

MINUTES OF THE DMH HAMPSHIRE SITE BOARD

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DMH Hampshire Site Board Minutes

Date: February 14, 2018

Attendees: Martha Hay, Marian MacDonald, Robin Paradis Stern, Roger Salloom, Lee Shuer

Members Absent: Margaret Wynne-Gruszecki, Jenifer Urff

DMH Staff Present: Anne Marie Martineau, Hampshire Site Board Director; Janice Webster, Administrative Assistant

Minutes: Janice Webster

Topic	Discussion	Assignment/Task	Point Person	Notes
1. Review of Minutes	There was a quorum in attendance at this meeting. Lee moved to approve minutes from the January 10 minutes as written. By unanimous vote (5-0) the minutes were approved		Lee	
2. Information on DMH Complaint Processes	Discussion was about the complaint form. Client fills out form and submits to the DMH email address. The program follows up and then Julie Schwager, Director responds back. They have 10 days to respond to the complaint. DPPC (Disabled Persons Protection Commission) claim is filed if the caretaker is not completing their job or abusing the person in their care. The call would come in and the Sargent from the State Police would see if it needs follow up.			A complaint form was given to all members for anyone filing a complaint

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3. Updates on guest speakers next few months.	Earl Miller, Director of Recovery will be attending our meeting on March 14. Chris Zabik, DMH Housing and Employment Specialist will be attending our meeting on May 9.	Get bios on Earl and Chris before their meeting dates. If anyone has questions for them, send to Lee.	Lee	
4. Update on NREPP and letter	National Registry of Evidence Based Programs and Practices (NREPP) was shut down. Jenifer will follow up regarding the letter to be sent.			
5. Legislative Breakfast	The breakfast is scheduled for March 9 at STCC. This is to show the legislature that DMH makes a difference.			
6. First Project-Concert-Fundraiser-Community conversation.	Discussion was around having a concert with conversation. Anchor House was a suggestion of a place to hold this.	Network and find people for this event.		
7. Other	<p>There was a discussion to get a person from a nursing program to come speak to the group. The group would like to know how they are placing students in the field.</p> <p>Revisiting the mission and purpose of the roles and responsibilities.</p>			
ADJOURNMENT/ NEXT MEETING	<p>March 14, 5:30 p.m.</p> <p>DMH Area Office – Haskell Building</p> <p>1 Prince Street, Northampton, MA</p>			