



CHARLES D. BAKER
GOVERNOR

KARYN E. POLITO
LIEUTENANT GOVERNOR

MIKE KENNEALY
SECRETARY OF HOUSING AND
ECONOMIC DEVELOPMENT

Commonwealth of Massachusetts
Division of Occupational Licensure
Board of Certification of Health Officers

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EDWARD A. PALLESCHI
UNDERSECRETARY OF CONSUMER
AFFAIRS AND BUSINESS
REGULATION

LAYLA R. D'EMILIA
COMMISSIONER, DIVISION OF
OCCUPATIONAL LICENSURE

Board Meeting Minutes
Remote Via Conference Call
December 16, 2020
10:00 a.m.

The following Board Members were present:

Robert Bracey (Chair)
Steven Ward (Vice-Chair)
Beverly Hirschhorn
Kitty Mahoney
Bruce Murphy

The following Board members were absent:

Michael Feeney

The following staff members were present:

Richard Lawless, Executive Director
Deborah Cassano, Associate Executive Director
Sheila York, Board Counsel

Call to Order

The meeting was called to order at 10:05 a.m. Pursuant to Governor Charles D. Baker's Executive Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, s. 20, dated March 12, 2020, all board members and staff appeared telephonically or by videoconference.

Board Minutes

The Board reviewed the meeting minutes from the October 29, 2020 public meeting.



A Motion was made by Ms. Hirschhorn, seconded by Mr. Ward, and VOTED (roll call);
To approve the public meeting minutes from October 29, 2020 as amended.

Members in favor: Bracey, Ward, Hirschhorn, Mahoney, Murphy

Members opposed: none

Board Executive Minutes

The Board reviewed the Executive Session minutes from the October 29, 2020.

A Motion was made by Mr. Bracey, seconded by Mr. Ward, and VOTED (roll call);
To approve the Executive Session Minutes from October 29, 2020 as amended.

Members in favor: Bracey, Ward, Hirschhorn, Mahoney, Murphy

Members opposed: none

Application Evaluation

The Board reviewed the education and work experience for Paula Rossi-Clapp regarding her application for licensure.

A Motion was made by Mr. Ward, seconded by Ms. Hirschhorn, and VOTED (roll call);
To approve the applicant to take the exam for licensure.

Members in favor: Bracey, Ward, Hirschhorn, Mahoney, Murphy

Members opposed: none

2021 Meeting Schedule

The Board discussed its 2021 meeting schedule, and gave direction to staff to tentatively schedule a Board meetings for the first Wednesday of March, June, September and December 2021.

Other Topics from the Floor

Mr. Ward recognized Mr. Bracey's work in securing continuing education credit for the series of COVID planning conference calls with the Department of Public Health, which many Certified Health Officers participated in. He also drew attention to legislation highlighting the need for more individuals to acquire the CHO credential.

Adjournment

A Motion was made by Mr. Bracey, seconded by Ms. Mahoney and VOTED (roll call);
To adjourn the public meeting at 10:35 a.m.

Members in favor: Bracey, Ward, Hirschhorn, Mahoney, Murphy
Members opposed: none

The above Minutes were approved at the public meeting held on December 8, 2021.

A handwritten signature in black ink, appearing to read 'Richard Lawless', with a long horizontal flourish extending to the right.

Richard Lawless, Executive Director

Documents used at the public meeting:

Meeting Agenda

Draft Meeting Minutes from 10/29/2020

Draft Executive Session Minutes from 10/29/2020

Application for Paula Rossi-Clapp