

**MASSACHUSETTS BUREAU OF PIPEFITTERS, REFRIGERATION
TECHNICIANS AND SPRINKLER FITTERS**

**GUIDELINES FOR THE USE OF
DISTANCE/ONLINE/CORRESPONDENCE TOOLS FOR EDUCATION**

Adopted April 2, 2020

Updated November 17, 2021

Updated August 17, 2022

The Bureau of Pipefitters, Refrigeration Technicians and Sprinkler Fitters (“Bureau”) voted to adopt the following guidelines for use by its approved educational providers in providing education in a remote, electronic distance/online/correspondence format to ensure high quality education with minimal disruption to students.

Educational providers may use remote, electronic distance/online/correspondence formats for the provision of education so long as the following conditions are met:

1. The educational provider and curriculum are currently Bureau approved and in good standing in accordance with its frameworks on refrigeration, pipefitting, and sprinkler fitting.
2. The educational provider has sent an electronic communication to the Bureau office describing the format utilized for distance/online/correspondence education. This notice shall be sent to the following address:

OPSI-Info@mass.gov

3. Any program meeting the requirements of this policy shall be approved by the office prior to implementation. The Bureau office shall have the right, on demand, to request any educational materials used by the provider to ensure that provider meets all Bureau educational requirements prior to issuing an approval notice.

The Bureau voted on August 17, 2022 that these guidelines are effective unless and until amended or rescinded by a subsequent vote of the Bureau.