

**Board of Registration of Home Inspectors  
1000 Washington Street, Boston, MA 02118  
Minutes of April 1, 2020,**

**Tele-Meeting  
Time: 11:00 a.m.**

**Members Present:**

James Brock, *Industry Member, Board Chairperson*  
Michael Healy, *Industry Member*  
David Riquinha, *Public Member*

**Administrative Staff Present:**

Mari Cooney, *Executive Director*  
Kristin Mitchell, *Associate Executive Director*  
Tamara Smith, *Program Coordinator*  
Milla Lewis, *Administrator*  
Bruce Hopper, *Board Counsel*

**Public Present:**

Alan Carney  
Richard Ferreira

**Call to Order** – James Brock opened the meeting at 11:00 a.m.

**Evacuation Procedures and Housekeeping Matters:** There were no evacuation procedures to go over. Kristin Mitchell introduced Board to the new Executive Director, Mari Cooney.

**Vote on Minutes of December 11, 2019** – MOTION was made by David Riquinha to accept the minutes as presented. The Motion was seconded by Michael Healy and unanimously adopted by the Board by roll call.

**Vote on Executive Minutes of December 11, 2019** – MOTION was made by David Riquinha to accept the minutes as presented. The Motion was seconded by Michael Healy and unanimously adopted by the Board by roll call.

**Director Report to the Board –**

Kristin Mitchell reported to the board that they are moving forward in making the unit paperless. Renewals are to be completed online through the ePlace portal. Full licensure paper applications for initial and reciprocity will be taken off the website shortly as soon as the online version is updated.

Mari Cooney asked the board members if they knew of anyone who would like to be on the board to let her know so she can pass the information on to Boards and Commissions. James Brock advised there were some that were waiting to hear back from the Governor's office it was advised to have them call to check status.

- (a) **Proposed 2020 Meeting Schedule** - MOTION was made by David Riquinha to accept the proposed meeting dates. The Motion was seconded by Michael Healy and unanimously adopted by the Board by roll call.

## **Online Education for Primary and Continuing Education**

Board Counsel, Bruce Hopper, informed the Board on how Boards are handling education. Board discussed the options and the board chose to not adopt an online option at this time but will discuss the option at a later date to create a proper program. A motion was made by David Riquinha to table the matter until the next meeting. The motion was seconded by Michael Healy and unanimously adopted by the Board by roll call.

### **Review Education Provider Requests:**

- (a) David Riquinha motioned to approve First Home Inspections, Inc/Better School Building Inspection. The Motion was seconded by Michael Healy and unanimously adopted by the Board by roll call.
- (b) David Riquinha motioned to approve The Building Inspectors of America. The Motion was seconded by Michael Healy and unanimously adopted by the Board by roll call.

### **Discuss New Education Provider Application**

Board discussed the application and they accepted it as is. No vote necessary.

### **Discuss other matters not reasonable anticipated 48 hours in Advance of meeting:**

- (a) Michael Healy brought up concerns that providers are misleading the public on how to become a Home Inspector. He asked how we as the board should correct and resolve.
- (b) James Brock mentioned the Governor's new order that Home Inspectors are now deemed essential.

MOTION to enter Closed Session at 11:50 am under M.G.L. c. 112, s. 65C and adjourn meeting once completed was made by David Riquinha. The motion was seconded by Michael Healy and unanimously adopted by the Board.

### **Executive Session – Closed Session under MGL ch. 30A, Section 21 - Good Moral Character**

Nothing to report

### **Complaints and Investigative Conference, Closed Session per M.G.L. c. 112, s. 65C:**

MOTION to enter Closed Session at 11:55 am under M.G.L. c. 112, s. 65C and was made by David Riquinha. The motion was seconded by Michael Healy and unanimously adopted by the Board.

<b>Docket</b>	<b>Board Decision</b>
2019-001328-IT-ENF	Sent to Prosecutions

A Motion was made by David Riquinha to affirm the above case decisions. The motion was seconded by Michael Healy and unanimously adopted by the Board.

### **Quasi-Judicial: Closed Session under MGL ch. 30A, Section 18**

Nothing to report

David Riquinha made a motion to adjourn the meeting at 12:31 pm, seconded by Michael Healy and unanimously adopted by the Board.

**List of Documents:**

1. Agenda dated April 1, 2020