



**Commonwealth of Massachusetts**  
**Division of Professional Licensure**  
**BOARD OF REGISTRATION OF HOME INSPECTORS**  
1000 Washington Street • Boston • Massachusetts • 02118

**Minutes of June 9, 2021**  
**Tele-Meeting**  
**Time: 9:30 a.m.**

<b>Members Present:</b> James Brock, <i>Industry Member,</i> <i>Board Chairperson</i> Michael Healy, <i>Industry Member</i> Frederick Rausa, <i>Public Member</i>	<b>Administrative Staff Present:</b> Mari Cooney, <i>Executive Director</i> Kristin Mitchell, <i>Associate Executive Director</i> Tamara Smith, <i>Program Coordinator</i> Milla Lewis, <i>Administrator</i> Jennifer Romeo-Porcaro, <i>Board Counsel</i>
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**INFORMATIONAL NOTE: All votes were taken by roll call. Where a motion is noted to pass unanimously, each member voted in favor.**

**Call to Order** – James Brock opened the meeting at 9:30 a.m.

- I. Vote on Minutes of May 12, 2021** – MOTION was made by James Brock to accept the minutes. The Motion was seconded by Michael Healy. **The motion passed on a roll call vote: Michael Healy – “yes”; James Brock – “yes”; Frederick Rausa – “abstain”.**
- II. Director Report to the Board** – Mari Cooney reported to the board members how many applications were received and how many licenses were issued. As well as the State of Emergency is lifting so the next meeting will be in person.
- III. Communication to the Board Regarding Reciprocity** – Jennifer Romeo-Porcaro presented the Board with the requested Massachusetts regulation as well as the requested New Jersey and Connecticut regulation. The Board tabled for the next meeting to review the regulations.
- IV. Online Education for Primary and Continuing Education** –

a) Jennifer Romeo-Porcaro noted the ending of the state of emergency and the two policies regarding online education, as the policies would laps when they expire in September. A MOTION was made by James Brock to take no action on the policies and table the discussion for the next meeting. The Motion was seconded by Michael Healy. **The motion passed on a roll call vote: Michael Healy – “yes”; James Brock – “yes”; Frederick Rausa – “abstain”.**

- b) Jennifer Romeo-Porcaro stated again that our meetings will now be in person with the lifting of the state of emergency, unless there is a change to the open meeting law.
- c) Jennifer Romeo-Porcaro informed the Board why we did not have an Educational Subcommittee meeting and that we are not continuing with the Subcommittee at this time.

**V. Education Program Review**

- a) Massasoit Community College representative Kelly Tilden spoke to the Board on their education submission. A MOTION was made to approve the in person course submission yet deny the online course submission by James Brock. The Motion was seconded by Michael Healy and passed with 2 Ayes and 1 Abstain.
- b) A MOTION was made by James Brock to take no further action with InterNACHI’s submission it was previously reviewed and denied. No representative present. The Motion was seconded by Michael Healy and unanimously adopted by roll call.

**VI. Pre-Offer Inspection Advisory** Jennifer Romeo-Porcaro asked this to be tabled to continuing working with Michael Healy. She and Kristin Mitchell also made the Board aware of questions received by staff.

- a) Correspondence – Read and Filed

**VII. Requirements to be a Supervisor-** The Board tabled for further revisions and review.

**VIII. Discuss other matters not reasonable anticipated 48 hours in Advance of meeting:**

- Michael Healy asked about an application. Kristin Mitchell advised him to send her the name so she can look into it.

**Board noted the next meeting will be on August 11, 2021.**

At 10:20 am, a motion was made by James Brock to exit the public session and enter Investigative Conference, Closed Session per M.G.L. c. 112, s. 65C, and the open meeting would not resume, and this motion was seconded by Michael Healy and unanimously adopted by the Board.

**IX. Complaints / Investigative Conference, Closed Session per M.G.L. c. 112, s. 65C:**

- a. Discussion of complaints prior to the issuance of an order to show cause

<b>Docket</b>	<b>Board Review</b>
2020-001166-IT-ENF	Forward to Prosecutions
2021-000032-IT-ENF	Dismissed with Advisory
2021-000051-IT-ENF	Forward to Prosecutions
2021-000100-IT-ENF	Forward to Prosecutions
2021-000104-IT-ENF	Dismissed

b. Discussion of the terms of a negotiated settlement of a complaint

**X. Executive Session – Closed Session under MGL ch. 30A, Section 21 - Good Moral Character**

None

**XI. Quasi-Judicial: Closed Session under MGL ch. 30A, Section 18**

None

**XII.** Frederick Rausa made a motion to adjourn the meeting at 12:42 pm, seconded by Michael Healy and unanimously adopted by the Board.

**List of Documents:**

1. Agenda dated June 9, 2021
2. Draft Minutes from May 12, 2021
3. *Draft Regulation*
4. *Regulation*
5. *Education Requests*
6. *Correspondence*