



MAURA HEALEY
GOVERNOR

KIM DRISCOLL
LIEUTENANT GOVERNOR

YVONNE HAO
SECRETARY, EXECUTIVE OFFICE
OF ECONOMIC DEVELOPMENT

Commonwealth of Massachusetts
Division of Occupational Licensure
Board of Registration of Cosmetology and Barbering
1000 Washington Street, Suite 710
Boston, Massachusetts 02118

LAYLA R. D'EMILIA
UNDERSECRETARY, CONSUMER
AFFAIRS AND BUSINESS
REGULATION

SARAH R. WILKINSON
COMMISSIONER, DIVISION OF
OCCUPATIONAL LICENSURE

MINUTES OF THE April 11, 2024
PUBLIC BOARD MEETING

TIME: 9:30 a.m.

PLACE: Conference Call / Virtual Meeting

PRESENT: Joy Talbot (Chair), Erinn Breedy, Heather Cohen, Nicole Corliss, Cassia Gilroy, Marian Saluto

ABSENT: Cate Tool (Vice-Chair), Iris Stowe

STAFF: Richard Lawless, Executive Director
Jamie Dalton, Board Counsel

The Meeting was called to order at **9:30 a.m.** by the Chair. All board members and staff appeared telephonically or by videoconference.

The Chair informed Board members and attendees that the public meeting was being recorded.

Housekeeping and Conference Call Protocol

The Chair reviewed conference call and open meeting protocol with meeting attendees.

Executive Director Report

Mr. Lawless reported attending a meeting of vocational cosmetology educators, where he was able to discuss issues and field questions regarding PSI exams. He also confirmed that PSI is working on a new portal for schools to access exam results, and that the portal should be finished within the next couple of months. He also reported that the Board is reviewing the Cosmetology exam questions in closed Executive Sessions, and that this work would be continuing.

Minutes of the March 14, 2024 Public Meeting



The Board reviewed the minutes of the March 14, 2024 public meeting.

Brief edits were suggested. After discussion, a MOTION was made by Ms. Cohen seconded by Ms. Corliss, to approve the public minutes of the March 14, 2024 meeting as amended.

The Chair called for a Roll call vote:

Ms. Breedy (Yes), Ms. Cohen (Yes), Ms. Corliss (Yes), Ms. Gilroy (Yes), Ms. Saluto (Yes), and Ms. Talbot (Yes).

The Motion passed 6-0.

Discussion

Proposed Apprentice Program – Jupiter Academy

Duong Truong was in attendance to discuss the school's proposed apprentice program. The Board provided recommended revisions to the school's documentation.

After discussion, a MOTION was made by Ms. Corliss, seconded by Ms. Cohen, to approve the program upon Board staff receiving updated documentation incorporating the Board's requested revisions.

The Chair called for a Roll call vote:

Ms. Breedy (Yes), Ms. Cohen (Yes), Ms. Corliss (Yes), Ms. Gilroy (Yes), Ms. Saluto (Yes), and Ms. Talbot (Yes).

The Motion passed 6-0.

Proposed Aesthetics School – LaBluh Esthetics Institute Fall River

Rubia de Azeredo was in attendance to discuss their proposed aesthetics school.

After discussion, a MOTION was made by Ms. Cohen, seconded by Ms. Corliss, to delegate final review of the school documents to Board staff, and upon receipt of revised documentation incorporating the Board's recommended changes, and upon meeting all other Board requirements including a final inspection, to approve the school.

The Chair called for a Roll call vote:

Ms. Breedy (Yes), Ms. Cohen (Yes), Ms. Corliss (Yes), Ms. Gilroy (Yes), Ms. Saluto (Yes), and Ms. Talbot (Yes).

The Motion passed 6-0.

Proposed Aesthetics, Manicuring and Advanced Schools – Gillyard Institute

LaToya Gillyard was in attendance to discuss her proposed schools. The Board reviewed the school documents and provided recommended revisions.

Ms. Breedy suggested that the Board have a discussion at a future meeting about streamlining the school opening process.

After discussion, a MOTION was made by Ms. Cohen, seconded by Ms. Corliss, to delegate final review of the Advanced school documents to Board staff, and upon receipt of revised documentation incorporating the Board's recommended changes, and upon meeting all other Board requirements including a final inspection, to approve the school.

The Chair called for a Roll call vote:

Ms. Breedy (Yes), Ms. Cohen (Yes), Ms. Corliss (Yes), Ms. Gilroy (Yes), Ms. Saluto (Yes), and Ms. Talbot (Yes).

The Motion passed 6-0.

After further discussion, a MOTION was made by Ms. Cohen, seconded by Ms. Saluto, to delegate review of the Aesthetics and Manicuring school documents to Ms. Talbot and Board staff in between Board meetings, and to have Ms. Gillyard bring updated documents to the May Board meeting.

The Chair called for a Roll call vote:

Ms. Breedy (Yes), Ms. Cohen (Yes), Ms. Corliss (Yes), Ms. Gilroy (Yes), Ms. Saluto (Yes), and Ms. Talbot (Yes).

The Motion passed 6-0.

Proposed Aesthetics School – Massachusetts Institute of Esthetics

Daybelis Delarosa was in attendance to discuss their proposed aesthetics school.

After discussion, a MOTION was made by Ms. Saluto, seconded by Ms. Cohen, to delegate final review of the school documents to Ms. Talbot and Board staff, and upon receipt of revised documentation incorporating the Board's recommended changes, and upon meeting all other Board requirements including a final inspection, to approve the school.

The Chair called for a Roll call vote:

Ms. Breedy (Yes), Ms. Cohen (Yes), Ms. Corliss (Yes), Ms. Gilroy (Yes), Ms. Saluto (Yes), and Ms. Talbot (Yes).

The Motion passed 6-0.

Public Comment:

Frank Zona asked about updates on the exam and pass rates, and what accommodations are being provided for candidates who are not able to pass the exams. He also said that the format of Board meetings do not lend themselves to larger industry discussions. Mr. Lawless reported that the Board is continuing to work on reviewing exam questions for the Cosmetology exams, eliminating questions that they deem too difficult or not relevant for candidates, which should have a significant impact on the exams. He also reported that many candidates are passing the exam and getting licensed, and that with the cosmetology exams, many schools are performing well on the exams, and the overall pass rate statistics are being affected by a smaller number of schools that are not performing well with exams.

Executive Session CLOSED per M.G.L. c. 30A, § 21(a)(1); M.G.L. c. 30A, § 21(a)(7), namely chapter 4, Section 7, paragraph 26(l), Individual Character Rather Than Competence and Review of Examination Materials

A MOTION was made by Ms. Cohen, seconded by Ms. Saluto, to adjourn the public meeting at 11:03 a.m., and to enter into **Executive Session, pursuant to Massachusetts General Laws chapter 30A, Section § 21(a)(1) and M.G.L. c. 30A, § 21(a)(7), namely chapter 4, Section 7, paragraph 26(l)**, to discuss individuals' character rather than competence and review examination materials, respectively; and then to move into **Closed Investigative Conference, closed session pursuant to G.L. c. 112, § 65C**, to consider open cases, conduct investigative conferences, and consider settlement offers; and the Open Meeting would not resume.

The Chair called for a Roll call vote:

Ms. Breedy (Yes), Ms. Cohen (Yes), Ms. Corliss (Yes), Ms. Gilroy (Yes), Ms. Saluto (Yes), and Ms. Talbot (Yes).

The Motion passed 6-0.

Closed Investigative Conference, closed session pursuant to G.L. c. 112, § 65C

During the closed Investigative Conference, the Board voted to take the following actions:

Review of Cases

| | |
|--------------------|----------------------------|
| 2023-000714-IT-ENF | Dismissed with an Advisory |
| 2024-000049-IT-ENF | Gave Direction to Staff |

Settlements

| | |
|--------------------|------------------------------|
| 2023-000486-IT-ENF | Guidance Given to Prosecutor |
|--------------------|------------------------------|

Review of Cases

| | |
|--------------------|----------------------------|
| 2023-000647-IT-ENF | Referred to Prosecutions |
| 2024-000105-IT-ENF | Dismissed with an Advisory |
| 2024-000169-IT-ENF | Dismissed |
| 2023-000886-IT-ENF | Dismissed with an Advisory |

Executive Session CLOSED per M.G.L. c. 30A, § 21(a)(7), namely chapter 4, Section 7, paragraph 26(l), Review of Examination Materials

A MOTION was made by Ms. Cohen, seconded by Ms. Corliss, to adjourn the closed session at 12:41 p.m., and to enter into **Executive Session, pursuant to Massachusetts General Laws chapter 30A, Section § 21(a)(1) and M.G.L. c. 30A, § 21(a)(7), namely chapter 4, Section 7, paragraph 26(l)**, to discuss individuals' character rather than competence and review examination materials, respectively.

Closed Investigative Conference, closed session pursuant to G.L. c. 112, § 65C

During the closed Investigative Conference, the Board voted to take the following actions:

Review of Cases

| | |
|--------------------|-----------|
| 2024-200654-FI-ENF | Dismissed |
|--------------------|-----------|

Adjournment

A MOTION was made by Ms. Cohen, seconded by Ms. Saluto, to adjourn the meeting at 3:08 p.m.

The Chair called for a Roll call vote:

Ms. Breedy (Yes), Ms. Cohen (Yes), Ms. Corliss (Yes), Ms. Gilroy (Yes), Ms. Saluto (Yes), and Ms. Talbot (Yes).

The Motion passed 6-0.

The above Minutes were approved at the open meeting held on May 9, 2024.

A handwritten signature in black ink, appearing to read 'Richard Lawless', with a long horizontal flourish extending to the right.

Richard Lawless, Executive Director

Documents Used During the Meeting:

Agenda

Draft Minutes of March 14, 2024 Open Meeting

Documentation from Jupiter Academy

Documentation from LaBluh Institute of Esthetics

Documentation from Gillyard Institute

Documentation from Massachusetts Institute of Esthetics