

Commonwealth of Massachusetts

Harbormaster Training Council

September 13, 2018

10 am

Plymouth Town Hall

1005 Meeting called to order

Members Present: Chad Hunter, Rosemary Lesch, Charles Blair, Stephen Kamb, Dan Zivkovich, Bill McHugh, Robert Akin, Bob Gillian, Shannon Sullivan, Joe Cheevers

Review and approved minutes of May 10, 2018 meeting:

Motion by Bob Gillian 2nd Bill McHugh-all in favor none opposed-minutes approved

Note the agenda called for the approval of the June 6, 2018 minutes-there were none due to no quorum.

Waiver/Exemption Applications:

-Temporary Waiver

Michael S. Dunning, Town of Sandwich-approved

Shawn Mellow Swansea-approved

-Permanent Exemption Applications

James Crawford, City of Gloucester, approved

Christopher Lucido, City of Gloucester, approved

Instructor background check update:

Lengthy discussion on the options available to the council:

Does the council appoint a member or a subcommittee to deal with the instructor applications.

A standard application has to be created, Dan, Shannon and Chad will work on this for the next meeting.

Shannon stated there are all kinds of model applications available.

All agreed a basic Cory check is the best way to go.

NASBLA, USCG organizations already have qualified instructors who would be contacted by the Council.

Approve HMTC members as Instructors:

Approve all MHTC members as instructors-all members have taught in some capacity or another throughout the years.

Upcoming training schedule:

Rob Akin will come to the next meeting with a list of MEP courses available to harbormasters; frequency and cost.

Dan Z will present what a training plan and regiment will look like which may give us a guideline.

Online Courses and LMS system;

Chad explained that he and Kristin Uiterwyk have been working on when on line courses would be available to harbormasters. There were a few glitches with the quiz and testing procedures.

After Council discussion we all seemed to think it could be worked out and move forward with the process.

Get it going-move forward and not worry about the quizzes and test!!

New Business-Member Comments

-Rob Akin will work on public notices and include updates on the 90B updates

-Register kayaks-kayaks are concerns for all harbormasters, USCG, EP, MSP we should be all working towards registering as many as possible. Need a method of identification; If Found identification sticker and even marking kayaks with black marker-name and phone number is helpful.

These issued can be brought back to the area HM Chapters.

Bob Gillan asked Dan Z about the money's that will be acquired from the state car rentals, could any of these funds be directed towards harbormaster training? Dan Z explained the process and will factor in harbormasters if at all possible, not sure at this point what may be available to MHTC.

It would be helpful if the MHTC could come up with a dollar amount to give Dan Z to work with.

Bob Gillan stated that this council has to set the State standards for all harbormasters "now and down the road". It is a challenge but the MHTC should be the ones setting these standards.

Bob Gillan will bring information and answers to some of our questions back from a meeting (?) he will be attending on the night of 9/13/2018.

Public Comment: no public comments

Next meeting;

All members agreed it would be much more doable to start our meetings at 11am, this would be good for all members from all direction-all have to deal with morning and afternoon commutes.

Next meeting- October 18, 2018 11am location to be announced.

Motion to adjourned 11:50am all in favor none opposed.