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REGULATION

SARAH R. WILKINSON
COMMISSIONER, DIVISION OF
OCCUPATIONAL LICENSURE

MINUTES of the NOVEMBER 13, 2025 PUBLIC BOARD MEETING

TIME: 9:30 a.m.

PLACE: Remote Teams meeting

PRESENT:

Joy Talbot (Chair), Nicole Corliss, Cassia Gilroy, Samuel Pierre, Toni-Anne Harrison, Heather Cohen, Marian Saluto, Iris Stowe

ABSENT:

Erinn Breedy

STAFF:

Nicole Manfredi, Executive Director
Jamie Dalton, Board Counsel
Colleen Maloney

Ms. Manfredi notified members and attendees that today's public meeting is being conducted pursuant to the Massachusetts Open Meeting Law and current guidance allowing public bodies to meet virtually. The meeting is being recorded by the agency for the purpose of creating a public record, and the recording may be posted or made available in accordance with public records requirements.

The Meeting was called to order at **9:34 a.m.** by the Chair. All board members and staff appeared telephonically or by video conference.

Housekeeping and Conference Call Protocol

The Chair reviewed conference call and open meeting protocol with meeting attendees.

Executive Director Report

Ms. Manfredi reported the following:

- Updates were made to the PSI applications to include proof of licensure for all applicants.
- The Board was advised by agency that going forward, the Executive Director must disable the chat feature for any meeting with public attendance.

Board Counsel Report

Attorney Dalton reported that regulatory changes have been updated and posted to the agency website. The Board can now move forward with additional change requests.

Approval of Minutes

Minutes from October 9, 2025, PUBLIC session were discussed. A motion was made to accept the minutes as written by Ms. Cohen and seconded by Ms. Saluto. The Chair called for a roll call vote:



Ms. Cohen (yes), Ms. Corliss (yes), Ms. Gilroy (yes), Ms. Harrison (yes), Mr. Pierre (yes), Ms. Saluto (yes), Ms. Stowe (yes) and Chair Talbot (yes).

The motion passed.

Discussion

Assabet Valley Evening Program- new remote learning program

The Board discussed the school's documentation and application.

A motion was made to approve the school's enrollment agreement and catalog contingent upon receiving revised documents that incorporate the Board's recommended changes, and to require the school to return for further review of its updated remote learning curriculum by Ms. Cohen and seconded by Ms. Corlis. The Chair called for a roll call vote:

Ms. Cohen (yes), Ms. Corliss (yes), Ms. Gilroy (yes), Ms. Harrison (yes), Mr. Pierre (yes), Ms. Saluto (yes), Ms. Stowe (yes) and Chair Talbot (yes).

The motion passed.

LaBluh Esthetics Institute Hybrid Program

The Board discussed the school's documentation and application.

A motion was made to approve the school's hybrid model, enrollment agreement, and catalog, contingent upon receiving revised documents that incorporate the Board's recommended changes, and to require the school to return for further review of its proposed 900-hour aesthetic program by Ms. Cohen and seconded by Ms. Corlis. The Chair called for a roll call vote:

Ms. Cohen (yes), Ms. Corliss (yes), Ms. Gilroy (yes), Ms. Harrison (yes), Mr. Pierre (yes), Ms. Saluto (yes), Ms. Stowe (yes) and Chair Talbot (yes).

The motion passed.

Empire Beauty School (Malden)- new aesthetics program

The Board discussed the school's documentation and application.

A motion was made to approve the school's esthetic's program, enrollment agreement, and catalog, and upon meeting all other Board requirements including a final inspection, to approve the school by Ms. Cohen and seconded by Mr. Pierre. The Chair called for a roll call vote:

Ms. Cohen (yes), Ms. Corliss (yes), Ms. Gilroy (yes), Ms. Harrison (yes), Mr. Pierre (yes), Ms. Saluto (yes), Ms. Stowe (yes) and Chair Talbot (yes).

The motion passed.

Massachusetts Institute of Esthetics- new program

The Board discussed the school's documentation and application.

Members were unable to review the school's documents. PDF's of each file will be resent to Ms. Manfredi for review. Discussion was tabled to the December Board meeting.

Pan Zhou- out of state cosmetology license

The applicant failed to appear.

A motion was made to administratively deny the applicant, as she was invited to appear before the Board on two occasions and failed to attend both meetings by Ms. Corliss and seconded by Ms. Cohen. The Chair called for a roll call vote:

Ms. Cohen (yes), Ms. Corliss (yes), Ms. Gilroy (yes), Ms. Harrison (yes), Mr. Pierre (yes), Ms. Saluto (yes), Ms. Stowe (yes) and Chair Talbot (yes).

The motion passed.

Lin Deng

The applicant failed to appear and will be invited to attend the December board meeting.

Public comment

Nagat Nasra from Crest Collaborative inquired about the new regulations and next steps for application.

Executive Session CLOSED per M.G.L. c. 30A, § 21(a)(1); Individual Character Rather Than Competence

A motion was made by Ms. Stowe and seconded by Mr. Pierre to exit Public Session and move into Executive Session to discuss individuals' character rather than competence. The Chair called for a roll call vote:

Ms. Cohen (yes), Ms. Corliss (yes), Ms. Gilroy (yes), Ms. Harrison (yes), Mr. Pierre (yes), Ms. Saluto (yes), Ms. Stowe (yes) and Chair Talbot (yes).

The motion passed.

Public session ended at 11:40 a.m.

Closed Investigative Conference, closed session pursuant to G.L. c. 112, § 65C

A motion to exit Executive Session and move into Closed Investigative Conference was made by Mr. Pierre, seconded by Ms. Saluto. The Chair called for a roll call vote:

Ms. Cohen (yes), Ms. Corliss (yes), Ms. Gilroy (yes), Ms. Harrison (yes), Mr. Pierre (yes), Ms. Saluto (yes), Ms. Stowe (yes) and Chair Talbot (yes).

The motion passed.

During Closed Investigative Conference, the Board voted to take the following action:

Settlements

2024-204289-FI-ENF	Guidance given to Prosecutor
2024-206469-FI-ENF	Guidance given to Prosecutor
2024-206999-FI-ENF	Dismissed
2024-20501-FI-ENF	Dismissed
2024-206664-FI-ENF	Dismissed
2024-206947-FI-ENF	Guidance given to Prosecutor
2025-000822-FI-ENF	Dismissed
2024-206947-FI-ENF	Guidance given to Prosecutor
2025-000982-IT-ENF	Referred to Prosecution
2025-000974-IT-ENF	Referred to Prosecution
2021-000296-IT-ENF	Dismissed

Adjournment

A motion to adjourn was made by Ms. Saluto and seconded by Ms. Stowe to adjourn. The Chair called for a roll call vote:

Ms. Cohen (yes), Ms. Corliss (yes), Ms. Gilroy (yes), Ms. Harrison (yes), Mr. Pierre (yes), Ms. Saluto (yes), Ms. Stowe (yes) and Chair Talbot (yes).

The motion passed.

The meeting concluded at 1:58 p.m.

A handwritten signature in black ink, appearing to read 'Nicole Manfredi', is written over a light gray rectangular background.

Nicole Manfredi, Executive Director

Documents Used During the Meeting:

Documentation from Assabet Valley
Documentation from LaBluh Esthetics Institute
Documentation from Empire Beauty School
Documentation from Massachusetts Institute of Esthetics-