

Showing 1 to 1 of 1 entries

Previous 1 Next

Step 2: Click Save

SAVE GO BACK

Remove Line Response

☰ Additional Information ▾

Need procurement procedures/bid documents for contract.

👤 Contacts >

☰ Line Items ▾

📄 UPLOAD LINE DOCUMENT

💬 RECORD LINE RESPONSE

👁️ SHOW/HIDE COLUMNS

Step 1: Click Options

Line Item #	Type	Reason	# Documents	Response	Response By	Responded On	PDMG Verification Date	CRC Verification Date	# Responses
1	Procurement	Missing bid procedure documents	1	Procurement documents are unavailable due to the destruction of	Leghorn, Foghorn	11/09/2017 05:09 PM CST			1

- ⚙️ OPTIONS ▾
- 📄 Upload RFI Line Document
- 💬 Edit RFI Line Response
- ✖️ Remove RFI Line Response
- 📄 View RFI Line Documents
- 💬 View RFI Line Responses
- 🗨️ Start Discussion

Step 2: Click Remove RFI Line Response

10 ▾ Showing 1 to 1 of 1 entries

Previous 1 Next

Remove Line Response – Pop Up

Portal

Additional Information ▾

Need procurement procedures/bid documents

Contacts ▸

Line Items ▾

UPLOAD LINE DOCUMENT RECORD LINE RESPONSE

SHOW/HIDE COLUMNS

Remove Response

Are you sure you wish to remove this response on line item #1?

Response Procurement documents are unavailable due to the destruction of our record archives by the event.

Response By Leghorn, Foghorn

Responded On November 9, 2017

REMOVE GO BACK

Line Item # Type Reason # Documents Response Res Responded On PDMG Verification Date CRC Verification Date # Responses

Line Item #	Type	Reason	# Documents	Response	Res	Responded On	PDMG Verification Date	CRC Verification Date	# Responses
1	Procurement	Missing bid procedure documents	1	to the destruction of our record archives by the event.		09/2017 05:09 CST			1

Showing 1 to 1 of 1 entries


Previous 1 Next

Click Remove

Submit Line Response

Portal


  Leghorn, Fogho...


 Additional Information ▾


Need procurement procedures/bid documents for contract.


Scroll to the top of
the page

 Contacts >


 Line Items ▾

 UPLOAD LINE DOCUMENT

 RECORD LINE RESPONSE

 SHOW/HIDE COLUMNS

Line Item #	Type	Reason	# Documents	Response	Response By	Responded On	PDMG Verification Date	CRC Verification Date	# Responses
-------------	------	--------	-------------	----------	-------------	--------------	------------------------	-----------------------	-------------

 OPTIONS ▾	1	Procurement	Missing bid procedure documents	1	Procurement documents are unavailable due to the destruction of our record archives by the event.	Leghorn, Foghorn	11/09/2017 05:09 PM CST		1
---	---	-------------	---------------------------------	---	---	------------------	-------------------------	--	---

10 ▾ Showing 1 to 1 of 1 entries

Previous 1 Next

Submit RFI Response

Portal

  Leghorn, Foghor...

Request for Information RFI-PRJ-152

 COMMENT

 SUBMIT RFI RESPONSE




The Federal Emergency Management Agency (FEMA) has reviewed the documentation you provided to support your disaster damage. Upon review of the information, clarification is requested. The detailed request is described below.

Please **respond to this request** as soon as possible, but no later than 9 days of receipt of this letter, to ensure continued processing of this subgrant.


Click **Submit RFI Response**

General Information

RFI #	RFI-PRJ-152	EVENT	4332DR-TX (4332DR)
DEADLINE	05/05/2018	RECIPIENT REGION	Region 7
STATUS	Pending Applicant Response	APPLICANT	Glenville - PDMG0009 - 4332DR (4332DR - 9)
		PROJECT	[18088] DAC

 Additional Information ▾

Provide FA Labor documents.

 Contacts >

Submit RFI Response

Portal

Request for Information

Are you sure you want to **Submit RFI Response**?

Reason

YES **NO**

Click Yes

COMMITTEE COMMENT

SUBMIT RFI RESPONSE

The Federal Emergency Management Agency (FEMA) has reviewed the information you have provided, some additional information or clarification is requested. The detailed request is attached to this RFI. Please **respond to this request** as soon as possible.

General Information

RFI #	4332DR-TX (4332DR)
DEADLINE	05/05/2018
STATUS	Pending Applicant Response
PROJECT	Glenville - PDMG0009 - 4332DR (4332DR - 9)
REGION	Region 7
PROJECT	[18088] DAC

Additional Information

Provide FA Labor documents.

Contacts

Leghorn, Foghorn

Sign Recovery Transition Meeting (RTM)



Locate Pending RTM Approval

The screenshot shows the Grants Portal interface. The top navigation bar includes the logo, the user name 'Oz, Memmet', and a 'REQUEST PUBLIC ASSISTANCE' button. The main header area displays 'My Applicant Event Profiles' and a search bar. A left sidebar contains navigation options such as 'Organization Profile', 'Organization Personnel', 'Applicant Event Profiles', 'Projects', 'Damages', 'Work Orders', 'My Tasks', 'Calendar', 'Utilities', 'Resources', and 'Intelligence'. A table of event profiles is displayed with columns for Event #, Event Name, Status, Process Step, PDMGs Assigned, # Projects, # Damages, and # Work Orders. Two rows are visible: one with status 'Pending FEMA RPA Review' and another with status 'Eligible' and process step 'Pending Applicant RTM Approval'. A magnifying glass icon is present in the first column of both rows. Annotations with red boxes and arrows highlight the magnifying glass icon in the first row and the magnifying glass icon in the second row.

Step 1: Click Event PA Requests

Event #	Event Name	Status	Process Step	PDMGs Assigned	# Projects	# Damages	# Work Orders
4338DR	4338DR-GA (4338DR)	Pending FEMA RPA Review	Pending Eligibility Determination		0	0	0
4284DR	4284DR-GA (4284DR)	Eligible	Pending Applicant RTM Approval	*COSTELLA, ANGELA C.	1	1	0

Step 2: Click Magnifying Glass

Applicant Event Profile

Portal

Oz, Memmet ▾

Event PA Requests Profile Georgia Department of Public Health - 4284DR-GA

REPORTS ▾



⚠ Georgia Department of Public Health is pending **Recovery Transition Meeting** approval.

The Recovery Transition Meeting, submitted on Friday, November 3rd, 2017 at 2:36 PM CST, must be approved and signed by the Applicant.

[Review RTM information or Sign RTM Report](#)

**Click Review RTM
or Sign RTM
Report**

General Information

Late Submission

FEMA PA CODE 000-US4NX-00

NAME Georgia Department of Pu

TYPE State Government

STATUS Eligible

RPA DECISION DATE 11/28/2016 10:38 am CST

RSM COMPLETION DATE 12/5/2016 2:30 pm CST

DAMAGE INVENTORY DEADLINE 02/03/2017

PROCESS STEP Pending Applicant RTM Approval

Information

JOB # 4284DR

EVENT NAME 4284DR-GA

EVENT TYPE Disaster

INCIDENT TYPE Hurricane

INCIDENT LEVEL 3

INCIDENT START DATE October 4, 2016

INCIDENT END DATE October 15, 2016

DECLARATION DATE October 9, 2016

Recovery Transition Meeting (RTM)

Portal Oz, Memmet ▾

Recovery Transition Meeting ▾ SIGN RTM

Conducted on 11/3/2017 at 2:00 pm CDT

[Recovery Transition Meeting](#) [RTM Checklist](#) [Notes](#) [Schedule History](#)

Conducted RTM Information

RTM DATE	11/9/2017 2:50 PM CDT	ADDRESS	2 Peachtree Street 15 Floor
RTM ADDTL. INFO	--	ADDRESS 2	--
LOCATION ADDTL. INFO	Conference Call	CITY	Atlanta
		STATE	--
		ZIP	30303

Attendees ▾

Site Inspection Work Orders >

Projects >

Click each tab to review information

Sign RTM

Portal

Oz, Memmet ▾

Recovery Transition Meeting ▾

Conducted on 11/3/2017 at 2:00 pm CDT


 SIGN RTM


Click **Sign RTM**


[Recovery Transition Meeting](#) [RTM Checklist](#) [Notes](#) [Schedule History](#)

Conducted RTM Information

RTM DATE	11/9/2017 2:57 PM CST	ADDRESS	2 Peachtree Street 15 Floor
RTM ADDTL. INFO	--	ADDRESS 2	--
LOCATION ADDTL. INFO	Conference Call - 1-800-320-4330 Pin 572056#	CITY	Atlanta
		STATE	--
		ZIP	30303

 Attendees ▾

 Site Inspection Work Orders >

 Projects >

Review RTM and Certify

Sign Recovery Transition Meeting

SUBMIT

CANCEL

Please review and sign

The PDMG for Georgia Department of Public Health conducted an RTM on 11/03/2017. The RTM checklist specifies the material that was discussed during the meeting. As a reminder:

- The Applicant must maintain complete records and cost documentation for all approved work for at least three years from the date the Applicant's grant is officially closed. The Recipient may require Applicants to maintain records for longer.
- In accordance with §206.206 of 44CFR, Applicants may appeal any determination related to an application for or the provision of Federal assistance, but must do so within 60 days from receipt of the determination.
- All work must comply with provisions of the Clean Water Act, Clear Air Act, Resource Conservation and Recovery Act, Endangered Species Act, Fish and Wildlife Coordination Act, the National Historic Preservation Act, and related Federal statutes and associated State, Tribal and local laws, codes, ordinances and other statutes.

Any questions regarding Public Assistance, changes to the Approved Scope of Work, Improved or Alternate Projects, 406 Hazard Mitigation, and/or major cost overruns that require prior approval from FEMA, please contact:

No Recipient POC Assigned

Certification

To the best of my knowledge and understanding, Project Worksheets have been written for all known damages and for all sites under the Public Assistance Program for this disaster. Exceptions may include inundated or inaccessible sites and demolition-related projects. I have also read and understand the important time lines for this disaster and will comply with Federal, State, and local statutes and ordinances in completing disaster-related work under the Public Assistance grant. In addition, I have been provided a copy of the D.1 Project Worksheet Report.

Click on
Click To Sign

SIGNATURE

Signature here

CLICK TO SIGN

DATE

11/09/2017

RTM Signature – Pop Up Box

The image shows a web portal interface with a pop-up box titled "Sign Recovery Transition Meeting". The pop-up contains the following fields and options:

- Print Name ***: A text input field.
- Signature Style ***: A dropdown menu with "Allura" selected. Below it is a preview of the signature style: *Example: allura*.
- Enter Password ***: A text input field.
- Buttons**: A green "SIGN" button with a right-pointing arrow and a grey "CANCEL" button with a circular arrow icon.

Four red callout boxes with white text and red borders point to these elements:

- Step 1: Type Name** points to the "Print Name" field.
- Step 2: Select Font Style** points to the "Signature Style" dropdown.
- Step 3: Type Password** points to the "Enter Password" field.
- Step 4: Click Sign** points to the "SIGN" button.

The background of the portal is dimmed and shows a "Sign Rec" header, a "Please review" section, and a "Certification" section with a text area containing a disclaimer. At the bottom, there is a "SIGNATURE" field with the text "Signature here", a "CLICK TO SIGN" button, and a "DATE" field with the value "11/09/2017".

Submit Signed RTM

✎ Sign Recovery Transition Meeting

Please review and sign

Click **Submit**

The PDMG for Georgia Department of Public Health conducted an RTM on 11/03/2017. The RTM checklist specifies the material that was discussed during the meeting. As a reminder

- The Applicant must maintain complete records and cost documentation for all approved work for at least three years from the date the Applicant's grant is officially closed. The Recipient may require Applicants to maintain records for longer.
- In accordance with §206.206 of 44CFR, Applicants may appeal any determination related to an application for or the provision of Federal assistance, but must do so within 60 days from receipt of the determination.
- All work must comply with provisions of the Clean Water Act, Clear Air Act, Resource Conservation and Recovery Act, Endangered Species Act, Fish and Wildlife Coordination Act, the National Historic Preservation Act, and related Federal statutes and associated State, Tribal and local laws, codes, ordinances and other statutes.

Any questions regarding Public Assistance, changes to the Approved Scope of Work, Improved or Alternate Projects, 406 Hazard Mitigation, and/or major cost overruns that require prior approval from FEMA, please contact:

No Recipient POC Assigned

Certification

To the best of my knowledge and understanding, Project Worksheets have been written for all known damages and for all other disaster-related costs claimed under the Public Assistance Program for this disaster. Exceptions may include inundated or inaccessible sites and demolition-related projects. I have also read and understand the important time lines noted above and will comply with Federal, State, and local statutes and ordinances in completing disaster-related work under the Public Assistance grant. In addition, I have been provided a copy of the D.1 Project Worksheet Report.

SIGNATURE

Memmet Oz

DATE


11/09/2017

Sign Out of Grants Portal & Help




Sign Out of Grants Portal


Portal 🔔 7 Leghorn, Foghor...


 My Organization Profile Glenville - PDMG0009 - 4332DR


General Information


- STATE/TRIBE/TERRITORY [Texas](#)
- LEVEL 2 [Glenville - PDMG0009 - 4332DR](#)
- TYPE [City or Township Government](#)
- RECIPIENT REGION [Region 7](#)

 Personnel > ⚙️ MANAGE

 Locations > ⚙️ MANAGE

 Counties with Facility > ⚙️ MANAGE

 Insurance Profile > 📄 UPLOAD INSURANCE DOCUMENT ? HELP

 Event PA Requests >

Click on Name and Select **Sign Out**

📄 DOWNLOAD

- ➔ Sign Out
- 👤 My Profile
- 😊 Feedback
- 🗣️ Help
- 📄 About
- 📄 Release Notes

Locate Help Information

Portal



Leghorn, Foghor...

My Organization Profile Glenville - PDMG0009 - 4332DR

General Information

STATE/TRIBE/TERRITORY [Texas](#)

LEVEL 2 [Glenville - PDMG0009 - 4332DR](#)

TYPE [City or Township Government](#)

RECIPIENT REGION [Region 7](#)

DOWNLOAD

- Sign Out
- My Profile
- Feedback
- Help
- About
- Release Notes

Click on Name and Select **Help**

-  Personnel > MANAGE
-  Locations > MANAGE
-  Counties with Facility > MANAGE
-  Insurance Profile > UPLOAD INSURANCE DOCUMENT HELP
-  Event PA Requests >

Locate Help Information

The screenshot shows the Grants Portal interface. At the top left, the word "Portal" is displayed in a large, dark font. Below it, there is a "My Organization" section with a building icon. On the right side, there is a user profile for "Leghorn, Fogh" with a notification bell icon showing 7 alerts. Below the user profile, there are buttons for "DOWNLOAD", "EDIT", and a star icon. A modal window titled "Help with Grants Portal" is open in the center. It contains the following text: "Call Support" with a phone icon and the number "(866) 337-8448"; "Email Support" with an envelope icon and the address "FEMA-PA-Grants@fema.dhs.gov". At the bottom of the modal, there is a blue button labeled "REQUEST ASSISTANCE FOR CURRENT PAGE" and a "CLOSE" button. A red callout bubble points to the "REQUEST ASSISTANCE FOR CURRENT PAGE" button with the text "Click Request Assistance for Current Page". Another red callout bubble points to the "Call Support" section with the text "Live Phone Support". The background of the portal shows a list of items with columns for "LEVEL 2", "TYPE", and "RECIPIENT REGION". Below the list, there are sections for "Personnel", "Locations", "Counties with Facility", "Insurance Profile", and "Event PA Requests", each with a "MANAGE" button. The "Insurance Profile" section also has an "UPLOAD INSURANCE DOCUMENT" button and a "HELP" button.

Grants Portal Hotline for Assistance:

(866) 337-8448

