

Commonwealth of Massachusetts  
Harbormaster Training Council  
Meeting  
February 12, 2019  
Weymouth Police Department

Members Present: Chairman Chad Hunter, Vice-Chair/Clerk Rosemary Lesch, Bill McHugh Salem, Dan Zivkovich MPTC, James Cunningham MSP, Bob Gillan Quincy PD, John Melander EOPPS, Jason Holm Chatham, Bob Akins MED, and Joe Cheever's Boston

Guest: John DeGutis Boston Special Officer Academy, Larry Bithell-historian

Call to order 11am

Review and approve minutes January 15, 2019 meeting-

MOTION Bob Gillan 2<sup>nd</sup> Bill McHugh to accept minutes as read-all in favor none opposed

Chad Hunter announced that this is Shannon Sullivan's last meeting with the training council. Shannon will be moving on to a new role as the Chief Privacy Officer at the Executive Office of Technology Services and Security. Shannon is excited about joining Secretary Wood's team, but will miss working so closely with the council. Thank you Shannon we will miss you!

We welcomed the new EOPSS Deputy General Counsel John Melander, John was present at the meeting and will be taking on most of Shannon's portfolio and the council can reach out to him on anything.

[john.melander@mass.gov](mailto:john.melander@mass.gov)

Waiver/Exemption Applications-none

Learning Management System (LMS): John DeGutis, Boston Special Officer Academy explained what he had done to present the pared down training curriculum for harbormasters from the regular police reserve academy.

After extensive discussion it was stated by Rosemary Lesch and John DeGutis that the council has come around basically to the original 351 hours that were established over 20 years ago. This training was taught on the south shore and north shore with certified instructors at an academy on the south shore and night classes every Tuesday night during the winter months on the north shore. Those harbormasters who participated in this training became certified as they completed the total 351 hour training (in either of the two training methods).

Extensive discussion followed by council and the curriculum was pared down to the basics this established a standard for the harbormaster law enforcement component : 248 hours

MOTION: Bob Gillian motioned to accept the changes made today (2/12/19) for the Harbormaster Law Enforcement Component ( 248 hour course) this would be the standard for harbormaster training.

2<sup>nd</sup> Bill McHugh

Discussion followed

Vote taken all in favor none opposed

LMS Update: Dan Zivkovich explained that the bottom line is Urban Harbors were not as expert as they thought and he will work with MPTC and MSP to establish the on line software to be able to access the training. There are several options he can research for licensing and funding.

Chad Hunter will reach out to Umass Boston to see what can be done with any of our remaining funds and their license etc.

HMTC Flow Chart Chad Hunter presented a HMTC flow chart. This chart points interested people in the right direction (for them) to complete state wide harbormaster training. Chad will clean the chart up a little and get a final draft out for the next meeting.

#### 2019 In Service Training

2019 In Service Training-20 hours of harbormaster related training including CPR 7 1<sup>st</sup> aid.

MOTION by Rosemary Lesch 2<sup>nd</sup> Jason Holms to continue with the 20 hours of Harbormaster continuing education training (i.e. police in service, NASBLS/USCG courses, harbormaster seminars) and shall include CPR/First Aid. Encourage a full 1<sup>st</sup> Responder course.

All in favor none opposed.

2019 HMTC training Bulletin-Chad Hunter will do an updated 2019 bulletin and bring to the March meeting. If anyone has new information or ideas please let him know before the next meeting.

New business-Member Comments- member comments and new business was covered in the course of this meeting.

Next meeting-Wednesday March 13, 2019 location to be announced

Meeting adjourned 1pm