



**Board of Registration of Home Inspectors  
1000 Washington Street, Boston, MA 02118  
Minutes of February 10, 2021,**

**Tele-Meeting  
Time: 9:30 a.m.**

**Members Present:**

James Brock, *Industry  
Member, Board Chairperson*  
Michael Healy, *Industry  
Member*  
David Riquinha, *Public  
Member*

**Administrative Staff Present:**

Mari Cooney, *Executive Director*  
Kristin Mitchell, *Associate Executive  
Director*  
Tamara Smith, *Program Coordinator*  
Milla Lewis, *Administrator*  
Jennifer Romeo-Porcaro, *Board  
Counsel*

**Public Present:**

**INFORMATIONAL NOTE: All votes were taken by roll call. Where a motion is noted to pass unanimously, each member voted in favor.**

**Call to Order** – James Brock opened the meeting at 9:30 a.m.

**Vote on Minutes of January 13, 2021** – MOTION was made by David Riquinha to accept the minutes. The Motion was seconded by Michael Healy and unanimously adopted by the Board by roll call.

**Director Report to the Board** – Mari Cooney reported to the board members that we will continue with the virtual format until further notice and the agency is working on getting more Board members. As well as the number of pending applications and number of current licensees.

**NACHI Liability Clause** – Jennifer Romeo-Porcaro spoke to the Board on the liability clause. They discussed changes. A MOTION was made by David Riquinha to delegate authority to Michael Healy to work with Board Counsel on the liability clause. The Motion was seconded by James Brock and unanimously adopted by the Board by roll call. .

**Communication to the Board Regarding Reciprocity** – Kristin Mitchell informed the Board that an Applicant had reached out to staff about obtaining a reciprocal license from Connecticut which he received using his credentials from New Jersey. Chair allowed applicant to speak. The Board then asked Board Counsel to review the regulations regarding reciprocity A MOTION was made by James Brock to table. The Motion was seconded by Michael Healy and unanimously adopted by the Board by roll call.

**Online Education for Primary and Continuing Education** – Jennifer Romeo-Porcaro presented to the Board with the draft policy written to allow primary education to be conducted virtually/online due to the State of Emergency. The Board discussed. A MOTION was made by

David Riquinha to accept policy as edited. The Motion was seconded by James Brock and unanimously adopted by roll call.

**Review Education Provider Requests**

<b>Provider Name</b>	<b>Type</b>	<b>Recommendations</b>
<b>InterNachi</b>	<b>P</b>	Board Denied
<b>Northern Essex Community College</b>	<b>P</b>	Board Denied

James Brock motioned to deny the request from InterNachi for they do not meet our requirements. The motion was seconded by Michael Healy and unanimously adopted by roll call.

Northern Essex Community College representative Alex Rodriguez presented to the Board their updated curriculum submission. The Board state that it is still not correct and advised what they are looking for. James Brock motioned to create a Sub-Committee consisting of Michael Healy and David Riquinha to review potential curriculum submissions. The motion was seconded by David Riquinha and unanimously adopted by roll call.

**James Brock motioned to take 5 minute break at 10:37 am.**

**Requirements to be a Supervisor-** The Board wants to begin the process to update the regulations to create concrete guidelines. They requested to have 266 CMR 4.06 to review on the next agenda. The Board table for the next meeting.

**Board voted to have next meeting on March 10, 2021.**

**Discuss other matters not reasonable anticipated 48 hours in Advance of meeting:**

- (a) Michael Healy asked on what the status of certain cases in prosecutions are. Kristin Mitchell advised they can discuss in closed session.

**Executive Session – Closed Session under MGL ch. 30A, Section 21 - Good Moral Character**

None

**Complaints / Investigative Conference, Closed Session per M.G.L. c. 112, s. 65C:**

A motion was made by David Riquinha to exit the public session and enter Investigative Conference at 11:15 am, this motion was seconded by Michael Healy and unanimously adopted by the Board.

a. Discussion of complaints prior to the issuance of an order to show cause

<b>Docket</b>	<b>Board review</b>
<b>2020-000590-IT-ENF</b>	<b>Board Dismissed</b>
<b>2020-000791-IT-ENF</b>	<b>Board Dismissed</b>

b. Discussion of the terms of a negotiated settlement of a complaint

**Quasi-Judicial: Closed Session under MGL ch. 30A, Section 18**

None

James Brock made a motion to adjourn the meeting at 11:40 am, seconded by David Riquinha and unanimously adopted by the Board.

**List of Documents:**

1. Agenda dated February 10, 2021
2. Draft Minutes from January 13, 2021