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**Commonwealth of Massachusetts**  
**Division of Occupational Licensure**  
**Board of Registration of Cosmetology and Barbering**  
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**LAYLA R. D'EMILIA**  
COMMISSIONER, DIVISION OF  
OCCUPATIONAL LICENSURE

**MINUTES OF THE August 11**  
**PUBLIC BOARD MEETING**

**TIME:** 9:30 a.m.

**PLACE:** Conference Call

**PRESENT:** Joy Talbot (Chair), Cate Tool (Vice-Chair), Erinn Breedy, Heather Cohen, Nicole Corliss, Cassia Gilroy, Marian Saluto, and Iris Stowe.

**STAFF:** Richard Lawless, Executive Director  
Kristina Gasson, Deputy General Counsel for Boards and Hearings

The Meeting was called to order at **9:30 a.m.** by Ms. Talbot. All board members and staff appeared telephonically or by videoconference.

**Housekeeping and Conference Call Protocol:**

Ms. Talbot reviewed conference call and open meeting protocol with meeting attendees. Ms. Talbot announced to the meeting attendees that the meeting was being recorded by Anthony Clemente from the Massachusetts Association of Cosmetology Schools.

**Executive Director Report**

Mr. Lawless explained conference call protocol to attendees who wished to be recognized by the Chair to address the Board during the meeting. He also spoke about the Board's recent extension of Apprentice/Shop-Employed Student Registrations and introduction of Temporary Permits, confirming that a notice was sent to all schools and posted on the Board's website.

**Board Counsel Report:**

Atty. Gasson spoke about the legislative extension for remote open meetings through March 2023. She also mentioned the Governor's Executive Order regarding the recent Supreme Court decision of *Dobbs v. Jackson Women's Health Organization* and how it may affect certain agency operations. She also mentioned that the Statement of Work between the agency and PSI was almost finalized, which will provide a specific timeline for exam availability.

**Minutes of the July 14, 2022 Public Meeting**

After discussion, a MOTION was made by Ms. Corliss, seconded by Ms. Saluto, to approve the public minutes of the July 14, 2022 meeting as drafted.

The Chair called for a Roll call vote:

Ms. Talbot (Yes), Ms. Tool (Yes), Ms. Breedy (Yes), Ms. Cohen (Abstain), Ms. Corliss (Yes), Ms. Gilroy (Yes), Ms. Saluto (Yes), and Ms. Stowe (Abstain).

The Motion passed 6-0, with 2 abstentions.

**Minutes of the July 28, 2022 Public Meeting**

After discussion, a MOTION was made by Ms. Corliss, seconded by Ms. Cohen, to approve the public minutes of the July 28, 2022 meeting as drafted.

The Chair called for a Roll call vote:

Ms. Talbot (Yes), Ms. Tool (Yes), Ms. Breedy (Yes), Ms. Cohen (Yes), Ms. Corliss (Yes), Ms. Gilroy (Abstain), Ms. Saluto (Yes), and Ms. Stowe (Abstain).

The Motion passed 6-0, with 2 abstentions.

**Discussion**

**PSI Exam Implementation and Remote Proctoring**

Mr. Lawless confirmed that the more specific timelines on exam availability would be provided once the Statement of Work was signed between the agency and PSI. He reported that the Statement of Work and contract with PSI were being finalized and should be signed soon. No official action was taken.

**Proposed Manicuring School – Ccee Nails Academy**

Francia Louis from Ccee Nails Academy was present to discuss documentation submitted to the Board for a proposed manicuring school.

After discussion, a MOTION was made by Ms. Tool, seconded by Ms. Cohen, to delegate final evaluation and approval of documents, incorporating discussed edits, to Ms. Corliss and Board staff, and upon approval of all documentation, passing of a final inspection, and processing of the application, to approve the school.

The Chair called for a Roll call vote:

Ms. Talbot (Yes), Ms. Tool (Yes), Ms. Breedy (Yes), Ms. Cohen (Yes), Ms. Corliss (Yes), Ms. Gilroy (Yes), Ms. Saluto (Yes), and Ms. Stowe (Yes).

The Motion passed 8-0.

### **Revisions to Policy on Apprenticeship and Student Employment**

The Board discussed proposed edits to its Policy on Apprenticeship and Student Employment. The edits focused on reducing the supervision requirements for post-graduate shop-employed students and apprentices, and also to clarify the extension of post-graduate registrations to January 1, 2023.

After discussion, a MOTION was made by Ms. Breedy, seconded by Ms. Gilroy, to approve the discussed edits to the policy.

The Chair called for a Roll call vote:

Ms. Talbot (Yes), Ms. Tool (Yes), Ms. Breedy (Yes), Ms. Cohen (Yes), Ms. Corliss (Yes), Ms. Gilroy (Yes), Ms. Saluto (Yes), and Ms. Stowe (Yes).

The Motion passed 8-0.

### **Eyelash Extensions**

The Board discussed more details on its proposed eyelash extension subcommittee, and the selection of a fourth public member.

After discussion, a MOTION was made by Ms. Tool, seconded by Ms. Corliss, to approve Katherine Kapoutsos as the fourth public member of the subcommittee.

The Chair called for a Roll call vote:

Ms. Talbot (Yes), Ms. Tool (Yes), Ms. Breedy (Yes), Ms. Cohen (Yes), Ms. Corliss (Yes), Ms. Gilroy (Yes), Ms. Saluto (Yes), and Ms. Stowe (Yes).

The Motion passed 8-0.

### **Requirements for Opening a School and Apprenticeship Pathway to Licensure**

The Board continued its discussion regarding a request from State Representative Mindy Domb and constituent Matt Haskins regarding a shortage of barbers in Western Massachusetts. Discussion focused on general ideas for a full apprenticeship pathway to licensure, allowing prospective barbers to train in a barbershop. The Board continued to look at on-the-job training programs for barbering offered in other states. No formal action was taken.

### **Revisions to Policy on Mobile Services**

The Board reviewed proposed revisions to its Policy on Mobile Services. The revisions focused on eliminating any mention of former two-tiered licensing which was eliminated by regulation changes, and adding permissions for nursing home visits for mobile services.

After discussion, a MOTION was made by Ms. Tool, seconded by Ms. Saluto, to approve the discussed revisions to the policy, and to draft a new set of regulations for Mobile Services utilizing the policy's language for Board review.

The Chair called for a Roll call vote:

Ms. Talbot (Yes), Ms. Tool (Yes), Ms. Breedy (Yes), Ms. Cohen (Yes), Ms. Corliss (Yes), Ms. Gilroy (Yes), Ms. Saluto (Yes), and Ms. Stowe (Yes).

The Motion passed 8-0.

#### **Request for Reinstatement – Anh Nguyen**

The Board discussed a petition to be removed from suspension from Anh Nguyen, license number 7079863-HD-7.

After discussion, a MOTION was made by Ms. Cohen, seconded by Ms. Tool, to terminate the suspension for the licensee.

The Chair called for a Roll call vote:

Ms. Talbot (Yes), Ms. Tool (Yes), Ms. Breedy (Yes), Ms. Cohen (Yes), Ms. Corliss (Yes), Ms. Gilroy (Yes), Ms. Saluto (Yes), and Ms. Stowe (Yes).

The Motion passed 8-0.

#### **Public Comment**

Janice Dorian from Mansfield Beauty Schools questioned the Board's discussion of alternative pathways to licensure, as well as concerns about the written practical exam and the effect of shop-employed student registrations on the industry.

#### **Executive Session CLOSED per M.G.L. c. 30A, § 21(a)(1), Individual Character Rather Than Competence**

A MOTION was made by Ms. Tool, seconded by Ms. Cohen, to adjourn the public meeting at **11:27 a.m.**, and to enter into **Executive Session, closed per M.G.L. c. 30A, § 21(a)(1)**, for the purposes of discussing character rather than competence; and then to enter into **Quasi-Judicial Session, closed per M.G.L. c. 30A, § 18**, for the purposes of conducting Board deliberations on a final decisions; and then to move into **Closed Investigative Conference, closed session pursuant to G.L. c. 112, § 65C**, to consider open cases, conduct investigative conferences, and consider settlement offers, and the Open Meeting would not resume.

The Chair called for a Roll call vote:

Ms. Talbot (Yes), Ms. Tool (Yes), Ms. Breedy (Yes), Ms. Cohen (Yes), Ms. Corliss (Yes), Ms. Gilroy (Yes), Ms. Saluto (Yes), and Ms. Stowe (Yes).

The Motion passed 8-0.

**Closed Investigative Conference, closed session pursuant to G.L. c. 112, § 65C**

During the closed Investigative Conference, the Board voted to take the following actions:

*Ms. Corliss left the meeting at or around 12:50 p.m.*

**Settlements**

2021-204552-FI-ENF	Guidance given to Prosecutor
2022-000012-IT-ENF	Guidance given to Prosecutor
2021-204545-FI-ENF	Guidance given to Prosecutor

*Ms. Tool left the meeting at or around 1:38 p.m.*

**Review of Cases**

2022-000608-IT-ENF	Referred to Prosecutions
2022-000581-IT-ENF	Dismissed
2022-000557-IT-ENF	Dismissed with an Advisory
2022-000521-IT-ENF	Referred to Prosecutions
2022-000466-IT-ENF	Referred to Prosecutions
2022-000447-IT-ENF	Referred to Prosecutions
2022-000409-IT-ENF	Referred to Prosecutions
2022-000330-IT-ENF	Dismissed
2022-000302-IT-ENF	Dismissed
2022-000246-IT-ENF	Dismissed
2022-000550-IT-ENF	Dismissed

**Adjournment**

A MOTION was made by Ms. Saluto, seconded by Ms. Gilroy, to adjourn at 1:55 p.m.

The Chair called for a Roll call vote:

Ms. Talbot (Yes), Ms. Breedy (Yes), Ms. Cohen (Yes), Ms. Gilroy (Yes), Ms. Saluto (Yes), and Ms. Stowe (Yes).

The Motion passed 6-0.

The above Minutes were approved at the open meeting held on September 8, 2022.



Richard Lawless, Executive Director

**Documents Used During the Meeting:**

Agenda

Draft Minutes of July 14, 2022 Open Meeting

Draft Minutes of July 28, 2022 Open Meeting

Manicuring Program Documentation from Ccee Nails Academy

Documentation from Eyelash Extensions Subcommittee Applicants

Letter from Representative Domb on Barber School Requirements

Apprenticeship Program Documentation from New Hampshire Board of Barbering,

Cosmetology and Esthetics, California Board of Barbering and Cosmetology, and Rhode Island

Board of Barbering, Hairdressing and Cosmetology

Board Policy on Mobile Services

Petition to Terminate Suspension from Anh Nguyen

Consent Agreement for 2020-000595-IT-ENF