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**Commonwealth of Massachusetts**  
**Division of Occupational Licensure**  
**Board of Registration of Cosmetology and Barbering**  
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REGULATION

**SARAH R. WILKINSON**  
COMMISSIONER, DIVISION OF  
OCCUPATIONAL LICENSURE

**MINUTES OF THE October 12, 2023**  
**PUBLIC BOARD MEETING**

**TIME:** 9:30 a.m.

**PLACE:** Conference Call / Virtual Meeting

**PRESENT:** Joy Talbot (Chair), Cate Tool (Vice-Chair), Erinn Breedy, Heather Cohen, Nicole Corliss, Cassia Gilroy, Marian Saluto

**ABSENT:** Iris Stowe

**STAFF:** Richard Lawless, Executive Director  
Jamie Dalton, Board Counsel  
Andrew Lutynski, Assistant Chief Investigator

The Meeting was called to order at **9:30 a.m.** by the Chair. All board members and staff appeared telephonically or by videoconference.

The Chair informed Board members and attendees that the public meeting was being recorded.

**Housekeeping and Conference Call Protocol:**

The Chair reviewed conference call and open meeting protocol with meeting attendees.

**Executive Director Report:**

Mr. Lawless provided an update on exams, confirming that the written practical exam has been phased out for in-state graduates, Out of State, and Out of Country applicants, and that staff are working with PSI to license candidates who have already passed the written theory exam.

**Minutes of the September 14, 2023 Public Meeting**

After discussion, a MOTION was made by Ms. Cohen, seconded by Ms. Tool to approve the public minutes of the September 14, 2023 meeting as drafted.



The Chair called for a Roll call vote:

Ms. Tool (Absent), Ms. Breedy (Yes), Ms. Cohen (Yes), Ms. Corliss (Yes), Ms. Gilroy (Yes), and Ms. Talbot (Yes).

The Motion passed 6-0.

*Ms. Saluto joined the meeting at or around 9:36 a.m.*

## **Discussion**

### **Proposed Cosmetology Program – Waltham High School**

Yolanda Crowell from Waltham High School was in attendance to discuss the school's proposed cosmetology program.

After discussion, a MOTION was made by Ms. Cohen, seconded by Ms. Corliss, to approve the submitted documents and move forward with the program approval, including a final inspection of the new premises.

The Chair called for a Roll call vote:

Ms. Tool (Recused), Ms. Breedy (Yes), Ms. Cohen (Yes), Ms. Corliss (Yes), Ms. Gilroy (Yes), Ms. Saluto (Yes), and Ms. Talbot (Yes).

The Motion passed 7-0.

### **Proposed Advanced School – Sculpture Academy**

Maria Suaves from Sculpture Academy was in attendance to discuss their proposed advanced school.

After discussion, a MOTION was made by Ms. Tool, seconded by Ms. Cohen to delegate final review of the course documents to Board staff, and upon receipt of revised documentation incorporating the Board's recommended changes, and upon meeting all other Board requirements including a final inspection, to approve the school.

The Chair called for a Roll call vote:

Ms. Tool (Recused), Ms. Breedy (Yes), Ms. Cohen (Yes), Ms. Corliss (Yes), Ms. Gilroy (Yes), Ms. Saluto (Yes), and Ms. Talbot (Yes).

The Motion passed 7-0.

### **Proposed Aesthetics School – D&A Institute of Esthetics**

Daybelis Delarosa from D&A Institute of Esthetics was in attendance to discuss submitted documents for their aesthetics school.

After discussion, a MOTION was made by Ms. Tool, seconded by Ms. Cohen, to bring back revised documents incorporating the Board's recommended changes to the next Board meeting.

The Chair called for a Roll call vote:

Ms. Tool (Recused), Ms. Breedy (Yes), Ms. Cohen (Yes), Ms. Corliss (Yes), Ms. Gilroy (Yes), Ms. Saluto (Yes), and Ms. Talbot (Yes).

The Motion passed 7-0.

### **Proposed Apprentice Program – Cape Cod Technical High School**

Melissa Andrade from Cape Cope Technical High School was in attendance to discuss their school's proposed apprentice program.

After discussion, a MOTION was made by Ms. Cohen, seconded by Ms. Corliss to approve the apprentice program.

The Chair called for a Roll call vote:

Ms. Tool (Recused), Ms. Breedy (Yes), Ms. Cohen (Yes), Ms. Corliss (Yes), Ms. Gilroy (Yes), Ms. Saluto (Yes), and Ms. Talbot (Yes).

The Motion passed 7-0.

### **Reinstatement of License – Christine Lander**

Ms. Lander was in attendance to discuss the reinstatement of her cosmetologist and shop licenses.

After discussion, a MOTION was made by Ms. Tool, seconded by Ms. Gilroy, to reinstate Ms. Lander's licenses.

The Chair called for a Roll call vote:

Ms. Tool (Recused), Ms. Breedy (Yes), Ms. Cohen (Yes), Ms. Corliss (Yes), Ms. Gilroy (Yes), Ms. Saluto (Yes), and Ms. Talbot (Yes).

The Motion passed 7-0.

### **Eyelash Extensions**

The Board discussed a draft policy outlining rules and requirements for an eyelash technician registration. After discussion, the Board gave direction to staff to bring a revised version of the policy to the Board for its next meeting.

### **Mobile Services Policy Revisions**

The Board discussed potential revisions to its Mobile Services Policy, including toilet and sink requirements in mobile units.

After discussion, a MOTION was made by Ms. Cohen, seconded by Ms. Corliss, to approve the discussed edits to the Policy.

The Chair called for a Roll call vote:

Ms. Tool (Recused), Ms. Breedy (Yes), Ms. Cohen (Yes), Ms. Corliss (Yes), Ms. Gilroy (Yes), Ms. Saluto (Yes), and Ms. Talbot (Yes).

The Motion passed 7-0.

### **School Opening Guidelines**

The Board reviewed revisions to its School Opening Guidelines and School Documentation Checklists

After discussion, a MOTION was made by Ms. Cohen, seconded by Ms. Tool to approve the discussed edits to the guidelines.

The Chair called for a Roll call vote:

Ms. Tool (Recused), Ms. Breedy (Yes), Ms. Cohen (Yes), Ms. Corliss (Yes), Ms. Gilroy (Yes), Ms. Saluto (Yes), and Ms. Talbot (Yes).

The Motion passed 7-0.

### **PSI Exams**

Mr. Lawless provided an update on the exams, confirming that as of October 2, 2023, the written practical exam was phased out for in-state cosmetology, barbering, aesthetics, and manicuring graduates, and Out of State/Out of Country applicants. He also confirmed that the Board is working with PSI to ensure that Massachusetts licensees are included in the next exam content evaluation meetings in early 2024.

### **Public Comment**

Eric Ruiz spoke about the lack of barber schools in Western MA, and requested that the Board allows barbershops to train candidates.

Tracy Casey expressed concerns that online scheduling for PSI exams was not working.

An attendee asked if PSI's Candidate Handbooks would be translated into other languages.

Janice Dorian expressed concerns that exam panels will take too long to update the exam content, and said that the PSI exams do not match the Massachusetts curriculum.

### **Executive Session CLOSED per M.G.L. c. 30A, § 21(a)(1), Individual Character Rather Than Competence**

A MOTION was made by Ms. Gilroy, seconded by Ms. Tool, to adjourn the public meeting at **1:20 p.m.**, and to enter into **Executive Session, pursuant to Massachusetts General Laws chapter 30A, Section § 21(a)(1)** to discuss individuals' character rather than competence; and then to move into **Closed Investigative Conference, closed session pursuant to G.L. c. 112, § 65C**, to consider open cases, conduct investigative conferences, and consider settlement offers; and the Open Meeting would not resume.

The Chair called for a Roll call vote:

Ms. Tool (Recused), Ms. Breedy (Yes), Ms. Cohen (Yes), Ms. Corliss (Yes), Ms. Gilroy (Yes), Ms. Saluto (Yes), and Ms. Talbot (Yes).

The Motion passed 7-0.

### **Closed Investigative Conference, closed session pursuant to G.L. c. 112, § 65C**

During the closed Investigative Conference, the Board voted to take the following actions:

## **Settlements**

2023-204623-FI-ENF

Guidance Given to Prosecutor

## **Review of Cases**

2023-000289-IT-ENF	Dismissed
2023-200838-FI-ENF	Dismissed
2023-202483-FI-ENF	Dismissed
2023-000509-IT-ENF	Dismissed
2023-201636-FI-ENF	Referred to Prosecutions
2023-000397-IT-ENF	Dismissed
2023-000573-IT-ENF	Referred to Prosecutions
2023-000574-IT-ENF	Referred to Prosecutions
2023-000556-IT-ENF	Dismissed with an Advisory
2023-000511-IT-ENF	Dismissed
2023-000495-IT-ENF	Referred to Prosecutions
2023-000403-IT-EN	Referred to Prosecutions
2023-000354-IT-ENF	Dismissed with an Advisory
2023-000486-IT-ENF	Referred to Prosecutions
2023-000437-IT-ENF	Referred to Prosecutions
2023-202360-FI-ENF	Referred to Prosecutions
2023-202782-FI-ENF	Referred to Prosecutions

## **Adjournment**

A MOTION was made by Ms. Gilroy seconded by Ms. Cohen, to adjourn the meeting at 3:04 p.m..

The Chair called for a Roll call vote:

Ms. Tool (Recused), Ms. Breedy (Yes), Ms. Cohen (Yes), Ms. Corliss (Yes), Ms. Gilroy (Yes), Ms. Saluto (Yes), and Ms. Talbot (Yes).

The Motion passed 7-0.

The above Minutes were approved at the open meeting held on November 9, 2023.



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Richard Lawless, Executive Director

## **Documents Used During the Meeting:**

Agenda

Draft Minutes of September 14, 2023 Open Meeting

Documentation from Waltham High School

Documentation from D&A Institute of Esthetics  
Documentation from Sculpture Academy  
Documentation from Cape Cod Technical High School  
Reinstatement Documents for Christine Lander  
Draft Policy for Eyelash Technician Registration  
Revised Policy on Mobile Services  
Revised School Opening Guidelines and Checklists