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LAYLA R. D'EMILIA
COMMISSIONER, DIVISION OF
OCCUPATIONAL LICENSURE

MINUTES OF THE December 1
PUBLIC EYELASH SUBCOMMITTEE MEETING

TIME: 10:00 a.m.

PLACE: Conference Call / Virtual Meeting

PRESENT: Cate Tool (Chair), Heather Cohen, Nicole Corliss, Katherine Kapoutsos, Shelley Kilty, Larissa Ruggiero

ABSENT: Erinn Breedy

STAFF: Richard Lawless, Executive Director
Kristina Gasson, Deputy General Counsel for Boards and Hearings

The Meeting was called to order at **10:00 a.m.** by Ms. Tool. All board members and staff appeared telephonically or by videoconference.

Meeting and Subcommittee Member Protocol:

Mr. Lawless reviewed protocols for remote meetings and conduct of subcommittee members.

Approval of Public Subcommittee Meeting Minutes – November 3, 2022:

After discussion, a MOTION was made by Ms. Cohen, seconded by Ms. Ruggiero, to approve the public meeting minutes from the November 3, 2022 subcommittee meeting as drafted.

Mr. Lawless called for a Roll call vote:

Ms. Tool (Yes), Ms. Cohen (Yes), Ms. Corliss (Yes), Ms. Kapoutsos (Yes), Ms. Kilty (Yes), and Ms. Ruggiero (Yes).

The Motion passed 6-0.

Discussion

Requirements and Training for Providing Eyelash Extensions

Subcommittee members discussed the appropriate program length for an eyelash course, taking into account the requirements of other states regarding eyelash extensions. Topics included a 100-hour eyelash course versus an 80-hour course, and whether to remove lash lifting and tinting subject areas from a shorter course. Ms. Tool asked the subcommittee to keep in mind that the Board's responsibility is to set minimum requirements for licensure. Mr. Lawless advised the subcommittee to be mindful of the economic impact of any new requirements for business owners. No formal action was taken.

The subcommittee planned a prospective curriculum hour framework for both an 80-hour course and a 100-hour course. The subcommittee will review both frameworks at its next meeting for a potential decision.

Public Comment:

John DeFilippo thanked the subcommittee for its ongoing work.

Subcommittee Meeting Schedule

The subcommittee discussed its schedule for future meetings.

After discussion, a MOTION was made by Ms. Corliss, seconded by Ms. Cohen, to hold future subcommittee meetings on the first Thursday of each month, from 10:00 a.m. to 12:00 p.m., and for the next meeting to be January 5, 2023.

The Chair called for a Roll call vote:

Ms. Tool (Yes), Ms. Cohen (Yes), Ms. Corliss (Yes), Ms. Kapoutsos (Yes), Ms. Kilty (Yes), and Ms. Ruggiero (Yes).

The Motion passed 6-0.

Adjournment

A MOTION was made by Ms. Corliss, seconded by Ms. Kilty to adjourn at 11:30 a.m.

The Chair called for a Roll call vote:

Ms. Tool (Yes), Ms. Cohen (Yes), Ms. Corliss (Yes), Ms. Kapoutsos (Yes), Ms. Kilty (Yes), and Ms. Ruggiero (Yes).

The Motion passed 6-0.

The above Minutes were approved at the Board's open meeting held on January 12, 2023.

A handwritten signature in black ink, appearing to read 'Richard Lawless', written in a cursive style.

Richard Lawless, Executive Director

Documents Used During the Meeting:

Agenda

Subcommittee Meeting Minutes from 11/3/22

Draft Curriculum Outlines for Eyelash Extensions Programs