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MIKE KENNEALY
SECRETARY OF HOUSING AND
ECONOMIC DEVELOPMENT

Commonwealth of Massachusetts
Division of Occupational Licensure
Board of Registration of Cosmetology and Barbering
1000 Washington Street, Suite 710
Boston, Massachusetts 02118

EDWARD A. PALLESCHI
UNDERSECRETARY OF CONSUMER
AFFAIRS AND BUSINESS
REGULATION

LAYLA R. D'EMILIA
COMMISSIONER, DIVISION OF
OCCUPATIONAL LICENSURE

MINUTES OF THE July 14
PUBLIC BOARD MEETING

TIME: 9:30 a.m.

PLACE: Conference Call

PRESENT: Joy Talbot (Chair), Cate Tool (Vice-Chair), Erinn Breedy, Nicole Corliss, Cassia Gilroy, and Marian Saluto.

Heather Cohen and Iris Stowe were absent.

STAFF: Richard Lawless, Executive Director
Kristina Gasson, Deputy General Counsel for Boards and Hearings

The Meeting was called to order at **9:31 a.m.** by Ms. Talbot. All board members and staff appeared telephonically or by videoconference.

Housekeeping and Conference Call Protocol:

Ms. Talbot reviewed conference call and open meeting protocol with meeting attendees. Ms. Talbot announced to the meeting attendees that the meeting was being recorded by Anthony Clemente from the Massachusetts Association of Cosmetology Schools.

Executive Director Report

Mr. Lawless explained conference call protocol to attendees who wished to be recognized by the Chair to address the Board during the meeting. He also introduced the Board's new member, Cassia Gilroy.

Board Counsel Report:

Atty. Gasson gave an update on the status of open meetings, and also provided a conflict of interest reminder for Board members on when to recuse from discussions due to a financial or personal conflict of interest in a Board discussion.

Minutes of the June 9, 2022 Public Meeting

After discussion, a MOTION was made by Ms. Corliss, seconded by Ms. Salute, to approve the public minutes of the June 9, 2022 meeting as drafted.

The Chair called for a Roll call vote:

Ms. Talbot (Yes), Ms. Tool (Yes), Ms. Breedy (Yes), Ms. Corliss (Yes), Ms. Gilroy (Yes), and Ms. Saluto (Yes).

The Motion passed 6-0.

Minutes of the June 30, 2022 Public Meeting

After discussion, a MOTION was made by Ms. Corliss, seconded by Ms. Tool, to approve the public minutes of the June 30, 2022 meeting as drafted.

The Chair called for a Roll call vote:

Ms. Talbot (Yes), Ms. Tool (Yes), Ms. Breedy (Yes), Ms. Corliss (Yes), Ms. Gilroy (Yes), and Ms. Saluto (Yes).

The Motion passed 6-0.

Discussion

PSI Exam Implementation and Remote Proctoring

Lynn Thomas and Ho Mun from PSI were in attendance to discuss the option of adding remote proctoring to exams. Board members asked questions regarding the popularity of remote proctoring and allowances for English as a Second Language candidates. Public attendees requested to be recognized by the Chair during this discussion. Meeting attendees provided comments against removing the physical practical exam and online examinations, and comments for schools to be allowed more time for remote learning.

After discussion, a MOTION was made by Ms. Tool, seconded by Ms. Corliss, to allow remote proctoring for exams.

The Chair called for a Roll call vote:

Ms. Talbot (Yes), Ms. Tool (Yes), Ms. Breedy (No), Ms. Corliss (Yes), Ms. Gilroy (Yes), and Ms. Saluto (Yes).

The Motion passed 5-1.

Proposed Apprentice Program – Taconic High School

Board members reviewed documentation for a proposed apprentice program submitted by Taconic High School. Several edits were requested, such as including the minimum age for

apprentices on documentation and adding space for shop and supervisor licenses on the shop agreement, and for the documentation to reference the Board's Policy on Apprenticeship.

After discussion, a MOTION was made by Ms. Corliss, seconded by Ms. Tool, to approve the program contingent on the requested edits being made to program documentation.

The Chair called for a Roll call vote:

Ms. Talbot (Yes), Ms. Tool (Yes), Ms. Breedy (Yes), Ms. Corliss (Yes), Ms. Gilroy (Yes), and Ms. Saluto (Yes).

The Motion passed 6-0.

Eyelash Extensions

The Board continued its discussion on eyelash extensions, reviewing a draft policy reiterating the Board's current requirement that eyelash extensions must be provided by a licensed aesthetician or cosmetologist.

After discussion, a MOTION was made by Ms. Tool, seconded by Ms. Breedy, to approve the policy for posting pending agency review.

The Chair called for a Roll call vote:

Ms. Talbot (Yes), Ms. Tool (Yes), Ms. Breedy (Yes), Ms. Corliss (Yes), Ms. Gilroy (Yes), and Ms. Saluto (Yes).

The Motion passed 6-0.

The Board discussed the formation of a subcommittee to further explore creating an eyelash technician license.

After discussion, a MOTION was made by Ms. Tool, seconded by Ms. Corliss, to form a subcommittee on eyelash extensions, consisting of the following membership: Ms. Tool, Ms. Breedy, Ms. Corliss, and Ms. Cohen from the Board; and as public members: Larissa Ruggiero as an eyelash business owner, a representative from Stonhart Academy as a school owner; and a third member to be selected at a later date.

The Chair called for a Roll call vote:

Ms. Talbot (Yes), Ms. Tool (Yes), Ms. Breedy (Yes), Ms. Cohen (Yes), Ms. Corliss (Yes), and Ms. Saluto (Yes).

The Motion passed 6-0.

Requirements for Opening a School and Apprenticeship Pathway to Licensure

The Board continued its discussion regarding a request from State Representative Mindy Domb and constituent Matt Haskins regarding a shortage of barbers in Western Massachusetts.

Discussion focused on general ideas for a full apprenticeship pathway to licensure, allowing prospective barbers to train in a barbershop. Board members discussed different terminology to eliminate confusion with the Board's existing apprenticeship program, the ratio of instructors to apprentices, and an application process for the Board to approve the mentors and curriculum.

After discussion, a MOTION was made by Ms. Tool, seconded by Ms. Corliss, to table this discussion.

The Chair called for a Roll call vote:

Ms. Talbot (Yes), Ms. Tool (Yes), Ms. Breedy (Yes), Ms. Corliss (Yes), Ms. Gilroy (Yes), and Ms. Saluto (Yes).

The Motion passed 6-0.

Request to Terminate Probation – LaBluh Institute of Esthetics

The Board reviewed a written petition from LaBluh Institute of Esthetics to terminate its probation.

After discussion, a MOTION was made by Ms. Tool, seconded by Ms. Breedy, to terminate the probation for LaBluh Institute of Esthetics pending a final inspection with no violations.

The Chair called for a Roll call vote:

Ms. Talbot (Yes), Ms. Tool (Yes), Ms. Breedy (Yes), Ms. Corliss (Yes), Ms. Gilroy (Yes), and Ms. Saluto (Yes).

The Motion passed 6-0.

Remote Meeting Options

In anticipation of returning to in-person meetings in August if no legislation is passed, the Board considered the allowance of Board members being able to participate in a meeting through conference call.

After discussion, a MOTION was made by Ms. Tool, seconded by Ms. Corliss, to allow Board members to participate via conference call for in-person meetings, provided a physical quorum was present at the meeting.

The Chair called for a Roll call vote:

Ms. Talbot (Yes), Ms. Tool (Yes), Ms. Breedy (Yes), Ms. Corliss (Yes), Ms. Gilroy (Yes), and Ms. Saluto (Yes).

The Motion passed 6-0.

Board Member Participation at Upcoming Hearings

Mr. Lawless asked if a Board member would be able to attend upcoming hearings in November and December 2022. Ms. Corliss and Ms. Tool indicated they would check their schedules and follow up with Mr. Lawless.

Public Comment

Anthony Clemente from New England Hair Academy expressed concern about the Board holding additional meetings, and also expressed concerns about shop-employed students who were nearing the end of their 120-day post-graduation period. He proposed that schools would administer a practical exam.

Tracy Casey from Rob Roy Academy commented that Rhode Island has schools administer the practical exam, with candidates then taking a written exam through PSI. She also stated that she has a barber school in Worcester that can service prospective barbers from Western Massachusetts.

Janice Dorian from Mansfield Beauty Schools expressed concerns about the Board holding additional meetings and stated that schools need to disclose that there are currently no examinations.

Executive Session CLOSED per M.G.L. c. 30A, § 21(a)(1), Individual Character Rather Than Competence

A MOTION was made by Ms. Tool, seconded by Ms. Corliss, to adjourn the public meeting at **12:25 p.m.**, and to enter into **Executive Session, closed per M.G.L. c. 30A, § 21(a)(1)**, for the purposes of discussing character rather than competence, and the Open Meeting would not resume.

Adjournment

A MOTION was made by Ms. Tools, seconded by Ms. Gilroy, to adjourn at 12:58 p.m.

The Chair called for a Roll call vote:

Ms. Talbot (Yes), Ms. Tool (Yes), Ms. Breedy (Yes), Ms. Gilroy, and Ms. Saluto (Yes).

The Motion passed 5-0.

The above Minutes were approved at the open meeting held on August 11, 2022.



Richard Lawless, Executive Director

Documents Used During the Meeting:

Agenda

Draft Minutes of June 9, 2022 Open Meeting

Draft Minutes of June 30, 2022 Open Meeting

Documentation from PSI on Remote Proctoring

Apprenticeship Program Documentation from Taconic High School

Written Comments on Eyelash Extensions

Letter from Representative Domb on Barber School Requirements

Apprenticeship Program Documentation from New Hampshire Board of Barbering,
Cosmetology and Esthetics, California Board of Barbering and Cosmetology, and Rhode Island
Board of Barbering, Hairdressing and Cosmetology

Petition to Remove Probation from LaBluh Institute of Esthetics

Final Decision and Order for 20140916HS133-IT-ENF