



MassHealth
HCBS Waiver Provider Bulletin 9
May 2021

TO: Acquired Brain Injury (ABI) and Moving Forward Plan (MFP) Waiver Providers Participating in MassHealth

FROM: Daniel Tsai, Assistant Secretary for MassHealth

RE: Additional Guidance and Requirements for Day Services During Phase IV of the Reopening Plan

Background

This bulletin is being issued pursuant to the updated Executive Office of Health and Human Services (EOHHS) guidance for day programs: [Massachusetts Day Program Reopen Approach – Phase 4: New Normal](#). All ABI/MFP **day services** providers must adhere to all requirements set forth in the EOHHS guidance. This bulletin replaces and supersedes [HCBS Waiver Provider Bulletin 5](#).

In addition to the above, the following requirements and additional guidance apply to all MassHealth-covered ABI and MFP Waiver day services. The requirements and additional guidance set forth in this bulletin may be revised in a subsequent provider bulletin as the Commonwealth's COVID-19 status evolves over time and public health experts learn more about the virus.

Additional guidance for day services providers delivering telehealth/remote services can be found in [HCBS Waiver Provider Bulletin 10](#). Additional guidance for rates and billing can be found in [HCBS Waiver Provider Bulletin 8](#).

Additional Guidance and Requirements

1. On a monthly basis, day services providers must submit a complete roster of participants scheduled to attend the program site in person. The roster is due on the first business day of each month to the Disability and Community Services HCBS Provider Network Administration Unit via email to ProviderNetwork@umassmed.edu. The roster must contain the participant's complete name, MassHealth ID #, and the days on which the participant is scheduled to attend the provider's day program site.
2. If any participant, regardless of payer source, attending the provider's day program site, or a staff member working at the provider's day program site, tests positive for COVID-19, the provider must notify the Disability and Community Services HCBS Provider Network Administration Unit within 24 hours via email to ProviderNetwork@umassmed.edu. At that time, MassHealth may request the provider's COVID-19 screening plan, isolation and discharge plan, and communication plan.

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3. Providers who are directed to close their day program site for a period of time due to an exposure or outbreak of COVID-19 within their program site, or who are issued directives regarding operation of their day program site due to an increase in community infection, may continue to provide remote services to all of their participants until participants can safely return to the day program site.
4. Providers that temporarily suspend center-based services must notify the Disability and Community Services HCBS Provider Network Administration Unit within 24 hours via email to ProviderNetwork@umassmed.edu.
5. Providers should frequently check the CDC website and the Massachusetts Department of Public Health website and guidance to ensure that they are informed of, and implementing, the most current guidance.

MassHealth Website

This bulletin is available on the [MassHealth Provider Bulletins](#) web page.

To sign up to receive email alerts when MassHealth issues new bulletins and transmittal letters, send a blank email to join-masshealth-provider-pubs@listserv.state.ma.us. No text in the body or subject line is needed.

Questions

If you have any questions about the information in this bulletin, please contact the Disability and Community Services HCBS Provider Network Administration Unit at

Phone: Toll free (855) 300-7058

Email: ProviderNetwork@umassmed.edu

The University of Massachusetts Medical School Disability and Community Services HCBS Provider Network Administration Unit is open 9 a.m. to 5 p.m. ET Monday through Friday, excluding holidays.