

Massachusetts Harbormaster Training Council

May 25, 2023

Zoom Virtual Platform

MEETING MINUTES

Call to Order – Meeting Chairman @ 1304

Roll Call of members : Jason Holm ©; Chad Hunter; Bill McHugh; Bob Boyle; Rob Akin; Bob Gillan; (Charlie Blair @ 1313).

Approval of Minutes

April 27, 2023 Meeting Minutes – Approval: M – Hunter / S – Akin / C – (Hunter, Gillan, Akin, McHugh, Holm)

Waiver/Exemption Applications

Matthew Bodwell – Town of Ipswich; (Appointment date 7/21/2008). Hunter requested confirmation regarding the date of the appointment. Akin verified Bodwell's tenure. Motion to issue letter of exemption pursuant to Ch 422 of the acts of 2008.

M - McHugh / S – Akin / C- Unanimous

Chair reviews criteria for exemptions or waivers and the approved checklist of training requirements.

Cameron Wentworth – Town of Plymouth; Submitted Package amended to request 270 Day waiver due to missing training requirements.

M – Akin / S -McHugh / C – (Gillan, McHugh, Akin, Boyle, Holm)

Robert Dawley – Town of Plymouth; Submitted Package amended to request 270 Day waiver due to missing training requirements.

M -McHugh / S – Akin / C – (McHugh, Boyle, Akin, Holm)

Old Business

- 1 501 CMR 16.00: Working Group Update: Chair advises that subcommittee, (Melander, Holm, McHugh) are working on a red-line draft. Intent is to bring to council once a working draft is ready.
- 2 3rd Element training update: Chair advises that Chief Ferullo has provided staff/support to help with format and uploading of curriculum to ACADIS platform. Hunter thanks Chief Ferullo and provides perspective from his experience with the IT challenges delivering courses.
- 3 Waiver Exemption Form: Chair advises that Attorney Melander is reviewing a revised draft form for consideration by council. Also, the chair intends to draft course description for curriculum. Hunter advises that he and others are POC's for Harbormasters in ACADIS and offers to assist with assigning training on that platform. McHugh suggests a regional approach to encourage enrollment for use of ACADIS.

New Business

Training Opportunities: Chair advises that the Cape & Islands were hopeful to offer additional training prior to the commencement of the summer season. However, schedules are already too busy. The Cape & Islands endeavor to provide Marine Medical Emergencies and Laws Pertaining to Harbormasters training in the fall. Akin advises a 5-day BOSAR training opportunity in Boston. Urges candidates to contact him for seat availability. A discussion ensued regarding a potential BUI offering on the North Shore.

Public Comment

None

Next Meeting

TBD pending schedules/availability of members. Potential August meeting pending receipt of any waiver requests.

Adjournment

M- McHugh / S – Akin / C – Unanimous @ 1335