

Commonwealth of Massachusetts
Harbormaster Training Council
Meeting
December 17, 2018
Rockport Police Department

Members Present: Chairman Chad Hunter, Vice-Chair/Clerk Rosemary Lesch, Bob Gillan Quincy, Shannon Sullivan EOPSS, Bill McHugh Salem, Charles Blair Edgartown, Jason Holms Chatham, and Joseph Cheever's Boston

Guests: Robert Griffin Chelsea, Larry Bithell, Ray Gauthier Salem, Chris Lucido Gloucester, USCG Chris Lobherr, USCG Michael

Call to order: 1105hrs

Welcome to Jason Holm Cape & Islands, newly appointed to the MHTC

-Review and approve minutes of November 8, 2018

Confusion on a public records issue comments in the New Business portion of the minutes.

MOTION: Charlie Blair motioned to accept the minutes after striking the public records statement 2nd Bob Gillan All in favor –none opposed.

-Waiver/Exemption Applications

No waivers or exemptions

-Boston Special Officer Academy-continued discussion-Council reviewed the packet of Boston Special Police Officers/Rule 400, Rules & Regulations, Special Officer Program Required Training, and Basic Reserve Intermittent FY 2019 Class 19-01: armed and unarmed programs.

John A. DeGutis had given a presentation at the November 8, 2018 meeting and distributed the training information for the council to review.

As Bob Gillan reiterated the councils job is to set statewide standards for all harbormasters; outline courses, determine who would be instructing: state and regionally, do we want to keep all the components and or remove the motor vehicle laws?

Chad Hunter had reviewed all the courses and took out the motor vehicle laws and other topics that did not pertain to harbormasters.

Do we need prerequisites before entering the course? 100 & 700, CPR/1st Aid etc. removing these types of classes from the basic course would give more hours to devote to the new and necessary topics for completion of the prescribed course.

Bob Gillan will talk to John DeGutis concerning incorporating the necessary harbormaster related topics into the curriculum: 90B, Laws Pertaining to harbormasters, boarding procedures. Bob will contact John DeGutis and try to finalize for our next meeting.

What are we going to call this training program? **Harbormaster Law Enforcement Standards**

It will be up to the city and town to decide if their harbormasters will be armed or unarmed.

The training will be the Mass Harbormaster Training Council courses or a Federal or State equivalent.

This council has the authority to grant the options and we will discuss it more when Dan Zivkovich is able to attend our meeting.

-LMS Learning Management System update: Chad Hunter believes the courses are all online but not tested. He will confirm at the next meeting.

-Initial Training Course Equivalent-continued discussion:

State and Federal agencies have offered their expertise and training abilities to help bring quality training to harbormasters. Local USCG Stations have offered their facilities and personnel for classroom and "on the" water training.

Bob Gillan stated we could take the NASBLA basic courses and rename them Harbormaster Basic Crew course etc. these course can be referenced on our HMTTC State website. All the harbormaster training courses should (and will be) listed on this site. Also the prerequisites for what harbormasters need to enter and complete the Harbormaster Training Course.

If a federal agency is involved we should make sure who will be teaching the course, their years of service and amount of experience they have on the topic they will be covering.

Bob Gillan stated it is up to this council to put out the standards of every course we offer and the criteria/qualifications for the instructors.

Bob Gillian would like to have the council review course objectives and approve them at our next meeting.

USCG Chris Lobherr, Station Gloucester, would like to get something set up on the north shore for harbormaster training at Station Gloucester, in the classroom this winter and on the water in the spring. It is all good community relations when local and federal agencies work together.

-MHTC training vendors will be on next meeting's agenda. Bob Gillan will research the vendors and possibly bring to the January meeting.

-Public Records discussion- no discussion at this time

-Standardization training documentation forms- samples will be brought to the next meeting. USCG training forms etc.-

-New Business-Bob Gillan requested that the MHTC review the "certification" issue with the council and EOPSS. Shannon Sullivan stated she would also readdress this issue; we have to be concerned with the legislation.

Public Comment-

Next Meeting-January 15, 2019 location to be announced

Meeting adjourned 1pm

APPROVED