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KARYN E. POLITO
LIEUTENANT GOVERNOR

MIKE KENNEALY
SECRETARY OF HOUSING AND
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Commonwealth of Massachusetts
Division of Professional Licensure
Board of Certification of Health Officers

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REGULATION

LAYLA R. D'EMILIA
COMMISSIONER, DIVISION OF
PROFESSIONAL LICENSURE

Board Meeting Minutes
Remote via Conference Call
June 19, 2020
11:00 a.m.

The following Board members were present:

- Robert Bracey
- Steven Ward
- Kitty Mahoney
- Beverly Hirschhorn
- Bruce Murphy

The following Board members were absent:

- Michael Feeney

The following staff members were present:

- Richard Lawless, Executive Director
- Sheila York, Board Counsel

Call to Order

The meeting was called to order at 11:17 a.m. Pursuant to Governor Charles D. Baker's Executive Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, s. 20, dated March 12, 2020, all board members and staff appeared telephonically or by videoconference.

Board Minutes

Discussion of Board minutes was postponed until a future meeting.

Exam Administration



The Board discussed a communication from its exam vendor, Professional Credential Services (PCS), notifying the Board that it will not be administering the scheduled July 11, 2020 licensure examination at its offices due to the COVID-19 pandemic. The Board discussed solutions to allow applicants to continue through the licensure process. Temporary licensure for pending applicants was suggested as a future agenda item. The Board gave direction to staff to pursue administering the examination at DPL's offices until PCS was able to resume offering the exam at its office.

Adjournment

Thereafter, a Motion was made by Mr. Ward, seconded by Ms. Hirschhorn and VOTED (roll call);
To adjourn the meeting at 11:40 a.m.

Members in favor: Bracey, Ward, Mahoney, Hirschhorn, Murphy

Members opposed: none

The above Minutes were approved at the public meeting held on September 25, 2020.

A handwritten signature in black ink, appearing to read 'Richard Lawless', written over a horizontal line.

Richard Lawless, Executive Director

Documents used at the public meeting:
Meeting Agenda