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PROFESSIONAL LICENSURE

**Commonwealth of Massachusetts
Division of Professional Licensure
Board of Registration of Home Inspectors**

1000 Washington Street, Suite 710
Boston, Massachusetts 02118

**Massachusetts Board of Registration of Home Inspector
Education Subcommittee Meeting Minutes**

April 1, 2021

Conducted remotely via Microsoft Teams meeting

The meeting was called to order by the Chair at 9:30 A.M.

The following Board members were present:

Michael Healy, Home Inspector (Chair)

David Riquinha, Public Member

The following members of Board Staff were present:

Mari Cooney, Executive Director

Kristin Mitchell, Assoc Exec Director

Tamara Smith, Program Coordinator

Milla Lewis, Admin Assistant

Jennifer Romeo-Porcaro, Legal Counsel

1. Director Report on Board and administration activities

Mari Cooney informed the committee on what has come into Board staff in regards to education. As well as the goals for this meeting and committee. She also told them the online policy was approved by HED. Jennifer Romeo-Porcaro reminded them what the policy stated.

2. Guidelines for Online Education for Primary Training programs

Jennifer Romeo-Porcaro reviewed 266 CMR. She asked the committee if there are any changes they would like to make. It was determined to bring regulations to full board. The Board directed staff to send a "blast" to providers explaining that the policy was approved, inviting providers to apply for online education, and include the policy with the communication. The Board created a list of criteria to add to the application. As well, the Board took public comment. David Riquinha motioned to add the list to the application. Michael Healy seconded the motion, and unanimously adopted by the Board by roll call

3. Guidelines for Online Education for Continuing Education programs



Tabled

4. **Discuss other matters not reasonably anticipated 48 hours in advance of meeting.**

Nothing to report

5. **Adjournment**

At 11:19 A.M. Michael Healy made a motion David Riquinha, seconded and it was so unanimously voted to adjourn.

A true copy.

List of Documents used at the meeting

1. Meeting agenda
2. Emergency Online Education Policy