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Board of Registration of Cosmetology and Barbering
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REGULATION

SARAH R. WILKINSON
COMMISSIONER, DIVISION OF
OCCUPATIONAL LICENSURE

MINUTES OF THE February 13, 2025
PUBLIC BOARD MEETING

TIME: 9:30 a.m.

PLACE: Conference Call / Virtual Meeting

PRESENT: Joy Talbot (Chair), Heather Cohen, Nicole Corliss, Cassia Gilroy, ToniAnne Harrison, Marian Saluto, Iris Stowe

ABSENT: Erinn Breedy

STAFF: Richard Lawless, Executive Director
Jamie Dalton, Board Counsel

The Meeting was called to order at **9:30 a.m.** by the Chair. All board members and staff appeared telephonically or by videoconference.

The Chair informed Board members and attendees that the public meeting was being recorded.

Housekeeping and Conference Call Protocol

The Chair reviewed conference call and open meeting protocol with meeting attendees.

Executive Director Report

Mr. Lawless gave a reminder that the Division of Occupational Licensure will be moving to 1 Federal Street, Boston in March. He also announced that the Board has hired a new staff member to assist with operations.

Minutes of the December 12, 2024 Public Meeting

A MOTION was made by Ms. Cohen, seconded by Ms. Saluto, to approve the December 12, 2024 Public Meeting Minutes as drafted.

The Chair called for a Roll call vote:



Ms. Cohen (Yes), Ms. Corliss (Yes), Ms. Gilroy (Yes), Ms. Harrison (Yes), Ms. Saluto (Yes), Ms. Stowe (Yes), and Ms. Talbot (Yes).

The Motion passed 7-0.

Discussion

Proposed Change of Ownership – Catherine Hinds Institute

Kristen Magnell was in attendance from Catherine Hinds Institute regarding the school's proposed change in ownership.

The Board reviewed the school's documents and provided revisions.

After discussion, a MOTION was made by Ms. Saluto, seconded by Ms. Cohen, to request the school to make the Board's recommended revisions, and to bring the updated school documents to the Board next month for review.

The Chair called for a Roll call vote:

Ms. Cohen (Yes), Ms. Corliss (Yes), Ms. Gilroy (Yes), Ms. Harrison (Yes), Ms. Saluto (Yes), Ms. Stowe (Yes), and Ms. Talbot (Yes).

The Motion passed 7-0.

Proposed Advanced Courses – NOVA Academy

Andresa Spillere was in attendance to discuss new proposed advanced courses in microdermabrasion, waxing, basic and advanced makeup, detox treatments, facial skin analysis, lash lift and brow lamination, and nail extensions.

The Board reviewed the course documents and provided some minor revisions.

After discussion, a MOTION was made by Ms. Corliss, seconded by Ms. Gilroy, to approve the courses once the school sends updated documentation that incorporates all of the Board's requested revisions.

The Chair called for a Roll call vote:

Ms. Cohen (Yes), Ms. Corliss (Yes), Ms. Gilroy (Yes), Ms. Harrison (Yes), Ms. Saluto (Yes), Ms. Stowe (Yes), and Ms. Talbot (Yes).

The Motion passed 7-0.

Proposed Aesthetics and Advanced School – Crystiany Guilherme Academy

Crystiany Guilherme and Joseph Baylon were in attendance to discuss their proposed aesthetics and advanced school.

The Board reviewed the school's documents and provided some minor revisions.

After discussion, a MOTION was made by Ms. Cohen, seconded by Ms. Gilroy, to delegate to Board staff to review the Aesthetics and Advanced school documents once submitted with the required revisions, and upon receipt of all other required documents and fulfillment of all other

requirements, including a final inspection and completed application, to approve the Aesthetics and Advanced schools.

The Chair called for a Roll call vote:

Ms. Cohen (Yes), Ms. Corliss (Yes), Ms. Gilroy (Yes), Ms. Harrison (Yes), Ms. Saluto (Yes), Ms. Stowe (Yes), and Ms. Talbot (Yes).

The Motion passed 7-0.

PSI Examinations

Mr. Lawless shared exam pass rates from previous months with the Board. Exam pass rates improved significantly for cosmetology and barber exams, reflecting the Board's extensive work with PSI on reviewing examination content.

The Board gave direction to staff to request exam content review with PSI for the written practical exams.

Ms. Gilroy also cited some concerns with candidates not receiving exam score reports.

Cold Plasma Pens

The Board reviewed information on cold plasma pens to make a determination on whether this device would be within the scope of practice for aesthetics and cosmetology.

After discussion, the Chair tabled the discussion until additional information could be obtained on these devices.

Applications From Ukraine

The Board reviewed applications submitted by individuals coming from Ukraine.

2024-195-HD-OC-APP – Y.T.

After discussion, a MOTION was made by Ms. Cohen, seconded by Ms. Harrison, to allow the applicant to take the exam.

The Chair called for a Roll call vote:

Ms. Cohen (Yes), Ms. Corliss (Yes), Ms. Gilroy (Yes), Ms. Harrison (Yes), Ms. Saluto (Yes), Ms. Stowe (Yes), and Ms. Talbot (Yes).

The Motion passed 7-0.

2024-288-HD-OC-APP – Y.C.

After discussion, a MOTION was made by Ms. Corliss, seconded by Ms. Gilroy, to allow the applicant to take the exam.

The Chair called for a Roll call vote:

Ms. Cohen (Yes), Ms. Corliss (Yes), Ms. Gilroy (Yes), Ms. Harrison (Yes), Ms. Saluto (Yes), Ms. Stowe (Yes), and Ms. Talbot (Yes).

The Motion passed 7-0.

Public Comment:

Anthony Clemente requested that Mr. Lawless read out all of the PSI pass rates, which Mr. Lawless did. He also asked about the status of a portal from PSI where schools could access exam data for their students; Mr. Lawless replied that the portal has continued to be delayed but will check with PSI. Mr. Clemente also raised concerns about individuals who work at schools reviewing exam content. Mr. Lawless said that all individuals reviewing exam content must sign security agreements prohibiting them from sharing any exam content information. Mr. Clemente also asked if individuals who have passed one instructor exam can be waived from taking the same instructor's exam when applying for a different instructor license. Mr. Lawless said that the Board has proposed regulation revisions allowing for this and those draft regulations would need to follow the usual review and approval process before taking effect.

Executive Session CLOSED per M.G.L. c. 30A, § 21(a)(1); Individual Character Rather Than Competence

A MOTION was made by Ms. Gilroy, seconded by Ms. Saluto, to adjourn the public meeting at **11:38 a.m.**, and to enter into **Executive Session, pursuant to Massachusetts General Laws chapter 30A, Section § 21(a)(1)** to discuss individuals' character rather than competence; and then to move **Closed Investigative Conference, closed session pursuant to G.L. c. 112, § 65C**, to consider open cases, conduct investigative conferences, and consider settlement offers; and the Open Meeting would not resume.

The Chair called for a Roll call vote:

Ms. Cohen (Yes), Ms. Corliss (Yes), Ms. Gilroy (Yes), Ms. Harrison (Yes), Ms. Saluto (Yes), Ms. Stowe (Yes), and Ms. Talbot (Yes).

The Motion passed 7-0.

Closed Investigative Conference, closed session pursuant to G.L. c. 112, § 65C

During the closed Investigative Conference, the Board voted to take the following actions:

Settlements

2023-000437-IT-ENF	Guidance Given to Prosecutor
2024-000626-IT-ENF	Guidance Given to Prosecutor

Review of Cases

2024-000960-IT-ENF	Dismissed
2024-000865-IT-ENF	Referred for Prosecution
2024-000962-IT-ENF	Dismissed
2024-000963-IT-ENF	Dismissed
2024-000888-IT-ENF	Referred for Prosecution
2025-000019-IT-ENF	Dismissed
2024-201538-FI-ENF	Referred for Prosecution
2024-205007-FI-ENF	Referred for Prosecution

Adjournment

A MOTION was made by Ms. Saluto, seconded by Ms. Harrison, to adjourn the meeting at 1:53 p.m.

The Chair called for a Roll call vote:

Ms. Cohen (Yes), Ms. Corliss (Yes), Ms. Gilroy (Yes), Ms. Harrison (Yes), Ms. Saluto (Yes), Ms. Stowe (Yes), and Ms. Talbot (Yes).

The Motion passed 7-0.

The above Minutes were approved at the open meeting held on March 13, 2025.

A handwritten signature in dark ink, appearing to read 'R. Lawless', with a long horizontal flourish extending to the right.

Richard Lawless, Executive Director

Documents Used During the Meeting:

Agenda

Documents from Catherine Hinds Institute

Documents from NOVA Academy

Documents from Crystiany Guilherme Academy

Exam Information from PSI

Documentation on Cold Plasma Pen

Application 2024-195-HD-OC-APP

Application 2024-288-HD-OC-APP