

Massachusetts Harbormaster Training Council

March 30, 2023

Zoom Virtual Platform

MEETING MINUTES

Call to Order – Meeting Chairman @ 1317

Roll Call of members : Jason Holm ©; Chad Hunter; Bob Gillan; Bill McHugh; Robert Ferullo; John Melander; Rosemary Lesch, Chris Bailey

Approval of Minutes

February 23, 2023 Meeting Minutes: M - Ferullo / S - Lesch

McHugh advised on edits - Specifically including the venue, (zoom virtual platform) and a typographical error. Motion to approve minutes pursuant to the minor edits as outlined:

February 23, 2023 Meeting Minutes with revisions: M - Hunter / S - Bailey / C - Unanimous

Waiver/Exemption Applications

Lauren Gibbons-Cohasset; Council to send letter verifying exemption based on appointment date, (2006).

M - McHugh / S - Lesch . Discussion by Hunter on a signature missing on the application. Hunter makes a motion for approval conditional on receipt of a signed application submitted by approving authority.

M (revised) – Hunter / S- Lesch / C - Unanimous

Chair speaks to a future discussion by the council to further define exemption by nature of appointment date for better alignment with statute.

Instructor Applications

David Fronzuto – Laws pertaining to Harbormasters. Fronzuto shares his desire to contribute to the education of Harbormasters seeking certification. His resume was submitted to the Council for approval to deliver the Laws Pertaining to Harbormasters curriculum only. McHugh speaks on Fronzuto's efforts to capture the curriculum that Urban Harbors developed in a deliverable form.

M- Hunter / S – Lesch / C - Unanimous

Old Business

- 1 501 CMR 16.00: Working Group Update: Chair advises on progress of redline draft and need for a subcommittee meeting in the near future.
- 2 L/E Academy update: Chair advises that the LE Academy concluded on March 17th. There was positive feedback from attendees. An effort is underway to solicit a report for possible enhancement or revision to the curriculum based on feedback. Hunter speaks to the inclusion of current topics prior to next year/next academy class. Director Ferullo offers his assistance with curriculum.
- 3 3rd Element training update: Chair advises that the Cape & Islands are planning some training opportunities in the Fall of 2023.

New Business

- 1 2023 In-Service Requirements: Chair advises that it has been difficult to implement any changes to the 20 - hour requirement to include First Responder and First Aid. McHugh asks to include LE training , drills and exercises. Hunter speaks to training to a standard of First Responder. Chair acknowledges that all Harbormasters receiving certification will be training to First Responder level. McHugh advises on a module - based approach to First Responder refresher. Motion to include First Responder, First Aid, CPR, MPTC approved LE or Maritime Specific Training including Drills for 2023
M- McHugh / S – Gillan / C – Unanimous
- 2 Chair advises on training opportunities for BUI and BUI Refresher in Harwich as well as a possible 90B specific training opportunity later this Spring. Hunter remains hopeful to hold Marine Medical Emergency and Laws Pertaining training to Harbormasters prior to Summer. McHugh states that the North Shore is attempting to schedule BUI training in Salem. Gillan advises on CHAMP sponsored BCM, TOC & BOSAR training offerings coordinated by Mark Brennan and Rob Akin. Gillan also advises of an exemption request from Harbormaster Jonathan Hubbard of Ipswich. Chair advises on an initiative to list upcoming training opportunities on the MHTC Web-Site.

Public Comment

David Fronzuto inquires about how in-service training is addressed. Chair advises that it can be delivered in person or virtually depending on the subject matter.

Individuals are responsible for maintaining their own training records.

Jim Marshall inquires about the First Responder training requirement and if it pertains to service. The chair explains that First Responder is the level of training for certification. In service is inclusive of all training previously mentioned and approved.

Next Meeting

April 27, 2023 @ 1300

Adjournment

M- McHugh / S – Lesch / C – unanimous @ 1401