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**Commonwealth of Massachusetts**  
**Division of Occupational Licensure**  
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REGULATION

**SARAH R. WILKINSON**  
COMMISSIONER, DIVISION OF  
OCCUPATIONAL LICENSURE

**MINUTES OF THE February 8, 2024**  
**PUBLIC BOARD MEETING**

**TIME:** 9:30 a.m.

**PLACE:** Conference Call / Virtual Meeting

**PRESENT:** Joy Talbot (Chair), Erinn Breedy, Heather Cohen, Nicole Corliss, Cassia Gilroy, Marian Saluto

**ABSENT:** Cate Tool (Vice-Chair), Iris Stowe

**STAFF:** Richard Lawless, Executive Director  
Jamie Dalton, Board Counsel

The Meeting was called to order at **9:35 a.m.** by the Chair. All board members and staff appeared telephonically or by videoconference.

The Chair informed Board members and attendees that the public meeting was being recorded.

Anthony Clemente from the Massachusetts Association of Cosmetology Schools informed the Chair that he would be recording the meeting.

**Housekeeping and Conference Call Protocol**

The Chair reviewed conference call and open meeting protocol with meeting attendees.

**Executive Director Report**

Mr. Lawless provided an update on the Elizabeth Grady school closure, and gave an overview on the Board's guidance for students on how to transfer hours, and refund eligibility under state law.

**Minutes of the January 11, 2024 Public Meeting**



The Board reviewed the minutes of the January 11, 2024 public meeting. Minor edits were suggested.

After discussion, a MOTION was made by Ms. Corliss, seconded by Ms. Cohen, to approve the public minutes of the January 11, 2024 meeting as amended.

The Chair called for a Roll call vote:

Ms. Breedy (Yes), Ms. Cohen (Yes), Ms. Corliss (Yes), Ms. Gilroy (Yes), Ms. Saluto (Yes), and Ms. Talbot (Yes).

The Motion passed 6-0.

### **Discussion**

#### **Proposed Aesthetics and Manicuring Schools – ProCare**

Syvanny Sok was in attendance to discuss their proposed manicuring and aesthetics schools.

After discussion, a MOTION was made by Ms. Cohen, seconded by Ms. Corliss, to delegate final review of the school documents to Board staff, and upon receipt of revised documentation incorporating the Board's recommended changes, and upon meeting all other Board requirements including a final inspection, to approve the school.

The Chair called for a Roll call vote:

Ms. Breedy (Yes), Ms. Cohen (Yes), Ms. Corliss (Yes), Ms. Gilroy (Yes), Ms. Saluto (Yes), and Ms. Talbot (Yes).

The Motion passed 6-0.

#### **Reinstatement of License – Bryanna Von Schultze**

Ms. Von Schultze was in attendance to discuss her petition to reinstate her manicurist license. The Board asked Ms. Von Schultze questions regarding the circumstances resulting in her license needing to be reinstated.

After discussion, a MOTION was made by Ms. Cohen, seconded by Ms. Corliss, to reinstate Ms. Von Schultze's license.

The Chair called for a Roll call vote:

Ms. Breedy (Yes), Ms. Cohen (Yes), Ms. Corliss (Yes), Ms. Gilroy (Yes), Ms. Saluto (Yes), and Ms. Talbot (Yes).

The Motion passed 6-0.

#### **Elizabeth Grady School Closure**

The Chair stated that this topic had already been addressed in the Executive Director's report, and that the Board did not have any additional items to discuss related to this topic at this time. No formal action was taken.

Mr. Lawless asked if a Board member would be available to attend a sanctions hearing for docket 2022-000921-IT-ENF on March 27, 2024. Ms. Cohen said that she could attend, and Ms. Corliss said that she could attend if Ms. Cohen was not able to.

### **PSI Examinations**

Mr. Lawless said that the Board would be meeting in Executive Session with PSI representatives to review exam content. He also reported that Ms. Talbot and Ms. Cohen attended a national subject matter review meeting held by PSI in January, and both Board members provided input into the content for exams.

The Chair asked about using interpreters for exams, and Mr. Lawless said he is still gathering information on how other PSI clients are utilizing interpreters.

### **Public Comment:**

Katherine Kapoutsos asked about the timing of when the Board's Eyelash Technician Policy will go into effect. Mr. Lawless said that the policy is being reviewed by the administration and there is no timeline on when it will be approved or go into effect.

Rosalia Lucido, an Elizabeth Grady Student, expressed confusion over the Board's guidance for students, and that the guidance was allowing students who completed over 50% of their hours to take the exam. The Chair, Mr. Lawless and Atty. Dalton all confirmed that the guidance did not state this, and that students would still need to complete 600 hours in order to be eligible to take the exam.

Edie Blewett expressed concerns over the quality of education students receive in schools, and asked for an alternative method of training where shops could train students. Board members and Mr. Lawless explained the Board's apprenticeship program to Ms. Blewett as an option for her to provide direct training to students.

### **Executive Session CLOSED per M.G.L. c. 30A, § 21(a)(1); M.G.L. c. 30A, § 21(a)(7), namely chapter 4, Section 7, paragraph 26(l), Individual Character Rather Than Competence and Review of Examination Materials**

A MOTION was made by Ms. Gilroy, seconded by Ms. Saluto, to adjourn the public meeting at **11:36 a.m.**, and to enter into **Executive Session, pursuant to Massachusetts General Laws chapter 30A, Section § 21(a)(1) and M.G.L. c. 30A, § 21(a)(7), namely chapter 4, Section 7, paragraph 26(l)**, to discuss individuals' character rather than competence and review examination materials, respectively; and then to move into **Closed Investigative Conference, closed session pursuant to G.L. c. 112, § 65C**, to consider open cases, conduct investigative conferences, and consider settlement offers; and the Open Meeting would not resume.

The Chair called for a Roll call vote:

Ms. Breedy (Yes), Ms. Cohen (Yes), Ms. Corliss (Yes), Ms. Gilroy (Yes), Ms. Saluto (Yes), and Ms. Talbot (Yes).

The Motion passed 6-0.

### **Closed Investigative Conference, closed session pursuant to G.L. c. 112, § 65C**

During the closed Investigative Conference, the Board voted to take the following actions:

## **Settlements**

2023-201678-FI-ENF

Guidance Given to Prosecutor

2023-202226-FI-ENF

Guidance Given to Prosecutor

### **Executive Session CLOSED per M.G.L. c. 30A, § 21(a)(1); Individual Character Rather Than Competence and to comply with M.G.L. c. 30A, § 21(a)(7), namely chapter 4, Section 7, paragraph 26(l).**

A MOTION was made by Ms. Cohen, seconded by Ms. Corliss, to adjourn the public meeting at 3:25 p.m., and to enter into Executive Session, pursuant to **Massachusetts General Laws chapter 30A, Section § 21(a)(1)**, to discuss individuals' character rather than competence and review examination materials.

### **Adjournment**

A MOTION was made by Ms. Cohen, seconded by Ms. Corliss, to adjourn the meeting at 3:34 p.m.

The Chair called for a Roll call vote:

Ms. Breedy (Yes), Ms. Cohen (Yes), Ms. Corliss (Yes), Ms. Gilroy (Yes), Ms. Saluto (Yes), and Ms. Talbot (Yes).

The Motion passed 6-0.

The above Minutes were approved at the open meeting held on March 14, 2024.



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Richard Lawless, Executive Director

### **Documents Used During the Meeting:**

Agenda

Draft Minutes of January 11, 2023 Open Meeting

Documentation from ProCare School

Documentation from Bryanna Von Schultze

Email from Kathy DeNicola on Elizabeth Grady School

Email on Hearing for 2022-000921-IT-ENF