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BUSINESS REGULATION

LAYLA R. D'EMILIA
COMMISSIONER, DIVISION OF
OCCUPATIONAL LICENSURE

Commonwealth of Massachusetts
Division of Occupational Licensure
BOARD OF REGISTRATION OF HOME INSPECTORS
1000 Washington Street • Boston • Massachusetts • 02118

Minutes of February 9, 2022
Tele-Meeting via Microsoft Teams
Time: 10:00 a.m.

Members Present: Elizabeth Martin, <i>Industry Member</i> Michael Healy, <i>Industry Member</i> Ronald Rocha, <i>Industry Member</i> Fred Rausa, <i>Public Member</i>	Administrative Staff Present: Esther Laine, <i>Deputy Commissioner</i> Keith Gleason, <i>Executive Director</i> Tamara Smith, <i>Program Coordinator</i> Milla Lewis, <i>Administrative Assistant</i> James Plotkin, <i>Board Counsel</i>
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INFORMATIONAL NOTE: All votes were taken by roll call. Where a motion is noted to pass unanimously, each member voted in favor.

Call to Order – Deputy Commissioner Laine opened the meeting at 10:05 A.M.

- 1. Vote on Minutes of January 12, 2022** – Motion was made by M. Healy, seconded by E. Martin and the Board unanimously voted to approve the minutes as presented.
- 2. Director Report** – Deputy Commissioner Laine introduced the new Executive Director Keith Gleason.
- 3. Reviewed/Discussed Applications for licensure by Endorsement** – Counsel provided a comparative chart of the licensing requirements for each state in which an applicant who has submitted an application for licensure by endorsement holds a license in order to determine whether they are substantially equivalent to the Board's licensure requirements pursuant to G.L. c. 112, § 224. The Board considered the applications in light of the information provided and determined the following:
 - (a) Daniel Meyers** – Counsel swore in Mr. Meyers, who was in attendance, to provide additional details. Motion was made by M. Healy, seconded by R. Rocha and the Board unanimously voted to approve Mr. Meyers for licensure.
 - (b) Kelsey Soderlund** – Motion was made by R. Rocha, seconded by E. Martin and the Board unanimously voted to provisionally approve Ms. Soderlund for licensure upon submittal of documentation of 500 inspections within 60 days of the Board decision. Ms. Soderlund subsequently joined the meeting and was sworn to provide additional application details. Motion was made

by R. Rocha, seconded by E. Martin and the Board unanimously voted to withdraw the prior motion and approve Ms. Soderlund for licensure.

- (c) **Ryan Colby** – Counsel swore in Mr. Colby who attended in to provide additional application details. Motion was made by M. Healy, seconded by F. Rausa and the Board unanimously voted to approve Mr. Colby for licensure.
- (d) **Douglas Cavaliere** – Counsel swore in Lisa Miranda (supervisor) and Joe Cummins (instructor) in attendance to provide supporting testimony on behalf of the applicant. Motion was made by M. Healy, seconded by F. Rausa and the Board unanimously voted to approve Mr. Cavaliere for licensure.
- (e) **Mark Grimaldi** – Motion was made by M. Healy, seconded by F. Rausa and the Board unanimously voted to table review of the application upon receipt of additional documentation of supervisor and supervised inspections as well as the state’s definition of “supervision”.
- (f) **Paul Miranda** – Motion was made by M. Healy, seconded by F. Rausa and the Board unanimously voted to continue the review of Mr. Miranda’s application for licensure upon receipt of additional documentation of passage of a National exam and 25 supervised inspections.
- (g) **Matthew Carey-Morley** – Motion was made by M. Healy, seconded by E. Martin and the Board unanimously voted to continue the matter upon receipt of additional information to allow comparison of the state’s licensure with MA standards.

- 4. **Review/Discuss Education Program proposals and CE** – no matters presented
- 5. **Review/Discuss Limited Liability Clause** – A motion was made by M. Healy, seconded by E. Martin and the Board unanimously voted to table discussion to the next Board meeting.
- 6. **Discuss other matters not reasonable anticipated 48 hours in Advance of meeting** – no matters presented

At 12:36 P.M., M. Healy made a motion, E. Martin seconded, and it was unanimously voted to go into closed investigative conference. While the Board reserved the right to re-enter open session at any time, the Board did not anticipate returning to open session except to adjourn.

- 7. **Complaints / Investigative Conference, Closed Session per M.G.L. c. 112, s. 65C:**
 - a. Discussion of complaints prior to the issuance of an order to show cause

Docket	Order
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2021-001051-IT-ENF	Dismiss w/o prejudice
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M. Healy was recused from discussion of the following cases:

Docket	Order
2021-000981-IT-ENF	Dismiss with Advisory
2021-000983-IT-ENF	Dismiss with Advisory
2021-000984-IT-ENF	Dismiss with Advisory
2021-000985-IT-ENF	Dismiss with Advisory
2021-000986-IT-ENF	Dismiss with Advisory
2021-000987-IT-ENF	Dismiss with Advisory
2021-000991-IT-ENF	Dismiss with Advisory
2021-000993-IT-ENF	Dismiss with Advisory

b. Discussion of the terms of a negotiated settlement of a complaint – no matters presented.

8. **Executive Session – Closed Session under MGL ch. 30A, Section 21 - Good Moral Character** – no matters presented.
9. **Quasi-Judicial: Closed Session under MGL ch. 30A, Section 18** – no matters presented.
10. **Adjournment** - M. Healey made a motion, F. Rausa seconded, and it was unanimously voted to adjourn the meeting at 1:53 P.M.

List of Documents:

1. *Agenda*
2. *Draft Minutes of the meeting January 12, 2022*
3. *Application documents*