

Public Session Meeting Minutes

**Board Members Present:**

Eugene Antonell, Chair (EA)  
Stanley Zoll (SZ)  
Loleata Wigall, Secretary (LW)  
Camille Catalano (CC)

**Staff Present:**

Michael Hawley, Executive Director  
Lynn Read, Board Counsel  
Anne Driscoll, Investigator Supervisor  
Thomas F. Burke, Associate Exec. Director

**Members of the Public Present:**

Kristi Beckman  
Randy Robinson  
Kimberly Duclos  
Scott Schoen

Lucia Colon  
Dana Marchant  
Eric Buford

**Called To Order:**

- The meeting was called to order at 10:20 a.m. by EA.
- The Executive Director reviewed exit procedures in the case of a fire.

**Apprenticeship Extension Requests**

- ***Kristi Beckman***- Ms. Beckman appeared before the board to request an extension of her apprenticeship. This is her first request for an extension. She has taken the IHS examination once; but has not yet received the results. **EA moved to grant an 18 month extension of Ms. Beckman's apprenticeship. CC seconded. The motion passed unanimously.**
- ***Kimberly Duclos***- Ms. Duclos appeared before the board to request an extension of her apprenticeship. This is her first request for an extension. Her apprenticeship is not complete because she had to take time off from her employment as an apprentice. She has not yet taken the IHS examination. **LW moved to grant an 18 month extension of Ms. Duclos' apprenticeship. EA seconded. The motion passed unanimously.**
- ***Scott Schoen***- Mr. Schoen appeared before the board to request an extension of his apprenticeship. This is his first request for an extension. Mr. Schoen has not yet taken the IHS examination. Mr. Schoen was unable to obtain the signature of his previous supervisor on the documentation of hours worked for that supervisor. **CC moved to grant an 18 month extension of Mr. Schoen's apprenticeship. LW seconded. The motion passed by a majority vote with SZ abstaining.**
- ***Lucia Colon***- Ms. Colon appeared before the board to request an extension of her apprenticeship and permission to take the HIS exam for a fifth time. This is her first request for an extension. She has taken and failed the exam four times previously. She reported to the board that she suffers from test anxiety. Board members suggested that Ms. Colon may want to find out whether she qualifies for test accommodations. **LW moved to grant Ms. Colon permission to take the exam a fifth time along with an 18 month extension of her apprenticeship. SZ seconded. The motion passed unanimously.**

Date: January 17, 2020 Time: 10:00 am

- **Dana Marchant**- Ms. Marchant appeared before the board to request an extension of her apprenticeship. This is her first request for an extension. She has taken and failed the IHS examination twice. **CC moved to grant an 18 month extension of Ms. Beckman's apprenticeship. LW seconded. The motion passed unanimously.**
- **Alexis Lutz**- Ms. Lutz appeared before the board to request an extension of her apprenticeship. This is her first request for an extension. She has taken and failed the IHS examination once. **LW moved to grant an 18 month extension of Ms. Beckman's apprenticeship. CC seconded. The motion passed unanimously.**
- **Eric Buford**- Mr. Buford appeared before the board to request an extension of his apprenticeship. This is his first request for an extension. He has taken and failed the IHS examination once. **LW moved to grant an 18 month extension of Ms. Beckman's apprenticeship. SZ seconded. The motion passed unanimously.**

#### **Board Business:**

- Review of Minutes:
  - July 19, 2019  
**LW moved to approve the minutes of the July 19, 2019 meeting as written. SZ seconded the motion. The motion passed unanimously.**
- Report from Executive Director, Michael Hawley
  - Licensing – Mr. Hawley gave a brief report on the licensing process. The division plans to make the next renewal cycle paperless. The conversion to paperless applications is under way. Many applicants now submit their applications on-line.
  - Board Audit – Mr. Hawley reported that an audit of the Hearing Instrument Board by the office of the state auditor is under way.
  - IHS Exam – No report.
- Report from Legal Counsel Lynn Read  
Attorney Read reported that the FDA has not yet published regulations regarding over-the-counter hearing aid sale.

#### **Discussion:**

- **CORI Policy**- Tabled for review at a future board meeting.
- **Review of Board Regulations, 265 CMR 2.00 – 10.00**- Tabled for review at a future meeting

#### **Wall Certificates:** Wall Certificates were signed for the following licensees:

- Mary Taddie
- Jeremy Duncan
- John Caruso

**Board of Registration of Hearing Instrument Specialists**  
**1000 Washington Street 1<sup>st</sup> Floor Room 1C, Boston, MA 02118**  
**DATE: January 17, 2020      TIME: 10:00 a.m.**

**Agenda**

**Open Session for Topics not reasonably anticipated 48 hours in advance of the meeting:**

None.

**Cases, Investigative Conference [Closed session pursuant to G.L. c. 112 §65C]:**

**11:30 LW moved to enter investigative conference [Closed session pursuant to G.L. c. 112 §65C] to consider investigative matters. CC seconded. The motion passed unanimously.**

At the end of the closed session the open meeting resumed.

During the investigative session the Board voted to take the following actions:

- HE 2019-000447-IT-ENF - Tabled
- HE 2019-000818-IT-ENF - Dismissed

**11:45 p.m. Adjournment:**

**CC moved to adjourn the meeting. SZ seconded. Motion passed unanimously.**

Respectfully Submitted,



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Michael Hawley  
Executive Director

**Documents used in Public Session:**

- Agenda for January 17, 2020 Board meeting
- July 19, 2019 draft Board Meeting Minutes
- Wall Certificates
- Apprenticeship Extension request from Kristi Beckman
- Apprenticeship Extension request from Kimberly Duclos
- Apprenticeship Extension request from Scott Schoen
- Apprenticeship Extension request from Lucia Colon
- Apprenticeship Extension request from Dana Marchant
- Apprenticeship Extension request from Alexis Lutz
- Apprenticeship Extension request from Buford