



**Board of Registration of Home Inspectors
1000 Washington Street, Boston, MA 02118
Minutes of January 13, 2021,**

**Tele-Meeting
Time: 9:00 a.m.**

Members Present:

James Brock, *Industry Member, Board Chairperson*
Michael Healy, *Industry Member*
David Riquinha, *Public Member*

Administrative Staff Present:

Mari Cooney, *Executive Director*
Kristin Mitchell, *Associate Executive Director*
Tamara Smith, *Program Coordinator*
Milla Lewis, *Administrator*
Charles Kilb, *Board Counsel*
Jennifer Romeo-Porcaro, *Board Counsel*

Public Present:

INFORMATIONAL NOTE: All votes were taken by roll call. Where a motion is noted to pass unanimously, each member voted in favor.

Call to Order – James Brock opened the meeting at 9:00 a.m.

Vote on Minutes of November 18, 2020 – MOTION was made by Michael Healy to accept the minutes. The Motion was seconded by James Brock and unanimously adopted by the Board by roll call.

Director Report to the Board – Mari Cooney reported to the board members that we will continue with the virtual format until further notice. As well as the number of pending applications and licensees.

Charles Kilb informed the Board that this was to be his last meeting as Board Counsel and introduced new counsel, Jennifer Romeo-Porcaro.

NACHI Liability Clause – Charles Kilb spoke to the Board on the liability clause. They discussed changes. Board chose to table until next meeting.

Online Education for Primary and Continuing Education – Kristin Mitchell informed the Board that staff has been receiving many requests for prelicensure to be also conducted online during the state of emergency. Mari Cooney introduced Alex Rodriguez from Northern Essex Community College. Alex spoke to the Board about NECCs program and why he is seeking approval.

Review Education Provider Requests

The Board separated the education request for continuing education and primary education.

Provider Name	Course Name	Hours	Type	Recommendations
Northern Essex Community College	Home Inspection	111	C/P	Board Denied

Michael Healy motioned to deny the request for continuing education for it did not meet our criteria. The motion was seconded by James Brock and unanimously adopted by roll call.

Michael Healy motioned to table the primary education request so NECC can comeback with a revised version of the program. The motion was seconded by James Brock and unanimously adopted by roll call.

The Board asked counsel to write up a policy for online pre-licensure education to be reviewed.

Board voted to have next meeting on February 10, 2021 and took 5 minute break at 10:55 am.

Correspondence from the Rhode Island Department of Business Regulation Regarding Reciprocity – Kristin Mitchell explained to the Board that the office had been contacted by The Rhode Island Licensing Board asking if the Board was interested in entering into reciprocity agreements. The Board reiterated from the previous meeting that they do not wish to join in an agreement. Mari Cooney stated we will contact Rhode Island about decision.

Discuss other matters not reasonable anticipated 48 hours in Advance of meeting:

- (a) Nothing to report

Executive Session – Closed Session under MGL ch. 30A, Section 21 - Good Moral Character

None

Complaints / Investigative Conference, Closed Session per M.G.L. c. 112, s. 65C:

A motion was made by James Brock to suspend the public session and enter Investigative Conference at 11:20 am, this motion was seconded by Michael Healy and unanimously adopted by the Board.

- a. Discussion of complaints prior to the issuance of an order to show cause

Docket	Board review
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- b. Discussion of the terms of a negotiated settlement of a complaint
 - i. **2019-000989-IT-ENF** – David Riquinha motioned to offer a counter settlement. The motion was seconded by James Brock and unanimously adopted.

Quasi-Judicial: Closed Session under MGL ch. 30A, Section 18

None

David Riquinha made a motion to adjourn the meeting at 11:48 am, seconded by James Brock and unanimously adopted by the Board.

List of Documents:

1. Agenda dated January 13, 2021
2. Draft Minutes from November 18, 2020
3. Draft Limited Liability Policy